

**A RESOLUTION ADOPTING THE FRANKLIN COUNTY ANIMAL ADVISORY BOARD BYLAWS**

**WHEREAS**, the promotion and encouragement of responsible animal ownership, including domestic pets and farm animals, and consideration of County-wide wildlife activity is an important component in the continued success of the County animal welfare program; and

**WHEREAS**, an Animal Advisory Board is instrumental in strategic planning and setting priorities for such an animal welfare program,

**NOW, THEREFORE, BE IT RESOLVED** by the Franklin County Board of Commissioners to establish the Franklin County Animal Advisory Board as set forth below:

Section 1.0 Franklin County Animal Advisory Board

a) Board. The board shall consist of ten members. Seven of the ten shall be appointed by the Franklin County Board of Commissioners with each commissioner having one nominee to the board. One appointed Commissioner, the Franklin County Director of Animal Control and the President of the Franklin County Humane Society shall serve as ex-officio members of the board.

b) Nominees. All members nominated by a commissioner shall serve co-terminus to the commissioner's term of office, and each commissioner nominee serves at the pleasure of the board.

c) Duties. The board shall promote and encourage responsible animal ownership, including consideration of County-wide wildlife activity.

Section 1.1 The bylaws of the Franklin County Animal Advisory Board are hereby adopted.

ADOPTED this the 7 day of January 2008, with an immediate effective date.

Robert Lee Swanson  
Robert Lee Swanson, Chairman

Kristen M. King  
Kristen King, Clerk

# Franklin County Animal Advisory Board Bylaws

**ARTICLE 1: Name.** The name of this board shall be the Franklin County Animal Advisory Board.

**ARTICLE 2: Purpose.** To promote and encourage responsible animal ownership, including domestic pets and farm animals, and consider County-wide wildlife activity, through comprehensive strategic planning and other measures as related to animal service, by undertaking the following:

Reviewing and evaluating on an on-going basis policies and procedures including animal control ordinances as related to Animal Control Department issues, needs, services, facilities, fees and ordinance violations.

Monitoring and recommending modifications or additions to the general operations of the department.

Researching and evaluating trends involving changes in animal population, establishing priorities and identifying needs and assisting with the development of a five-year comprehensive animal service plan including domestic animal ownership, farm animals, and wildlife issues.

Advising, assisting and coordinating with a County-wide public information program to inform County residents regarding animal services including sponsoring County-wide awareness campaigns, pet adoption days, as well as promoting the general safety and welfare of animals.

Coordinating its activities with other agencies and boards involved with animal services and provide the most efficient service possible.

Acting as the appeal board to hear appeals pursuant to the Dangerous Dog regulations and serving as an Administrative review board regarding other concerns related to animal activities in the County.

Reviewing existing policy and procedures related to rabies clinics and vaccination service in the County.

Performing other duties as deemed necessary, however no authority exists or is hereby conferred to preempt or otherwise alter existing state wildlife rules or regulations.

**ARTICLE 3: Membership.**

**Section 1.** The Board shall consist of ten members. Seven of the ten shall be appointed by the Franklin County Board of Commissioners with each commissioner having one appointment to the Board. Suggested criteria for appointment of Board members include veterinary training and experience, other animal management

experience, animal ownership, etc. A County Commissioner, the Franklin County Director of Animal Control and the President of the Franklin County Humane Society shall serve as ex-officio members of the Board.

Section 2. Members nominated by commissioners shall serve co-terminus to the commissioners' terms of office, and each commissioner nominee serves at the pleasure of the board. In any event, Board members shall serve no more than two consecutive four-year terms.

Section 3. All members shall serve without compensation.

ARTICLE 4: Voting. All Board members, except for ex-officio members, have one vote. The ex-officio members shall have no voting authority.

ARTICLE 5: Quorum. Four of the Board members eligible to vote shall be necessary to constitute a quorum for the transaction of business. Any question coming before the Board shall be determined by a majority of those present, unless otherwise provided herein.

ARTICLE 6: Officers.

Section 1. The Franklin County Advisory Board shall annually select from its members a chairperson, a vice chairperson, and a secretary and such other officers as the Board deems necessary. The chairperson shall preside at all meetings of the Board.

Section 2. The vice chairperson shall act for the Board in the absence of the chairperson.

Section 3. The secretary shall keep a correct record of all meetings of the Board.

ARTICLE 7: Meetings.

Section 1. The Boards shall meet at least quarterly including a meeting in January of each year for the purpose of electing officers.

Section 2. The chairperson or vice chairperson may call for special meetings with a 48 hour notice to all members required.

Section 3. All meetings shall be open to the public as specified by the laws of North Carolina.

ARTICLE 8: Committees. The chairperson shall have the power to appoint such committees as deemed appropriate.

ARTICLE 9: Administrative Year. The administrative year of the Board shall begin as of July 1 and end as of June 30 of the following year so as to run concurrently with the fiscal year of Franklin County.

ARTICLE 10: Amendments. The bylaws may be amended at any meeting of the Board by a majority of those members present, provided that Board members have been notified of proposed amendment no less than five days prior to the scheduled meeting. However, such amended bylaws shall not be put into effect until ratified by the Franklin County Board of Commissioners.

ADOPTED this the 7 day of January <sup>2008.</sup> of ~~2007.~~

Robert Lee Swanson  
Chairperson

Attested:

Kristen B. King  
Secretary



## Amendment to the Franklin County Animal Advisory Board Bylaws

WHEREAS, the Franklin County Animal Advisory Board was constituted and appointed to promote and encourage responsible animal ownership, including domestic pets and farm animals, and consider County-wide wildlife activity, through comprehensive strategic planning and other measures as related to animal service, by undertaking the following.

WHEREAS, the Advisory Board was authorized to amend its Bylaws with ratification of such amendments by the Franklin County Board of Commissioners.

WHEREAS, the Advisory Board desires to amend its Bylaws with respect to an addition to its membership, specifically with respect to the creation of an additional ex officio member from a pool of available licensed veterinarians.

NOW THEREFORE, the Bylaws shall be amended as follows: Article 3, Membership: Section 1:

The Board shall consist of eleven members. Seven of the eleven shall be appointed by the Franklin County Board of Commissioners with each commissioner having one appointment to the Board. Suggested criteria for appointment of Board members include veterinary training and experience, other animal management experience, animal ownership, etc. A County Commissioner, the Franklin County Director of Animal Control, the President of the Franklin County Humane Society, and a licensed veterinarian shall serve as ex-officio members of the Board.

Amendment adopted this the 11 day of JUNE of 2008.

  
Chairperson

Attested: Paulette J. Wood  
Secretary

Ratified and approved by Franklin County Board of Commissioners, the the 11, day of June, 2008.

Robert Lee Swanson  
Robert Lee Swanson  
Chairman

Attested to by: Kristen M. King  
Clerk to the Board

