

**October 20, 2014**

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman John M. May, Commissioners Harry L. Foy, Jr., E. Shane Mitchell, Cedric K. Jones and David T. Bunn. Commissioner Don Lancaster was absent.

Chairman Dunston called the meeting to order and asked the Board to consider an addendum to the agenda to include the following:

- Appointment of County Manager Angela L. Harris to continue service as Interim Finance Director through December 1, 2014 at which time Carrie H. Neal will serve in the role of finance director. Mattie May will continue to serve as Deputy Finance Director. (add to consent agenda)
- Appointment of David Carter to the Juvenile Crime Prevention Council (Chief Court Counselor position)

Commissioner Jones made the motion to add both items to the agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

Chairman Dunston then asked the Board to consider approval of the consent agenda.

Commissioner Bunn made a motion to approve the consent agenda, seconded by Commissioner May. The motion duly carried with all present voting "AYE."

The following items were approved.

**1. CONSENT AGENDA**

- A. October 6, 2014 Minutes
- B. Releases, Adjustments, Refunds, and Tax Collection Report
- C. Appointment of County Manager Angela L. Harris to continue service as Interim Finance Director through December 1, 2014 at which time Carrie H. Neal will serve in the role of finance director. Mattie May will continue to serve as Deputy Finance Director.

**2. COMMENTS FROM THE PUBLIC**

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

**Mike Gerbos, 1144 Lake Royale, Louisburg, NC**

- Mr. Gerbos stated he represents property owners at Lake Royale and stated he wished to address two Commissioners that attended a recent candidate forum at Lake Royale. Chairman Dunston reminded Mr. Gerbos he could make comments but could not engage in discussion with the Board during this time.

**3. FRANKLIN COUNTY LIBRARY QUARTERLY REPORT – LAUREL MILL**

Holt Kornegay, Library Director, provided an update relative to the library's outreach project at Laurel Mill Elementary School. The following information was presented as a handout at the meeting.

Commissioner's Report: Library Outreach at Laurel Mill Elementary School  
October 20, 2014

This library outreach initiative and collaboration with Laurel Mill Elementary School is designated Team up Tuesday. Each Tuesday evening during the regular school calendar year the Franklin County Library will have a presence at Laurel Mill Elementary School during evening hours, from four o'clock until seven o'clock.

Library equipment needed to accomplish real time circulation, patron registration and search functions is in place.

The school is using social media, Twitter and Face book, to promote the activity as well as it's "robo-call," ability to communicate with parents and caregivers in order to make them aware of the service that includes the circulation of any available library materials from the Franklin County Library and the members of the NC Cardinal consortium. Both entities are collaborating on "story time," and Food Lion has contributed snacks to help promote the program.

On September 16<sup>th</sup> Ms. Williams and I met with the PTO at Laurel Mill and introduced the program to about 55 parents many whom had children with them. We were introduced by the school principal Genie Faulkner. The reception was enthusiastic. On September 23, we had a "soft opening." We met on September 30 circulated materials, had a story time and served snacks. We can, have and will issue library cards and provide any item found in our catalog. We are still considering how we might process payments on accounts and put that money in the General Fund expediently-the most rational solution is to bill the patron, accept checks but not cash.

On October 2, library staff attended and provided services in a "vendor," capacity for the LMES Fall Festival.

This well attended event proved to be a great opportunity to promote services of the County Library through direct contact, the provision of library cards and the opportunity for those with Franklin County Library cards, (newly acquired or those acquired previously,) to register for a "door prize." Prizes were contributed by: Pete Smith's Garage, McDonalds, El Perico, Highway 55 and Sage Restaurants of Louisburg and Tir Na Nog Irish Pub of Raleigh. Roughly \$174.00 in Shop Sauce, gift cards and certificates were given away. Our direct marketing campaign that evening netted 23 new library patrons. The majority of those newly registered folk being adult patrons that may subsequently register their children as patrons on a visit to either the Team Up Tuesday events or any of our four physical plants.

The library will conduct a mailing campaign to area registered voters to ensure that general awareness of the program is building and to query potential patrons relative to library services that they expect and what sort of access is best for them. A preliminary sample of that mailing is on our www site at [www.franklincountync.us/services/library](http://www.franklincountync.us/services/library). We will send that out just after the November 4<sup>th</sup> general election in order to avoid any confusion with political mail being delivered during the run-up to the election. It is

necessary to establish a library materials exchange with the public external to the school in order to increase circulation and on-hand library materials at the site.

Laurel Mill Elementary School staff is providing children's material for circulation and have access to our expanded catalog through this program for broader programming depth in regular class room and tutoring activities. Ms. Stacia Dubis is the Media Center coordinator at LMES and provides the space in the center for tutoring concurrent with the circulation of materials. Some of our programs will feature the use of the Kids Catalog version of NC Cardinal in addition to story times and the freely accessible Tumble Books and Tumble Books Jr. found on the Franklin County Library page.

We will request the Franklin Times to do a community feature concurrent with the mailing distribution of our informational survey that we hope can be published on Thursday November 6<sup>th</sup>.

As November 11<sup>th</sup> is Veteran's Day a County and School Holiday we will not be providing services on that occasion.

Commissioner Jones asked Mr. Kornegay if he felt the community was embracing the Library's outreach project at Laurel Mill. Mr. Kornegay said he felt citizens were excited but stated circulations were limited.

He said the project had been advertised well throughout the school community, but said he felt additional marketing was needed throughout the county. He suggested a mailer to registered voters. County Manager Angela L. Harris stated conversations were held earlier in the day that included suggestions to add information about the project to the county's website as well as a press release to local media and possibly social media.

Commissioner Mitchell asked if usage of the satellite library was tracked. Mr. Kornegay stated each circulation is tracked. Commissioner Mitchell then suggested the mailer campaign reach further beyond registered voters and suggested Mr. Kornegay work with the county's GIS department in order to have a more inclusive listing. He also suggested reaching out to local media outlets.

Commissioner Dunston asked if the Library had a Facebook page. Mr. Kornegay stated the Library hoped to better reach out using Facebook and Twitter in the future.

Commissioner May asked if there was a way to easily identify those who held library cards in the townships around Laurel Mill. Mr. Kornegay said it is possible to determine that information.

Commissioner Dunston reminded Mr. Kornegay the Board had asked for data in order to monitor usage of the satellite library which would then be used in budget preparation and as the Board decides whether or not there is a demand for library services in the Centerville area.

Mr. Kornegay is expected to add information to the County's website regarding the hours of operation for the Laurel Mill satellite library.

#### **4. APPOINTMENTS**

##### **A. Firefighters' Relief Fund Board of Trustees**

Jeff Lewis, Emergency Services Director, asked the Board to consider appointments to the respective individual Local Firefighters' Relief Fund Board of Trustees to include the following:

Bunn Fire District:

Robert Moore (1 year term)  
Kevin Alford (2 year term)

Centerville Fire District:

Herbert Gene Leonard, Jr. (1 year term)  
Shad Leonard (2 year term)

Epsom Fire District:

Ray Merritt (1 year term)  
Charles Hilliard (2 year term)

Franklinton (Northwest Franklin Fire District):

Michael Devall (1 year term)  
David Robbins (2 year term)

Gold Sand Fire District:  
Trey Hale (1 year term)  
Rodney Hilliard (2 year term)

Justice Fire District:  
Warren Harris (1 year term)  
Greg Lloyd (2 year term)

Mitchiners Crossroads Fire District:  
Richard Hoyle (1 year term)  
Joe Jenkins (2 year term)

Pilot Fire District:  
Gerald Jones (1 year term)  
Kenny Williams (2 year term)

White Level Fire District:  
Delton Nelms (1 year term)  
Billy Brewer (2 year term)

Youngsville (Western Franklin Fire District):  
Fred Wheeler, Jr. (1 year term)  
Scott White (2 year term)

Commissioner Mitchell made a motion to approve the suggested appointments to the Local Firefighters' Relief Fund Board of Trustees. The motion was seconded by Commissioner Bunn and duly carried with all present voting "AYE."

**B. Juvenile Crime Prevention Council**

The Board was asked to consider appointing Clarette Hill (mental health representative) and David Carter (Chief Court Counselor) to the Juvenile Crime Prevention Council.

Commissioner Jones made a motion to appoint Clarette Hill and David Carter to the Juvenile Crime Prevention Council, seconded by Commissioner May. The motion duly carried with all present voting "AYE."

**5. OTHER BUSINESS**

No additional items of business were discussed.

**6. BOARD, MANAGER AND CLERK'S COMMENTS**

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

**County Clerk Kristen G. King:** No comments were offered.

**Commissioner Foy:** No comments were offered.

**Commissioner Bunn:** No comments were offered.

**Commissioner May:** Commissioner May stated he attended a recent Business After Hours event sponsored by First Citizens Bank and Cook Shack Catering. He also attended the Farm City Week Luncheon at Vollmer Farms, the United Way's Siren

Cook-off as well as a town hall meeting sponsored by North Carolina Representative Bobbie Richardson.

**Commissioner Jones:** Commissioner Jones also attended the Business After Hours event at First Citizens Bank as well as the Farm City Week luncheon.

**Commissioner Mitchell:** No comments were offered.

**Commissioner Dunston:** Commissioner Dunston commented on a series of ongoing meetings scheduled between county staff and Franklin County Schools staff including Superintendent Dr. Lisa Martin. The purpose of the meetings is to keep abreast of school needs. Commissioner Dunston also commented on the recent downsizing that occurred at Franklin Regional Medical Center.

**Commissioner Lancaster:** Commissioner Lancaster was absent.

**County Manager Angela L. Harris:** Mrs. Harris also commented on the downsizing of Franklin Regional Medical Center. She stated the services that remain at the hospital include Emergency Room services, outpatient care, geriatric care, imaging and infusion services.

Emergency Services Director Jeff Lewis gave a brief update on the repositioning of ambulances in order to provide optimal coverage. Mr. Lewis also joined Franklin County Health Director Dr. Chris Szwagiel to offer an update regarding protocols for the Ebola epidemic.

## 7. CLOSED SESSION

The Board was asked to enter into closed session pursuant to the following North Carolina General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

At approximately 8:14 P.M., Commissioner Mitchell made a motion to enter into closed session pursuant to NCGS 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The motion was seconded by Commissioner Jones and carried 5 to 1, with Commissioner Foy voting "NO."

Following closed session at approximately 8:50 P.M., Commissioner Mitchell made a motion to enter back into open session, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

No action was taken.

At 8:51 P.M., Commissioner Mitchell made a motion to adjourn the meeting, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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