

June 4, 2012

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman E. Shane Mitchell, Vice-Chairman Robert L. Swanson, Sidney E. Dunston, Donald C. Lancaster, Harry L. Foy, Jr., Cedric K. Jones and David T. Bunn.

Chairman Mitchell called the meeting to order and asked the Board to consider approval of the consent agenda. He noted that a revised Home Community Care Block Grant Funding Plan had been provided relative to Item 1-F.

Commissioner Dunston made a motion to approve the consent agenda, seconded by Commissioner Swanson. The motion duly carried with all present voting "AYE."

The items approved are as follows.

1. CONSENT AGENDA

- A. May 21, 2012 Minutes
- B. Consider TDA (Tourism Development Authority) request to fund a \$6,500 grant for the Tar River Festival on September 8, 2012
- C. Consider TDA (Tourism Development Authority) request to fund a \$4,000 grant for the PreddyFest Bluegrass Music Festival held August 2-4 2012
- D. Consider TDA (Tourism Development Authority) request to fund a \$6,000 grant for marketing the Triangle Regional Film Commission.
- E. Budget Ordinance Amendment #4 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$6,179,819 for the fiscal year ending June 30, 2012 to amend the General Fund, E911 Fund, Water and Sewer Fund and DEA Fund to appropriate necessary expenditures as needed and make the final closeout budget amendment for fiscal year ending 2012. Grants have been received for various departments.)
- F. Home Community Care Block Grant Funding Plan

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Roger Lytle, 571 Williams White Road, Zebulon, NC

- Mr. Lytle invited the Board to a meeting on June 7, 2012 at 6:30 P.M. The topic of the meeting is "Agenda 21."

3. MARKETING OPPORTUNITY

The National Association of Counties (NACo) is sponsoring a project for North Carolina counties that would provide an additional marketing tool at no cost to the County. The marketing tool is a web video produced by CGI Communications, Inc.

Richie Duncan, Existing Industry Coordinator stated the opportunity is only offered to five counties per year. She stated Franklin was selected by NACo after viewing and taking interest in the county's newly redesigned web site. She said NACo felt the site would be further enhanced with the free marketing tool.

Coy Floyd, Information Technology Director shared a demonstration video from neighboring Granville County in order to give the Board and idea of the media being offered.

Commissioner Lancaster made the motion to move forward with the marketing opportunity, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

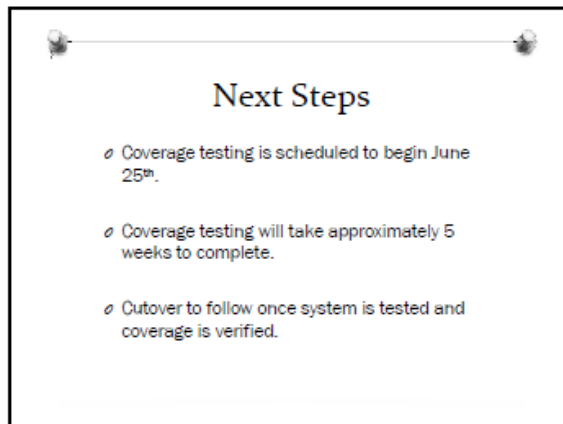
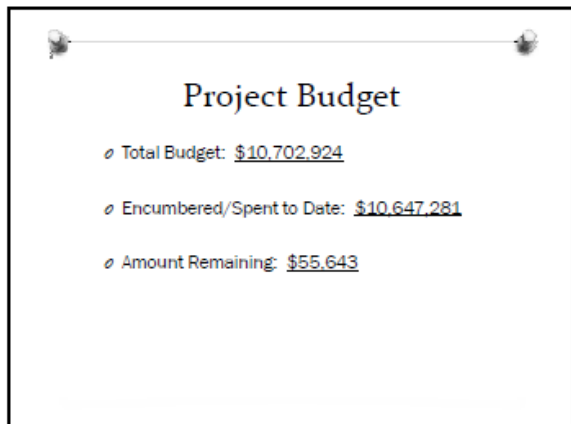
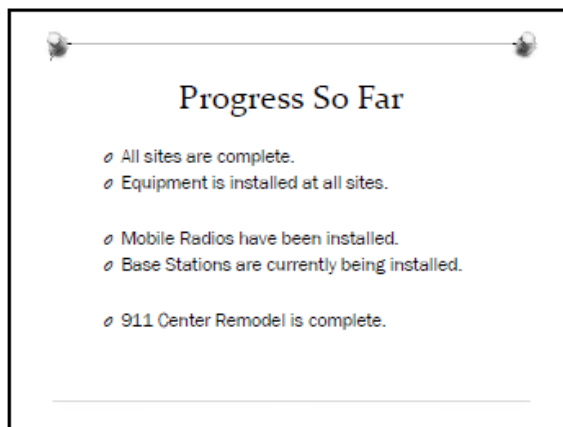
4. AWARD PRESENTATION: RIVERKEEPER CUP CLEANUP CHALLENGE

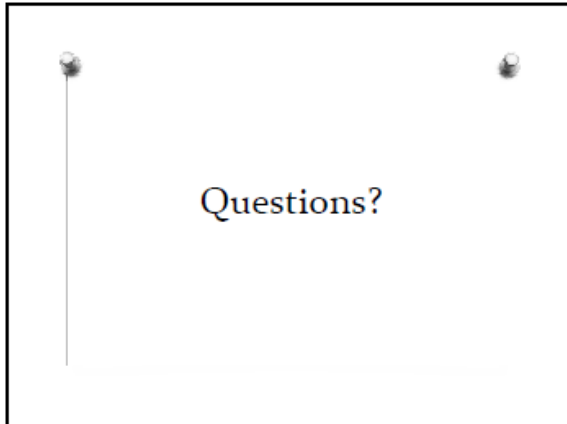
The Pamlico-Tar River Foundation presented an award to the County for collecting the most trash during the annual spring cleanup competition that includes Granville County, Rocky Mount, Tarboro, Greenville, Washington and Louisburg.

Heather Deck, Pamlico-Tar River Foundation Riverkeeper, presented a trophy to the County and a number of volunteers who participated in the challenge. Ms. Deck noted the County first won the award in 2011. She said overall there were 160 volunteers in the challenge who collected over 6,000 pounds of trash. Eighteen hundred pounds of trash were collected in Franklin County alone.

5. RADIO PROJECT STATUS UPDATE

Emergency Communications Director Christy Shearin provided an update regarding the status of the Radio Project. Her presentation follows.





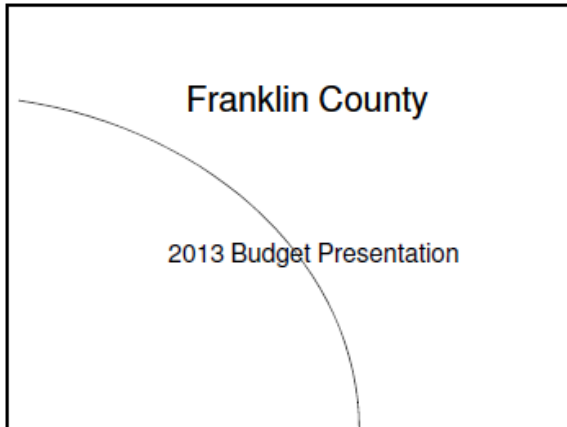
The presentation noted all sites are complete, all equipment has been installed at each site, mobile radios have been installed and the 911 Center remodel is complete. Mrs. Shearin noted base stations are currently being installed. Testing of the system is expected to begin on June 25, 2012 and will conclude within five weeks.

Commissioner Foy asked if a backup 911 Center has been located. Mrs. Shearin stated a location has not been located at this time.

No action was requested or taken.

6. 2012-2013 BUDGET PRESENTATION

County Manager Angela L. Harris and Finance Director Chuck Murray offered the following PowerPoint presentation highlighting details of the proposed budget.



Budget Schedule

- **May 30, 2012** – Deliver Budget to BOC and Public
- **June 4, 2012** – Present Budget to BOC and Public
- **June 5 at 4:00pm 2012** - conduct budget work sessions starting at 4:00pm.
- **June 18, 2012** - Hold public hearing on budget, receive comments from public, address issues if necessary. Establish additional work sessions or Adopt Budget.
- **June 19 to 30**– other meetings if necessary.

Franklin County
Current Proposed GF Budget
Fiscal Year 2012-2013

FY 2012-2013 Departmental Requests	\$76,036,700
FY 2012-2013 Proposed Budget	<u>\$70,733,885</u>
Requests not included for funding	\$ 5,302,815

Franklin County
Current Proposed Budget
Fiscal Year 2012-2013

FY 2012-2013 Proposed Budget	\$70,733,885
FY 2011-2012 Original Budget	\$66,627,720
Difference	\$4,106,165

Proposed Budget does not include an increase in property tax rate for the County.

**Franklin County
Current Proposed Budget
Fiscal Year 2012-2013**

FY 2012-2013 Proposed Budget	\$70,733,885
(Less) E911 Debt Service Increase	(1,140,142)
FY 2011-2012 Original Budget	\$66,627,720
Difference	(\$2,966,023)

This represents an overall 4.5% increase

**Franklin County
Current Proposed Budget
Fiscal Year 2012-2013**

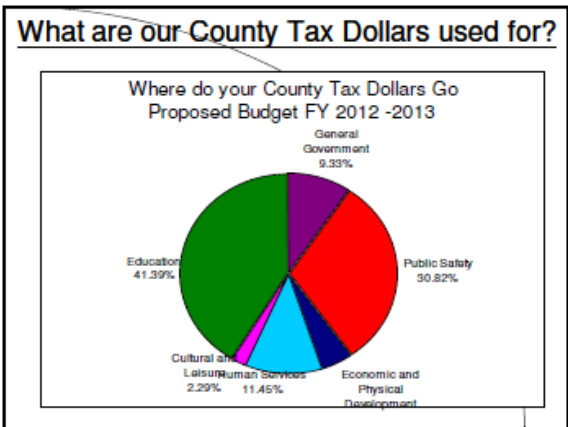
FY 2012-2013 Proposed Expenditures	\$70,733,885
FY 2012-2013 Proposed Revenues	\$67,706,068
Fund Balance Appropriation	\$ (3,027,817)

**Budget is based on no tax increase
and the following**

- FY 2012-2013 Budgeted Tax Base \$4,127,000,000
- FY 2011-2012 Budgeted Tax Base \$4,058,500,000
- **1.7% increase in tax base**
- Tax Collection Rate for 2012-2013 is based on a 97.0% rate.
- In 2011-2012, the county used a 96.60% collection rate.
- Budgeted Current Taxes for FY 2012-2013 \$ 34,927,893
- Budgeted Current Taxes for FY 2011-2012 \$ 34,206,458
- Additional Revenue from Property Tax \$721,375

County Dollars compared to previous FY

- FY 2012-2013 Budgeted County Dollars \$ 45,616,496
- FY 2011-2012 Approved County Dollars \$ 43,942,013
- **County dollar increase \$ 1,674,483**
- **Debt Service for E911 Communication Project is \$1,140,142**
- **Economic Development Incentives are \$501,838**



Capital Projects

□ Budget includes the following:

□ Human Resources Software -	\$ 22,384
□ Register of Deeds – Resolution 3 software -	\$ 38,000
□ Economic Development Incentives -	\$ 501,838
□ Building Improvements –	\$ 110,000
□ Sheriff Vehicles, Software, Computers Equip.	\$ 383,060
□ EMS Equipment, Ambulance, Defibs -	\$ 286,300
□ Jail Renovation – Architect, Engineering,	\$ 100,000
□ IT Services – Software, server, ect..	\$ 30,300
□ VGCC Building Plans -	\$ 135,000
□ Solid Waste – Equipment, Construction, Ect..	136,000
□ School Capital Outlay – Various projects	\$ 1,100,000
□ Total	\$2,842,882

New Debt Payment

□ Budget includes the following:

□ E911 Communication Enhancement Debt Payment of:

□ E911 Debt Service Increase \$1,140,142

□ This equates to : 2.85 cents on the tax rate

□ One penny equals - \$400,319

Human Services

□ **Social Services Program Expenditures:**

Daycare for Children-	\$2,060,226
Daycare for Adults -	\$89,875
Crisis Intervention -	\$328,600
County's Share SAA/SAD -	\$528,000
Foster Care Payments -	\$524,622
Medical Transportation Services -	\$236,869
Adoption Asst. -	\$198,111

Medicaid Pmts last FY –	\$65,291,710
Food Stamps Authorized last FY -	\$14,885,439

Human Services

□ **Health Department Program Expenditures:**

General Health Care –	\$731,133
Clinical Health Care -	\$3,141,015
Dental Health Care -	\$456,757
Home Health Care -	\$1,051,648

WIC Payments –	\$1,275,923

Non-profit funding

□ **Central Services Budget:** Maintains current level of funding.

- **Boys and Girls Club** – Current Level \$8,640, requested \$10,000, recommending \$8,640.
- **Franklin County Arts** - Current Level \$4,840, requested \$10,000, recommending \$4,800.
- **Franklin County Chamber** - Current Level \$8,640, requested \$10,000, recommending \$8,640.
- **Volunteers in Medicine** - Current Level \$8,640, requested \$22,222, recommending \$8,640.
- **FVW Opportunities** - Current Level \$15,120, requested \$15,750, recommending \$15,120.
- **Safe Space** - Current Level \$8,640, requested \$25,000, recommending \$8,640.

Education

Board of Education:

- Requested for Operations: \$ 12,967,355
- Recommended: \$ 12,350,000 or 95.24% of request
- \$ (617,355)

FY 2011-2012 Allocation \$ 12,000,000

- Recommended: \$ 12,350,000
- Increase \$ 350,000**

- Requested for Capital: \$ 1,853,103
- Recommended for Capital: \$ 1,100,000
- Decrease \$ 753,103**

FY 2011-2012 Allocation \$ 925,000

- Recommended: \$ 1,100,000
- Increase \$ 175,000** or an 18.92% increase

Vance Granville Community College

VGCC:

- Requested for Operations: \$ 326,887
- Recommended: \$ 310,000
- \$ (16,887)

FY 2010-2011 Allocation \$ 300,000

- Recommended: \$ 310,000
- Increase \$ 10,000**

- Requested for Capital: \$ 20,000
- Recommended for Capital: \$ 15,500
- Decrease \$ (4,500)**

Number of FT County Positions included in the proposed budget

Proposed FY 2012-2013	Proposed FY 2011-2012	Difference
Total County 462	Total County 464	(2)
EMS 48	EMS 54	(6)
Health Dept. 63	Health Dept. 58	5
Recreation 4	Recreation 3	1
Aging dept. 7	Aging dept. 8	(1)
Inspections 7	Inspections 8	(1)

Est. Fund Balance Position at 6/30/2012

- Estimated Expenditures are: \$ 66,509,209
- Estimated Revenues are: \$ 66,139,313
- Difference - (\$ 369,896)

- The County appropriated \$2,756,170 during FY 2011-2012.

Fund Balance position based on estimate for FY 2011-2012

- Total Fund Balance 6/30/2012 \$21,123,026
- (less) Est. Required Reserves by Statute: \$3,356,518
- (less) Earmarked Reserves 2,184,556
- (less) FYE 2011 Fund Bal. Appropriation 3,027,817
- Projected Undesignated Fund Balance **\$12,554,135**
- Using Total GF Budget of \$ 66,509,209
- Est. % of Undesignated Fund Balance 18.9%**

Fire Departments

- Several Fire Tax rate increases are Proposed.

Fire Dept.	Proposed Tax Rate	Current Tax Rate	Tax Increase
Central Fire District	8.25	7.25	1.0
Hopkins	2.40	3.00	0.60
Epsom Fire District	7.00	6.00	1.00
Franklinton	5.50	6.00	-.50
Gold Sand Fire District	8.00	7.00	1.00
Youngsville Fire District	7.50	6.50	1.00
Justice Fire District	7.00	6.00	1.00
Pilot	7.25	7.00	0.25

Fire Protection

Department	Requested	Recommended
Central Fire District	225,000	225,000
Epsom Fire District	85,000	85,000
Gold Sand Fire District	57,500	57,500
Justice Fire District	88,500	88,500
Kittrell Fire District	1,000	1,000
Pilot Fire District	165,068	165,068
White Level Fire District	73,500	73,500
Brassfield Fire District	7,979	7,979
Mitchiners Fire District	148,500	148,500
Hopkins Fire District	11,800	11,800
Franklinton Fire District	214,367	214,367
Youngsville Fire District	1,023,073	1,023,073
Bunn Fire District	519,000	519,000
Castalia Fire District	1,200	1,200
Centerville Fire District	59,000	59,000
TOTAL	2,680,487	2,680,487

Water and Sewer FY 2012-2013 Proposed Budget

- Proposed Operational Expenditures: \$ 5,019,887
- Proposed Debt Service 1,880,856
- Total Proposed Expenditures 6,900,743
- Current Proposed Revenues \$ 6,900,743
- Transfer to General Fund for partial repayment of prior year loans: \$400,000**

Last year transfer \$440,615 to General Fund to repay loan.

DEBT POSITION- General Fund

- OUTSTANDING PRINCIPAL DEBT @ 4/30/2012 \$108,705,913.
- DEBT EVIDENCED BY:
 - G.O. BONDS \$64,573,167
 - COPS - other 29,459,450
 - Total \$ 94,032,617
- Water and Sewer: \$ 14,673,296
- Total Debt: \$ 108,705,913**
- Debt per Capita: \$ 1,796.79
- Based on 60,500 citizens

The proposed budget does not recommend an increase in property tax, furloughs or reductions in staff that would affect individual employees. The budgeted tax base for 2012-2013 is \$4,127,000,000, a 1.7% increase from the budgeted 2011-2012 tax base.

The proposal does call for fire tax rate increases in the Central Fire District, Epsom, Gold Sand, Youngsville, Justice and Pilot. Fire tax decreases are recommended in Hopkins and Franklinton Fire Districts.

Following the presentation, Chairman Mitchell called for a public hearing on the budget for June 18, 2012 at 7:00 P.M. A budget work session is scheduled for June 5, 2012 at 4:00 P.M.

7. OTHER BUSINESS

No additional items of business were discussed.

8. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: Mrs. King provided a handout to the Board regarding the upcoming annual conference of the North Carolina Association of County Commissioners. She encouraged the Board's attendance and stated the event is held this year in Wake County. Mrs. King also reminded the Board of its budget work session and Board of Equalization and Review meetings on June 5, 2012.

Commissioner Lancaster: Commissioner Lancaster asked County Attorney Pete Tomlinson if he could provide an update on the investigation of former Franklin County Sheriff Pat Green. Mr. Tomlinson and current Sheriff Jerry Jones informed the Board the investigation is now in the hands of the Attorney General's Office. No other information was available.

Commissioner Jones: Commissioner Jones stated he attended the 2012 State of the Research Triangle Region update.

Commissioner Dunston: No report was offered.

Commissioner Foy: No report was offered.

Commissioner Bunn: No report was offered.

Commissioner Mitchell: No report was offered.

Commissioner Swanson: Commissioner Swanson commented relative to the proposed budget and commended the Tax Department on its rate of tax collection.

County Manager Angela L. Harris: No report was offered.

9. CLOSED SESSION

The Board was asked to consider entering into closed session pursuant to the following matters.

A. Approval of Closed Session Minutes from May 21, 2012.

B. North Carolina General Statute 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other

material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

- C. North Carolina General Statute 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

At approximately 7:47 P.M., Commissioner Dunston made the motion to enter into closed session pursuant to the statutes listed above. The motion was seconded by Commissioner Swanson. The motion carried 6 to 1, with Commissioner Foy voting "NO."

Following the closed session, Commissioner Dunston made a motion to enter back into open session, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

Commissioner Dunston made a motion to approve the Closed Session Minutes of May 21, 2012. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

Chairman Mitchell removed Items 10 and 11 from agenda.

~~10. **CONSIDERATION OF SETTLEMENT OF RELEASE OF SECURITY INTEREST IN AIRPORT MAINTENANCE HANGAR**~~

~~ACTION REQUESTED: Consider approval of settlement.~~

~~11. **UTILITY ASSET ACQUISITION AGREEMENT UPDATE**~~

~~The Board was given an update regarding the acquisition of the Town of Youngsville's Water and Sewer Utilities.~~

~~ACTION REQUESTED: Receive update and consider possible action.~~

At approximately 8:44 P.M., Commissioner Dunston made a motion to adjourn, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

E. Shane Mitchell, Chair

Kristen G. King, Clerk to the Board

(blank page)