

January 4, 2016

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman Cedric K. Jones, Commissioners John M. May, Harry L. Foy, Jr., David T. Bunn and Don Lancaster. Commissioner E. Shane Mitchell was absent.

Chairman Dunston asked the Board to consider amending the agenda to include a closed session pursuant to North Carolina General Statute 143-318.11 (a)(3) – Attorney-Client Privileged Communication.

Commissioner Jones made the motion to add the closed session to the agenda, seconded by Commissioner May. The motion duly carried approval with all present voting "AYE."

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner May made a motion to approve the consent agenda, seconded by Commissioner Jones. The motion duly carried with all present voting "AYE."

The following items were approved.

**1. CONSENT AGENDA**

- A. November 2, 2015 Minutes
- B. November 16, 2015 Minutes
- C. December 7, 2015 Minutes
- D. New fees for Clinical services of the Health Department
- E. Budget Ordinance Amendment #7 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$500,000 for the fiscal year ending June 30, 2016 to amend the General Fund for a Rural Economic Development Grant from the Department of Commerce for the Palziv building.)
- F. Audit contract extension

**2. COMMENTS FROM THE PUBLIC**

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county. No comments were offered.

**3. RECOGNITION: COMMISSIONER SIDNEY E. DUNSTON**

Vice Chairman Cedric Jones presented Chairman Sidney Dunston with a plaque in recognition for his service as 2015 Chair of the Franklin County Board of Commissioners.

**4. PUBLIC HEARINGS**

**A. ROAD ABANDONMENT (SECTION OF BRYANT ROAD)**

The Board was asked to conduct a public hearing relative to the closure of a section of Bryant Road. Triangle North Executive Airport is in the process of developing 60 acres of land as Industrial Area Development, Phase 1. To facilitate the development and to meet requirements of the State Historic Preservation Officer, a section of Bryant Road adjacent to the property must be abandoned according to Triangle North Executive Airport Manager Steve Merritt.

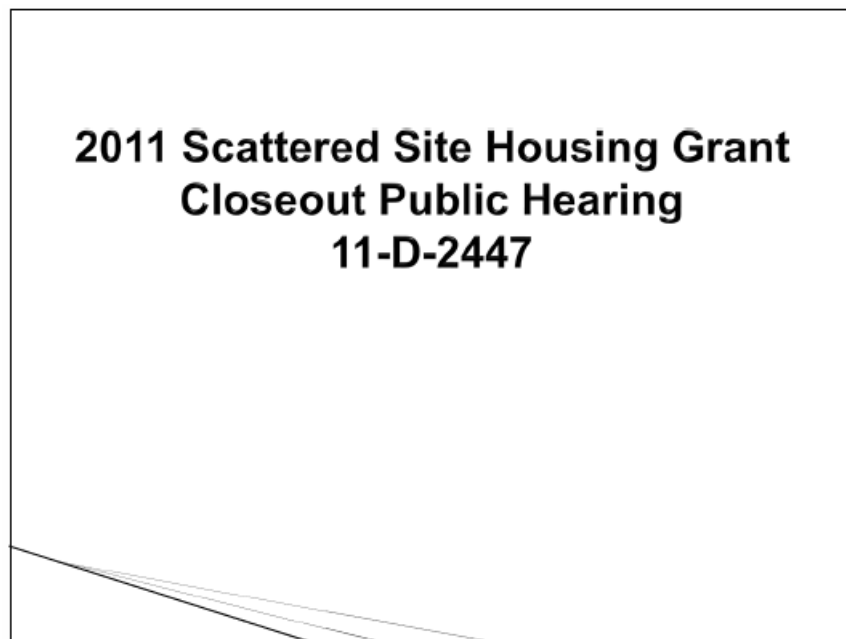
Chairman Dunston opened and closed the public hearing at approximately 7:09 P.M. with no comments offered from the public.

Commissioner Lancaster made a motion to approve the abandonment of a section of Bryant Road, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

**B. CDBG SCATTERED SITE GRANT (11-D-2447)**

The Board was asked to conduct a closeout hearing for the Franklin County FY 2011 Community Development Block Grant Scattered Site Housing Program, grant number 11-D-2447 in order to discuss the program performance, allow citizens an opportunity to make any comments and closeout the project.

Planning and Inspections Director Scott Hammerbacher provided the following presentation highlighting how funds were allocated.



**211 Mineral Spring St., Louisburg**



**211 Mineral Spring St., Louisburg**



**107 Cooke St., Franklinton**



**107 Cooke St., Franklinton**



**107 Cooke St., Franklinton**



**1690 Laurel Mill-Centerville Rd.,  
Louisburg**



Chairman Dunston opened and closed the public hearing at approximately 7:12 P.M. with no comments offered by the public.

Commissioner Lancaster made a motion to approve the closeout, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

**5. BUDGET ORDINANCE AMENDMENT #8**

Pursuant to North Carolina General Statute 159-15, the County Finance Officer requested a budget ordinance amendment in the amount of \$135,000 for the fiscal year ending June 30, 2016 to amend the General Fund for additional jail fees and Sheriff vehicles.

Finance Director Mitchell Robinson reminded the Board of the Sheriff’s original budget request (Spring, 2015) for \$446,000 to purchase new vehicles. Due to budget constraints, the Board allocated \$120,000 for vehicles but committed to reexamine jail revenues as a funding source in January, 2016.

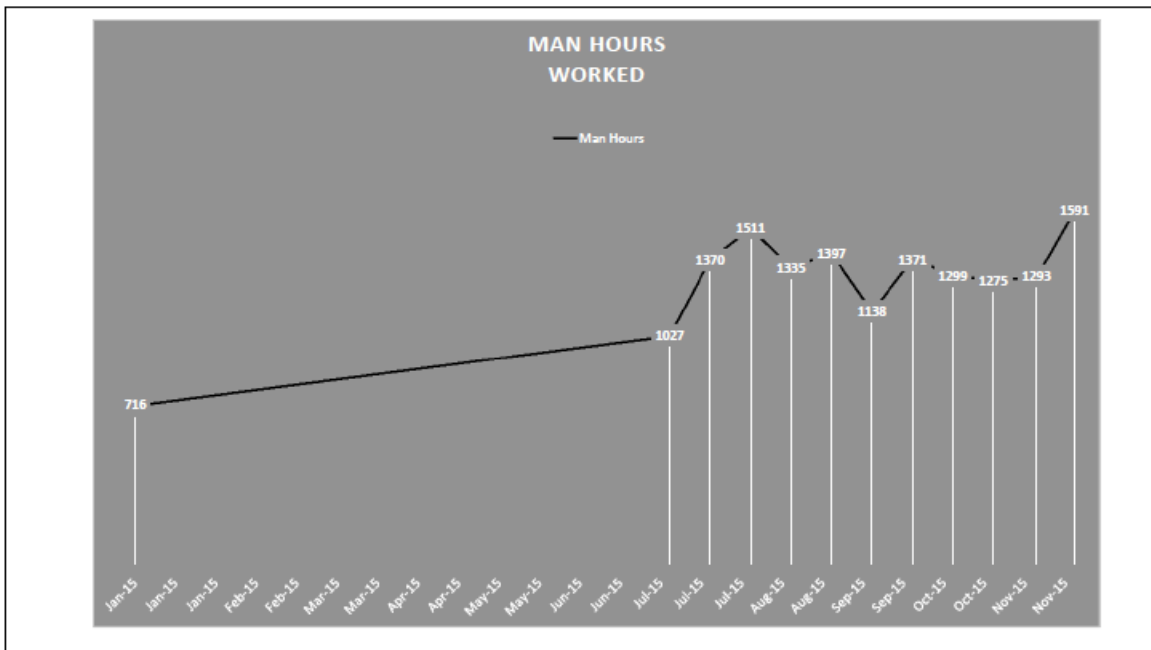
Mr. Robinson stated jail revenues are projected at approximately \$479,000 above and beyond original estimates which would allow for the purchase of four additional vehicles and recommended the Board move forward with approval of the budget ordinance amendment.

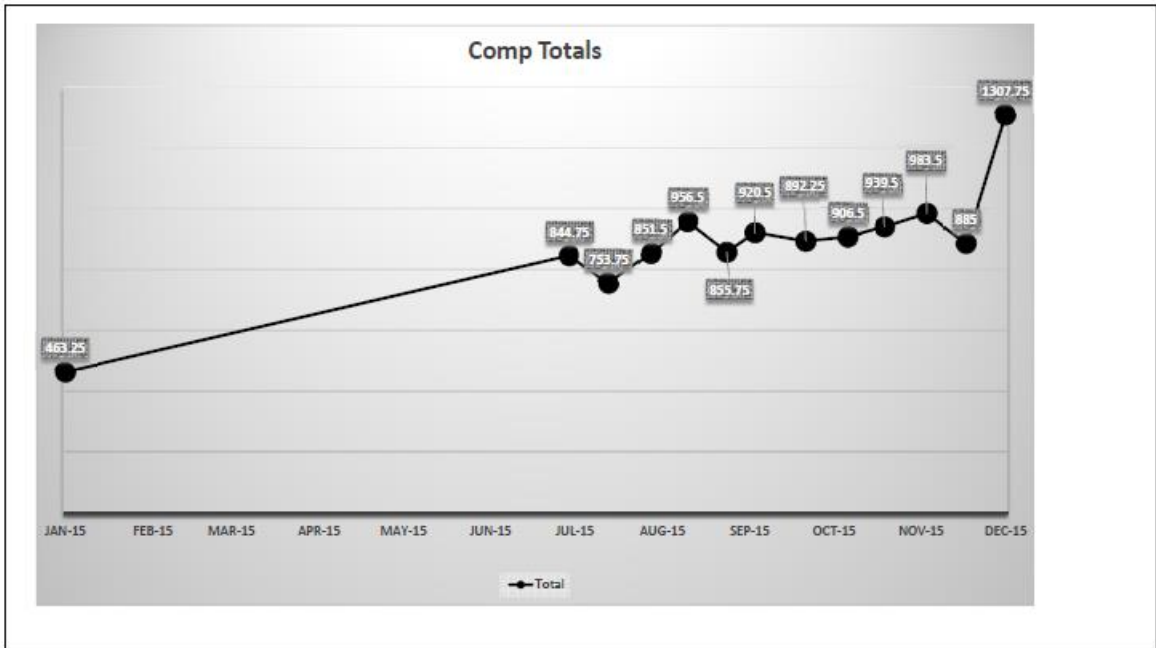
Commissioner Lancaster made a motion to approve budget ordinance amendment #8, seconded by Commissioner May. The motion duly carried approval with all present voting “AYE.”

**6. PERSONNEL REQUEST: PUBLIC UTILITIES**

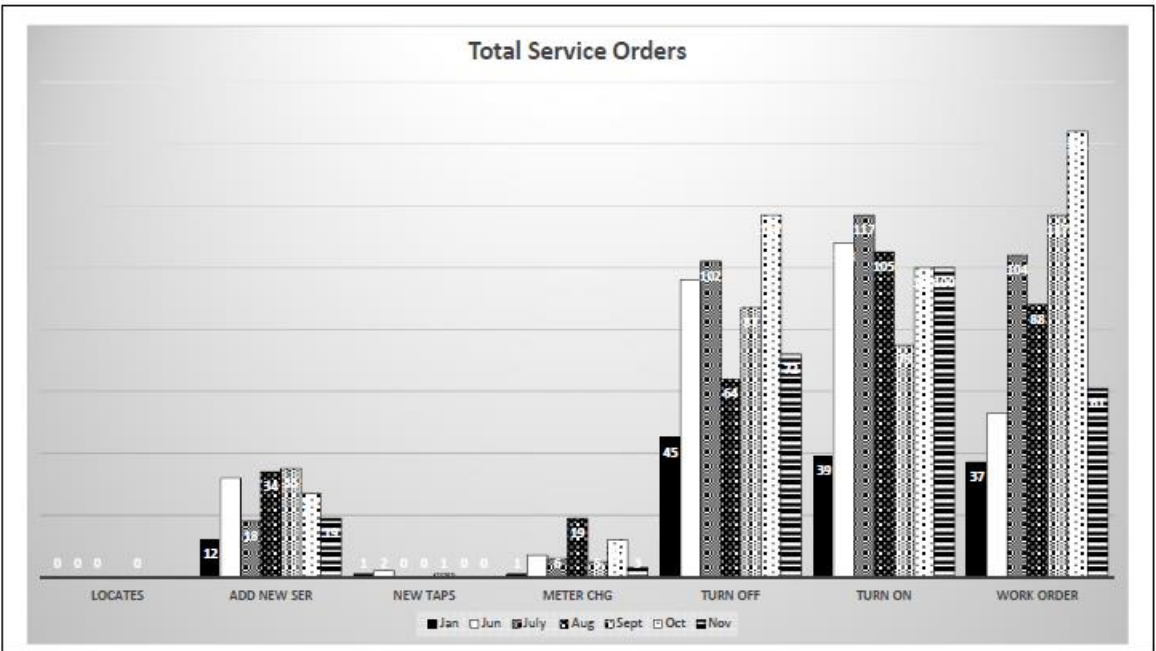
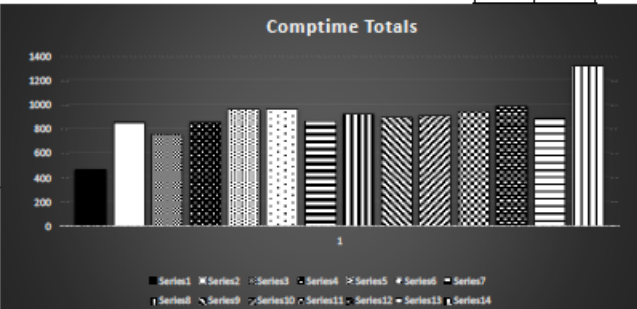
Bryce Mendenhall, Public Utilities Director, requested the addition of two maintenance workers to assist with workload following the recent acquisition of Franklinton’s utility system as well as the recent increase in the housing market.

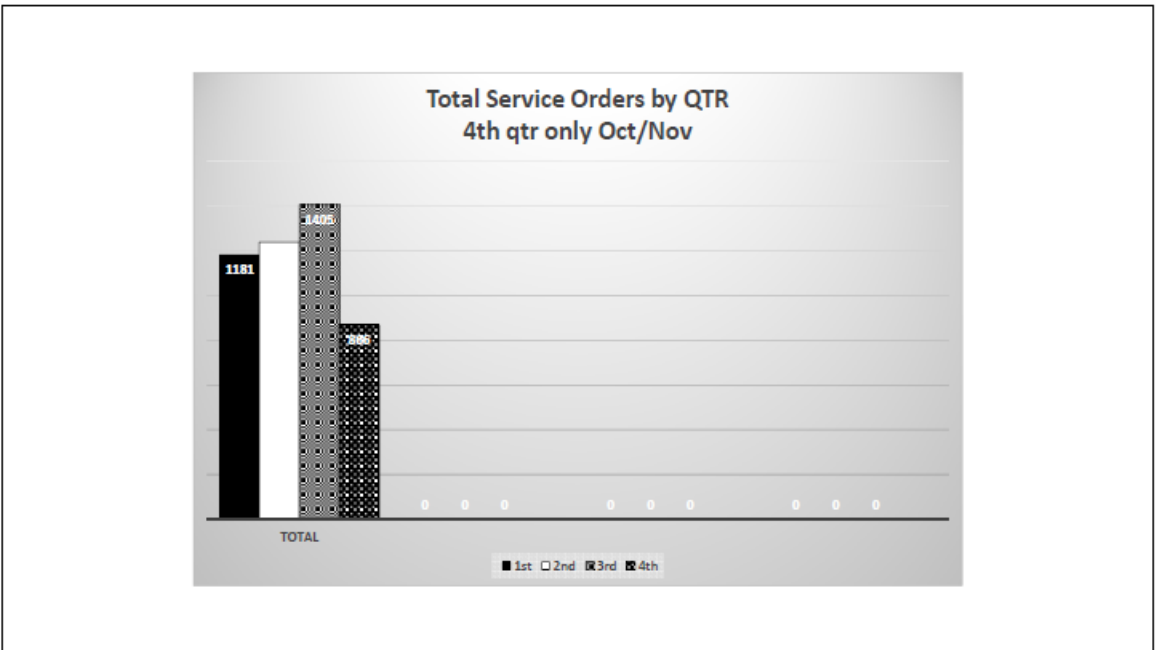
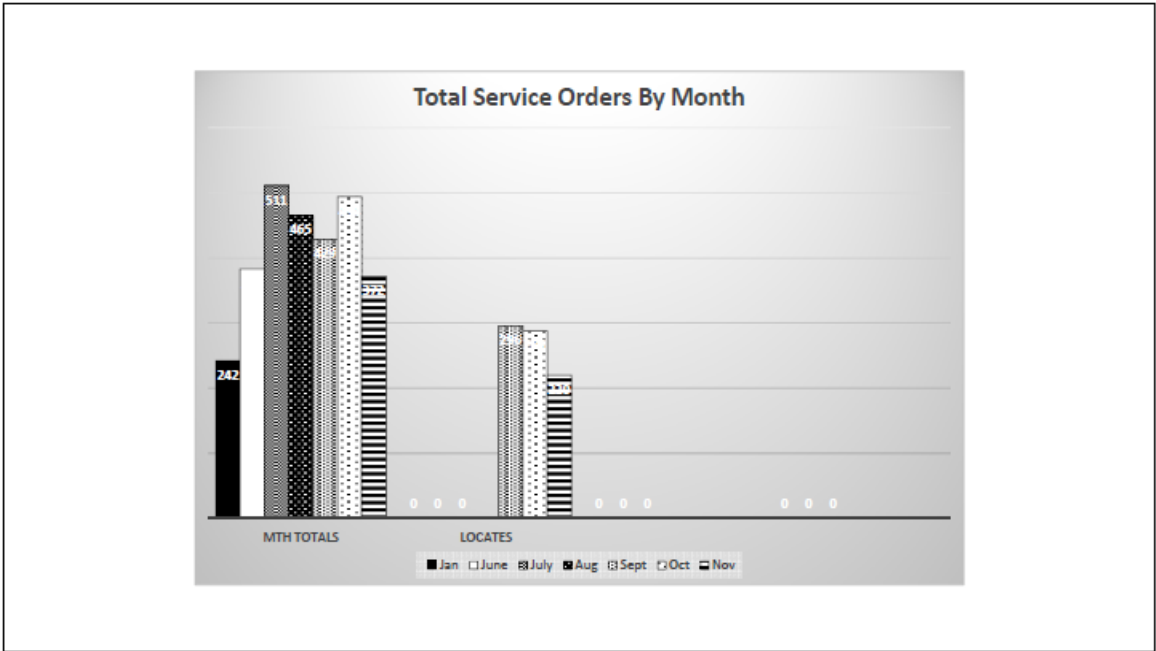
Mr. Mendenhall offered the following presentation.





	Jan-15	29-Jan	13-Jan	28-Jan	10-Aug	13-Aug	24-Aug	3-Sep	23-Sep	6-Oct	19-Oct	3-Nov	17-Nov	1-Dec
Alton, C	0	0	0	47.2	34.2	34.2	0	0	28.2	14.2	60.7	66	48.1	38.2
Cardon, B	0	8.7	7.2	12.1	24.1	24.1	27.1	11	27.1	21.1	27	4	4.2	8.1
Green, Y	31	30	14.1	8.1	11	10	10	46	0	0	0	33.7	0	27.7
Haye, P	21	87	10	0	0	0	0	32.2	33.7	10.2	4.2	0	27.7	66.7
John, S	0	18.7	0	10.1	52.1	52.1	22.2	6.2	4	25.7	11.1	10.1	21.2	30.1
Joan, C	52.1	61.2	70	86.2	101	101	106.7	130.1	104	51	81.1	82.2	85.2	110.7
Madlin, A	104.2	104	104.2	142.1	157.1	157.1	150.1	160.2	162.2	176.1	181	199.7	190.1	214.7
Page, T	6.2	10.1	11.1	10.1	109.2	109.2	111	111	119.2	118.2	99.2	101.1	99.2	111.2
Page, T	91	91	100.7	108.2	123.2	123.2	123.2	123.2	123.2	123.2	123.2	123.2	123.2	123.2
Prater, C	0	9.7	10.2	14.2	18	18	11.1	10	0	21.2	0	1.2	0	10.1
Roberson, A	0	0	0	0	0	0	0	0	0	6.1	0	2.2	0	11
Shelton, B	0	8.2	14.2	47.2	69.1	69.1	76.1	91.2	120.2	121	106.7	123.2	124.2	211.1
Warren, W	88.7	247.1	221.1	221	233.2	233.2	216.0	110	190.1	221.7	271	204.1	240.1	274.2
<b>Total</b>	<b>463.25</b>	<b>844.75</b>	<b>753.75</b>	<b>851.5</b>	<b>954.1</b>	<b>956.1</b>	<b>855.75</b>	<b>920.1</b>	<b>892.25</b>	<b>906.1</b>	<b>930.1</b>	<b>983.5</b>	<b>880</b>	<b>1307.75</b>





Total Services Orders for 2014-2015 Fiscal Year												
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1 Add Asset To Service	4	0	0	0	0	1	0	0	0	4	0	3
2 Add New Service	10	12	26	16	12	15	12	13	24	30	39	32
3 New Taps	0	0	2	0	0	0	1	1	0	1	0	2
4 Add Previous Asset History	17	15	10	15	9	15	11	6	18	12	83	18
5 Add Reading	3	2	2	4	1	2	2	0	4	4	11	5
6 Change Out Meter	2	3	0	6	2	2	1	8	16	18	10	7
7 Cut Off for Nonpayment	10	11	3	2	1	2	5	2	1	1	16	1
8 Reactivate Account	13	11	10	7	8	6	8	4	11	11	10	13
9 Reconnect Account for Payment	71	106	46	50	52	52	94	36	49	64	69	55
10 Remove Asset From Service	2	0	0	0	0	0	0	0	0	3	3	4
11 Turn Off Existing Service	83	90	52	83	67	62	40	61	73	77	91	95
12 Turn On Existing Service	72	86	50	80	55	52	31	60	68	72	79	95
13 Work Orders	62	74	75	62	36	38	37	74	73	49	97	53
Total:	349	410	276	325	223	247	242	265	337	346	308	353
Total Per Quarter			1035			795			1181			1237
									YTD Total			4248

Total Services Orders for 2015-2016 Fiscal Year													
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
1	Add Asset To Service	1	4	0	0	0							
2	Add New Service	18	34	35	27	19							
3	New Taps	0	0	1	0	0							
4	Add Previous Asset History	41	42	23	19	23							
5	Add Reading	13	18	6	5	6							
6	Change Out Meter	6	19	5	12	3							
7	Cut Off for Nonpayment	4	4	3	3	5							
8	Reactivate Account	4	9	9	6	5							
9	Reconnect Account for Payment	98	60	84	114	67							
10	Remove Asset From Service	1	4	0	0	0							
11	Turn Off Existing Service	113	96	76	94	95							
12	Turn On Existing Service	108	87	70	70	88							
13	Work Orders	104	88	117	144	61							
	Total:	511	465	429	494	372	0	0	0	0	0	0	0
	Total Per Quarter			1405			866		0				0
													YTD Total
													2271

Mr. Mendenhall stated approximately 1500 customers were added with the acquisition of systems from the Towns of Youngsville and Franklinton causing a hardship on employees.

Commissioner Lancaster made a motion to approve the personnel request (two maintenance workers), seconded by Commissioner May. The motion duly carried approval with all present voting “AYE.”

**7. APPOINTMENTS**

Chair Appointments

The Chair appointed individual commissioners to select county and regional boards and committees. The appointments are listed.

<p><b>Shane Mitchell</b> Economic Development Commission Firefighters Association Public Utilities Advisory Committee</p> <p><b>Sidney Dunston</b> Project Advisory Committee for Scattered Site Housing Kerr-Tar Regional Council of Governments (COG) Kerr-Tar Rural Planning Organization (RPO) Work Force Development</p> <p><b>Harry Foy</b> Aging Advisory Board Kerr-Tar Area Transit System (KARTS)</p>
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<p><b>Don Lancaster</b> Economic Development Commission Rescue Squad Association Public Utilities Advisory Committee Chamber of Commerce</p> <p><b>John May</b> Social Services Board Franklin-Vance-Warren Opportunity</p> <p><b>David Bunn</b> Library Board Franklin-Vance-Warren Opportunity</p> <p><b>Cedric Jones</b> Board of Health Mental Health Board Public Utilities Advisory Committee</p>
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**8. OTHER BUSINESS**

No additional items of business were discussed.

**9. BOARD, MANAGER, AND CLERK’S COMMENTS**

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.



**County Clerk Kristen G. King:** Mrs. King reminded the Board of its meeting scheduled for Tuesday, January 19, 2016 at 7:00 P.M.

**Commissioner Foy:** No comments were offered.

**Commissioner Bunn:** No comments were offered.

**Commissioner May:** Commissioner May noted his attendance at recent holiday parades and meetings of the Social Services Board and Franklin-Vance-Warren Opportunity. He also attended a recent open house sponsored by the Health Department.

**Commissioner Jones:** No comments were offered.

**Commissioner Mitchell:** Commissioner Mitchell was absent.

**Commissioner Dunston:** Commissioner Dunston reminded citizens the Board is doing everything possible to ensure sustainable options are examined for the continuation of emergency services in the county following the recent close of Novant Franklin Medical Center.

**Commissioner Lancaster:** No comments were offered.

**County Manager Angela L. Harris:** Mrs. Harris shared the following information:

- Mrs. Harris reminded the Board of a meeting scheduled January 7, 2016 at Benson Chapel. She said the Tar River Center for History and Culture is facilitating a meeting for Phase I of a comprehensive survey of the historic architecture in Franklin County.
- Mrs. Harris noted Assistant County Manager Elton Daniels will serve in a leadership role for the Maintenance Department following the retirement of Director Glen Liles.
- Mrs. Harris noted Economic Development will relocate from its current office on Wheaton Drive in Youngsville to Wake Electric Corporation. The County will realize a net savings by leasing office space at the Wake Electric site.

## 10. CLOSED SESSION

Commissioner Jones made a motion to enter into closed session pursuant to North Carolina General Statute 143-318.11 (a)(3) – Attorney-Client Privileged Communication. The motion was seconded by Commissioner May and was approved 5 to 1, with Commissioner Foy voting “NO.”

Following closed session, Commissioner Bunn made a motion to enter back into open session, seconded by Commissioner May. The motion duly carried approval with all present voting “AYE.”

Commissioner Bunn made a motion allowing the County Manager to properly dispose of excess physical therapy equipment (obtained through the transfer of Novant Franklin Medical Center to Franklin County). The motion was seconded by Commissioner Jones and duly carried approval with all present voting “AYE.”

Commissioner Lancaster made a motion to adjourn, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”

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