

February 15, 2010

The Board of Commissioners of Franklin County, North Carolina, met at 5:30 P.M. at the Cooperative Extension Annex located in Louisburg for an update and progress report on the County's new Farmland Development and Preservation Plan with the following Commissioners present: Chair Penny McGhee-Young, Robert L. Swanson, Donald C. Lancaster, E. Shane Mitchell, Harry L. Foy, Jr. and David T. Bunn. Vice-Chairman Sidney E. Dunston was absent.

No action was taken.

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chair Penny McGhee-Young, Robert L. Swanson, Donald C. Lancaster, E. Shane Mitchell, Harry L. Foy, Jr. and David T. Bunn. Vice-Chairman Sidney E. Dunston was absent.

Chair McGhee-Young recognized Commissioner Mitchell who commented on the recent passing of Dr. Albert Corpening. Commissioner Mitchell stated a plaque will be the Airport Commission.

Chair McGhee-Young asked the Board to consider adding an item to the agenda regarding the Triangle North Executive Airport Transportation Improvement Plan. She also asked the Board to restructure the agenda by altering the order of items. Commissioner Lancaster made the motion to add the item and to restructure the agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

Commissioner McGhee-Young pointed out a typographical error regarding Item 1-D. She noted the correction and stated the total adjustment amount for January, 2009 was \$79,354.47.

Chair McGhee-Young asked the Board to consider approval of the consent agenda.

Commissioner Lancaster made the motion to approve the consent agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE." The items approved are as follows:

1. **CONSENT AGENDA**

- A. January 20, 2010 Minutes
- B. January 21, 2010 Minutes
- C. February 1, 2010 Minutes
- D. Releases, Adjustments, Refunds, and Tax Collection Report
- E. Budget Ordinance #5 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$99,558 for the fiscal year ending June 30, 2010 to amend the General Fund to reflect additional funds received by the Social Services Department, Aging Department and Health Department)
- F. Harassment and Retention Policy
- G. Audit contract for FYE 2009-2010

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county. No comments were made.

3. TRIANGLE NORTH EXECUTIVE AIRPORT REVISED TIP (TRANSPORTATION IMPROVEMENT PLAN)

On December 7, 2009, the TIP was presented for 2011-2015. At that time, the Board approved its submission to the North Carolina Department of Transportation Division of Aviation. After meeting and discussing the plan with the Division of Aviation on February 3, 2010, it was recommended that the County’s request for a service road from the Terminal Building south to Sam Horton Road be added. According to Ronnie Goswick, Economic Development Director and Steve Merritt, Airport Manager, this action would allow for additional t-hangars to be constructed in the future.

Commissioner Lancaster made the motion to adopt the revised Triangle North Executive Airport Transportation Improvement Plan, seconded by Commissioner Swanson. The motion duly carried with all present voting “AYE.”

4. PALZIV NORTH AMERICA

A. CDBG Building Reuse Grant for Palziv North America

The Board previously authorized the Economic Development Commission to pursue a CDBG (Community Development Block Grant) Building Reuse Grant to Palziv North America. The EDC proceeded and solicited the assistance of David Hartigan (Hartigan Management) to facilitate the grant.

Commissioner Lancaster made the motion to approve the Resolution to submit a formal application for a CDBG Building Reuse Grant and to authorize the Board Chair and County Manager to sign the appropriate documents. The motion was seconded by Commissioner Swanson and duly carried approval with all present voting “AYE.”

RESOLUTION FOR FRANKLIN COUNTY APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR PALZIV/HON BUILDING RENOVATION PROJECT

WHEREAS, the Franklin County Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and,

WHEREAS, the Board of Commissioners has held two public hearings concerning the proposed application for Community Development Block Grant funding to benefit the Palziv/HON Building Renovation Project; and,

WHEREAS, the Board of Commissioners wishes the County to pursue a formal application for Community Development Block Grant funding to benefit Palziv North America, a subsidiary of Palziv Ltd.,

WHEREAS, the Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program,

NOW, THEREFORE BE IT RESOLVED, by the Franklin County Board of Commissioners that:

1) Franklin County is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit Palziv, and that,

2) Angela L. Harris, in her capacity of County Manager, is authorized to sign all documents pertaining to the CDBG grant that do not require the signature of the Chief Elected Official.

B. Contract with David Hartigan (Hartigan Management) to administer the Building Reuse Grant for Palziv North America

Palziv North America agreed to pay Franklin County \$25,000 to manage the Building Reuse Grant application. Franklin County has solicited the services of David Hartigan (Hartigan Management) to administer the grant. According to Economic Development Director Ronnie Goswick, the contract must be executed by the County to proceed with the project. He said Mr. Hartigan has agreed he will not hold Franklin County liable for any funds not received from Palziv North America. Mr. Goswick also commented that Mr. Hartigan possesses the time, experience and skill to properly administer the grant.

Commissioner Lancaster made the motion to approve a \$25,000 contract to administer a Building Reuse Grant to Palziv North America. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE."

The Board also directed the Economic Development Office to coordinate efforts with the County Attorney to ensure Palziv sign all documents necessary, such as incentive agreements, to make certain the County is protected financially in the event the assurances offered by Palziv fall through.

5. PRESENTATION: FRANKLIN COUNTY TWO-YEAR STRATEGIC PLAN FOR ECONOMIC DEVELOPMENT

Chris Aycock, of the Aycock Group, formally presented the County's Two-Year Economic Development Strategic Plan. He utilized the following PowerPoint presentation to highlight the plan.

<p style="text-align: center;">The Franklin County Strategic Plan for Economic Development</p> 	<p style="text-align: center;">Mission Statement –Revised</p> <p>EDC Department:</p> <p>To recruit, retain and support business and industry to achieve a superior quality of life for our citizens.</p>
<p style="text-align: center;">Objective</p> <ul style="list-style-type: none"> ▶ Creation of The County Commissioners' Strategic Plan for Economic Development for Franklin County ▶ (Includes collaboration of EDC, Public Utilities, Tax Dept. , Planning and Inspections , Finance , Municipalities, Institutional Partners) 	<p style="text-align: center;">Goals</p> <ul style="list-style-type: none"> ▶ 1. To develop sufficient infrastructure and capacity to support desired growth. ▶ 2. Promote business friendly environment. ▶ 3. Collaborate to enhance and develop product. ▶ 4. Consistent collaboration with municipalities. ▶ 5. Improve quality of life ▶ 6. Strengthen Franklin County image and marketing

Goal 1: To develop sufficient infrastructure and capacity to support desired growth

- ▶ Objective 1A:
- ▶ The UAC (Utility Advisory Committee) will establish a preliminary water/sewer allocation for economic development by May 3, 2010.
- ▶ Objective 1B:
- ▶ The Franklin County Manager will develop a funded capital improvement plan based on fiscal analysis of projects by February 2011.

Goal 1: To develop sufficient infrastructure and capacity to support desired growth

- ▶ Objective 1C:
- ▶ The Public Utilities Director with assistance from the directors of The Economic Development Commission (EDC), and Planning and Inspections will identify water and sewer improvement needs based on The Comprehensive Development Plan by the end of the fourth Quarter, 2010.

Goal 1: To develop sufficient infrastructure and capacity to support desired growth

- ▶ Objective 1D:
- ▶ The EDC Director with assistance from the other county departments such as Information Technology (IT) will work on expanding broadband in conjunction with public/private partnership. (Ongoing)

Goal 1: To develop sufficient infrastructure and capacity to support desired growth

- ▶ Objective 1E:
- ▶ The Citizen's Advisory Committee will continue to work toward securing funding for 4-lane US HWY 401. (Ongoing)
- ▶ Objective 1F:
- ▶ The Franklin County Board of Commissioners will support the Franklin County School's Capital Improvement Plan. (Ongoing)

Goal 1: To develop sufficient infrastructure and capacity to support desired growth

- ▶ Objective 1G:
- ▶ The EDC will continue to partner with educational institutions to continue to develop a skilled workforce. (Ongoing)

Goal 2: Promote Business Friendly Environment

- ▶ Objective 2A:
- ▶ The Planning and Inspections Director will submit a list of priorities covering ways to improve efficiencies in permitting system by May 31, 2010.
- ▶ Objective 2B:
- ▶ The IT director will develop and unify communication systems. The IT Director will review funding status by June 2010.

Goal 2: Promote Business Friendly Environment

- ▶ Objective 2C:
- ▶ The EDC Director will study incentives necessary and include municipalities in incentive discussions. (Ongoing)

Goal 2: Promote Business Friendly Environment

- ▶ Objective 2D:
- ▶ The EDC Director with collaboration from town leaders will determine a process on how to gather information from prospective business clients by July 30, 2010.
- ▶ Objective 2E:
- ▶ The ECD Director with assistance from county staff will identify grants and resources needed for economic development. (Ongoing)

Goal 3: Collaborate to enhance and develop product

- ▶ Objective 3A:
- ▶ The EDC will continue shell building program in collaboration with necessary partners/allies. The EDC Director will complete a progress report including options by July 2010.

Goal 3: Collaborate to enhance and develop product

- ▶ Objective 3B:
- ▶ The EDC will collaborate with municipalities in maintaining and improving product. The EDC Director will complete a progress report including options by July 2010.

<p>Goal 3: Collaborate to enhance and develop product</p> <ul style="list-style-type: none"> ▶ Objective 3C: ▶ The EDC Director will collaborate with property owners to continue Certified Site Program. (Ongoing) 	<p>Goal 4: Consistent collaboration with municipalities</p> <ul style="list-style-type: none"> ▶ Objective 4A: ▶ The Franklin County Manager will meet with all town managers by March 15, 2010 to determine key issues to collaborate on and to develop a plan to involve other stakeholders in discussions.
<p>Goal 5: Improve Quality of Life</p> <ul style="list-style-type: none"> ▶ Objective 5A: ▶ The EDC Director will continue to market existing opportunities/assets to the public in conjunction with the Chamber of Commerce, Tourism Development Authority (TDA) and others as appropriate. ▶ Objective 5B: ▶ The IT Director will ensure that there is an up to date calendar of Franklin County events on the Franklin County website. (Ongoing) 	<p>Goal 5: Quality of Life</p> <ul style="list-style-type: none"> ▶ Objective 5C: ▶ The Planning and Inspections Director and The Recreation Board will evaluate the Recreation in lieu of funding and make any suggested changes by the end of 2011. ▶ Objective 5D: ▶ The EDC with assistance from The Board of County Commissioners and county staff will promote recreation and leisure opportunities in Franklin County. (Ongoing)
<p>Goal 6: Strengthen Franklin County's Image and Marketing</p> <ul style="list-style-type: none"> ▶ Objective 6A: ▶ The Finance Director, IT Director and Existing Industry Coordinator will oversee an analysis and redesign of the County's website, exploring content management systems which allow departmental updating. ▶ Objective 6B: ▶ Develop a marketing plan that includes a focus on Franklin County. 	<p style="text-align: center;">The Franklin County Strategic Plan for Economic Development</p> <p style="text-align: center;"></p>

The Board noted changes it wished to see documented in the plan. Those changes will be completed by Economic Development staff.

Commissioner Lancaster made a motion to approve the County's two-year Strategic Plan for Economic Development subject to the changes noted, seconded by Commissioner Mitchell. The motion was seconded by Commissioner Mitchell and duly carried with all present voting "AYE."

6. LEASE WITH TRIBOND PROPERTIES LLC AND FRANKLIN COUNTY

A lease has been prepared to secure a location for housing Child Support Enforcement which has been placed under the auspices of the Department of Social Services (DSS). The lease covers a period of three years at \$3250 per month.

Nicki Perry, DSS Director, stated the property is located on the corner of Nash and Main Streets in Louisburg. She also commented the space would accommodate growth for a three to five-year period and recommended the Board pursue the lease with Tribond.

Commissioner Lancaster asked if there were stipulations in the lease that would protect the County if the space is not ready by July 1, 2010. The North Carolina General Assembly requires (S.L. 2009-45, the 2009 Appropriations Act) that the 28 counties in which the Child Support Enforcement program is currently state administered must become administered by local government effective July 1, 2010. Mrs. Perry stated

Child Support is currently in an office space that could continue to be rented if needed, although she doesn't anticipate problems. County Attorney Darnell Batton stated the space must be ready by July 1, 2010 according to the lease. He said if the space is not ready by July 1, 2010 the County has the option to dissolve the lease and Tribond would be legally required to pay for the rental of another facility.

Commissioner Swanson then made the motion to authorize the execution of the Lease Agreement on behalf of the County with Tribond Properties, LLC. The motion was seconded by Commissioner Lancaster and duly carried approval with all present voting "AYE."

7. APPOINTMENTS

A. Airport Commission

Commissioner Bunn nominated Guy Martin to serve as his representative on the Airport Commission. The nomination was unanimously approved.

B. Juvenile Crime Prevention Council

The Juvenile Crime Prevention Council requested the appointment of Lynette Fuller (Mental Health representative to replace Anita Mason) and Crystal Bush (Substance Abuse representative to replace Henrietta Green Pitre).

Commissioner Lancaster made the motion to appoint Ms. Fuller and Ms. Bush, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

Ms. Fuller's appointment would expire in September, 2010. Ms. Bush's appointment would expire in May, 2011.

8. OTHER BUSINESS

County Manager Angela L. Harris stated a presentation will be offered by the Health Director and Animal Control Director at the March 1, 2010 Board meeting regarding rabies vaccinations and rabies control. She said the County will embark on an educational campaign to raise awareness of the public's personal responsibility of having their animals vaccinated and the fines associated with noncompliance.

9. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen King: Mrs. King provided a handout regarding the State's new ethics law. She stated the School of Government is offering a webinar on Thursday, March 25, 2010 from 4:00-6:00 P.M. as a convenient way for elected officials to fulfill the legal requirement for two clock hours of ethics training by January 1, 2011. She also stated the webinar will be archived and can be accessed at any time after March 26, 2010. By consensus, the Board plans to receive its training immediately after the November, 2010 election.

Commissioner Foy: Commissioner Foy commented on the death of Sheila Hanna, a representative of Franklin County Concerned Citizens. Commissioner McGhee-Young stated she visited Mrs. Hanna's family and offered condolences on behalf of the Board.

Commissioner Bunn: No comments.

Commissioner McGhee-Young: Commissioner McGhee-Young asked the Board to consider the purchase of a book entitled *Budget-Balancing Tactics in Local Government*. Three copies will be purchased and distributed to the Board to read prior to budget meetings. She stated she recently attended the North Carolina Association of County Commissioners Justice and Public Safety Steering Committee Meeting. She commented that as the County is working on its Radio Project, there are no plans to use VIPER. She said the Federal Government is readily providing funding for the use of VIPER as a communication system. She said the reason money is being offered is due to a number of counties claiming that VIPER is more costly. In return, counties are developing their own systems. Commissioner Young said funds are being provided to help counties cover the difference in cost and asked the Board to keep that in mind. She said the committee also addressed the expanded use of E-911 funds which have been given significant resistance from the North Carolina 911 Board and the Telecommunications Industry. Commissioner Young stated even though taxpayers are paying the fee, their opinions are not desired on how those funds are utilized. She stated any support the Board can provide will make a difference on the final decision as to how these funds can be used. Commissioner Young invited the Board to attend a House Study Committee meeting regarding E-911 funds on Tuesday, February 23, 2010 in Legislative Building Room 421. Commissioner Young also mentioned that a Resolution in Support of Haitian Relief has been crafted and will come before the Board for consideration on March 1, 2010.

Commissioner Lancaster: No comments.

Commissioner Mitchell: No comments.

Commissioner Dunston: Commissioner Dunston was not in attendance.

Commissioner Swanson: No comments.

County Manager Angela Harris: Mrs. Harris reported on the following:

- Mrs. Harris reported there is a link on the County's web site to assist citizens in making donations to the victims of the earthquake in Haiti.
- She also commented that a meeting is being scheduled to discuss ideas on how to house students next year that participate in the Early College High School program.
- Mrs. Harris stated her appreciation for Economic Development Director Ronnie Goswick for also serving as Interim Airport Manager. He will continue to work with Mr. Steve Merritt who was recently named Airport Manager.
- Mrs. Harris complimented the County's Office of Emergency Services, Aging staff and the Franklin County School System regarding a recent automotive crash involving a Greyhound bus. Mrs. Harris stated nearly 55 passengers were quickly and safely routed via Franklin County school buses to the County's Aging Department where they were housed until alternate transportation arrived.

Commissioner Young made the motion to adjourn, seconded by Commissioner Swanson. The motion carried unanimously and the meeting adjourned at 8:22 P.M.

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