

September 15, 2014

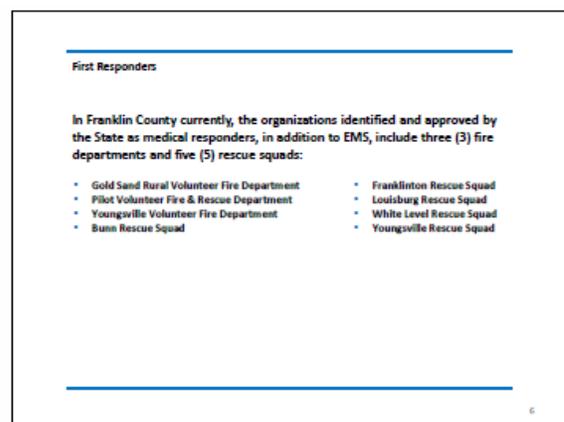
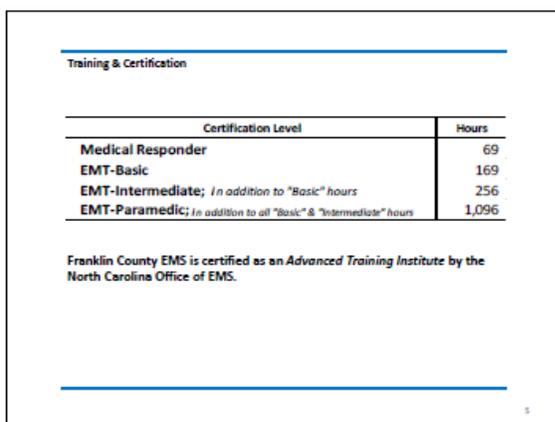
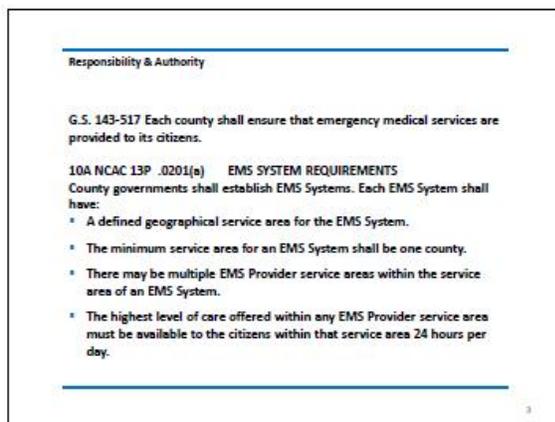
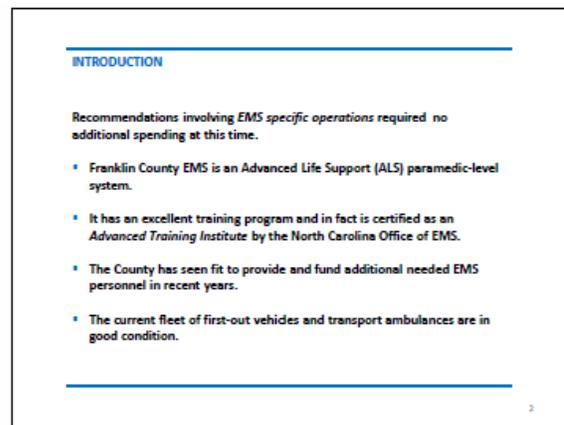
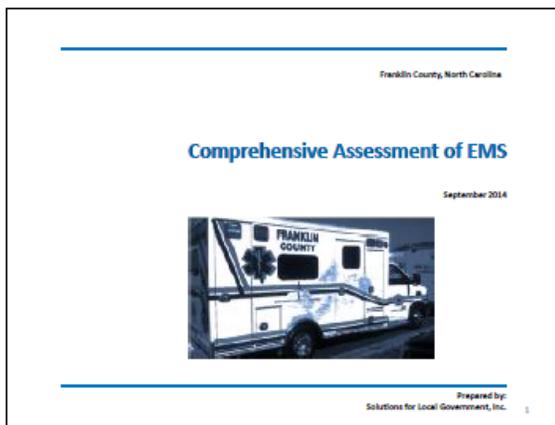
The Board of Commissioners of Franklin County, North Carolina, met for a Work Session at 5:45 P.M. in the Commissioner’s Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman John M. May, Commissioners Harry L. Foy, Jr. and David T. Bunn. Commissioners Don Lancaster, E. Shane Mitchell and Cedric K. Jones arrived after the start of the meeting.

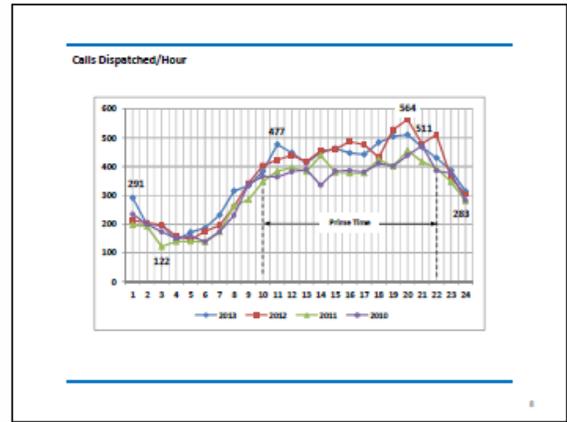
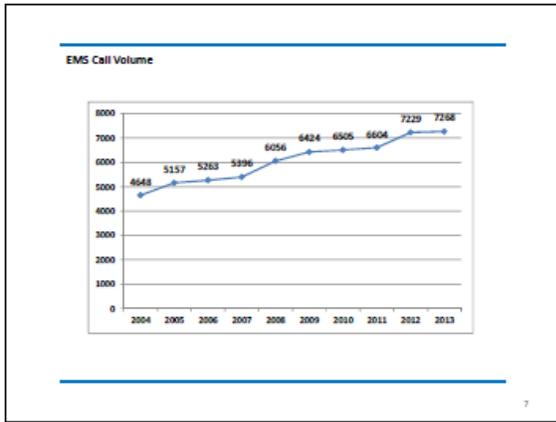
Commissioner Lancaster arrived at 5:54 P.M.

Commissioner Jones arrived at 6:10 P.M.

Commissioner Mitchell arrived at 6:50 P.M.

The purpose of the session was to discuss the findings of the Emergency Medical Services/Communications Study conducted and presented by Steve Allan of Solutions for Local Government, Inc. Mr. Allan’s recommendations are included in the PowerPoint presentation below.



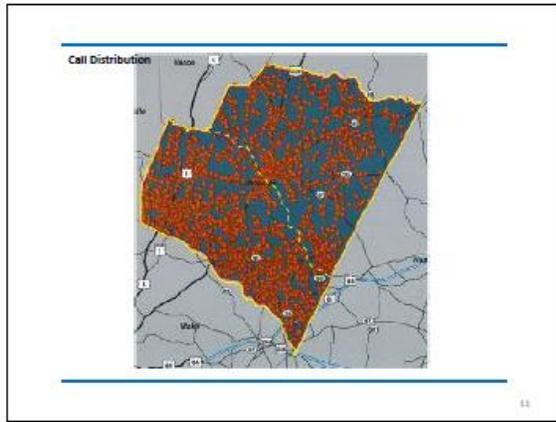


Type of Call

Condition	Frequency	Percent
Sick Person	1332	18.3%
Breathing Problems	854	11.8%
Chest Pains	566	7.8%
Falls	552	7.6%
Accident/PI	431	5.9%
Abdominal Pain	250	3.4%
Seizures/Convulsions	216	3.0%
Diabetic Problems	215	3.0%
Hemorrhage	185	2.5%
Unconscious/Fainting	183	2.5%
Structure Fire	183	2.5%
Stroke	172	2.4%
Heart Problems	122	1.7%
Fire Alarm-Business	120	1.7%
Unresponsive	119	1.6%
Lifting Assistance	106	1.5%
Total	5606	77.1%

Comparison: Call Frequency by Type

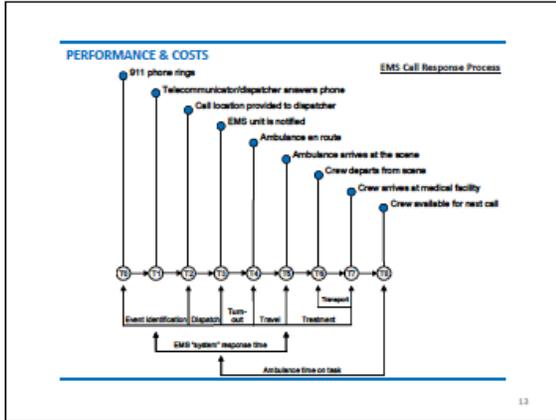
Condition/Call Type	2013		2012	
	Frequency	Percent	Frequency	Percent
Sick Person	1332	18.3%	1242	17.2%
Breathing Problems	854	11.8%	914	12.7%
Chest Pains	566	7.8%	534	7.4%
Falls	552	7.6%	622	8.6%
Accident/Wreck/PI	431	5.9%	400	5.5%
Call & Percent Totals:	3735	51.4%	3712	51.4%



Transports & Destinations

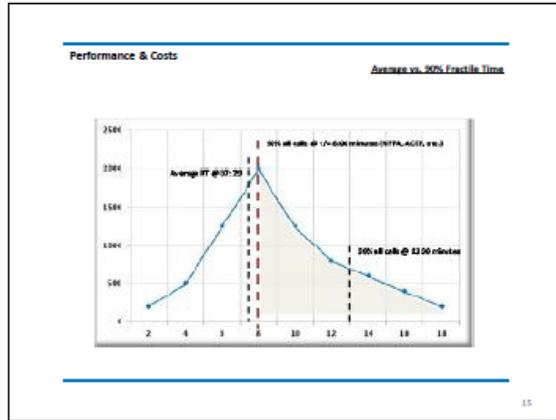
Year	EMS Calls Dispatched	Number Transported	Percentage
2011	6604	4695	40.7%
2012	7229	4948	46.1%
2013	7268	4951	46.8%

Hospital	Number of Transports	Average Time
Franklin Regional Medical Center	1403	0:11:08
Wake Med*	396	0:34:34
Wake Med North	183	0:25:28
Rex Hospital	82	0:42:59
Duke Healthcare of Raleigh	68	0:38:08
Maria Parham Hospital	51	0:27:09
WakeMed Childrens Hospital*	29	0:36:10
Duke University Medical Center*	18	0:49:20
Nash General Hospital	18	0:30:27
VA Medical Center-Durham	12	0:50:40
UNC Hospitals*	11	1:02:33
Granville Medical Center	5	0:33:00
Total Transports:	2266	



Performance & Costs

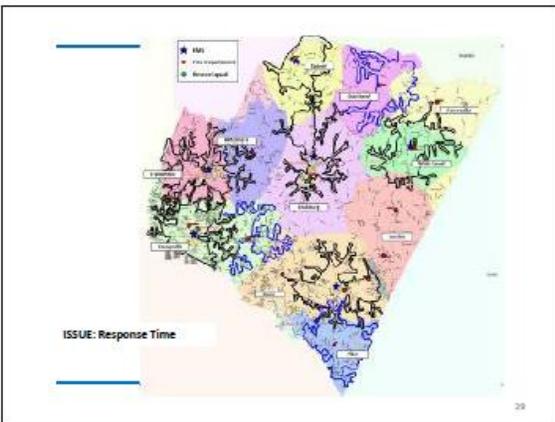
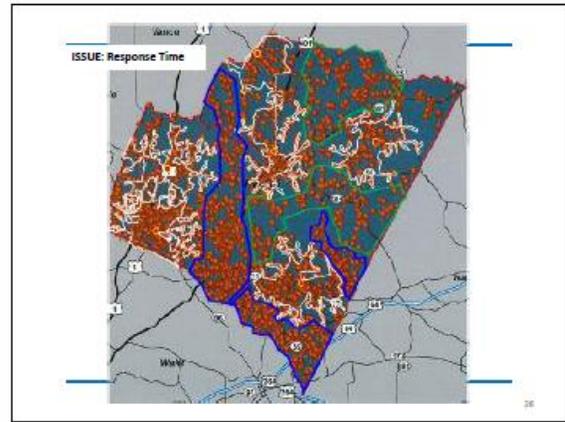
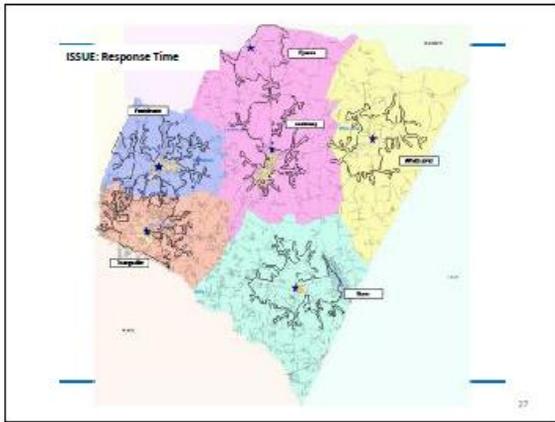
Year	Total Units Dispatched	Response Time		
		Turn-Out Time	Travel Time	Total Resp. Time
2011	6604	0:00:31	0:07:08	0:07:39
2012	7229	0:00:44	0:07:21	0:08:05
2013	7268	0:00:40	0:06:58	0:07:38
3 Year Average:		0:00:38	7:15:00	7:15:38



Performance & Costs

Event Duration

Year	# Calls Dispatched	Avg. Event Duration
2011	6604	1:29:39
2012	7229	1:27:32
2013	7268	1:22:08



ISSUE: Ambulance Deployment

Ambulance Location	Combined Average Travel Response Time			3-Year Average
	2011	2012	2013	
Burn (2)	0:08:13	0:08:31	0:08:32	0:08:26
White Level (1)				
Franklinton (1)				
Loupsburg (2)	0:06:13	0:05:59	0:06:32	0:06:16
Youngsville (2)				
Time Difference	0:02:00	0:02:32	0:02:00	0:02:10

ISSUE: Volunteers & First Responders

During interviews with firefighters and Chief Officers from several fire departments, and brief discussions with rescue squad members, including two Chiefs, several common themes emerged:

- They cared about their community and they were passionate about the capabilities they had developed that could be of benefit to their community.
- Their fellow volunteers felt the same way; however, any one or all of the issues just discussed prevented them from doing more.
- The pool of volunteers is dwindling.
- Sponsored fundraising events alone can no longer provide all that is needed to keep their organizational heads above water.

- ISSUE: Volunteers & First Responders
- Employment Conditions
 - Eligibility
 - Training Requirements
 - Societal Change

ISSUE: Communications Center Staffing

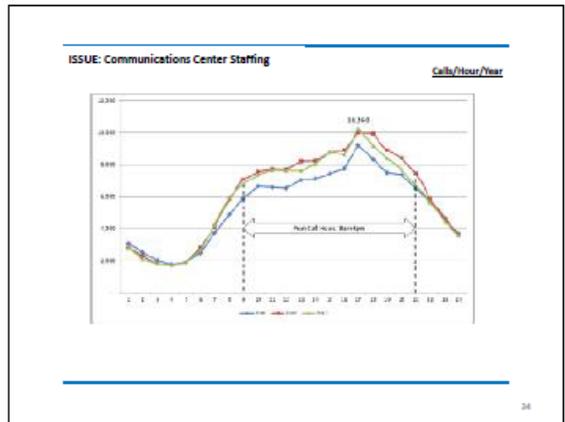
2013

141,609 calls received

Avg. call length-all calls: 76.92 seconds
[14 seconds better than PSAP's of similar size]

NFPA 1221: "95% of 911 calls shall be answered within 40 seconds"

Franklin County: 96% were answered within 15 seconds



ISSUE: Communications Center Staffing

The process of determining staffing in a 24-hour Communications Center operation is typically determined in one of two ways:

- If the number of Telecommunicator positions is known, requires that a "relief factor" be determined which can be multiplied by the number of positions to identify the number of personnel required.
- If the number of Telecommunicator positions is not known, different calculations utilizing the Communications Center's available performance metrics are needed. After which then the relief factor determined above is applied to the number of positions identified.

- ISSUE: Communications Center Staffing
- Relief Factor: 5.1
 - Metrics
 - Average call duration: 88.9 seconds
 - Peak call rate/hour: 136 calls

Issue: Volunteers & First Responders
RECOMMENDATIONS

One fire department, with day-time paid employees responded to a little over 400 fire calls in 2013 and received funding from the County of approximately \$539,500 (estimated based on % FY 12-13 and % FY 13-14).

Another Department, with day-time employees during the week, responded to calls totaling five (5) less than the first department during 2013 and received funding from the County of approximately \$165,068 (estimated based on % FY 12-13 and % FY 13-14).

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Issue: Volunteers & First Responders
RECOMMENDATIONS

One Fire Department (all volunteer) responded to a total of a little more than 300 fire calls in 2013 and received funding from the County of approximately \$211,638 (estimated based on % FY 12-13 and % FY 13-14).

Another Fire department (all volunteer) responded to a total of a little more than 250 fire calls in 2013 and received funding from the County of approximately \$85,000 (estimated based on % FY 12-13 and % FY 13-14).

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Issue: Volunteers & First Responders
RECOMMENDATIONS

The recently approved fiscal year 2014-2015 County budget allocated a total of \$123,200 to the five rescue squads. The distribution of those funds was: \$10,000 each to Bunn and Louisburg to answer calls, \$21,600 each to Franklinton, White Level and Youngsville for rental space for the County EMS vehicles staged at each location, and \$38,400 for Youngsville to answer calls as medical first responders Monday-Thursday from 6pm-6am and throughout weekends from 6pm Friday until 6am Monday morning.

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Issue: Communications Center Staffing
RECOMMENDATIONS

Hire four (4) additional full-time Telecommunicator positions.

Provide opportunities for Telecommunicators to receive more "hands-on" training (versus on-line) when pursuing the completion of annual continuing education (CE) and annual/bi-annual re-certification hours required of their positions.

Provide opportunities for Telecommunicators to receive more "hands-on" training (versus on-line) when pursuing the completion of annual continuing education (CE) and annual/bi-annual re-certification hours required of their positions.

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FUTURE CONSIDERATIONS

- Tracking County Population & EMS Call Volume
- Technology Applications
- Active versus Status Deployment
- Emergency Services Facility

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The meeting adjourned at approximately 6:55 P.M.

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman John M. May, Commissioners Harry L. Foy, Jr., Don Lancaster, E. Shane Mitchell, Cedric K. Jones and David T. Bunn.

Chairman Dunston called the meeting to order and asked the Board to remove Item 1-G (Employee of the Quarter/Year Policy revisions) from the agenda. Commissioner Jones made the motion to remove Item 1-G, seconded by Commissioner Lancaster. The motion duly carried with all present voting "AYE."

Commissioner Foy then made a motion to remove Items 1-C, 1-D, 1-E and 1-F from the consent agenda for discussion. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE." The following items were removed from the consent agenda:

- Consider TDA (Tourism Development Authority) request to fund a \$4,500 grant for Louisburg Historic District Walking Tour pamphlets
- Consider TDA (Tourism Development Authority) request to fund a \$6,500 grant for the Tar River Festival

- Consider TDA (Tourism Development Authority) request to fund a \$4,000 grant for the 2014 Peggy's Colonial Kitchen and Herb Garden
- Consider TDA (Tourism Development Authority) request to fund a \$5,000 grant for the 2014 Fall Harvest and Pumpkin Festival

Chairman Dunston then asked the Board to consider approval of the remainder of the consent agenda.

Commissioner Jones made a motion to approve the remainder of the consent agenda, seconded by Commissioner Lancaster. The motion duly carried with all present voting "AYE."

The following items were approved.

1. CONSENT AGENDA

- A. August 4, 2014 Minutes
- B. Releases, Adjustments, Refunds, and Tax Collection Report
- ~~C. Consider TDA (Tourism Development Authority) request to fund a \$4,500 grant for Louisburg Historic District Walking Tour pamphlets~~
- ~~D. Consider TDA (Tourism Development Authority) request to fund a \$6,500 grant for the Tar River Festival~~
- ~~E. Consider TDA (Tourism Development Authority) request to fund a \$4,000 grant for the 2014 Peggy's Colonial Kitchen and Herb Garden~~
- ~~F. Consider TDA (Tourism Development Authority) request to fund a \$5,000 grant for the 2014 Fall Harvest and Pumpkin Festival~~
- G. Employee of the Quarter/Year Policy revisions

Regarding Item 1-C (Consider Tourism Development Authority request to fund a \$4,500 grant for Louisburg Historic District Walking Tour pamphlets), Commissioner Foy asked who would receive the funding if granted. Tourism Development Authority (TDA) member Richie Duncan stated the reimbursement would be granted to the Tar River Center after the brochures are produced. She said the center is a non-profit organization and that brochures would be distributed in welcome centers.

Commissioner Foy then made the motion to approve the TDA request to fund a \$4,500 grant for Louisburg Historic District Walking Tour pamphlets, seconded by Commissioner May. The motion duly carried approval with all present voting "AYE."

Regarding Item 1-D, (Consider TDA request to fund a \$6,500 grant for the Tar River Festival), Commissioner Foy asked who would receive funding if granted. Mrs. Duncan stated the reimbursement would be made to the Chamber of Commerce which is also a non-profit organization. She stated the Chamber must prove performance before funding is approved. She noted festival vendors stay in local hotels, therefore contributing to the occupancy tax.

Commissioner Foy then made the motion to approve the TDA request to fund a \$6,500 grant for the Tar River Festival, seconded by Commissioner Lancaster. The motion duly carried approval with all present voting "AYE."

Regarding Item 1-E, (Consider TDA request to fund a \$4,000 grant for the 2014 Peggy's Colonial Kitchen and Herb Garden), Commissioner Foy asked who would receive funding if granted. Mrs. Duncan stated funding would be awarded to the Ben Franklin Society which is also a non-profit organization.

Commissioner Foy then made the motion to fund a \$4,000 grant for the 2014 Peggy's Colonial Kitchen and Herb Garden, seconded by Commissioner Lancaster. The motion duly carried approval with all present voting "AYE."

Regarding Item 1-F, (Consider TDA request to fund a \$5,000 grant for the 2014 Fall Harvest and Pumpkin Festival), Commissioner Foy asked who would receive funding if granted. Mrs. Duncan stated funding would be granted to Hill Ridge Farms of Youngsville which is a for-profit business. Mrs. Duncan stated TDA by-laws do not restrict funding to non-profits, but said TDA funding must be used for marketing events that bring money into the County. Mrs. Duncan said Hill Ridge is spending over \$250,000 of its own money toward marketing.

Commissioner Lancaster then made a motion to fund a \$5,000 grant for the 2014 Fall Harvest and Pumpkin Festival, seconded by Commissioner May. The motion carried 6 to 1, with Commissioner Foy voting "NO."

Chairman Dunston asked the Board to consider adding an item to the agenda. Commissioner May made the motion to add Change Order #1 – Franklin County Courthouse Renovation. The motion was seconded by Commissioner Jones and duly carried approval with all present voting "AYE." The item will be the third item on the evening's agenda.

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Dorothy Wilder, 5568 NC 56 Highway East, Castalia, NC

- Ms. Wilder stated she is elderly and suffers from a number of health conditions that make her dependent upon public transportation such as KARTS (Kerr Area Rural Transportation System). She stated she had been harassed and assaulted recently while travelling on the KARTS van. She commented on the need for public transit for senior citizens.

Bruce Allen, 992 Mays Crossroads Road, Franklinton, NC

- Mr. Allen addressed the Board regarding "fair and consistent government." He stated tenant charges are inconsistent and provided detail regarding four tenants to prove the inconsistencies. Mr. Allen stated all information presented could be verified by records at Triangle North Executive Airport.
- After exceeding the allotted five minutes for comment, Commissioner Foy made a motion to extend Mr. Allen's comments by an additional five minutes. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."
- Chairman Dunston encouraged Mr. Allen to provide copies of his information to the Board moving forward.

At a previous Board meeting, Mr. Allen stated there were wells at Triangle North Executive Airport that had not been properly tested. Commissioner Foy asked County Manager Angela L. Harris if any follow-up on Mr. Allen's allegations had been conducted. Mrs. Harris stated Airport Manager Steve Merritt had a representative of DENR (Department of Environment and Natural Resources) to visit the airport. She said a well on the property had been identified and was now on a plan for site location and testing. One well had not been tested recently; the other well missed a quarterly inspection. She said the well would be given a site number and it would be tracked moving forward.

3. CHANGE ORDER #1 – FRANKLIN COUNTY COURTHOUSE RENOVATION

Finance Director Chuck Murray asked the Board to consider a change order in the amount of \$48,980.76 in order to finalize roof repairs as part of the Franklin County Courthouse Renovation.

Commissioner Bunn made a motion to approve Change Order #1 in the amount of \$48,980.76. The motion was seconded by Commissioner May and duly carried approval with all present voting "AYE."

Mr. Murray said additional change orders are not anticipated at this time.

4. OTHER BUSINESS

No new business was addressed.

5. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: No comments were offered.

Commissioner Foy: Commissioner Foy invited the public to attend the annual Senior Fun Day in the Park. The event will be held at Riverbend Park on September 23, 2014.

Commissioner Bunn: No comments were offered.

Commissioner May: Commissioner May attended the annual Tar River Festival and stated he welcomed those in attendance on behalf of the Board.

Commissioner Jones: Commissioner Jones attended a recent workshop conducted by the Town of Franklinton regarding the County's possible acquisition of Franklinton's utility system.

Commissioner Mitchell: Commissioner Mitchell attended a recent workshop conducted by the Town of Franklinton regarding the County's possible acquisition of Franklinton's utility system. He also mentioned the passing of former Franklinton Middle School football coach Trent Sanders.

Commissioner Dunston: Commissioner Dunston stated he represented the Board at the grand opening of the new Zaxby's Restaurant in Louisburg.

Commissioner Lancaster: Commissioner Lancaster attended recent meetings of the Parks and Recreation Advisory Board and Airport Commission. He also attended a recent workshop conducted by the Town of Franklinton regarding the County's possible acquisition of Franklinton's utility system.

County Manager Angela L. Harris: No comments were offered.

6. CLOSED SESSION

The Board was asked to enter into closed session pursuant to the following North Carolina General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

At approximately 7:44 P.M., Commissioner Mitchell made a motion to enter into closed session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The motion was seconded by Commissioner Jones and carried 5 to 1, with Commissioner Foy voting "NO."

Following closed session, Commissioner May made a motion to enter back into open session, seconded by Commissioner Jones. The motion duly carried with all present voting "AYE."

Chairman Dunston stated a purchase agreement had been presented to the Town of Franklinton regarding the County's possible purchase of the Town's utilities system. He said the County is awaiting a signed agreement.

At 8:49 P.M., Commissioner Mitchell made a motion to adjourn the meeting, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board