



Solid Waste Site Attendant (Substitute) Part-Time

Franklin County Solid Waste Department is recruiting for a Solid Waste Site Attendant Substitute. An employee in this position assists the public with unloading and sorting solid waste and recyclable materials at a collection site. Work includes maintaining site in neat and clean condition; providing information about operations and policies to customers; assisting disabled customers and others needing help with related tasks. The employee is subject to inside and outside environments and extreme temperatures. The employee may also be subject to the final OSHA standards on bloodborne pathogens. This employee must possess working knowledge of the operation of the landfill and the disposal of solid waste including the solid waste transfer program. Working knowledge of the hazards and safety practices involved in solid waste recycling. Ability to encourage, lead, guide and inform citizens in processing recyclable materials. Ability to interpret and apply policies on waste disposal in various containers and methods. Ability to understand and follow written and oral instructions. Ability to maintain simple records of work activities.

Duties and Responsibilities:

- Greets and assists citizens with unloading materials from vehicles; explains recycling programs and answers questions; assists with sorting materials and storing in appropriate bins.
- Screens material collected for proper content.
- Monitors the Convenience Site and keeps the site clean and orderly, both inside and outside the fence.
- Picks up and cleans all areas by hand or with rakes, hoes and shovels.
- Works to ensure compliance with procedures and regulations regarding solid waste recycling by advising the public of the best practices, ordinances and regulations.
- Assists the Solid Waste Manager in maintenance of records; enters data into records; completes daily reports of Convenience Site activity levels; calls landfill staff when hauling is needed beyond regular pick up schedules.
- May operate two-way radio to keep in contact with supervision and truck drivers.
- Performs related duties as assigned.

Knowledge, Skills and Abilities

- Working knowledge of policies regarding the collection and sorting procedures of various solid waste and recyclable materials.
- Working knowledge of the operation of the landfill and the disposal of solid waste including the solid waste transfer program.
- Working knowledge of the hazards and safety practices involved in solid waste recycling.
- Ability to encourage, lead, guide and inform citizens in processing recyclable materials.
- Ability to interpret and apply policies on waste disposal in various containers and methods.
- Ability to establish effective working relations with the public and coworkers.
- Ability to understand and follow written and oral instructions.
- Ability to maintain simple records of work activities.

Desirable Education and Experience:

This position requires the ability to read and write and some experience in dealing with the public or an equivalent combination of education and experience. A high school diploma or GED is required.

Special Requirement:

Possession of a valid North Carolina driver's license.

Work Location: Franklin County Solid Waste Department, Louisburg, NC 27549

Employee will work as needed to fill in at any of the 12 Convenience Centers. Work hours cannot be guaranteed.

Salary Range: \$9.91 per hour

Closing Date: This position will remain open until filled. Applications will first be reviewed on July 14, 2021.

How to Apply: Visit <https://www.franklincountync.us/employment-opportunities/employment-center> to complete an electronic application or to obtain a printable application.

Franklin County is an Equal Opportunity Employer.

The County prohibits discrimination based on race, sex, color, creed, national origin, age or disability.

Pre-Employment Drug Screen and Criminal Background Screening are required.