

February 6, 2012

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman E. Shane Mitchell, Vice-Chairman Robert L. Swanson, Sidney E. Dunston, Donald C. Lancaster, Harry L. Foy, Jr., and David T. Bunn. Commissioner Penny McGhee was absent due to illness.

Chairman Mitchell called the meeting to order and asked the Board to consider an addendum to the agenda to include reappointments to the Board of Health. Commissioner Foy made the motion to add the item to the agenda, seconded by Commissioner Swanson. The motion duly carried with all present voting "AYE." The item will be entertained as Item 5-B on the agenda.

Chairman Mitchell noted Commissioner McGhee was not present due to illness.

Chairman Mitchell asked the Board to consider approval of the consent agenda.

Commissioner Dunston made the motion to approve the consent agenda, seconded by Commissioner Swanson. The motion duly carried with all present voting "AYE."

The items approved are as follows.

1. CONSENT AGENDA

- A. January 17, 2012 Minutes
- B. CPT Rate approval
- C. Consider TDA (Tourism Development Authority) request to fund an \$8,000 grant for the International Whistler's Convention
- D. Annual report of unpaid taxes that are liens on real property
- E. Happy Whistler's Week Resolution

Item 1-E
RESOLUTION
HAPPY WHISTLERS WEEK

WHEREAS, the Franklin County Historical Society has expressed an interest in continuing the tradition of Franklin County hosting the International Whistlers Convention; and

WHEREAS, the International Whistlers Convention has headquarters in Louisburg in the County of Franklin, North Carolina; and

WHEREAS, the International Whistlers Convention has brought favorable national and international recognition to the county's government, community and people; and,

WHEREAS, this recognition has produced pride and honor to the county's citizens with an opportunity to participate and to observe others participating in these worthwhile projects; and,

WHEREAS, the ancient art of whistling is being preserved with public displays of talent and artifacts in the nation's only museum of its kind; and,

WHEREAS, the art of whistling is both a performing art and a healthy expression of happiness for the community.

NOW, THEREFORE, BE IT RESOLVED that the Franklin County Board of Commissioners, in appreciation for the Historical Society's efforts to provide an educational and artistic service to the county's citizens, declare the week of April 16-21, 2012 as

"HAPPY WHISTLERS WEEK"

and commend its observance to all of the citizens of Franklin County.

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Dr. Travis Burke, NC State University

- Franklin County Extension Director Charles Mitchell introduced Dr. Travis Burke as the new Cooperative Extension District Extension Director for the Northeast District. Dr. Burke stated the district was recently altered and now includes Franklin, Wake and Warren in the Northeast Region. He said Mr. Jim Cowden was the former District Director and mentioned the transition occurred in January, 2012. He said he looks forward to working with the Board.

3. AUDIT REPORT FOR FISCAL YEAR ENDING 2010-2011

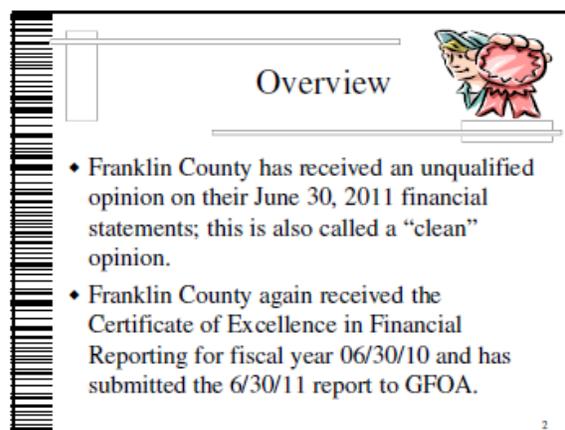
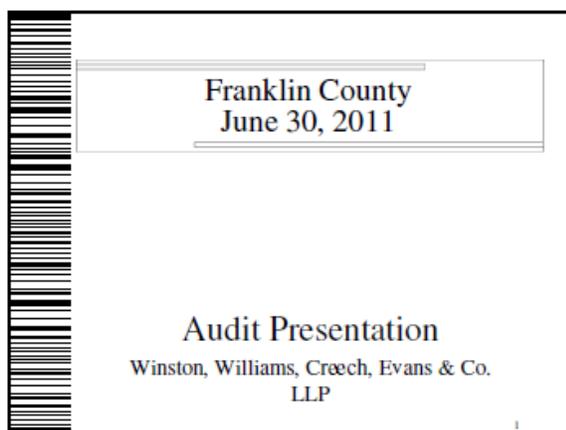
Jim Winston of the Auditing Firm Winston, Williams, Creech, Evans and Company, LLP; Certified Public Accountants presented the Annual Audit Report for the Fiscal Year Ending 2011. In addition, Finance Director Chuck Murray gave a brief financial overview of FYE 2011.

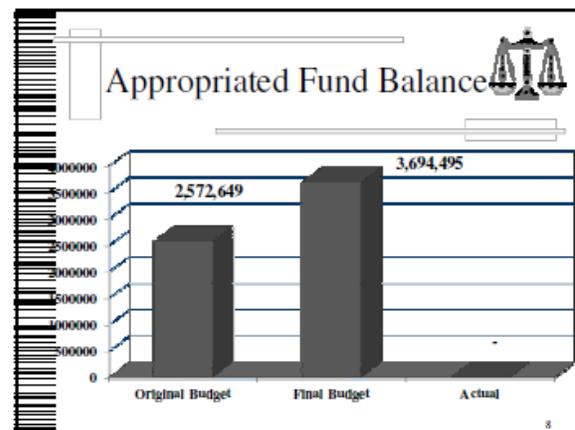
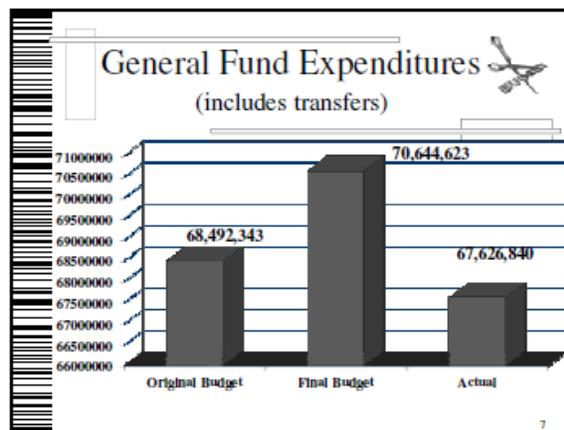
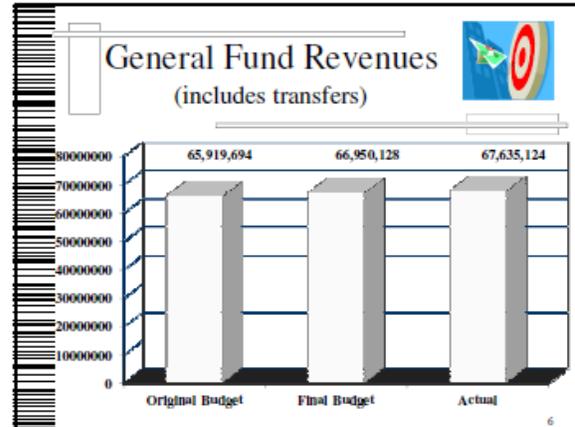
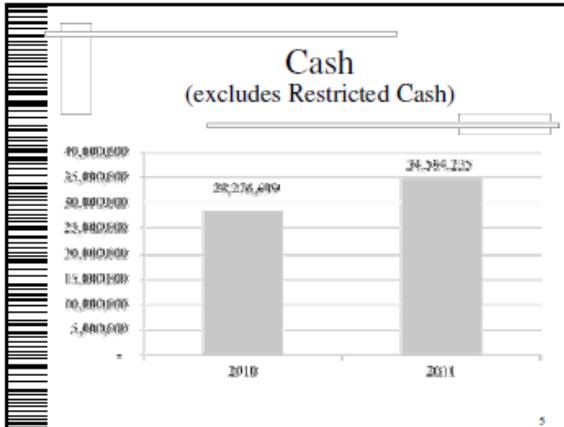
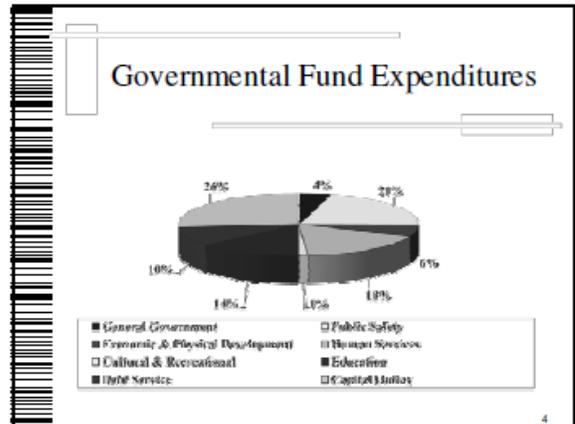
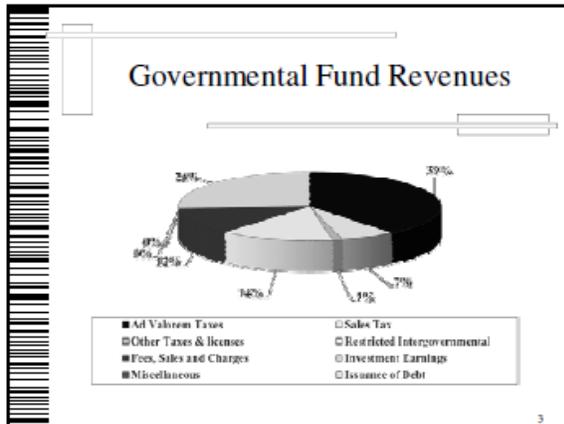
Mr. Winston noted Franklin County had again received the Certificate of Excellence in Financial Reporting. He said figures reflect the County did a good job of budgeting in that it had \$684,996 favorable in revenues versus the final budget with regard to General Fund Revenues. General Fund Expenditures reflected \$3,017,783 better than budget. Mr. Winston noted that no Appropriated Fund Balance was used and that in fact an \$8,200 gain was realized in the General Fund.

It was noted Unassigned/Undesignated Fund Balance as a percentage of expenditures was 18.86% for 2011, compared to 20.88% in 2010. In 2011, the tax levy was \$35,262,025 compared to \$34,914,376 in 2010. With regard to tax collection percentages, Mr. Winston noted that Franklin's rate was 97.08% in 2011 and 96.61% in 2010. The statewide average for tax collection was 95.64%.

The average tax rate in the state is .5761 per \$100 compared to Franklin's rate of .8725 per \$100.

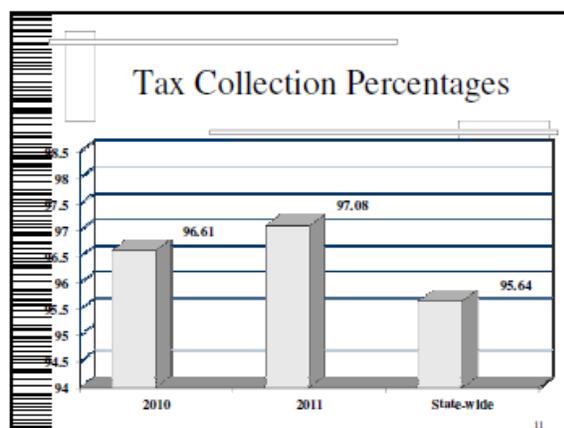
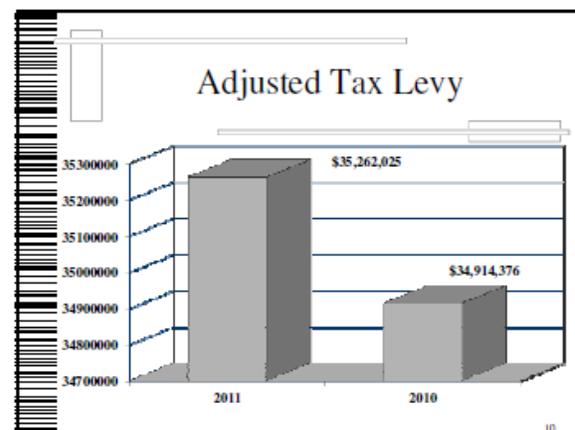
Mr. Winston's PowerPoint presentation follows.





General Fund - Unassigned/Undesignated Fund Balance as a % of Expenditures

	2011	2010
Unassigned/Undesignated Fund Balance	\$ 12,757,375	\$ 13,312,790
Expenditures (includes transfers)	67,626,840	63,763,126
Unassigned/Undesignated Fund Balance as a % of Expenditures	18.86%	20.88%



Average Tax Rate and Debt per Capita

	Franklin County	Statewide	
Average Tax Rate	.8725/\$100	.5761/\$100	
	2011	2010	Change
Total Debt per Capita	\$ 1,799	\$ 1,563	\$ 236

Sagging Economy

- Third year of faltering economy has continued to take its toll on county budgets. The NCACC 2011-12 survey shows that counties again took several steps to make up for declining revenues.

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Sagging economy continued

- Counties have collectively carved out more than \$1 billion from local budgets since 2009 and are now spending less than \$10 billion statewide-a level not seen since 2007.

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Sagging economy continued

- A particular concern is an unprecedented decline in property values. 43 counties now have assessment on property taxes in excess of average selling price which will trigger automatic revaluations.

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Sagging economy continued

- Counties continue to spend down fund balances to cope with stagnant revenues.

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Snapshot of County Budget Reductions in 2011-12 Budgets

- 47 counties cut budgets
- 21 counties increased property taxes; avg. of 2.8 cents
 - 38 counties implemented hiring freezes
- 56 counties delayed or canceled capital projects
 - 24 counties reduced school appropriations
 - 51 counties eliminated positions
 - 25 counties laid off a total of 126 workers
 - 5 counties implemented mandatory furloughs

(Information obtained from NC Association of County Commissioners)

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Mr. Murray's presentation is as follows.

Franklin County North Carolina Fiscal Year 2010-2011 Comprehensive Annual Financial Report

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Performance of the County

1. (Page 12-13) **Auditor's Opinion** – The County's financial statements present fairly, in all respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. **The county received an "Unqualified" opinion which is the best possible opinion.**
2. (Page 134) **Internal Control Over Financial Reporting** – Auditors found **no material weaknesses** in Internal Control over Financial Reporting however two findings were noted in the management letter regarding the Sheriff's Office.
3. (Page 140) **Compliance and Other Matters** – Auditors performed tests on the County's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. **No material weaknesses** were noted.
4. **Statistical Section: pg 106-130** – Contains 10 consecutive years of financial and statistical information and in my opinion is the most interesting section for our readers.

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Performance of the County (continued)

- **4. Management Letter** – Contains suggestions the auditor feels would enhance and strengthen the County's internal control over the operating system and report any discoveries. **It was noted:** Drug funds were handled inappropriately in the Sheriff's Office. Also, a contract with Brennan Associates and Securus was entered into by the Sheriff's Office without appropriate BOARD of Commissioner funding approval.

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Franklin County Financial Summary – All Governmental Funds (page 30)

Expenditures:

Gen. Gov.	Pub. Safety	Economic & Dev. Serv.	Human Services	Cultural & Recre.	Education	Capital	Debt	Total
\$4,079,502	20,273,574	5,743,666	17,011,497	1,156,108	13,240,333	25,660,853	9,373,725	\$69,539,258

Revenues:

Prop. Taxes	Sales Tax	Other Taxes	Intergov.	Sales & Serv.	Trans. Fm.	Misc. Rev.	Total
\$37,536,902	6,446,064	1,114,672	13,276,652	11,860,295	200,150	319,977	\$70,757,642

Other Financing Sources:

Issuance of Debt	24,802,876
Transfers in and (out) - (net)	(24,564,335)
Total of Other Financing Sources	24,564,335

Net Change to Fund Balance (all funds) \$1,217,410

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Franklin County Fund Balance Summary

	General Fund	Other Govt. Funds	Total Fund Bal.
• At 7/1/10	\$ 21,581,662	\$ 9,548,171	\$31,129,833
• FY Changes	(88,740)	(1,128,670)	(1,217,410)
• Fund Bal @30/11	\$21,492,922	\$ 8,419,501	\$29,912,423
• Percent to Budget	32.3%		
• Undesignated FB	\$12,757,375		
• Percent to 2012 Budget	19.10%		

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Breakdown of the General Fund Fund Balance for F.Y.E. 2010

- **Total Fund Balance** \$21,492,922
- Budgeted to be spent for F.Y. 2011-2012 budget \$ 2,726,670
- Earmarked by Board of Commissioners for Emergency Medical Equipment through EMS Incentive Plan 435,281
- Earmarked by Board of Commissioners through the "payment in lieu of" and Owens Park Donation for Recreation 1,278,776
- Reserved by State Statute – (Receivables, etc.,) 3,356,518
- Other reserved items for Coop. Extension, ect.,) 46,015
- Airport Fuel Inventory 17,145
- Occupancy Tax 93,042
- Revaluation Fund 372,782
- NOVO Incentive 306,284
- Other Reserves 103,054
- **Undesignated and Unreserved** \$ 12,757,375

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Summary of Unassigned General Fund Fund Balance

Fiscal Year	Amount of Fund Balance
Fiscal Year 2010-2011	12,757,375
Fiscal Year 2009-2010	13,312,790
Fiscal Year 2008-2009	14,545,686
Fiscal Year 2007-2008	11,455,767
Fiscal Year 2006-2007	11,730,851
Fiscal Year 2005-2006	12,146,678
Fiscal Year 2004-2005	12,870,944

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Key Department Analysis- General Fund:

Source	Budget	Actual	Difference
• Total Budgeted Exp.	\$70,201,974	\$67,626,840	\$2,575,314
• Total Budgeted Rev.	66,950,128	67,635,124	684,996
• Budget Impact		(+)	\$3,260,310
• Part-Time Salaries	1,293,348	1,287,333	6,015
• Full-Time Salaries	17,648,924	16,926,929	721,995
• Employee Benefits	6,957,390	6,687,584	269,806
• Budget Impact		(-)	\$ 997,816

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Key Department Analysis:

Source	Budget	Actual	Difference
• Tax Collections	\$ 34,348,157	35,304,905	956,748
• Budget Impact		(+)	956,748
• Social Services Exp.	10,966,008	10,412,346	553,662
• Social Services Rev.	7,501,623	6,887,902	(613,721)
• Budget Impact			\$ (60,059)

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Key Department Analysis:

Source	Budget	Actual	Difference
• Health Dept. Exp.	\$5,253,594	\$5,195,356	\$58,238
• Health Dept. Rev.	4,262,418	4,474,996	212,578
• Budget Impact		(+)	\$270,816
• Solid Waste Exp.	3,087,517	3,075,178	12,339
• Solid Waste Rev.	2,414,700	2,433,222	18,522
• Budget Impact		(-)	\$30,861

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Key Department Analysis:

Source	Budget	Actual	Difference
• Register of Deeds Exp.	\$390,288	\$350,443	\$39,845
• Register of Deeds Rev.	520,000	378,948	(141,052)
• Budget Impact		(-)	\$(101,207)
• Airport Expenses	777,840	785,324	(7,484)
• Airport Rev.	787,000	754,130	(32,870)
• Budget Impact		(-)	\$(40,354)
• Sheriff and Jail Operations	9,964,775	9,663,245	301,530
• Sheriff and Jail Revenue	1,882,648	1,971,250	88,602
• Budget Impact		(+)	390,132

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Other Key Points:

Source	Budget	Actual	Difference
• Debt Service	\$9,675,881	\$9,226,528	\$449,353
• Sales Tax Rev.	4,900,000	4,243,708	(656,292)

- **But again, after all the (+) and (-) = We had a pretty good year in a very difficult economy.**

Actual Expenses	Actual Revenues	Difference
\$67,626,840	\$67,635,124	\$8,284

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Water and Sewer Fund Summary For F.Y.E. June 30th 2011		
	<u>F.Y.E. 2011</u>	<u>F.Y.E. 2010</u>
• Total Sales for water were:	\$4,989,284	\$4,229,728
• Total Sales for sewer were:	887,235	1,339,485
• Fees, Charges, and & Other were:	\$431,646	520,077
• <i>Transfer from General Fund:</i>	235,283	786,208
• Total Revenues and Transfers:	<u>\$6,543,448</u>	<u>\$6,875,498</u>
• Water Purchases were:	\$2,791,751	\$3,000,052
• Debt Service payments were:	2,134,935	2,128,277
• Operating and Capital expenses:	1,811,222	1,528,243
• Transfer to General Fund	-0-	-0-
• Total Expenditures were:	6,737,908	6,656,572
• Revenues over Expenditures:	<u>(\$ 194,460)</u>	<u>\$ 218,926</u>
• Depreciation on system:	870,543	857,582
• <i>(Not Funded)</i>		

County's Debt Service at 6/30/2011	
• Total Bonded Debt	\$ 68,915,000
• Lease financings agreements	\$ 24,520,833
• Water and Sewer	\$ 15,627,684
• <u>Total Debt at 6/30/2011</u>	<u>\$ 109,063,517</u>

Statistical Section

• **Statistical Section**

**Last ten year comparisons of
budget and other good
information.**

Questions?

Mr. Murray commented the Finance Department had received the CAFR (Comprehensive Annual Financial Reporting) Award for the twelfth consecutive years. He said the County received an unqualified opinion which is the best possible outcome that could be obtained and said no material weaknesses were discovered in the audit report. He noted there were a couple of findings with regard to the Franklin County Sheriff's Office where drug funds were mishandled and a contract the Sheriff's Office had entered into without approval by the Board of Commissioners.

Mr. Murray noted General Fund Balance as of June 30, 2011 totaled \$21,492,922 or 32.3% percent to budget. Undesignated Fund Balance was \$12,757,375 or 19.10% to the 2012 budget.

Mr. Murray noted actual expenses totaled \$67,626,840; actual revenues totaled \$67,635,124 for a \$8,284 difference. Total debt at June 30, 2011 was \$109,063,517. Mr. Murray stated Franklin had a "pretty good year in a very difficult economy."

The CAFR will be posted online for public viewing.

With regard to the Sheriff's Office mishandling of drug funds, Commissioner Foy asked what measures are being taken to prevent similar occurrences. Mr. Murray stated he and newly appointed Sheriff Jerry Jones had reviewed procedures that were in place when Sheriff Jones served a previous term and said they discussed how they could expand on those procedures. He said he feels there are a number of checks and balances in place. Mr. Murray also said the Sheriff should never be the "gatekeeper" and said the administrative staff is once again maintaining the drug fund. He noted the newest process also involves a member of the Emergency Communications team who has the responsibility of verifying case numbers.

Mr. Murray asked the Board to consider acceptance of the audit report as presented.

Commissioner Dunston made the motion to accept the audit report as presented, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

4. INFORMATIONAL UPDATE FOR THE FRANKLIN COUNTY 2012 REVALUATION PROJECT

Tim Cain, Assessment Solutions, Inc., provided a presentation containing results and pertinent information regarding the Franklin County Reappraisal Project effective January 1, 2012.

Mr. Cain reminded the Board of its decision to delay revaluation for two successive years. He said the decision was a good one. Mr. Cain stated he wants the revaluation process to be as seamless, transparent and easy for the taxpayer as possible. He stated final reviews are scheduled to be complete by the end of the week and said it is anticipated the mailer will be submitted to the print vendor early next week with a turnaround time of three to four days before notices arrive in taxpayer's mail. Mr. Cain commented that Franklin County has benefitted from the fact that Mr. Jimmy Tanner, Tax Administrator is one of two certified appraisers in the state.

Mr. Cain commented that the informal appeals process is important and encouraged taxpayers to take a good look at their notices and to ask questions. He said staff is exploring options on how to make the process an open one.

No action was taken.

5. APPOINTMENTS

A. Parks and Recreation Advisory Board

Commissioner Swanson nominated Mr. Ronnie Pearce to serve as his representative on the Parks and Recreation Advisory Board. The Board voted unanimously in favor of Mr. Pearce who will serve a term that will expire December 1, 2012.

B. Board of Health

The Board was asked to consider reappointment of the following members who currently serve on the Franklin County Board of Health. Term length is three years.

Commissioner Lancaster made the motion to reappoint six members (listed below) to the Board of Health, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

- Dr. Elyse Goldman (Veterinarian)
- Mrs. Linda Aycock (At Large)
- Ms. Terry Hayes (Pharmacist)
- Mr. Eddie V. White (At Large)
- Dr. Emmett Smoak Ackerman (Dentist)
- Ms. Cynthia Anderson (At Large)

6. OTHER BUSINESS

Emergency Communications Director Christy Shearin provided information to the Board regarding a proposed series of standards for all recognized PSAP's (Public Safety

Answering Point) in the State. Part of the new standard proposed by the State 911 Board requires that each PSAP shall maintain a backup PSAP that meets the qualifications set forward. Currently, Franklin County does not have a true backup according to Mrs. Shearin, who also stated Franklin County would not receive 911 funds if it does not comply with the mandate.

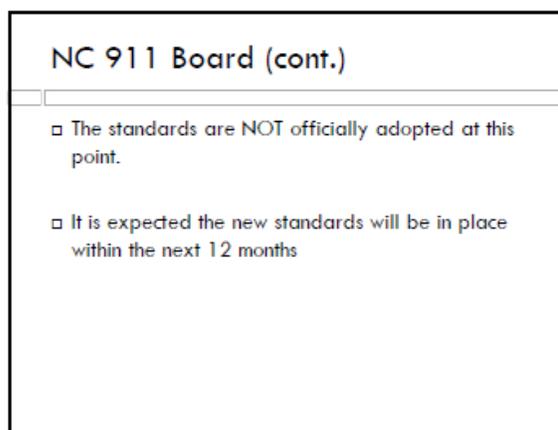
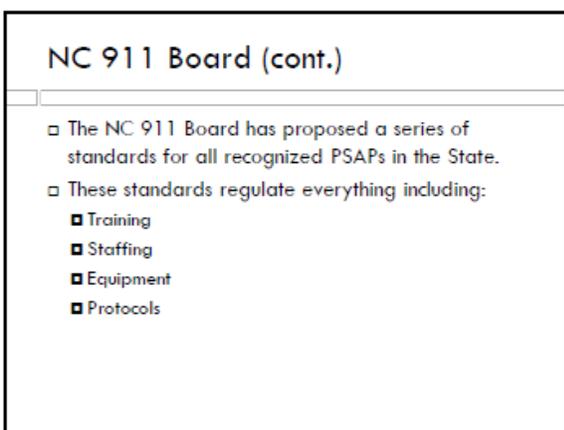
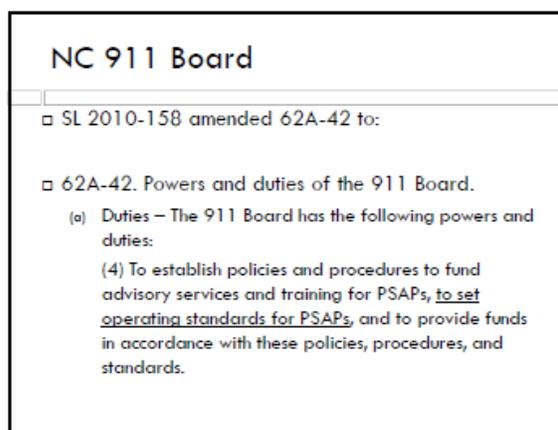
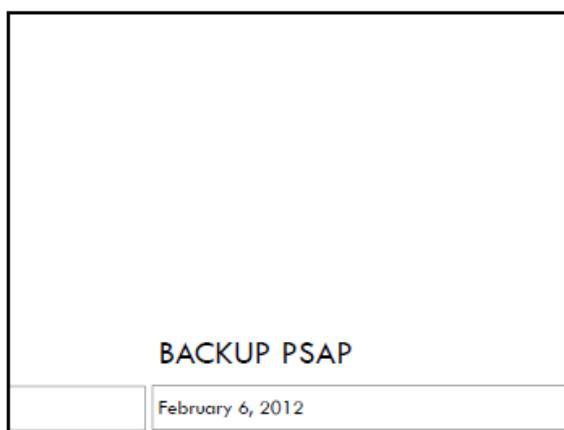
Options for the backup center include a standalone backup center or a regional backup center. County Manager Angela L. Harris stated discussions with representatives of Warren and Vance counties have been held regarding the possibility of a regional model. However, Mrs. Harris stated even with the benefits of consolidating regionally and locating somewhere that worked for all three counties, estimated cost is a quarter of a million dollars. At that point, she said, we continued attempts to identify standalone space in Franklin County.

Commissioner Lancaster asked if the backup facility could be located inside a large trailer from the Emergency Medical Services Department that was obtained by Homeland Security money. Mrs. Shearin stated she did not feel the trailer would provide ample space for equipment.

Although the standards have not been officially adopted, Mrs. Shearin expects new standards will be in place within 12 months.

Chairman Mitchell reminded the Board the presentation is for informational purposes at this time and stated staff will be bringing back options and cost estimates at a later date.

Mrs. Shearin’s PowerPoint presentation follows.



<p>Backup PSAP Requirement</p> <ul style="list-style-type: none"> □ As part of the new standard: □ “Each PSAP shall maintain a Backup PSAP...” □ Currently, Franklin County does not have a true Backup PSAP. 	<p>Backup PSAP Requirement (cont.)</p> <ul style="list-style-type: none"> □ The Backup PSAP must be capable of the following: <ul style="list-style-type: none"> ■ Supporting E-911 operations for an extended period of time ■ Have the same number of available positions as the primary PSAP ■ Have the same capabilities as the primary PSAP ■ Must be geographically located a safe distance from the primary PSAP (at least 1 mile or greater) ■ Cannot be in a room that is used for other purposes (conference room, etc.)
<p>Benefits of a Backup PSAP</p> <ul style="list-style-type: none"> □ A true alternate location to use in the event the primary PSAP needs to be evacuated □ Daily operations would not be impacted during equipment upgrades or maintenance □ Backup PSAP could be used in conjunction with the Primary PSAP during disaster or periods of high call volume. 	<p>Backup Center Options</p> <ul style="list-style-type: none"> □ Stand Alone Backup Center □ Regional Backup Center

7. BOARD, MANAGER AND CLERK’S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: Mrs. King offered congratulations to Commissioner Robert Swanson who was honored earlier in the day by receiving The Order of The Long Leaf Pine. She also noted the Franklin County Homebuilders Association and Franklin County Schools Designers of Tomorrow Award Ceremony is scheduled for February 16, 2012 at 7:30pm at Terrell Lane Middle School.

Commissioner Foy: No report was offered.

Commissioner Bunn: No report was offered.

Commissioner Mitchell: Commissioner Mitchell thanked staff for planning the event held earlier in the day honoring Commissioner Swanson as he presented with The Order of The Long Leaf Pine. He also mentioned he attended a ribbon cutting on January 26, 2012 at Novozymes newly expanded plant. He also stated preclearance had been received by the United States Department of Justice with regard to redistricting. He said preclearance will allow elections to proceed as planned without delay.

Commissioner Dunston: No report was offered.

Commissioner Lancaster: No report was offered.

Commissioner McGhee: Commissioner McGhee was absent.

Commissioner Swanson: Commissioner Swanson offered thanks to the Board and citizens whom he has worked with over his 30 years as County Commissioner. He commented on the award he received earlier in the evening (The Order of the Long Leaf Pine) and stated it was an accomplishment he would cherish for the rest of his life. He thanked everyone who participated in the celebration.

County Manager Angela L. Harris:

- Mrs. Harris stated the National STEM Video Game Challenge is scheduled for February 9, 2012 at 7:00 P.M. at Franklinton High School.
- Mrs. Harris stated an accreditation team worked with the Franklin County Health Department last week. She said she looked forward to receiving the team’s final report.
- Mrs. Harris commented on a Kaizen event scheduled to begin February 7, 2012 at the Health Department. The intense process analysis is an effort to improve efficiencies and customer service and is provided through a grant.
- Mrs. Harris stated she is attending the Emerging Issues Conference this week. The focus of the event is “Investing in Generation Z.”
- Mrs. Harris commented the Franklin County Arts Council building on Justice Street in Louisburg just received a new roof.
- Mrs. Harris stated she and newly appointed County Attorney Pete Tomlinson are in the process of reviewing departmental updates.
- Mrs. Harris stated she recently participated in a mid-year utilization meeting with Blue Cross Blue Shield of North Carolina. She stated County employees are increasing participation in health and wellness programming and preventative services. She said the County’s efforts in promoting health and wellness are reflective in the bottom line in terms of expenditures with health care.

8. CLOSED SESSION

At approximately 8:00 P.M., Commissioner Swanson made a motion to enter into closed session pursuant to the following North Carolina General Statutes and to consider approval of Closed Session Minutes from January 3 and 17, 2012. The motion was seconded by Commissioner Dunston and carried approval 6 to 1, with Commissioner Foy casting the dissenting vote.

- A. Approval of Closed Session Minutes from January 3 and 17, 2012
- B. NCGS 143-318.11(a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations. The action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.
- C. NCGS 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

At approximately 9:05 P.M., Commissioner Swanson made a motion to enter back into open session, seconded by Commissioner Dunston. The motion duly carried with all present voting “AYE.”

Chairman Mitchell asked the Board to entertain a motion to call for a public hearing on February 20, 2012 at 7:00 P.M. to consider an economic development grant for K-Flex USA. The motion to call for the public hearing was made by Commissioner Lancaster and seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Mitchell then asked the Board to entertain a motion to call for a public hearing on March 19, 2012 at 7:00 P.M. to consider an economic development grant for Custom Dynamics. The motion to call for the public hearing was made by Commissioner Lancaster and seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

Chairman Mitchell then asked the Board to consider approval of Closed Session minutes from January 3 and 17, 2012. Commissioner Lancaster made the motion to approve the closed session minutes, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

At 9:07 P.M., Commissioner Lancaster made a motion to adjourn, seconded by Commissioner Dunston. The motion duly carried with all present voting "AYE."

E. Shane Mitchell, Chair

Kristen G. King, Clerk to the Board

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