

November 2, 2009

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Robert L. Swanson, Vice-Chairman Penny McGhee-Young, Donald C. Lancaster, Sidney E. Dunston and E. Shane Mitchell. Commissioners Bob Winters and Harry L. Foy, Jr. were absent.

The Board began the meeting with a moment of silence in honor of the late Martha Shearin. Mrs. Shearin served as Register of Deeds until her retirement in 1997.

Chairman Swanson called the meeting to order and asked the Board to consider an addition to the agenda (Item 6-C).

Commissioner Young made the motion to add the item (Item 6-C) to the agenda, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Swanson then asked the Board to consider approval of the consent agenda.

Commissioner Young made the motion to approve the consent agenda, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE." The items approved are as follows:

1. CONSENT AGENDA

- A. October 5, 2009 Minutes
- B. October 19, 2009 Minutes
- C. Budget Ordinance Amendment #3 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment for the fiscal year ending June 30, 2010 in the amount of \$486,252 to recognize \$330,000 the Board approved in March 2009 for the Sheriff's Office to purchase vehicles, \$83,925 due to volunteer rescue squads in accordance with the EMS Incentive Plan and various grants received by DSS, Health and Aging programs.)
- D. New CPT codes for Behavioral Health

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

No comments were offered.

3. RECOGNITION OF EMPLOYEE OF THE QUARTER

Bobby McCray, Assistant Supervisor-Loader Operator, Franklin County Solid Waste, was in attendance in order for the Board to recognize and congratulate him on his selection as the Employee of the Quarter ending September, 2009. Mr. McCray has been employed with the county since June, 1989 and selected for this recognition by a committee of his peers. Mr. McCray will receive a vacation day and a savings bond.

4. RECOGNITION: CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING

The Board recognized the Franklin County Finance Department for attaining the Certificate of Achievement for Excellence in Financial Reporting for the tenth consecutive year. This award is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

5. COMPREHENSIVE DEVELOPMENT PLAN (CDP) UPDATE

The Planning and Inspections office initiated an update of the County’s Comprehensive Development Plan (CDP) approximately two years ago and was anticipated to take approximately 18 months to complete. Due to limited resources, updates to the CDP were delayed. Scott Hammerbacher, Planning & Inspections Director, provided a brief presentation on the work that has been completed to date and a work-plan for the completion of the CDP. Mr. Hammerbacher’s presentation follows.

FRANKLIN COUNTY COMPREHENSIVE DEVELOPMENT PLAN (UPDATE)

November 2, 2009

INTRODUCTION AND OVERVIEW

What is a Comprehensive Development Plan (CDP)?

- * Also known as a Comprehensive Land Use Plan (CLUP)
- * Authorized by N.C. General Statutes (153A-321)
- * Provides policy basis for zoning and other development ordinances
- * Also required as a condition of numerous grant and funding approvals

OUR NEXT 20 YEARS OF GROWTH

- ✘ We have to decide how to accommodate approximately 30,000 new residents approximately 12,000 new housing units and hundreds of new businesses with approximately 8,000 new employees over the next 20 years

INTRODUCTION AND OVERVIEW

Attempts to answer the following questions:

- ⦿ What factors are causing or influencing population growth and development conversion?
- ⦿ Where should growth occur?
- ⦿ What is the nature and characteristics of the growth that County desires and should help promote?
- ⦿ What is the fiscal impact of growth (public and private costs and benefits)?
- ⦿ What is the environmental impact of growth?

THE 5 CDP PRINCIPLES

1. Reduce the costs of growth and maximize the benefits of growth
2. Plan for growth and share costs of growth with towns, State, Federal and private sector
3. Protect the natural environment
4. Encourage a range of suburban, small town, and rural development options
5. Incorporate the County’s rural character and agricultural heritage in growth considerations

CDPAC

- ✘ Establishment of principles associated with endorsed goals
- ✘ Developed *tool/box* for implementation of policies (e.g. Utility Service Areas, Zoning, Env. Regulations.)
- ✘ Formulated future land use classifications and associated characteristics

<p>COMPLETED TASKS</p> <ul style="list-style-type: none"> ✘ Cost of Community Services Study ✘ GIS Analysis of Land Use Suitability ✘ Demographic & Building Analysis by Township ✘ Evaluation of prior recommendations found within current Comprehensive Plan 	<p>REMAINING TASKS</p> <ul style="list-style-type: none"> ✘ Completion of Comprehensive Transportation Plan ✘ Finalization of infrastructure mapping and subsequent land use analysis ✘ Completion of draft document including formatting
<p>EFFECTIVELY ENGAGING THE PUBLIC AND MUNICIPALITIES</p> <ul style="list-style-type: none"> ✘ Draft CDP to be located on the Department's Website ✘ Staff is recommending five (5) community meetings following completion of first draft of CDP ✘ To be held across the County <ul style="list-style-type: none"> + Louisburg + Bunn + White Level + Youngsville + Franklinton 	<p>PROJECT TIMELINE</p> <ul style="list-style-type: none"> ✘ February, 2010- complete draft CDP ✘ March/April, 2010- present draft CDP for review and comment to the public ✘ May, 2010- present CDP to CDPAC for Endorsement ✘ June, 2010- present CDP to BOC for potential adoption
<p>QUESTIONS?</p> <p>COMMENTS?</p> <p>DISCUSSION?</p> <p style="text-align: right;">THANK YOU</p>	

Mr. Hammerbacher stated a draft of the CDP is expected in February, 2010. He said the draft CDP would be presented for review and comment to the public in March or April, 2010. In May, 2010, he anticipates presenting the CDP to the Comprehensive Development Plan Advisory Committee. Potential adoption by the Board of Commissioners is expected in June, 2010.

No action was needed.

6. APPOINTMENTS

A. Kerr-Tar Workforce Development Board

Upon recommendation by Vincent Gilreath, Kerr-Tar Workforce Development Director, the Board was asked to reappoint David A. Williams for a one-year term.

Commissioner Dunston made the motion to reappoint David A. Williams for a one-year term reappointment to the Kerr-Tar Workforce Development Board, seconded by Commissioner Young. The motion duly carried with all present voting "AYE."

B. Youngsville Planning Board ETJ

An appointment was needed to the Youngsville Planning Board ETJ. The Town of Youngsville asked that the Board consider the appointment of Mr. William Michael Hensley for a three-year term.

Commissioner Dunston made the motion to appoint William Michael Hensley to the Youngsville Planning Board ETJ for a three-year term, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

C. Emergency Medical Services Advisory Committee

An appointment was needed to the Emergency Medical Services Advisory Committee. Randy Likens, Emergency Services Director, suggested the appointment of Dr. Stephanie Brown to serve as Medical Director.

Commissioner Dunston made the motion to appoint Dr. Stephanie Brown to serve as Medical Director on the Emergency Medical Services Advisory Committee, seconded by Commissioner Lancaster. The motion duly carried with all present voting "AYE."

7. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen King: Mrs. King informed the Board they would be invited to the Employee Service Pin Ceremony scheduled for December 7, 2009 at 10:00 A.M. She then provided a handout to the Board that noted vacancies on various county boards and commissions. She stated those vacancies are posted online for the public to view. Mrs. King also mentioned that the codification project is complete. She said the Board would soon consider an adoption ordinance. Upon approval of the adoption ordinance, the codes will be posted online.

Commissioner Foy: No report.

Commissioner Winters: No report. Commissioner Young was absent.

Commissioner Young: No report.

Commissioner Lancaster: Commissioner Lancaster thanked Richie Duncan (Existing Industry Coordinator) and Coy Floyd (I.T. Director) for the written update provided to the Board on the Broadband Initiative.

Commissioner Mitchell: Commissioner Mitchell mentioned his attendance at a reception for CenturyLink, formerly known as Embarq. He mentioned there will be employment opportunities available through CenturyLink. Commissioner Mitchell then asked County Manager Angela L. Harris to provide an update (as of October 31, 2009) on how each department is managing furlough time. In the budget, the Board directed county employees to take five furlough days.

Commissioner Dunston: No report.

Commissioner Swanson: No report.

County Manager Angela Harris: Mrs. Harris reported on the following:

- Mrs. Harris recognized Kristen King, Clerk to the Board, for recently completing requirements of the IIMC Clerks' Certification Institute at the Institute of Government in Chapel Hill. She stated Mrs. King would continue to receive education in order to achieve status as Certified Municipal Clerk.
- Mrs. Harris stated Roxanne Bragg-Cash, Department of Aging Director, will retire November 30, 2009. She stated Ms. Bragg-Cash will continue to assist the county on a part-time basis. Mattie Woodard will serve as Acting Director.
- Mrs. Harris reported on the relocation of Probation/Parole staff.
- She commented on an update from the Tax Administrator regarding a business and personal property project.
- Mrs. Harris commented on recent Board action to hold regular board meetings once each quarter at various locations throughout the county. Chairman Swanson stated he had concerns with continuing with the plan based on issues with security, technology and other concerns. Commissioner Lancaster suggested the Board schedule an extra meeting (special called meeting) each quarter. Chairman Swanson stated the Board would reconsider the matter prior to January, 2010.
- Mrs. Harris mentioned the David Lawrence Scholarship and the effort by the School of Government to help raise an endowment of \$330,000. She said if the money is raised, a matching state grant is available. She asked the Board if it was interested in making a contribution. No action was taken, but information will be forwarded to the Board should contributions be made on an individual basis.

Chairman Swanson then recognized North Carolina Representative Lucy T. Allen who was in attendance. Representative Allen stated she was in support of an economic development item that would later be discussed in closed session.

8. CLOSED SESSION

Commissioner Dunston then made a motion to enter into closed session, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE." The items to be discussed are as follows.

- A. NCGS 143-318.11 (a) (4) to discuss matters relating to the location and/or expansion of industries or other businesses in the area served by the County, including agreements on a tentative list of economic development incentives that may be offered by the public body in negotiations.
- B. NCGS 143-318.11 (a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Following the closed session, Commissioner Dunston made the motion to enter back into open session, seconded by Commissioner Young. The motion duly carried with all present voting "AYE."

Chairman Swanson read the following statement. "Franklin County proposes to participate in the cost of an economic development project which consists of providing cash incentives to Palziv North America. The Board of Commissioners intends to offer up to \$250,000 as a required match to the One North Carolina Fund grant. The funding will only take place if the One North Carolina Fund grant is awarded. If the grant is awarded, Franklin County's portion of the grant will come from the Franklin County General Fund. The Board of County Commissioners believes this project will stimulate

the local economy, permit business and result in the creation of a substantial number of jobs in the County. Palziv specializes in cross-linked, closed-cell, polyethylene and synthetic rubber foams. Palziv is purchasing the existing HON Company building in Louisburg, NC and will utilize this location as their first North American production site. A public hearing on the proposed County expenditure for this project will be held on November 16, 2009 at 7:00 P.M. or as soon thereafter as said matter can be reached on the agenda, in the Commissioner's Room, Franklin County Office Building, 113 Market Street, Louisburg, NC. All interested persons are invited to attend and present their views."

Commissioner Lancaster made the motion to call for the public hearing on November 16, 2009, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Commissioner Lancaster then made a motion to adjourn, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

The meeting adjourned at 9:50 P.M.

Robert L. Swanson, Chairman

Kristen G. King, Clerk to the Board