

**February 8, 2010**

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chair Penny McGhee-Young, Vice-Chairman Sidney E. Dunston, Robert L. Swanson, Donald C. Lancaster, E. Shane Mitchell, Harry L. Foy, Jr. and David T. Bunn.

Chair McGhee-Young asked the Board to consider approval of the consent agenda.

Commissioner Lancaster made the motion to approve the consent agenda, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE." The items approved are as follows:

**1. CONSENT AGENDA**

- A. January 19, 2010 Minutes
- B. Annual report of unpaid taxes that are liens of real property

**2. COMMENTS FROM THE PUBLIC**

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

**Alice Faye Hunter, 3114 NC 561 Highway, Louisburg, NC**

- Ms. Hunter serves as the County's Clerk of Superior Court. She informed the Board that the County's Recreation Commission is a beneficiary of the Estate of Edgar H. Owens. Eighty percent of Mr. Owens estate was donated for the purpose of purchasing land on which there shall be constructed a recreational park to be named the "V.E. and Lydia H. Owens Recreational Park." If there are sufficient funds, Mr. Owens also directed that a pond or lake be constructed in the park which is to be stocked for fishing purposes and to be known as the "V.E. Owens Fishing Hole." Any funds remaining after the purchase of the property and the creation and construction of the recreational park are to be held and maintained by the Franklin County Recreation Commission for the purposes of maintaining the park. Ms. Hunter stated Mr. Owens received his education from the Franklin County Public School system and grew up in Louisburg, and that his desire was to return to the people of Franklin County the fruits of his labors. Ms. Hunter also stated that Mr. Owens Estate was in excess of one million dollars. The information will be forwarded to the Parks and Recreation Advisory Council and brought back before the Board at a later date.

**3. RECOGNITION OF EMPLOYEE OF THE YEAR**

Scott Hammerbacher, Planning & Inspections Director, was recognized and congratulated on his selection as the Employee of the Year ending December, 2009. Mr. Hammerbacher has been employed with the county since May, 2006 and selected for this recognition by a committee of his peers. Mr. Hammerbacher was also recognized as Employee of the Quarter ending March, 2009. He received a plaque and a cash award.

**4. UPGRADES AT THE FRANKLIN COUNTY ANIMAL SHELTER**

Graham Stallings, Animal Control Director, asked the Board to consider approval of a cremation system (\$59,807) at the Animal Control Facility and upgrade the existing

phone system (\$8,196.62) to enhance quality control and tracking of animal related incidents. Funds are available in the Animal Control Facility Project fund, so appropriations from the General Fund will not be required. The fund has \$96,647 remaining.

Mr. Stallings offered a brief update on recent activities at the Animal Shelter and presented the following PowerPoint presentation.



## Franklin County Shelter Facility and Animal Services Update 2010



### New Shelter

- The original design by LSV Partnership in 2008 included plans for installation of a cremation system; however, it was decided that a backup generator would be more effective for the operation of the shelter. The decision was made to wait for completion of the shelter and then to review funds available for this item.
- Documentation and final payment for the construction warranty began one year from May 2009.
- The acoustics in the lobby were so bad that dogs could be heard barking in the background in the phone system. This problem has been corrected by a local contractor .



- We had a couple of problems with the flooring in the office area. This has been corrected by the a contractor. There is a noticeable breakdown of the epoxy flooring in dog adoption area. The original contractor has been notified of this and will fix the problem before expiration of the warranty period ending in May 2010.
- With approval from the Town of Louisburg, we installed fencing for the exercising of dogs.



### Cistern System

- This was an add-on item to the original design because of the potential funds from a grant program through the County Extension Service. The gutters and necessary piping have been installed around the entire shelter. The tank installation and final hook-up are pending the outcome of further grant funds before the cistern system will be operational.



### Animal Services and Fees

- In 2008, the Franklin County Animal Control Advisory Board reviewed the existing animal control ordinances and recommended changes to our boarding, adoption, redemption and spay/neuter and rabies vaccination processes.
- As you know, we had no fees for adoptions and redemption of animals. There was only a quarantine fee of \$2.50 per day.



- An adoption and redemption fee was set at \$25.00.
- The quarantine fee was set at \$5.00 per day with a ten-day ordinance resulting in a \$50.00 minimum fee for every animal quarantined.
- A spay/neuter deposit of \$50.00 is required and is refundable with written proof that the required spay/neuter process has been performed by a licensed veterinarian.



- If you recall in 2008, the question was asked by one of the commissioners as to what happens to the \$50.00 spay/neuter deposit if an individual does not comply with the adoption agreement.
- The process requires follow-ups with these adoption agreements daily. Because of adoptions from outside of the County and state, sometimes proper documentation is not returned. In these cases, the deposits become donations to the shelter.



- In 2005-2006, the projected revenue for the Animal Shelter was approximately \$500.00.
- Total revenue income to the shelter since implementation of fees from August 2008 through December 2009 is \$56,298. This revenue is for adoptions, redemptions, spay-neuter deposits, quarantine fees and donations.
- Refundable spay/neuter payouts for the same period is \$10,000.

Animals Euthanized		
	Dogs	Cats
□ 2006	777	1038
□ 2007	855	1257
□ 2008	960	1460
□ 2009	1087	1541

- ### Euthanasia Process
- As you know, our euthanasia process is a weekly process involving one of the most stressful duties as an Animal Control Officer.
  - It is a four-step process with the final step being a controversial issue when disposing of animals in this County at the County landfill.
  - The existing process sends a signal of being exposed to very unhealthy conditions when disposing of these animals at the landfill.

- ### Cremation System
- The final and approved design of the Animal Shelter included specific components for a cremation system to be installed.
  - The Shelter was constructed to include an indoor cremation system with electrical and exhaust requirements being met upon completion of the Shelter.
  - The recommended system is the Biomass Model BMA8001.

- ### Cremation System Proposal
- Vendor: Biomass Marketing Associates
  - The system is manufactured in Hobgood, North Carolina.
  - It is the only cremation system manufactured in the United States that uses gasification technology to destroy animal mortality.
  - The unit is designed to meet all industrial and environmental standards.

- It is economical to operate, clean burning with no odor, no visible energy use from stack exhaust and it does not exhibit any temperature changes to the environment during operation of the system.
- This recommended unit has the capacity to process 800 lbs at any one time.
- Currently, Onslow County Animal Shelter and Brunswick County Animal Shelter use this cremation system.

Total Equipment Cost:	\$ 58,557
Plus shipping/handling:	1,250
<b>Total</b>	<b>\$ 59,807</b>

County Manager Angela L. Harris stated the crematory was part of the original project and design.

Commissioner Swanson then made the motion to approve upgrades at the Animal Shelter, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

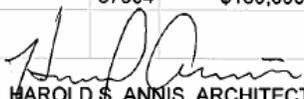
Mr. Stallings stated he and the County's Health Director have concerns with the enforcement of state law regarding rabies vaccinations in Franklin. The Chair requested the topic be discussed at an upcoming Board meeting.

## 5. BID AWARD: BOARD OF ELECTIONS RENOVATION PROJECT

Bids were received January 21, 2010 for the renovation of space for the Board of Elections. A total of six bids were received ranging from \$89,500 to \$160,000. MS Consultants, Inc. recommends awarding the project to the lowest responsible bidder, Sal Construction Company in the amount of \$89,500.

Architect Harold Annis was present and stated that bid amounts were less than what was anticipated. He also commented the project could move forward immediately upon the Board's decision to award a bid.

Commissioner Lancaster made the motion to award the renovation bid to Sal Construction Company for a base bid of \$89,500. The motion was seconded by Commissioner Bunn and duly carried with all present voting "AYE."

<b>BID TABULATION GENERAL - SINGLE PRIME</b>		
PROJECT:	Renovation for Franklin County Board of Elections and Wellness Center 107 Industrial Drive Louisburg, NC 27549	
BID:	January 21, 2010 @ 3:00 PM	
OWNER:	Franklin County 113 Market Street Louisburg, NC 27549	
ARCHITECT:	ms consultants, inc. 155 US Highway 70 West Garner, North Carolina 27529	
<b>CONTRACTOR</b>	<b>LIC #</b>	<b>BASE BID</b>
Brodie Contractors, Inc.	30671	No Bid
D.A. Thomas Construction Co., Inc.	34122	\$110,000.00
McKenna Construction Co., Inc.	36282	\$114,800.00
Michael Leonard Builders, LLC	55504	\$93,926.00
Mixon Construction Company	27303	\$117,350.00
Sal Construction Co.	24633	\$89,500.00
Terry Gilliam Builders, Inc.	67304	\$160,000.00
 CERTIFIED AS A TRUE BID TAB BY: HAROLD S. ANNIS, ARCHITECT		

## 6. APPOINTMENTS

### A. Chair Appointments

The Chair appointed individual commissioners to select county and regional boards and committees. The appointments are listed.

<p><b>Shane Mitchell</b> Economic Development Commission Fire fighters Association Public Utilities Advisory Committee</p> <p><b>Sidney Dunston</b> Project Advisory Committee for Scattered Site Housing Kerr-Tar Regional Council of Governments (COG) Kerr-Tar Rural Planning Organization (RPO) Work Force Development</p> <p><b>Harry Foy</b> Aging Advisory Board Kerr-Tar Area Transit System (KARTS)</p>
--

<p><b>Don Lancaster</b> Economic Development Commission Rescue Squad Association Public Utilities Advisory Committee Chamber of Commerce</p> <p><b>Robert L. Swanson</b> Social Services Board Franklin-Vance-Warren Opportunity</p> <p><b>David Bunn</b> Library Board Animal Advisory Board</p> <p><b>Penny McGee Young</b> Board of Health Mental Health Board Public Utilities Advisory Committee</p>
---

### B. Airport Commission

The Board was asked to fill the vacancy on the Airport Commission left by former Commissioner Bob Winters. By serving, Commissioner Winters forfeited his appointment to the Airport Commission.

Chair Young commented that according to bylaws, two Commissioners must serve on the Airport Commission. She also reminded the Board that Commissioners who serve on the Airport Commissioner must forfeit an appointment.

Commissioner Lancaster nominated Commissioner Mitchell to serve and Commissioner Mitchell agreed.

With the appointment of Commissioner Mitchell to the Airport Commission, Commissioner Bunn must now appoint a citizen. The Clerk will provide citizen application forms of those who have expressed interest in serving on the Airport Commission.

C. Board of Adjustment

Two appointments/reappointments were needed on the Board of Adjustment. The positions are currently held by Tammy Ray (Commissioner Young's representative) and Stuart May (Commissioner Bunn's representative).

Commissioner Young stated that Tammy Ray had resigned from the position. She then nominated Carol Holder to serve on the Board of Adjustment as an alternate. The Board approved the nomination unanimously.

Commissioner Bunn recommended that Stuart May continue to serve on the Board of Adjustment as his representative. Commissioner Bunn stated he contacted Mr. May who has agreed to continue serving. The Board approved Commissioner Bunn's reappointment unanimously.

**7. BOARD, MANAGER AND CLERK'S COMMENTS**

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

**County Clerk Kristen King:** Ms. King reminded the Board it will meet again on February 15, 2010 at 5:30 P.M. for an update and progress report on the County's new Farmland Development and Preservation Plan. The Board's regular meeting will follow at 7:00 P.M.

**Commissioner Foy:** No comments.

**Commissioner Bunn:** Commissioner Bunn stated he attended a recent meeting of the Bunn Town Council. He expressed the need for the County and its Towns to work together. He offered to attend more meetings of the Bunn Town Council. Commissioner Bunn stated he also visited Cooperative Extension and the County's Soil and Water Department and said he plans to visit other departments in the future.

**Commissioner Young:** Commissioner Young thanked Commissioners for attending the Board retreat held in January. She also offered thanks to Randy Likens, Emergency Services Director, and Glen Liles, Maintenance Director, for their efforts during recent inclement weather. She reminded the Board of the update planned on February 15, 2010 at 5:30 P.M. at the Cooperative Extension Annex.

**Commissioner Lancaster:** Commissioner Lancaster said he attended a meeting of the Franklin County Chamber of Commerce and stated the County would continue to be active in the organization.

**Commissioner Mitchell:** Relative to the recent winter storm, Commissioner Mitchell commented the condition of roads in Franklin County was superior to other roads he travelled in Granville and Vance Counties. He offered thanks to Jonathan Tyndall, North

Carolina Department of Transportation Maintenance Engineer, for his efforts as well as those of Randy Likens, Emergency Services Director.

**Commissioner Dunston:** Commissioner Dunston stated he attended a meeting of the Kerr Tar Council of Governments (COG) on February 4, 2010. He stated a meeting will be held on February 12, 2010 to ensure that Legislators are updated on the work of the COG.

**Commissioner Swanson:** Commissioner Swanson said he attended the Chamber's Annual Banquet. He recognized Rosemary Champion, who was in attendance, for her selection as the Chamber's Citizen of the Year.

**County Manager Angela Harris:** Mrs. Harris reported on the following:

- Mrs. Harris stated she met with County Department Heads on January 28, 2010 to discuss budget preparations.
- Mrs. Harris distributed a copy of the 2009-2010 Legislative Goals of the North Carolina Association of County Commissioners.
- Mrs. Harris stated she had recently named Oliver Greene as the County's Parks and Recreation Director, elevating his status as Interim Director. She stated how much she appreciated Mr. Greene's support.
- Mrs. Harris then reminded the Board on its direction to staff in December, 2009 to look at the availability of space to house Child Support Enforcement. She asked Nicki Perry, Social Services Director (DSS), to offer comments. Mrs. Perry stated she would prefer Child Support Enforcement locate under the same roof of DSS, however she stated the building formerly known as the "Scoggin's Building" was available. She said the proposed location was convenient to court and to its legal representation. She also said the location and proposed design is more conducive to customer service. She also stated the space would offer room for growth as well as a conference room for staff. County Attorney, Darnell Batton, stated the proposed three-year lease calls for a complete rehabilitation of the building's exterior and completion by July 1, 2010. He stated the final version would come before the Board at its next meeting on February 15, 2010. It was stated the space could be rented for \$3250 per month with a 66% federal reimbursement.

Commissioner Dunston reminded the Board it would soon have to make decisions regarding plans for the Early College Program. Mrs. Harris stated a meeting was needed with Dr. Randy Parker (Vance Granville Community College President) and Dr. Eddie Ingram (Franklin County Schools' Superintendant) to make final plans regarding the type of facility the Board envisions and wants to support financially. Chair Young stated the matter would be on an upcoming agenda.

The meeting adjourned at 8:04 P.M.

---

Penny McGhee-Young, Chair

Kristen G. King, Clerk to the Board