

Minutes

Franklin County Board of Elections

Board Meeting – July 2, 2019

The Franklin County Board of Elections met on this date at 6:30 pm. The following were present at that time: Chairperson Sonravea Privette, Harry Barrick, Mary Rose Gill, Director Michelle Chavis, and Deputy Director Colette Kneeland.

Chairperson Sonravea Privette called the meeting to order and explained that we would follow the agenda. Director Michelle Chavis first introduced the new Deputy Director, Colette Kneeland to the board. She then read the previous meetings minutes for approval. Director Michelle Chavis followed up with discussion of the appointment of Secretary for the Board resulting from resignation of the former Board Secretary.

There were several other topics for discussion at the meeting. The Director's job duties were presented to the board, along with the Director's job appraisal which would be reviewed in closed session at the end of the meeting. Discussion of new business regarding the upcoming Municipal Election followed for the review and approval of the Municipal Election Agreements, the Resolution of Temporary Transfer of Voters, and the One-stop implementation plan. Other business included the discussion of using ATV labels for the 2019 Municipal Election.

New Business

Review of Meeting Minutes

12/12/18

NCGS 163A-767 (also cited as NCGS 163-31)

The board reviewed the minutes of the December 12, 2018 meeting. The motion was made by Board Member Harry Barrick and seconded by Board Member Mary Rose Gill, to approve the minutes as presented. The vote was unanimous.

Review of Meeting Minutes

2/28/19

NCGS 163A-767 (also cited as NCGS 163-31)

The board reviewed the minutes of the February 2, 2019 meeting. The motion was made by Board Member Mary Rose Gill and seconded by Board Member Harry Barrick, to approve the minutes as presented. The vote was unanimous.

Appointment of Secretary for the Board

July 2, 2019

S.L 2018-146

Director Michelle Chavis reiterated that Board Secretary Andrew Beal resigned from the board effective May 17, 2019, which would require the board to appoint a new Secretary. Director Michelle Chavis provided the board members with conference materials from the State Board of Elections which described the County Board of Elections structure with five appointed members and two officers, being the Chairperson and a Secretary, and the vice Chairperson was eliminated per S.L 2018-146. Chairperson

Sonravea Privette recommended that the two officers be from different political parties and she being the Democrat Chairperson, recommended that one of her Republican colleagues serve as Board Secretary. Harry Barrick made a motion to nominate Larry Tucker in his absence to be the secretary, seconded by Board Member Mary Rose Gill. The vote was unanimous.

Director's Job Description

July 2, 2019

GS 163A-774(d)

Director Michelle Chavis provided the Board with the Job Description and Duties of the Director for review and board approval. The motion to approve the duties was made by Board Member Mary Rose Gill, seconded by Harry Barrick. The vote was unanimous. Chairperson Sonravea Privette stated that the Board would read over and make any necessary changes.

Resolution for Temporary Transfer of Voters for the 2019 Municipal Election

July 2, 2019

GS 163A-1045

Director Michelle Chavis presented the Resolution for the Temporary Transfer of Voters for the 2019 Municipal Election to the Board for Board Chairperson Sonravea Privette's signature. Board Member Mary Rose Gill asked why they are being transferred. Director Michelle Chavis provided report data from previous Municipal Elections and explained that it has been historically required that voters in Municipalities with low voter registration be transferred to an adjacent Municipal Precinct. It would be very costly for the municipalities to fund opening all polling sites with such low voter registration. Board Member Harry Barrick made a motion to approve the Resolution for Temporary Transfer of Voters for the 2019 Municipal Election only, seconded by Board Member Mary Rose Gill. The vote was unanimous.

Municipal Agreements

July 2, 2019

Director Michelle Chavis discussed the 2019 Municipal Agreements for Board approval. The Town of Youngsville 2019 Municipal Agreement was received back from the Youngsville Municipality for Board approval and signatures. The remaining 2019 Municipal Agreements once received will be made available for Board signatures at the State Board of Elections conference in July 2019 or at the August 2019 Board Meeting.

Discuss and approve One-Stop Implementation Plan

Sections 7 & 7.5 of S.L. 2019-22

Director Michelle Chavis discussed an email sent by the State Board of Elections for the 2019 Municipal Election regarding the 2019 One-Stop for odd years legislation. The Board discussed the 2019 One-Stop plan and decided the Franklin County Board of Elections office would be the only One-Stop site for the 2019 Municipal Election.

Other Business

Director Michelle Chavis discussed the use of ATV pollbook labels instead of the EVID electronic pollbook for the 2019 Municipal Election due to the lower number of registered voters in the municipalities and cost effectiveness. Board Member Harry Barrick made a motion to approve the use of ATV pollbook labels for the 2019 Municipal Election, seconded by Board Member Mary Rose Gill. The vote was unanimous.

Director's Job Appraisal (CLOSED SESSION)

The Board met in closed session to complete director's job appraisal.

With no further business, the meeting was adjourned at 7:48 pm.

A handwritten signature in cursive script, reading "Sonravea Privette", written over a horizontal line.

Chairperson, Sonravea Privette

A handwritten signature in cursive script, reading "Colette S. Kneeland", written over a horizontal line.

Deputy Director, Colette S. Kneeland

