

**December 2, 2013**

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman E. Shane Mitchell, Vice-Chairman Sidney E. Dunston, Commissioners Harry L. Foy, Jr., John M. May, Cedric K. Jones and Don Lancaster. Commissioner David T. Bunn was absent.

Chairman Mitchell called the meeting to order and turned the meeting over to County Attorney Pete Tomlinson to conduct the Election of Officers.

**1. ELECTION OF OFFICERS**

Mr. Tomlinson opened the floor for nominations for Chairman.

Commissioner May nominated Commissioner Dunston to serve as Chairman. With no further nominations received, Commissioner May made a motion that nominations be closed. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE." Commissioner Dunston was elected to serve as Chairman by acclamation.

Mr. Tomlinson then opened the floor for nominations for Vice-Chairman.

Commissioner Jones nominated Commissioner May to serve as Vice-Chairman. With no further nominations received, Commissioner Mitchell made a motion that nominations be closed. The motion was seconded by Commissioner May and duly carried approval with all present voting "AYE." Commissioner Dunston made a motion to elect Commissioner May as Vice-Chairman, seconded by Commission Jones. Commissioner Dunston was elected by acclamation.

Mr. Tomlinson turned the meeting over to Chairman Dunston. Chairman Dunston then asked the Board to consider approval of the consent agenda.

Commissioner May made a motion to approve the consent agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

The items approved follow.

**2. CONSENT AGENDA**

- A. November 4, 2013 Minutes
- B. Public Officials and Employee Bonds
- C. Releases, Adjustments, Refunds, and Tax Collection Report (report will be distributed after agenda delivery)
- D. Resolution authorizing financing agreement and deed of trust related to jail renovation

**3. COMMENTS FROM THE PUBLIC**

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the County. No comments were offered.

**4. REQUEST: TREATMENT ACCOUNTABILITY FOR SAFER COMMUNITIES (TASC)**

The Board was asked to authorize the County Manager to enter into a contractual arrangement in order to provide office space (9 x 12) for the program. Dianne Smith, CCJP Region II Northern Area Coordinator, Coastal Horizons Center, Inc., was in attendance to answer Board questions.

Commissioner Jones made a motion to authorize the County Manager to enter into contractual arrangement in order to provide office space for TASC. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE."


TASC will pay the County \$78.75 per month.

**5. UPDATE: FRANKLIN COUNTY COURTHOUSE REPAIRS**

Architect Surapon Sujjavanich updated the Board on repairs being made at the Franklin County Courthouse. Superior Court Judge Robert Hobgood also addressed the Board.

Judge Hobgood commented on condition of the Courthouse and stated it had recently experienced two leaks that were worse than any experienced in the past. He said the problem is real and that employees must be taken care of. He said he appreciated any prompt assistance by the Board to address the problem.

Mr. Sujjavanich presented the following preliminary cost estimates for repairs.

	<b>SURAPON SUJJAVANICH, ARCHITECTS, P.A.</b> architects • planners • solar energy consultants 104 Beechtree Court • Apex, NC 27523 • U.S.A. phone 919.362.0470 • fax 919.362.3729 www.suraponarchitect.8m.com																																																							
	<b>PRELIMINARY COST ESTIMATES</b>																																																							
	<b>PROJECT:</b> FRANKLIN COUNTY COURTHOUSE RENOVATION & RESTORATION, LOUISBURG, NC <b>OWNER:</b> FRANKLIN COUNTY BOARD OF COMMISSIONERS ATTN: ANGELA L. HARRIS, COUNTY MANAGER <b>ARCHITECT:</b> SURAPON SUJJAVANICH, ARCHITECT, PA <b>SUBMITTED BY:</b> Surapon Sujjavanich, Project Architect <b>DATE PREPARED:</b> NOVEMBER 18, 2013																																																							
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Mr. Sujjavanich also provided a demonstration on a new lighting system he suggests would be costly upfront but would payoff in four years.

Mr. Sujjavanich said drawings are expected by the end of January, 2014 and said he will report back to the Board at its meeting on February 3, 2014. He said the project would then be put out for bids with another report to the Board in March, 2014. Mr. Sujjavanich stated if the cost of the project is too high or too low, adjustments can be made at that time.

County Manager Angela L. Harris stated discussions had already taken place with the County's Maintenance Director regarding interim measures at the Courthouse until long term repair begins.

Commissioner Mitchell then made a motion to include the lighting system in the alternate bid, seconded by Commissioner May. The motion duly carried with all present voting "AYE."

Commissioners May and Dunston stated a comprehensive review of all buildings should be conducted.

## **6. BOARD, MANAGER AND CLERK'S COMMENTS**

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

**County Clerk Kristen G. King:** Mrs. King reminded the Board its next meeting will be held January 6, 2013.

**Commissioner Foy:** Commissioner Foy commented flu shots would be offered at Foy Mart on December 10, 2013 from 5:00 – 7:00 P.M. The vaccinations will be administered by Franklin County Volunteers in Medicine.

**Commissioner Bunn:** Commissioner Bunn was absent.

**Commissioner Dunston:** Commissioner Dunston

**Commissioner Lancaster:** No comments were offered.

**Commissioner Jones:** No comments were offered.

**Commissioner May:** Commissioner May recently attended a memorial service in honor of Mr. Joseph Smith who served the Forestry Service for 35 years.

**Commissioner Mitchell:** No comments were offered.

**County Manager Angela L. Harris:** Mrs. Harris stated there was interest in amending the contract with Steve Allen who is conducting the Emergency Services study to add fire and communications. She said for an additional \$9,400 both fire and communications could be incorporated into the original study. She said a separate study would cost the County \$9,400 along with an additional estimated \$20,000. Commissioner Lancaster stated he was in agreement with amending the contract and feels the study would help the Board respond more effectively and efficiently to the needs of citizens. Commissioner Lancaster also commented on the need for a mock catastrophe in order to better prepare for unexpected emergencies. Commissioner Mitchell concurred and made a motion to amend the contract with Mr. Steve Allen. The

motion was seconded by Commissioner Lancaster and duly carried approval with all present voting "AYE."

Commissioner Jones then asked for a brief update on the County's E911 project.

Communications Director Christy Shearin stated the system improves each day. She said mobile reprogramming is currently being conducted and said smaller defective radios are being replaced. After that process concludes, Mrs. Shearin said problem areas can be better identified.

County Manager Angela L. Harris stated the County's tier status is changing from a more affluent Tier 3 to Tier 2. She said an explanation of the change would be sent to the Board, but said primary reasons cited include a slowdown in population growth and decrease in median household income.

## **7. CLOSED SESSION**

The Board was asked to enter into Closed Session pursuant to North Carolina General Statute 143-318.11 (a)(6), in order for the Board to discuss a personnel matter.

Commissioner Jones made the motion to enter into closed session, seconded by Commissioner Mitchell. The motion duly carried with a 6 to 1 vote with Commissioner Foy voting "NO."

Commissioner Jones made the motion to enter back into open session, seconded by Commissioner May. The motion duly carried approval with all present voting "AYE."

Following closed session it was announced that no action was taken.

Commissioner Bunn made the motion to adjourn, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board