

Minutes

Franklin County Board of Elections

Board Meeting – August 20, 2019

The Franklin County Board of Elections met on this date at 6:30 pm. The following were present: Chairperson Sonravea Privette, Secretary Larry Tucker via conference call, Harry Barrick, M. Rose Gill, Barry Gupton, Director Michelle Chavis, and Deputy Director Colette Kneeland.

Chairperson Sonravea Privette called the meeting to order and advised that agenda items for review by Secretary Larry Tucker be discussed first in case he had to leave the meeting early. Chairperson Sonravea Privette then introduced the new Board Member, Barry Gupton to the Board and asked if he wanted to give us a word about himself. Chairperson Sonravea Privette turned the meeting over to Director Michelle Chavis who presented the List of Chief Judges and Judges for the 2019-2021 appointment period and explained the appointment process. The Director then discussed the One-Stop Plan for the 2019 Municipal Election for final approval by all appointed board members. Deputy Director, Colette Kneeland read the minutes from the previous meeting for approval. Director Michelle Chavis followed with an update on the Municipal Agreements being ready for all appointed Board Members signatures.

New Business

Introduction of new Board Member
August 20, 2019

Chairperson Sonravea Privette introduced the new Board Member, Barry Gupton. Board Member Barry Gupton briefly shared about his Louisburg residency, work experience and participation in civic organizations for Franklin County. He was welcomed by all attendees.

Appointment of Chief Judges and Judges for 2019-2021

August 20, 2019
GS 163A-815

Director Michelle Chavis presented the Board with a list of Chief Judges and Judges for 2019-2021 appointment and explained the appointment process. The Director stated that each of the two major political parties in the county are required by statute to submit names for appointment of Chief Judges and Judges prior to the deadline. If names are not submitted or are not timely then the Board would decide on the Judges for those vacancies. On July 12, 2019, Director Michelle Chavis emailed both political parties the names from 2017-2019 as a guide. The Director stated that she had received a timely list of names from the Democratic Party Chairperson and they were included on the list for Board approval. The Director stated that she had received a timely email from the Republican Party Chairperson regarding judge appointments for 2019-2021, however, no names were included but instead the Republican Party Chairperson asked that the names sent as a guide by the Director on July 12, 2019 to both political party chairpersons be used. The Board reviewed the list of names of the Republican Judges that were previously appointed and ordered that Director Michelle Chavis contact them to confirm their willingness to serve in 2019-2021. The names for the Democratic Judges were submitted timely and would be appointed to serve in 2019-2021. Board Member Barry Gupton made a motion to accept the names for the Democratic Judges appointment and to confirm the Republican

Judges names on the list for appointment, seconded by Board Member Larry Tucker. The vote was unanimous.

Revisit One-Stop Implementation Plan with all appointed Board Members

August 20, 2019

Sections 7 & 7.5 of S.L. 2019-22

Director Michelle Chavis explained that the One-Stop plan for the 2019 Municipal Election was approved by the appointed Board Members in attendance at the 7/2/2019 board meeting and complies with the 2019 legislation regarding One-Stop for odd years, however, unanimous approval of all appointed Board Members is required. Director Michelle Chavis stated that the One-Stop implementation plan lists the Franklin County Board of Elections office as the only One-Stop site for the 2019 Municipal Election which will be open during business days and hours, Monday - Friday from 8:00 am to 5:00 pm beginning on Wednesday 10/16/2019 and ending on Friday 11/1/2019. Board Chairperson Sonravea Privette shared that the cost savings of opening only one site for the 2019 Municipal Election based on historically low voter turnout would be much needed for the 2020 Presidential Primary Election. Board Member Barry Gupton made a motion to approve the One-Stop Implementation Plan for the 2019 Municipal Election only, seconded by Board Member Harry Barrick. The vote was unanimous.

Review of Meeting Minutes

July 2, 2019

NCGS 163A-767 (also cited as NCGS 163-31)

The Board reviewed the minutes of the July 2, 2019 meeting. The motion was made by Secretary Larry Tucker and seconded by Board Member Mary Rose Gill, to approve the minutes as presented. The vote was unanimous.

Municipal Agreements

August 20, 2019

Director Michelle Chavis reported that the 2019 Municipal Agreements were received back from the Municipalities for Board approval. Director Michelle Chavis briefly explained that the agreement states the election is conducted by the Board of Elections office and funding is provided by the Municipalities.

Other Business

Tentative Board Meetings

August 20, 2019

Director Michelle Chavis provided a list of tentative Board Meeting dates for the 2019 Municipal Election and the 2020 March Primary Election for Board review.

Temporary Transfer of Voters and Private Polling Site Agreements

August 20, 2019

The Director reported for the 2019 Municipal Election that the Temporary Transfer of Voters was signed by the Executive Director at the State Board of Elections, and that two Private Polling Site Agreements used for churches were revised with the retained cost of \$100.00 per election.

Website Usage and Maintenance

August 20, 2019

A Resolution and Minutes from 2013 regarding Board of Elections website usage for Campaign Finance Reports and Board Meeting Agendas and Minutes was read by Director Michelle Chavis. The Director reported that website postings of Agendas and Minutes from the previously appointed Boards was established according to the 2013 resolution. Therefore, website maintenance is required to remove the board meeting minutes and agendas of all previously appointed boards since 2013. Director Michelle Chavis read a proposed resolution for website postings of Campaign Finance Reports for Active Candidate Committees only. The proposed resolution enforces the removal of website postings for Closed Candidate Committees and Candidate Committees that do not file reports (i.e. they filed a Certification of Threshold to remain at or below the \$1,000.00 spending or receiving limit). Board Member Harry Barrick made a motion to approve both resolutions, seconded by Board Member M. Rose Gill. The vote was unanimous.

Undeliverable Absentee Ballot from 2018 General Election
August 20, 2019

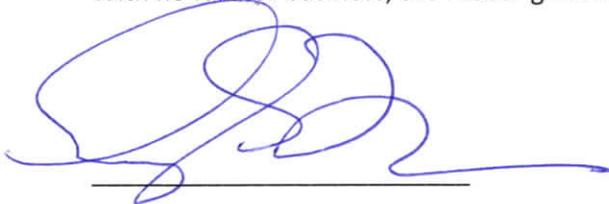
Director Michelle Chavis presented the board with an undeliverable Absentee Ballot from the 2018 General Election. Chairperson Sonravea Privette suggested that the Board seek the guidance from the State Board of Elections in case legal directions were required.

Uniformity Attire and Appointed Judges Reception
August 20, 2019

Chairperson Sonravea Privette asked Director Michelle Chavis to collect shirt/vest/jacket sizes from Board Members for purchase of uniformity attire to wear as official identification at polling site visits or poll worker meetings. Director Michelle Chavis stated that the cost for purchase of the shirt/vest/jacket was not budgeted, but that she would compare attire and cost with other county Board of Elections offices. The Director stated that name badges will be ordered for the newly appointed Board Members, M. Rose Gill and Barry Gupton, and that she would like to have a welcome reception for the newly appointed Chief Judges and Judges. Chairperson Sonravea Privette suggested they wear their new shirts/vest/jackets at the welcome meeting.

Secretary Larry Tucker made a motion to adjourn the meeting, seconded by Board Member Harry Barrick.

With no further business, the meeting was adjourned at 7:27 pm.



Secretary, Larry Tucker



Deputy Director, Colette S. Kneeland