

April 21, 2014

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman John M. May, Commissioners E. Shane Mitchell, Cedric K. Jones, Harry L. Foy, Jr., Don Lancaster and David T. Bunn.

Chairman Dunston called the meeting to order and asked the board to consider adding a closed session topic to the agenda to include North Carolina General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Commissioner May made a motion to add the closed session topic to the agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

Chairman Dunston then asked the Board to consider approval of the consent agenda.

Commissioner Jones made the motion to approve the consent agenda, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

The following items were approved.

1. CONSENT AGENDA

- A. April 7, 2014 Minutes
- B. Releases, Adjustments, Refunds, and Tax Collection Report
- C. Audit Contract for FYE 2014

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the County.

Christine Washington, 25 Chase Drive, Youngsville, NC


- Ms. Washington addressed the Board regarding a letter she received. She stated a letter and pre-marked ballot was sent only to African Americans from Sidney Dunston and his pack. She asked if Mr. Dunston was in attendance and Commissioner Dunston identified himself. Ms. Washington said Mr. Dunston was elected to represent all Franklin County citizens. Commissioner May then called for point of order and stated speakers are not allowed to call out Commissioners by name. Commissioner Dunston asked Ms. Washington if the letter she possessed was addressed to her personally. She said it was addressed to "African Americans." Commissioner Dunston disagreed and said a letter from him was not addressed to "African Americans." Ms. Washington suggested Commissioner Dunston was telling her who to vote for. Commissioner Dunston disagreed and said he would only entertain comments relative to County business. County Attorney Pete Tomlinson stated the campaign and elections are not to be brought before the Board of Commissioners. He suggested that if Ms. Washington had an issue with a Board member, she should take it up with them. He said Commissioner Dunston had a right in his civil capacity to support whomever they wish. Commissioner Dunston said he would be glad to speak with Ms. Washington personally about the matter. Ms. Washington said the letter and pre-marked ballot belittles African Americans. Ms. Washington was asked to refrain from personally addressing a county commissioner and asked to contact Commissioner Dunston personally to discuss her concerns.

3. REQUEST TO SEEK BIDS: COURTHOUSE RENOVATIONS

Architect Surapon Sujjavanich requested to solicit for bids for the Franklin County Courthouse renovation project. He stated the bid date and time is May 22, 2014 at 2:00 P.M. A report on the bids will be provided on June 16, 2014. Mr. Sujjavanich added the renovation is estimated at six months.

Commissioner Lancaster made the motion to set the bid date of May 22, 2014 and to allow the architect to solicit for bids. The motion was seconded by Commissioner Mitchell and duly carried approval with all present voting "AYE."

A description of the project was presented to the Board and is provided below.



SURAPON SUJJAVANICH, ARCHITECTS, P.A.
ARCHITECTS • PLANNERS • SOLAR ENERGY CONSULTANTS
 104 BEECHTREE COURT
 APEX, NORTH CAROLINA 27502
 (919) 382-0470

FRANKLIN COUNTY COURTHOUSE RENOVATION
LOUISBURG, NORTH CAROLINA
 Prepared By: Surapon Sujjavanich, AIA
 Date Prepared: April 21, 2014

DESCRIPTION OF PROJECT

The existing two story old Courthouse of approximately 17,956 SF is to be restored and renovated. The project shall include, but not limited to, the following:

- All exterior walls to be restored, repaired, cleaned, and provided with waterproof coatings.
- Provide new airlock that includes doors and fixed glass window partition at the main entrance hall.
- Ceramic tile floor at the front porch is to be repaired and all ceramic tiles are to be replaced with quarry tiles.
- All exterior wood windows to be replaced with aluminum windows.
- Modification and replacement of HVAC and Electrical systems.
- Provide new roofing systems for old courthouse building.
- New Fire Alarm systems, including carbon monoxide detectors, to be provided.
- New Security and Scanner/ X-Ray systems to be provided.
- Damaged lay-in ceilings and ceiling grids to be repaired and/ or replaced.
- Damaged interior walls to be repaired and repainted.

Minor restoration and renovation to the Courthouse Annex shall include, but not limited to, the followings:

- All exterior walls, masonry partitions, and components to be restored, repaired, cleaned, and provided with waterproof coatings.
- New exhaust air system in Courtroom to be provided.
- New Security and Scanner/ X-Ray systems to be provided at the entrance of Courtroom.

BID BASIS (FOR ALL CONTRACTORS)

A. Single prime bids will be received for (1) General Construction, (2) Heating, Ventilating and Air Conditioning, and (3) Electrical.

B. GENERAL CONSTRUCTION: Bids shall be separated bids as following items:

BID ITEM NO. G-1, Base Bid: Shall include, but not limited to, all interior/ exterior renovation work for floors, walls, and ceilings.

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BID ITEM NO. G-2 (ADD): Shall include, but not limited to, remove existing carpet floor finish (in both floors of the old Courthouse Building), repair damaged floors and provide new carpet floor finish and 4" vinyl cove base.

C. HVA/C WORK, BASE BID ONLY:

BID ITEM NO. M-1, Base Bid Mechanical: Shall include, but not limited to, all HVA/C work for the project.

D. ELECTRICAL WORK: Bids shall be separated bids as following items:

BID ITEM NO. E-1, Base Bid Electrical Work: Shall include, but not limited to, all general electrical work for the project.

BID ITEM NO. E-2 (ADD): Shall include, but not limited to, the removal of all existing 2'x2' and 2'x4' lay-in fluorescent lighting fixtures. Provide the new 2'x2' and 2'x4' LED lighting fixtures and replace the existing switch with dimmer switch to match the new LED lighting fixture. Remove and replace interior down lights and existing exterior flood light with new interior LED down light/ can light and new LED exterior flood light, as indicated on drawings.

BID ITEM NO. E-3 (ADD): Shall include, but not limited to, providing computerized emergency call system (per project manual/ specifications section 16730) for the old Courthouse

E. Bids shall include all fees, inspections and construction costs for this project as described and indicated by the General Documents.

TARGET (TENTATIVE) COMPLETION DATES

1. Construction Documents Completed 100%:	April 18, 2014
2. The Board of Commissioners Review/ Approve Final Construction Documents:	April 21, 2014
3. Final Construction Documents Out to Bid:	April 23, 2014
4. Pre-Bid Conference (10:00 am):	May 14, 2014
5. Bids Due (2:00 pm):	May 22, 2014
6. The Board of Commissioners Review/ Approve/ Award Contract to Contractor:	June 16, 2014
7. Pre-Construction Conference (10:00 am):	July 16, 2014
8. Construction Starts:	July 21, 2014
9. Construction Complete (180 Consecutive Days):	January 17, 2015

4. OTHER BUSINESS

DCA Monthly Performance Status Report (11-D-2447)

The status report is for information only. Board action was not required.

5. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk Kristen G. King: Mrs. King reminded the Board of the following upcoming meetings:

- Board of Equalization and Review; April 29, 2014, 6pm
- Work Session; May 5, 2014, 5pm

- Regular Board meeting; May 5, 2014, 7pm
- Joint Work Session with the Board of Education, May 6, 2014, 8am

Commissioner Foy: No comments were offered.

Commissioner Bunn: No comments were offered.

Commissioner May: Commissioner May stated he attended a recent fundraiser at Justice Fire Department as well as a meeting of the Juvenile Crime Prevention Council and State of the College address. He reminded the Board of an upcoming fundraiser and auction sponsored by White Level Fire Department.

Commissioner Jones: No comments were offered.

Commissioner Mitchell: No comments were offered.

Commissioner Dunston: Commissioner Dunston attended a recent meet and greet at the home of Louisburg College President Dr. Mark LaBranche. Commissioner Dunston said he was impressed with the caliber of students at Louisburg College.

Commissioner Lancaster: Commissioner Lancaster attended a schools strategic planning meeting as well as an Airport Board meeting.

County Manager Angela L. Harris: Mrs. Harris was unable to attend the State of the College (Louisburg College) address but stated she was able to obtain a financial overview that was positive. She also made the Board aware the State Board of Elections had completed an audit that shows a difference in where the county line between Franklin and Granville was located. Reconciliation was completed and Franklin gained 18 new voters.

6. CLOSED SESSION

The Board was asked to enter into closed session pursuant to the following North Carolina General Statutes:

- North Carolina General Statute 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.
- North Carolina General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Commissioner Mitchell made the motion to enter into closed session pursuant to North Carolina General Statute 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. The motion was seconded by Commissioner May and approved with a 6 to 1 vote with Commissioner Foy voting "NO."

Commissioner May made the motion to enter into closed session pursuant to North Carolina General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. The motion was seconded by Commissioner Lancaster and approved with a 6 to 1 vote with Commissioner Foy voting "NO."

Following closed session, Commissioner Bunn made a motion to enter back into open session, seconded by Commissioner Mitchell. The motion duly carried with all present voting "AYE."

Chairman Dunston noted no action was taken.

Commissioner May made the motion to adjourn, seconded by Commissioner Bunn. The motion duly carried with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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