

Minutes

Franklin County Board of Elections

Board Meeting – October 29, 2019

The Franklin County Board of Elections met on this date at 6:30 pm. The following were present at that time: Chairperson Sonravea Privette, M. Rose Gill, Harry Barrick, Director Michelle Chavis, and Deputy Director Colette S. Kneeland.

Chairperson Sonravea Privette called the meeting to order and turned the meeting over to Director Michelle Chavis. The Director requested that they first review the minutes from previous board meetings and discuss other business items. Deputy Director, Colette S. Kneeland read the minutes from the previous board meetings for board approval. After the review of the mail-in absentee ballots, the board moved the meeting into the voting equipment room to distribute the Election Day ballots into their designated precinct ballot containers for the 2019 Municipal Election.

New Business

Review Minutes from October 15, 2019 Meeting
October 15, 2019
NCGS 163A-767 (also cited as NCGS 163-31)

The Board reviewed the minutes of the October 15, 2019 meeting. The motion was made by Board Member Harry Barrick, seconded by Board Member M. Rose Gill, to approve the minutes with corrections. The vote was unanimous.

Review Minutes from October 22, 2019 Meeting
October 22, 2019
NCGS 163A-767 (also cited as NCGS 163-31)

The Board reviewed the minutes of the October 22, 2019 meeting. The motion was made by Board Member Harry Barrick, seconded by Board Member M. Rose Gill to approve the minutes with corrections. The vote was unanimous.

Absentee Ballot Review
NCGS 163A-1308
October 29, 2019

Director Michelle Chavis gave the mail-in absentee ballot envelopes to the Board Members for review and explained the process of examining the envelopes for the mail-in absentee ballots. There were 19 mail-in absentee ballots returned that were to be reviewed at this meeting. The Director stated that one of the mail-in absentee ballots required research from the Absentee Ballot Review board meeting on 10/15/2019 to clarify a witness date. The research resulted in the receipt of a letter written by the witness stating that they had mistakenly written the incorrect date on the mail-in absentee ballot envelope. Board Member Harry Barrick read the letter aloud to the board members. The motion was made by Board Member Harry Barrick, seconded by Board Member M. Rose Gill to approve the mail-in absentee ballot with the date correction letter. The vote was unanimous.

After reviewing the remaining 18 mail-in absentee ballots, a motion was made by Board Member, Harry Barrick, seconded by Board Member M. Rose Gill to approve the 18 mail-in absentee ballots. The vote was unanimous.

Distribution of ballots into precinct ballot containers for 2019 Municipal Election
October 29, 2019

Director Michelle Chavis explained the process and read off the ballot count sheet. The board members together placed the ballots into their proper container and securely sealed them with two numbered security seals, while Deputy Director Colette Kneeland recorded the seal numbers. The security seal numbers read as follows: Louisburg City #48141 and #48119, West Franklinton #48145 and #48126, Bunn #48177 and #48200, West Youngsville 1 #48186 and #48140 and West Youngsville 2 #48135 and #48181.

Other Business

Meeting Times for the 2019 Municipal Election Board Meetings
October 29, 2019

Director Michelle Chavis reviewed the upcoming scheduled meeting dates and times with the Board Members. Chairperson Sonravea Privette reiterated that the Election Day board meeting time will be at 5:00 pm due to the low volume of mail-in absentee ballots to tabulate. The Director confirmed the availability for board members to attend the sample audit count and provisional ballot board meeting at 9:00 am on Friday, November 8, 2019. Board Member Harry Barrick stated he would not be able to attend, however, he stated that he had contacted Secretary Larry Tucker to confirm that he would attend.

Delivery of Executed Absentee Ballot Lists to Precincts
October 29, 2019

Director Michelle Chavis stated that the Executed Absentee Ballot lists will be made available for delivery to the precincts on Election Day by 10:00 am. Given the small number of polling sites participating in the 2019 Municipal Election, using an Office Runner for delivery is not necessary, nor cost effective. Instead the staff and/or the Board Members will be used to deliver the Executed Absentee Ballot lists. Director Michelle Chavis stated that for elections in 2020 they may want to consider using an Office Runner, however, she would consult with other counties regarding the use of Board Members for precinct deliveries.

Board Member Harry Barrick made a motion to adjourn the meeting, seconded by Board Member M. Rose Gill. The vote was unanimous.

With no further business, the meeting was adjourned at 7:17 pm.



Board Chairperson, Sonravea Privette



Deputy Director, Colette S. Kneeland