

Minutes

Franklin County Board of Elections

Board Meeting – August 11, 2020 (Virtual) Board Meeting

The Franklin County Board of Elections met virtually on this date at 5:30 pm. The following were present at that time: Chairperson Sonravea Privette, Secretary Harry Barrick, Board Members M. Rose Gill, Barry Gupton, Angela Pearce, Director Michelle Chavis, Deputy Director Colette S. Kneeland, IT Director Coy Floyd, and Zeta Phi Beta Sorority, Inc, Phi Zeta chapter Representative Edith Henderson. Other unnamed callers were also in attendance.

Chairperson Sonravea Privette called the meeting to order at 5:34 pm and stated that the Board would leave the public meeting to conduct a closed session meeting. After the closed session meeting concluded at 5:51 pm, the Board returned to the public meeting at 5:53 pm. The Chairperson thanked the public attendees for waiting while the board conducted their closed session meeting and then turned the meeting over to the Director Michelle Chavis. The Director explained that they would follow the meeting agenda and discuss any additional items at the end.

New Business

Closed Session (personnel)

August 11, 2020

Chairperson Sonravea Privette called the closed session meeting to order at 5:37 pm and turned the meeting over to the Director Michelle Chavis. The Director explained the purpose of the closed session was to discuss 2 personnel matters. Board Members discussed the 2 personnel items and the closed session meeting ended at 5:51 pm and the Board returned to the Open Meeting.

Discussion of One-Stop Sites (Social Distancing)

August 11, 2020

The Director reported her responses from contacts regarding potential one-stop voting sites as listed below:

RESPONSES FOR THIS WEEK'S BOARD MEETING August 11, 2020:

Below are the places and comments that I have contacted for one-stop sites for Thursday, 10/15 – 10/31, weekdays 8:00am-7:30pm and the one Saturday, 10/31 which is mandated per the NCGS:

-**American Legion Franklinton** – Mr. Harvey Satterwhite for the American Legion Franklinton Post #52 emailed me to let me know their organization's facility would be available to serve Board of Elections as a one-stop site.

-**Franklinton Town Annex** – Spoke with the owner of the Franklinton Annex building last week and he has since sold the building. Therefore, it is not available for a one-stop site.

-**Sheriff Substation on Hwy 98** – I spoke with Sheriff Kent Winstead to ask about the Sheriff's Substation on Hwy 98 in Bunn possibly being a one-stop site. He agreed to the Board of Elections using the substation for a one-stop site. Colette and I went out on Wednesday, August 5, 2020 for a site visit. It seems to have adequate space for social distancing and plenty of parking.

-Franklinton Lion's Club – Located at 205 S. Chavis St, Franklinton. Colette and I went out for a site visit on Saturday, August 8, 2020 to meet with two of the Lion's Club members. The club members agreed that the Board of Elections could occupy their facility for a one-stop site. Because the Lion's Club does not have telephone lines, it will be the responsibility of the Board of Elections to have a phone line put in.

Adopt a One-stop (early voting) Implementation Plan
August 11, 2020

NCGS 163-227.6 and SBOE Memo 2020-14 re: Emergency Order of July 17, 2020

After discussion of site findings, statute requirements and public comments, the Board decided to vote on the one-stop site locations first and separately vote on the one-stop schedules.

The motion was made by Secretary Harry Barrick, seconded by Board Member M. Rose Gill, to use the following 4 one-stop sites for the November 3, 2020 Presidential Election. The vote was unanimous.

1. Louisburg Armory
2. Sheriff Substation, Bunn
3. Faith Baptist Church, Youngsville
4. Lions Club, Franklinton

The motion was made by Board Secretary Harry Barrick, seconded by Board Member M. Rose Gill, to use the following hours for weekdays and the last Saturday as required by statute for the 4 one-stop sites for the November 3, 2020 Presidential Election.

1. Weekdays October 15th & 16th, 19th – 23rd and 26th – 30th, 2020 from **8:00 am to 7:30 pm**
2. Saturday October 31, 2020 from **8:00 am to 3:00 pm**

The motion was made by Board Member Barry Gupton, seconded by Board Secretary Harry Barrick to provide the additional weekend dates and hours for the 4 one-stop sites for the November 3, 2020 Presidential Election as follows:

Site Name	Sat Oct 17 th	Sun Oct 18 th	Sat Oct 24 th	Sun Oct 25 th	Sat Oct 31 st
Louisburg Armory			8 am – 3 pm	1 pm – 5 pm	8 am – 3 pm
Sheriff Substation, Bunn	8 am – 6 pm		8 am – 3 pm	1 pm – 5 pm	8 am – 3 pm
Faith Baptist Church, Youngsville	8 am – 6 pm		8 am – 3 pm	1 pm – 5 pm	8 am – 3 pm
Lions Club, Franklinton	8 am – 6 pm		8 am – 3 pm	1 pm – 5 pm	8 am – 3 pm

Review Minutes from August 4, 2020 Board Meeting

August 11, 2020

NCGS 163-31

The Board reviewed the minutes of the August 4, 2020 Meeting. The motion was made by Secretary Harry Barrick, seconded by Board Member M. Rose Gill, to approve the minutes with corrections. The vote was unanimous.

Question and comments from the public

August 11, 2020

Chairperson Sonravea Privette asked IT Director Coy Floyd to virtually admit each attending member of the public to speak for a maximum time period of 5 minutes. The following public comments were submitted:

Edith Henderson:

- Given the need for social distancing she would like to thank the Board for looking at alternative one-stop sites
- Also appreciates that the Board added the extra Sunday to the one-stop schedule

Old Business

Multi-partisan Assistance Team (MAT)

August 11, 2020

Director Michelle Chavis reported that she had received the COVID19 guidelines for the MAT and will review and distribute to the Board and party chairs. The Director stated that she hopes to receive additional names for the MAT and asks that anyone interested in joining the MAT to contact the Board of Elections office.

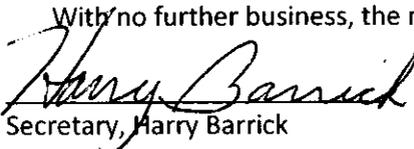
Other Business

August 11, 2020

Director Michelle Chavis discussed the procedures for the Pre-Election Absentee Board Meetings that will be held weekly on Tuesdays beginning on Tuesday, September 29, 2020 through October 27, 2020 and on Monday November 2, 2020 at 5:00 pm. The Board agreed to adopt a resolution for the Absentee Board meeting to start at 1:00 pm on Election Day, November 3, 2020.

The motion was made by Secretary Harry Barrick, seconded by Board Member Barry Gupton, to adjourn the meeting. The vote was unanimous.

With no further business, the meeting was adjourned at 7:02 pm.


Secretary, Harry Barrick


Deputy Director, Colette S. Kneeland