

# TRIANGLE NORTH EXECUTIVE AIRPORT COMMISSION

Tuesday, April 8, 2014

## Minutes

The Triangle North Executive Airport Commission was called to order at 5:30 p.m. by Chairman John Allers on April 8, 2014 in the conference room of the Triangle North Executive Airport.

In attendance were Commissioners: John Allers, Don Lancaster, David Bunn, Phillip Stover, Guy Martin, Taylor Bartholomew and Herman Dickens. Also, in attendance were Steve Merritt (Airport Manager), Jim Farthing (Michael Baker Engineering), Jason Elliott (Michael Baker Engineering), Ernesto Ibbott (LHZ Pilots Association), Todd Huvad (Aircraft Merchants) and Pete Tomlinson (Davis, Sturges & Tomlinson).

The second agenda item was review and approval of minutes from the March 11, 2014 meeting. Commissioner Martin motioned that the minutes be approved as read, with Commissioner Bartholomew seconding. The motion passed unanimously.

The third item on the agenda was public comments. Commissioner Lancaster called for comments from the public. Steve Merritt said that Travis Janovich, who is a tenant at the airport and has four aircraft based here, couldn't be in attendance, but he would like to speak with the Commission via phone concerning an incident with airport employee, Bruce Allen, on Saturday, March 22. Mr. Janovich said he has been using the airport for a several years. He flies all the time and buys a lot of fuel. On the afternoon of March 22 at approximately 1:00 pm, Mr. Janovich said he informed Mr. Allen he needed one of his planes moved in the large hangar he occupies. Mr. Allen told Mr. Janovich that he needed to give him more time when he needed a plane moved. When Mr. Janovich and Mr. Allen came face-to-face, Mr. Janovich said Mr. Allen "unloaded" on him and was in his face, screaming and hollering. All of this happened in front of Mr. Janovich's 2 ½ year old son, as well. Mr. Janovich said he usually doesn't complain, but there have been other minor incidents over the last year and a half with Mr. Allen, but none that were as upsetting as this one, and he may possibly move his planes from the airport.

Commissioner Lancaster apologized to Mr. Janovich and said he appreciates him bringing this to the Commission's attention. Chairman Allers agreed and said this will be looked in to.

Chairman Allers said he would like to add an agenda item after agenda item #6 for a closed session to discuss personnel matters (Statute NCGS 143-318.11 (a)(6)). Commissioner Lancaster motioned that this agenda item be added on, with Commissioner Dickens seconding the motion. The motion passed unanimously.

The fourth item on the agenda was the airport operations update by Steve Merritt. Mr. Merritt said we will have the fuel changeover to Phillips 66 completed by the end of the month. We have approximately \$13,000 in improvements, which need to be done to the fuel farm, and Phillips says they will pay for those upgrades if we agree to purchase fuel from them for five years.

The flight school and jump school leases are in the process of being rewritten and Pete Tomlinson is working on those. The jump fee for the skydiving center will be going away. Triangle Skydiving's attorneys said it is a violation of the "Anti-Head Tax Act". Commissioner Dickens said if we are renegotiating the contract with them, we need to seek the pilots input because he has heard many complaints from the pilots and he himself had an incident last Friday. Commissioner Dickens said he feels it's unsafe. Chairman Allers suggested the Pilots Association and Greg Upper get together for a face-to-face and get these problems worked out. Commissioner Stover agreed, but he said he can see both sides of this argument. The pilots have a right to be here and the jumpers do too. However, these issues need to be worked out before the lease is signed.

The fifth item on the agenda was the budget update by Steve Merritt. Mr. Merritt said the weather has been awful, but sales are still ahead of last year at this time. Mr. Merritt said he is working with Pete Tomlinson on how to handle anyone who has overdue rent, which has been overdue for quite some time, or they haven't attempted to make arrangements to pay on their account.

The sixth item on the agenda was discussion of the upcoming retreat. Chairman Allers said he'd like to have a planning session, not necessarily a retreat, to talk with Baker Engineering, look at our mission statement and any other items that we may want to discuss. After some discussion, the Commission decided to have the August 12<sup>th</sup> meeting begin at 4:00 pm instead of 5:30 pm.

Next, the Commission will consider entering into a closed session pursuant to NCGS 143-318.11 (a)(6) in order for the Commission to discuss a personnel matter. Commissioner Lancaster made the motion to enter into closed session, seconded by Commissioner Bunn. The motion passed unanimously.

Following the closed session, Commissioner Lancaster made the motion to enter back into open session, seconded by Commissioner Bartholomew. The motion passed unanimously.

Chairman Allers announced that no action was taken during closed session.

With no further business, the meeting was adjourned at 6:21 pm.