

June 20, 2016

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman Cedric K. Jones, Commissioners John M. May, Don Lancaster, David T. Bunn. and E. Shane Mitchell. Commissioner Harry L. Foy, Jr. was absent.

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Finance Director Mitchell Robinson noted the need for a revision to Budget Amendment #17.

Commissioner May then made a motion to remove the budget amendment (Item 1-C) from the consent agenda. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE."

Commissioner Jones made a motion to approve the remainder of the consent agenda, seconded by Commissioner May. The motion duly carried with all present voting "AYE."

The following items were approved.

1. CONSENT AGENDA

- A. Releases, Adjustments, Refunds and Tax Collection Report
- B. Authorization for Hale Artificier Fireworks to discharge pyrotechnics on July 3, 2016 at Louisburg High School for upcoming July 4th celebrations
- ~~C. Budget Amendment #17 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$155,358 for the fiscal year ending June 30, 2016 to amend the General Fund and other funds for additional revenue and expenditures where needed.)~~
- D. Project Budget Ordinance for Industrial Area Development at Triangle North Executive Airport in the amount of \$800,672

After a brief explanation of Budget Amendment #17 which was increased from \$155,358 to \$177,858, Commissioner Mitchell made the motion to approve the amendment, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county. No comments were offered.

Ronnie Goswick, 312 East Mason Street, Franklinton, NC

- Mr. Goswick is soon retiring from his role as the county's Economic Development Director. He commented on accomplishments he has witnessed in the county during his tenure and encouraged the Board to well consider employees in upcoming budgets. He reminded the Board that employees were at a disadvantage during difficult economic times and shouldered furloughs during that time.

3. PUBLIC HEARINGS

A. 2016-2017 Proposed Budget

This was the time scheduled to hear public comments on the proposed 2016-2017 budget.

Finance Director Mitchell Robinson shared the following PowerPoint presentation.

Franklin County

FY 2016-2017
Budget Presentation - Public Hearing
June 20, 2016

Total Funding for all Funds

- General Fund \$ 76,642,091
- Public Utility Fund \$ 9,410,354
- Solid Waste Fund \$ 3,596,930
- Fire Protection Fund \$ 3,486,759
- Emergency 911 Fund \$ 393,027
- Drug Enforcement Fund \$ 7,500
- Capital Reserve Fund \$ 3,400,000
- Hospital fund \$ 963,000

● Total Proposed - \$ 97,899,661

**Franklin County – General Fund
Recommended Budget
Fiscal Year 2016-2017**

FY 2016 - 2017 Requested Budget	\$ 78,441,146
FY 2016 - 2017 Recommended Budget	\$ 76,642,091
Difference	\$ 1,799,655

Proposed Budget keeps property tax rate at 92.50

One cent generates \$451,500

**Franklin County
Current Proposed Budget - General Fund
Fiscal Year 2016-2017**

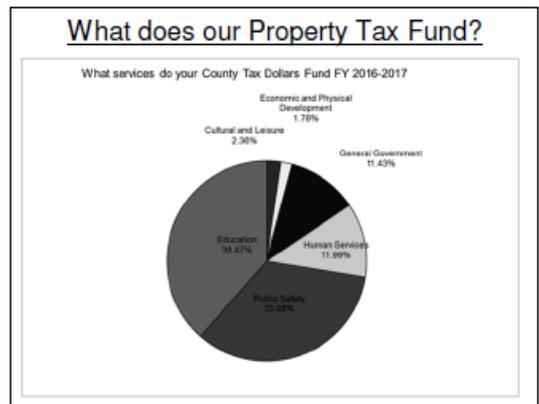
FY 2016-2017 Proposed Budget	\$76,642,091
FY 2015-2016 Actual Budget (7-1-15)	\$72,063,829
Difference (+)	\$4,578,262

6.3%

Total Funding for General Fund

- Proposed Category Funding:
- General Government \$6,908,689
- Public Safety \$23,628,888
- Economic and Physical Development \$1,800,612
- Human Services \$19,029,477
- Cultural and Leisure \$1,432,801
- Education \$23,841,624

● Total Proposed - \$76,642,091



2015-2016 Current Budgeted Revenues compared to Proposed 2016-2017

Department	2016	2017	Difference
Sales and Use Tax	6,037,221	7,892,664	1,855,443
Property Taxes	40,494,480	41,767,571	1,273,091
DSS State Reimburse.	4,257,785	4,345,832	88,047
Transfer -- Capt. Resv.	2,900,000	3,400,000	500,000
EMS Medicare/caid	945,000	1,300,000	355,000
Fund Balance	1,614,083	0	(1,614,083)
Jail Fees	1,447,276	1,300,000	(147,276)
Special Revenue-Hospital	0	600,000	600,000

2015-2016 Current Budgeted and estimated Revenues compared to Proposed 2016-2017

Department	Budget 2016	Projected Actual 2016	Budget 2017
Sales and Use Tax	6,037,221	6,685,000	7,892,664
Property Taxes	40,494,480	40,975,000	41,767,571
DSS State Reimburse.	4,257,785	4,300,620	4,345,832
Transfer -- Capt. Resv.	2,900,000	2,900,000	3,400,000
EMS Medicare/caid	945,000	1,100,000	1,300,000
Fund Balance	1,614,083	0	0
Jail Fees	1,447,276	1,650,000	1,300,000
Special Revenue-Hospital	0	0	600,000

County Funds all Departments

Department	2016 County	2017 County	Difference
Governing Body	277,825	274,379	(3,446)
Manager	369,670	386,172	16,502
Human Resources	286,633	357,723	71,090
Elections	598,619	505,513	(93,106)
Finance	456,699	471,127	14,428
Tax Assessor	644,974	668,730	23,756
Tax Collector	441,808	435,450	(6,358)
Register of Deeds	(86,579)	(174,435)	(87,856)
Planning	401,185	414,667	13,482

County Funds all Departments

Department	2016 County	2017 County	Difference
Inspection	(68,141)	(164,856)	(96,715)
GIS	238,526	240,772	2,246
Recreation	450,935	492,302	41,367
Economic Dev.	382,098	391,735	9,637
Maintenance	938,328	1,092,282	153,954
Central Services	602,165	1,166,349	564,184
Sheriff	5,950,054	6,645,497	695,443
Communications-911	1,307,634	1,458,365	150,731
Jail Operations	2,132,041	2,062,736	(69,305)

County Funds all Departments

Department	2016 County	2017 County	Difference
Jail Meals	516,660	390,760	(125,900)
Clerk of Court	112,550	117,550	5,000
Fire Protection	138,475	138,475	0
Rescue	3,042,900	2,333,333	(709,567)
Emergency Mgt.	226,055	238,087	12,032
EMS - Vol. Rescue	122,000	118,400	(3,600)
Business Incentives	374,049	341,039	(33,010)
Health - General	655,303	682,120	26,817

County Funds all Departments

Department	2016 County	2017 County	Difference
Animal Control	439,299	550,292	110,993
Clinical Health	782,200	821,216	39,016
WIC Health	(5,356)	(2,052)	3,304
Home Health	208,810	186,809	(22,001)
Capital Improvements	200,000	525,000	325,000
IT Services	348,014	410,997	62,983
Cooperative Ext.	262,948	297,115	34,167
Soil and Water	199,855	241,939	42,084
Veterans	77,218	79,696	2,478

County Funds all Departments

Department	2016 County	2017 County	Difference
Legal	52,000	52,000	0
Social Services - Ad.	1,716,499	1,905,813	189,314
Social Services - Svc.	1,716,751	1,773,053	56,302
DSS Child Support	183,641	199,013	15,372
Library	695,181	701,151	5,970
Aging	326,669	307,211	(19,458)
Airport	14,545	(907)	(15,452)
Debt	6,632,666	5,390,551	(1,242,115)

County Funds all Departments

Department	2016 County	2017 County	Difference
Education - C. E.	14,472,841	15,265,283	792,442
Education - Capital	1,100,000	1,448,100	348,100
VGCC - C.E.	369,168	369,168	0
VGCC - Capital	20,000	20,000	0
Additional County Dollars in Budget	50,325,415	51,625,720	1,300,305
			2.6%

Capital Funding :

- Capital Improvements - \$525,000
- Board of Elections - Voting Equipment \$125,000
- Vehicles: \$1,063,134
 - Tax Assessor \$ 20,000
 - Inspections \$ 48,000
 - Recreation \$ 40,000
 - Maintenance \$ 27,500
 - Sheriff's Office \$ 425,000
 - EMS - Two Ambulances - \$ 400,000
 - Animal Control \$ 26,724
 - Soil & Water \$ 30,910
 - Social Services \$ 45,000

Funding Increases

- Implement Option 2 of Salary Study 1/1/2017
\$500,000 (\$407,000 plus matching benefits)
- Would bring employees within the minimum range or 2% increase for those currently within range.
Full year cost would \$813,884, with matching benefits would be approx. \$965,250
- Option 3 would be \$646,000 for six months
Full year would be \$1,292,000.

Tax Base - Normal Growth

- FY 2016-2017 Budgeted Tax Base \$ 4,607,564,371
- FY 2015-2016 Budgeted Tax Base \$ 4,469,404,390
 - 3.1% increase in tax base
- Tax Collection Rate for 2014-2015 was 98.25% rate.
- Budgeted Current Taxes for FY 2016-2017 \$ 41,767,571
- Budgeted Current Taxes for FY 2015-2016 \$ 40,494,480
- **Additional Revenue from Property Tax \$ 1,273,091**

Proposed Education Recommendation• Additional Board of Education Funding:

	<u>Requested</u>	<u>Proposed</u>
• Current Expense	\$ 1,056,889	\$ 792,442
• Capital Outlay	348,100	348,100
• Total	\$ 1,404,989	\$ 1,140,542

Education Request• Board of Education:

- FYE 2016 - Current Expense Funding - \$ 14,472,841
- Proposed FYE 2017 - 15,265,283
- Additional Funding \$ 792,442
- FYE 2016 - Capital Expense Funding - \$ 1,100,000
- Proposed FYE 2017 - 1,448,100
- Additional Funding \$ 348,100
- **Total Board of Education Increase \$ 1,140,542**

School Bond Funding Proposed

- Issue \$11,400,000 in School Bonds for various capital projects by 1/1/17.
Interest Payment 6mos. - \$177,000
- Debt Service required to fund projects for full year 2017-2018:
\$925,000

Summary of Additional Cost for full year (17-18)

- EMS (Hospital Transfer) \$200,000
- Option 2 – Salaries 465,000
- Full year of School Debt 748,000
- Total \$1,413,000
- Option 3 – additional \$321,000

Estimated Impact of issuing the remaining \$11.4 million of General Obligation Bonds

Fiscal Year	Debt Service		Interest		Sinking & Premiums	
	2017	2018	2017	2018	2017	2018
2017	\$ 1,173,700	\$ 1,173,700	\$ 1,173,700	\$ 1,173,700	\$ 1,173,700	\$ 1,173,700
2018	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2019	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2020	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2021	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2022	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2023	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2024	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2025	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2026	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2027	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2028	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2029	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2030	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2031	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2032	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2033	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2034	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2035	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2036	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2037	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2038	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2039	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2040	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2041	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2042	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2043	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2044	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2045	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2046	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2047	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2048	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2049	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700
2050	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700	1,173,700

Water and Sewer FY 2016-2017 Proposed Budget

- Proposed Operational Expenditures: \$ 7,310,762
- Proposed Debt Service 2,099,592
- Total Proposed Expenditures \$ 9,410,354
- Current Proposed Revenues \$ 9,410,354
- **No appropriated Fund Balance**
- **Water and Sewer Rates are the Same as previous year**

Solid Waste FY 2016-2017 Proposed Budget

- Proposed Operational Expenditures: \$ 3,596,930
- Current Proposed Revenues:
 - Tipping Fees - \$ 1,300,000
 - Solid Waste Availability Fee \$ 2,015,106
 - Misc. \$ 164,190
 - Appropriated Fund Balance \$ 117,634
 - Total Revenues \$ 3,596,930

Solid Waste Availability Fee proposed to remain at \$80.
Tipping Fees to remain the same.

Fire Departments

Proposed Budget Contains a Franklinton Fire rate increase from 5.5 cents to 6.25 cents as requested By the Franklinton Fire Department.

Central Fire submitted a revised budget requesting an increase from \$235,026 to \$251,242 Requesting an increase from 8.25 cents to 8.75 cents

Department	2016	2017	2018
Central Fire District	230,000	251,242	251,242
Epsom Fire District	92,500	100,000	100,000
Gold Sand Fire District	61,000	61,000	61,000
Justice Fire District	130,000	130,350	130,350
Kittrell Fire District	1,000	1,000	1,000
Pilot Fire District	219,343	224,277	224,277
White Level Fire District	87,000	87,000	87,000
Michigan Fire District	142,500	142,500	142,500
Hopkins Fire District	19,500	20,500	20,500
Franklinton Fire District	227,277	240,824	240,824
Youngville Fire District	1,444,903	1,540,866	1,540,866
Burns Fire District	567,000	626,000	626,000
Castalia Fire District	1,200	1,200	1,200
Centerville Fire District	60,000	60,000	60,000
TOTAL	3,273,217	3,486,759	3,486,759

Fire Protection

Department	Last year	Requested	Recommended
Central Fire District	230,000	251,242	251,242
Epsom Fire District	92,500	100,000	100,000
Gold Sand Fire District	61,000	61,000	61,000
Justice Fire District	130,000	130,350	130,350
Kittrell Fire District	1,000	1,000	1,000
Pilot Fire District	219,343	224,277	224,277
White Level Fire District	87,000	87,000	87,000
Michigan Fire District	142,500	142,500	142,500
Hopkins Fire District	19,500	20,500	20,500
Franklinton Fire District	227,277	240,824	240,824
Youngville Fire District	1,444,903	1,540,866	1,540,866
Burns Fire District	567,000	626,000	626,000
Castalia Fire District	1,200	1,200	1,200
Centerville Fire District	60,000	60,000	60,000
TOTAL	3,273,217	3,486,759	3,486,759

Total Funding for all Funds

- General Fund \$ 76,642,091
- Public Utility Fund \$ 9,410,354
- Solid Waste Fund \$ 3,596,930
- Fire Protection Fund \$ 3,486,759
- Emergency 911 Fund \$ 393,027
- Drug Enforcement Fund \$ 7,500
- Capital Reserve Fund \$ 3,400,000
- Hospital fund \$ 963,000
- Total Proposed - \$ 97,899,661

Questions!

Mr. Robinson noted the budget he is currently presenting represents an additional \$48,305 than was originally proposed. The increase includes a Cooperative Extension position (currently shared with Warren County) that was inadvertently omitted from the proposal, on-call pay for Communications as well as extra money for the Planning Department.

Mr. Robinson stated the proposed budget would include \$76,642,091 in the General Fund, holding property tax at 92.5 cents per one hundred dollars valuation of property.

In the presentation, Mr. Robinson outlined two options for implementation of the salary study. Option 2 of the study would cost \$500,000 (\$407,000 plus matching benefits) and would bring employees within the minimum range or 2% increase for those currently within range. Full year cost would be \$813,884 or \$965,250 with matching benefits. Option 3 would cost \$646,000 for six months or \$1,292,000 for a full year.

Commissioners Lancaster and Mitchell suggested Option 3 be implemented effective January 1, 2017.

At approximately 7:59 P.M., Chairman Dunston opened the public hearing.

Alton Richardson, Castalia, NC

- Mr. Richardson stated his support of implementing Option 3 of the salary study for employees.

With no further comments, Chairman Dunston closed the hearing at 8:00 P.M.

Commissioner Lancaster made a motion to approve the 2016-2017 budget ordinance as presented, levying a general fund rate of 92.5 cents per one hundred dollars valuation of property listed for taxes as of January 1, 2016 and approval of a general fund budget totaling \$76,788,091. The budget represents no tax increase and includes Option 3 of the Salary Study. Commissioner May seconded the motion and it duly carried approval with all present voting "AYE."

B. Hazard Mitigation Plan

Emergency Management is hosting the Pre-Disaster Mitigation Program between Vance, Warren, Granville and Franklin County in order to obtain a Regional Hazard Mitigation Plan. The plan has been approved by FEMA and located online for review at www.franklincountync.us/services/emergency-services.

Chairman Dunston opened and closed the public hearing at 8:05 P.M. with no comments offered from the public.

Commissioner Jones made a motion to approve the resolution to adopt the Tar River Regional Hazard Mitigation Plan, seconded by Commissioner Mitchell. The motion duly carried approval with all present voting "AYE."

**RESOLUTION TO ADOPT THE
TAR RIVER REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the County of Franklin is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County of Franklin desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Franklin County Commissioners to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Franklin County Commissioners to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the County of Franklin); and

WHEREAS, the County of Franklin, in coordination Granville County, Vance County, Warren County, and the participating municipalities within those counties, has prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Tar River Regional Hazard Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Commissioners of the County of Franklin hereby:

1. Adopts the Tar River Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

4. FIVE COUNTY STEPPING UP INITIATIVE

The Board was asked to redirect \$20,000 from the county's existing mental health, intellectual and developmental disabilities, and substance use funding allocation toward the collective Five County Stepping Up Initiative. No disruption of services will be experienced as Five County Mental Health will use state funding to backfill any shortfall. This initiative is modeled after NACo's Stepping Up Initiative intended to reduce the number of people in jail with mental illness.

The implications of withholding the funds are two-fold.

1. County funds are currently utilized at 100%. A withhold will create a maximum shortage of \$100,000 in service funding. 98% of the FC aggregate allocation funds the crisis center. Cardinal will use state funds to maximum shortage of \$100,000 for FY '17.
2. An entity other than Cardinal will be in receipt of the redirected funds and manage contracts associated with the Five County Stepping Up Initiative.

Commissioner Lancaster made a motion to redirect \$20,000 to the Five County Stepping Up Initiative. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE."

5. APPOINTMENTS

Agricultural Advisory Board

The Board was asked to consider reappointing Billy Wood, Warren Harris and appointing Dwight Williams to the Agricultural Advisory Board for a three-year term (2016-2019).

Commissioner Mitchell made a motion to reappoint Billy Wood, Warren Harris and appoint Dwight Williams to the Agricultural Advisory Board for a three-year term (2016-2019). The motion was seconded by Commissioner Lancaster and duly carried approval with all present voting "AYE."

6. OTHER BUSINESS

- Radio System Update – Emergency Communications Director Christy Shearin provided a brief update on the radio system. She noted installation and upgrade of reporting server has been completed. She said the close space issue with the frequency has improved and noted that 2/3 of the radios have been repaired. The remaining 1/3 will be shipped to Harris for repair. At this time, Mrs. Shearin says Harris has now met the requirements to turn the entire system into maintenance starting July 1, 2016 excluding the new Youngsville site that is still in process.

7. BOARD, MANAGER, AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: No comments were offered.

Commissioner Foy: Commissioner Foy was absent.

Commissioner Bunn: No comments were offered.

Commissioner May: Commissioner May attended recent meetings of the Juvenile Crime Prevention Council and Franklin Vance Warren Opportunity.

Commissioner Jones: Commissioner Jones attended a recent meeting of the Franklinton Town Council.

Commissioner Mitchell: Commissioner Mitchell thanked staff for its hard work dedicated to the 2016-2017 budget that did not suggest a tax increase. He feels the budget speaks well of the direction the Board has taken over the past several years.

Commissioner Dunston: Commissioner Dunston thanked staff, fellow commissioners and employees for its deliberation over the budget. He also thanked Emergency Medical Services workers who continue to shoulder a burden with the loss of Franklin Regional Medical Center.

Commissioner Lancaster: Commissioner Lancaster attended a recent meeting of the Airport Board and stated he is looking forward to the retirement celebration planned for Economic Development Director Ronnie Goswick.

County Manager Angela L. Harris: Mrs. Harris thanked the Board and staff for its support of the budget approved earlier in the evening.

8. CLOSED SESSION

The Board was asked to consider entering into closed session pursuant to North Carolina General Statute 143-318.11 (a) (6) – Personnel.

Commissioner Mitchell made a motion to enter into closed session, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”

At approximately 8:33 P.M., Commissioner Bunn made a motion to enter back into open session, seconded by Commissioner May. The motion duly carried approval with all present voting “AYE.”

No action was taken relative to closed session.

Commissioner Lancaster then made a motion to adjourn, seconded by Commissioner Jones. The motion duly carried approval with all present voting “AYE.”

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board