

## September 17, 2018

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Cedric K. Jones, Vice-Chairman Sidney E. Dunston, Commissioners Michael S. Schriver, David T. Bunn, Mark Speed, Shelley L. Dickerson and Harry L. Foy, Jr.

Chairman Jones called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner Foy made a motion to approve the consent agenda. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

The items approved are as follows.

### 1. CONSENT AGENDA

- A. September 4, 2018 Minutes
- B. Releases, Adjustments, Refunds, and Tax Collection Report
- C. Petition for Acceptance of Late Application
- D. Law Enforcement Separation Allowance Policy Amendment
- E. Grant sewer easement across Cedar Creek Middle School property to Winslow Custom Homes, LLC

### 2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county. No comments were offered.

Chairman Jones then asked the Board to consider four additions to the evening's agenda to include the following:

- Request for Funding for Aerial Survey for Master Layout Plan (Item 9. Other Business)
- Request for School Resource Officers (Item 9. Other Business)
- Juvenile Crime Prevention Council appointment (Item 9. Other Business)
- NCGS 143-318.11 (a)(6) – Personnel (Item 11. Closed Session)

Commissioner Bunn made a motion to amend the agenda by adding the items above. The motion was seconded by Commissioner Foy and duly carried approval with all present voting "AYE."

### 3. PUBLIC HEARINGS

#### ~~A. Rezoning Request – Spaulding & Norris (18-REZ-04)~~

~~The Board will be asked to approve a rezoning request to rezone 73.94 acres located off Cedar Creek Road in Youngsville Township from Residential-15 (R-15) to Residential-8 (R-8).~~

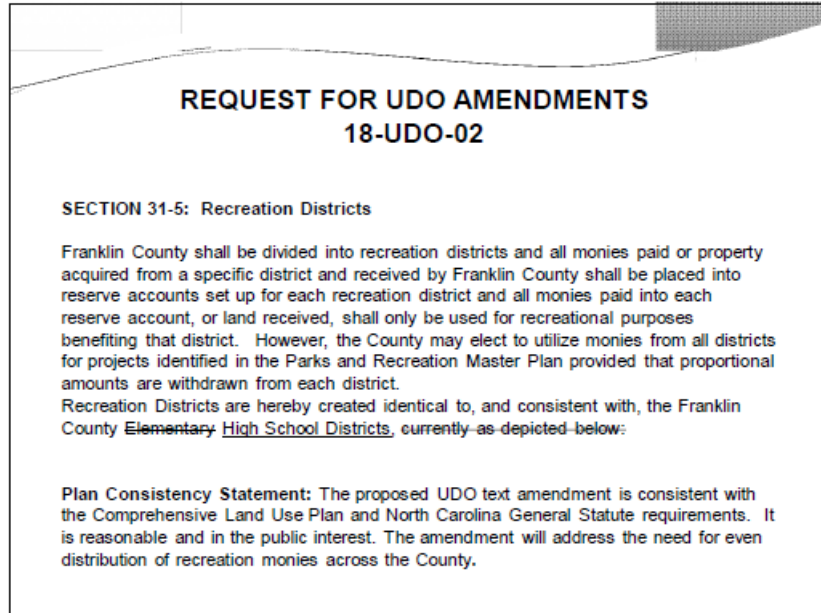
Planning and Inspections Director Scott Hammerbacher asked the Board to remove Item 3-A from the agenda after it was brought to his attention the item may not have been properly advertised.

Commissioner Schriver made a motion to remove Item 3-A, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

Mr. Hammerbacher stated he would reschedule the item for a Board meeting in October.

B. Text Amendment – Unified Development Ordinance (UDO) to amend Section 31-5: Recreation Districts

Planning and Inspections Director Scott Hammerbacher offered the following presentation.



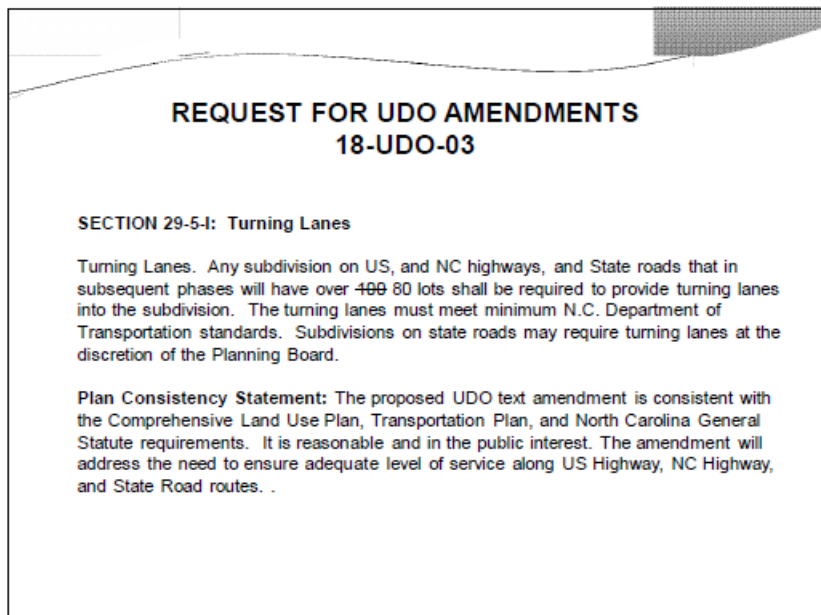
Chairman Jones opened and closed the public hearing at 7:05 P.M. with no comments offered.

Commissioner Dunston made a motion to approve the zoning consistency statement, seconded by Commissioner Bunn. The motion duly carried with all present voting “AYE.”

Commissioner Bunn then made a motion to adopt a text amendment to the UDO to amend Section 31-5: Recreation Districts. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting “AYE.”

C. Text Amendment – Unified Development Ordinance (UDO) to amend Section 29-5-1: Turning Lanes

Planning and Inspections Director Scott Hammerbacher offered the following presentation.



Chairman Jones opened and closed the public hearing at 7:18 P.M. with no comments offered.

Commissioner Dunston made a motion to approve the zoning consistency statement, seconded by Commissioner Speed. The motion duly carried 6 to 1, with Commissioner Foy voting “NO.”

Commissioner Dickerson made a motion to adopt a text amendment to the UDO to amend Section 29-5-1: Turning Lanes. The motion was seconded by Commissioner Speed. The motion duly carried 6 to 1, with Commissioner Foy voting “NO.”

#### 4. LIBRARY COMPREHENSIVE DEVELOPMENT PLAN

Assistant County Manager Kim Denton and Library Director Holt Kornegay, provided details on the recommended consultant for developing a Library Comprehensive Development Plan. County staff have negotiated with Karen Dash Consulting LLC to develop a recommended plan for assessing the current Library facilities, resources and activities to create a Systemwide Comprehensive Development Plan for the period 2019-2029. This project was funded in the FY 2018-19 budget.

Commissioner Bunn made a motion to approve the contract with Karen Dash Consulting LLC in the amount of \$27,300. The motion was seconded by Commissioner Speed and duly carried approval with all present voting “AYE.”

#### 5. ADMINISTRATION BUILDING HVAC

Assistant County Manager Kim Denton introduced Michael Killian with Kilian Engineering to present a proposal for upgrading the Administration Building HVAC system. The total contract amount requested is \$209,000 and the vendor is Alford Mechanical.

The following presentation was shared with the Board.

### Complete Modernization and Efficiency Upgrade of Administration Building HVAC 113 Market Street, Louisburg NC

- Contracted with Kilian Engineering to assess the current system and provide a recommendation for modernization and replacement.
- Included in Capital Improvement Budget at estimated cost of \$135,000.
- Modern and efficient solution is being recommended at a cost of \$209,000.
- Upgrade will be powered with a combination of natural gas and electricity creating energy savings and more efficient operation.
- Administration Building is critical location for public meetings and conducting county business.

Commissioner Bunn made a motion to approve the contract with Alford Mechanical, Inc. in the amount of \$209,000. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting “AYE.”

#### 6. ALLOCATION REQUESTS

The Board was asked to consider the following allocation requests as presented by Public Utilities Director Chris Doherty.

- Ballinger Farms Phase 2 Allocation Request

Commissioner Schriver made a motion to approve the allocation request, seconded by Commissioner Dickerson. The motion duly carried approval with all present voting “AYE.”



**Item 6A – Ballinger Farms Phase 2**

UAC Approval – 08/30/18

Phase 2 – 30 lots (water only)  
Record Date – 07/31/20

Water	5,160 GPD
<b>TOTAL</b>	<b>5,160 GPD</b>

- Crawford Townes Allocation Extension

Commissioner Dunston made a motion to approve the allocation request, seconded by Commissioner Schriver. The motion duly carried approval with all present voting “AYE.”

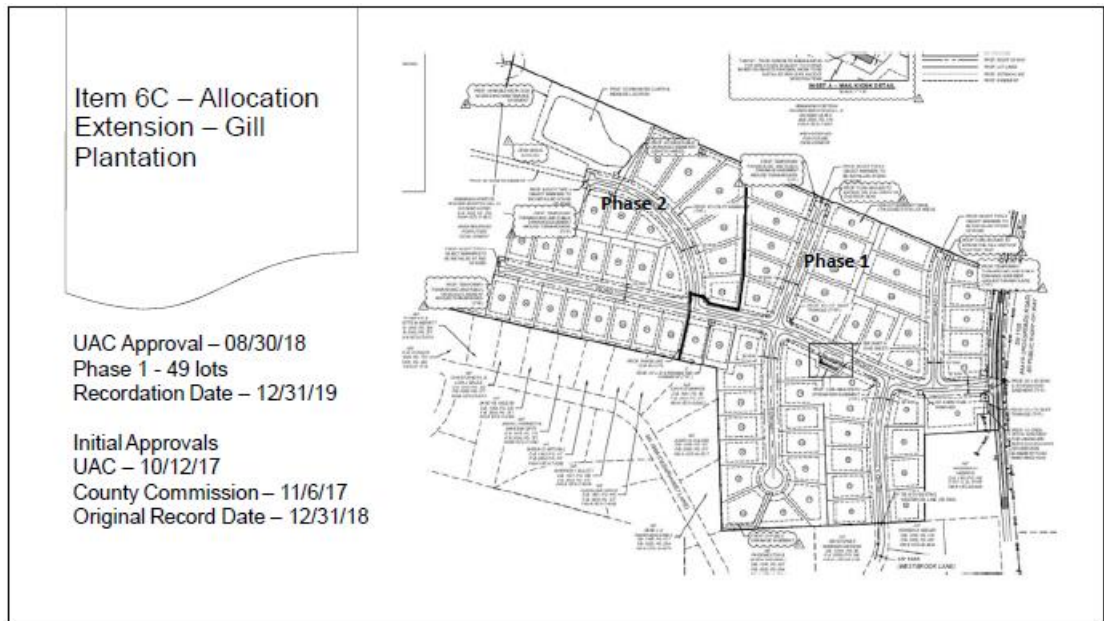
**Item 6B – Allocation Extension – Crawford Townes**

UAC Approval – 08/30/18  
Recordation Date – 12/31/19

Initial Approvals  
UAC – 08/2017  
County Commission – 08/07/17  
Original Record Date – 12/31/18

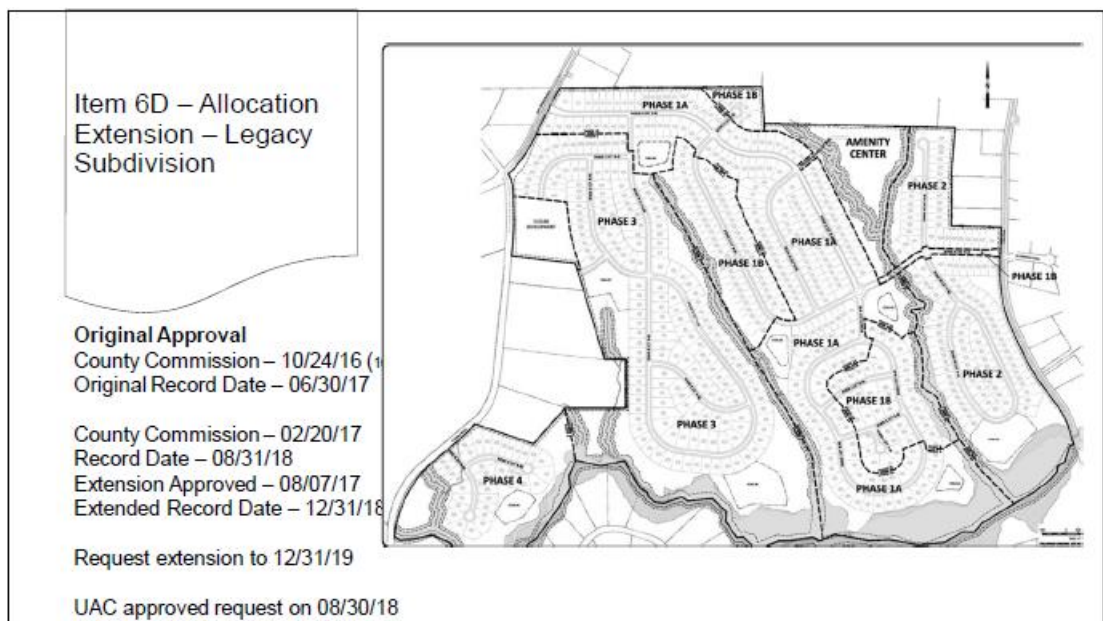
- Gill Plantation Allocation Extension

Commissioner Bunn made a motion to approve the allocation request, seconded by Commissioner Dunston. The motion duly carried approval with all present voting “AYE.”



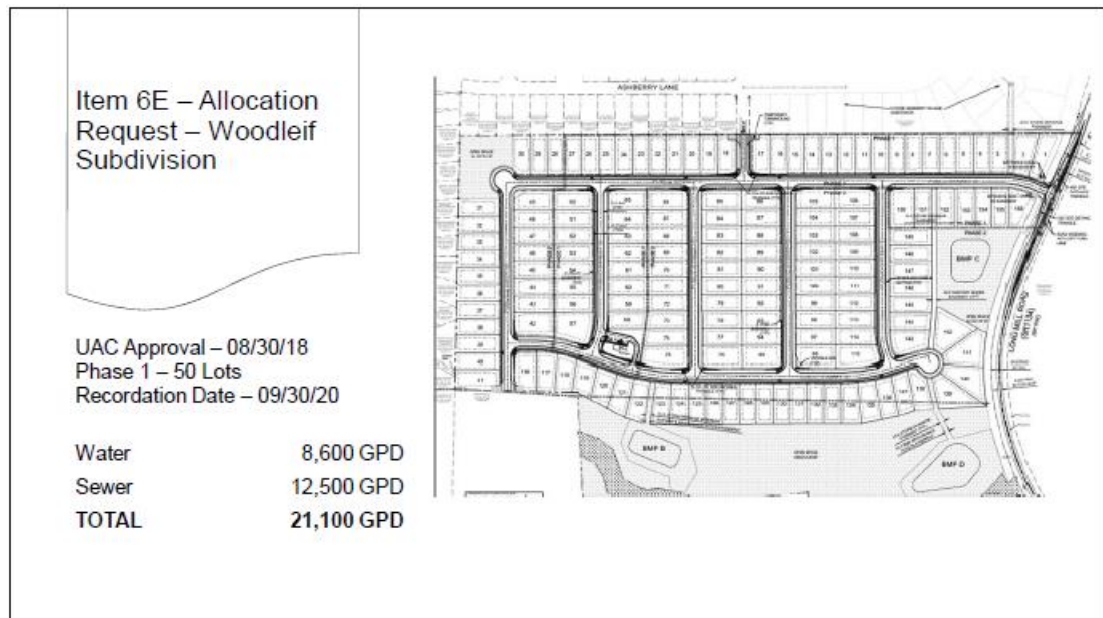
- Legacy Subdivision Allocation Extension

Commissioner Schriver made a motion to approve the allocation request, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”



- Woodlief Subdivision Allocation Request

Commissioner Bunn made a motion to approve the allocation request, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”



The Chairman called upon Bob Polanco to make comments relative to Essex Place Subdivision. Mr. Polanco asked the Board to reconsider allocation for Essex Place Phase 2 which was previously denied allocation by the UAC (Utility Advisory Commission) based on the fact it had already received its max allocation for the calendar year. Mr. Polanco was informed he could apply again in 2019.

#### 7. UTILITY ALLOCATION ORDINANCE AMENDMENT

The Board was asked to consider approval of an amendment to the Utility Allocation Ordinance to include language that would permit the county to enter into reimbursement agreements with private developers or individuals for utility upsizing. The Utility Advisory Committee unanimously recommended approval of the request.

Commissioner Schriver made a motion to approve the amendment, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”

#### 8. NOMINATIONS: MARIAH PARHAM FRANKLIN BOARD OF TRUSTEES

The Board was asked to nominate four individuals who are interested in serving on the Board of Trustees for Mariah Parham Franklin hospital. One individual will be selected to serve by Mariah Parham Health for a two-year term. The Board of Trustees meets the third Tuesday of each month (12:30-2pm) in Henderson.

Commissioner Schriver made a motion to nominate Commissioner Sidney Dunston. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting “AYE.”

No other nominations to the Mariah Parham Franklin Board of Trustees were offered by the Board of Commissioners.

#### 9. OTHER BUSINESS

- Juvenile Crime Prevention Council Appointment

Commissioner Foy nominated Logan Harrison to serve on the Juvenile Crime Prevention Council. If appointed, Mr. Harrison would serve the position held by “a person under the age of 18.”

The motion to approve the nomination was made by Commissioner Bunn, seconded by Commissioner Speed and duly carried approval with all present voting “AYE.”

- School Resource Officers Request

Interim Finance Director Chuck Murray offered the following presentation outlining the request.

**SCHOOL RESOURCE OFFICERS**

School Resource Officers

**GENERAL FUND POSITIONS NOT FUNDED**  
**IN THE 2018-2019 BUDGET (INCLUDES**  
**BENEFITS/EQUIPMENT)**

Recreation – Coordinator	54,004
Sheriff – 4 - School Resource Officers	428,600
Sheriff – 2 - Narcotics Agent	220,612
Sheriff – CCBI Investigator	115,328
Sheriff – Facility Maintenance Mechanic	51,875
Sheriff - Animal Care Tech.	47,581
Veterans – Admin Asst.	42,662
DSS – Interpreter	46,467
<b>Grand total for new positions not funded</b>	<b>-\$1,007,129</b>

Note: The BOARD of Education has applied for a grant to fund these positions. If funding is received, it is recommended that the positions be added in the budget.

**SRO FUNDING**

**The Board of Education has received their funding authorization for the 2018-19 fiscal year.**

**They have received \$199,998 for eight School Resource Officers at their elementary schools.**

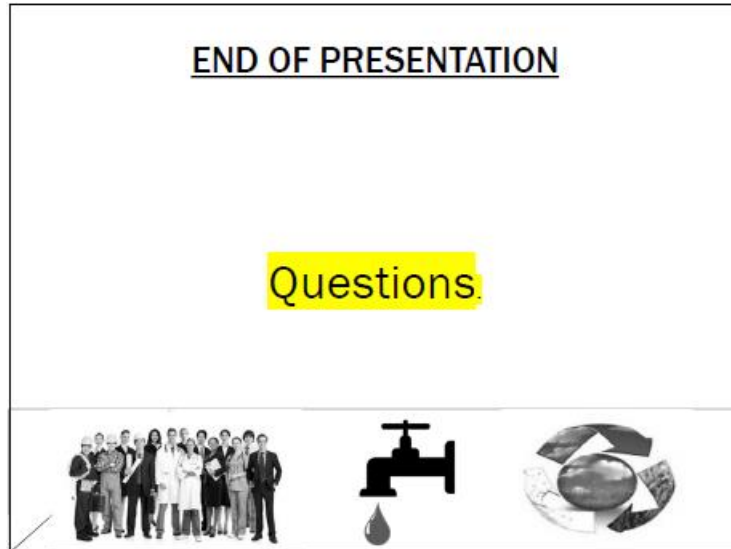
**That equals about \$25,000 per officer.**

<u>SRO FUNDING</u>	
Salary and Benefits -	\$ 59,020
Equipment, Clothing, Training	8,000
Vehicle	23,523
Car Radio	6,000
Equipment for Vehicle	12,701
<b>Total Cost Requested in the Budget \$ 109,244 per officer</b>	

<u>SRO FUNDING</u>	
<b>Total Cost Requested in the Budget \$ 109,244 per officer</b>	
The Sheriff has stated they could assign a surplus vehicle to an SRO Officer. This will be a deduct of (36,244) per officer	
Also, the County will only need funding for 9 months as the Sheriff has been able to cover the first nine months with existing staff.	

<u>SRO FUNDING</u>	
So tonight, we are asking for funding for four SRO positions starting on 10/1/2018.	
Salary and Benefits for nine months	\$ 177,060
Equipment, Uniform, Radio, etc.	<u>56,000</u>
<b>Total funding requested</b>	<b>\$ 233,060</b>

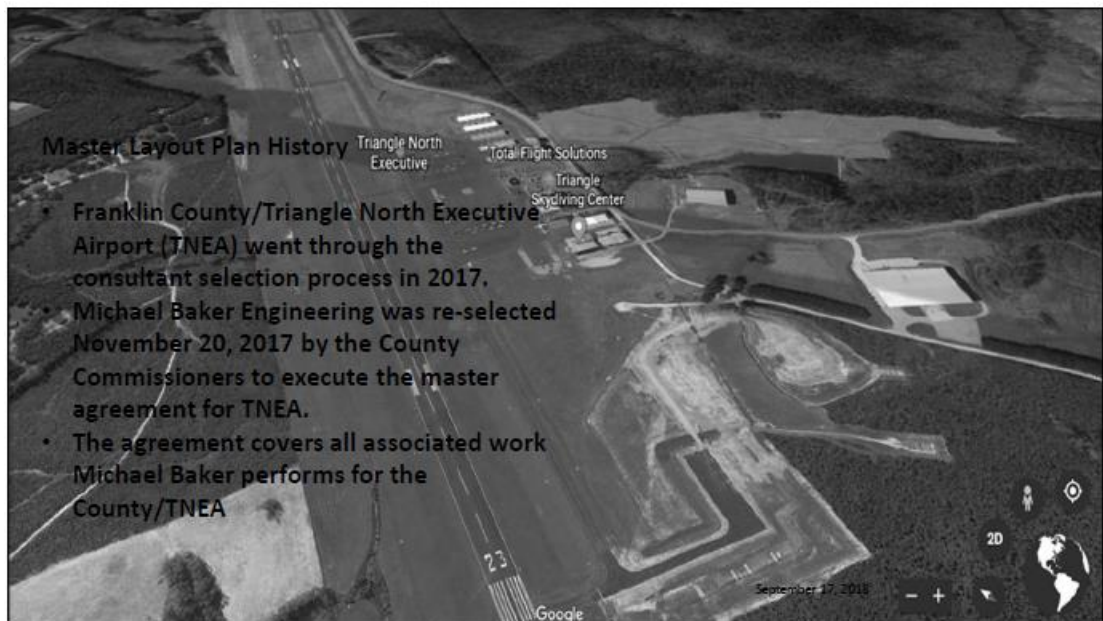





Commissioner Dickerson made the motion to approve four full-time school resource officers at a cost of \$223,060. The motion was seconded by Commissioner Dunston and duly carried approval with all present voting “AYE.”

- Request for Funding for Aerial Survey for Master Layout Plan

Interim Airport Manger Bo Carson offered the following presentation outlining the request.





Status of MLP: The MLP scope has been approved by NC Division of Aviation to include the Work Authorization for this project.


Purpose: The Master Layout Plan will require aerial survey work that needs to be accomplished with the leaves on the trees versus waiting until next Spring.

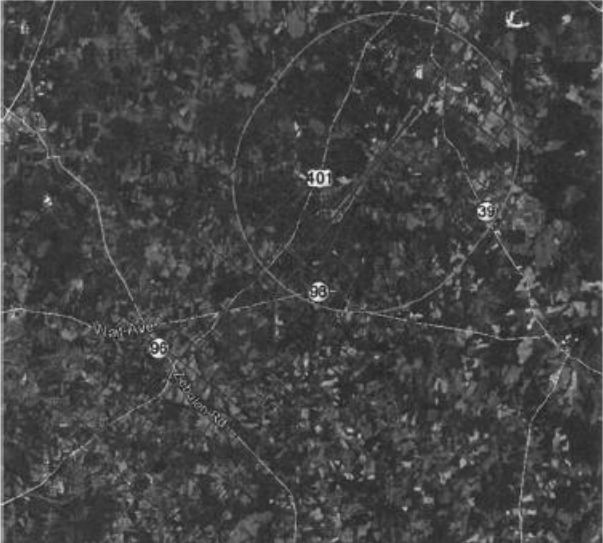
Necessity: Timing is vital so that we can begin the MLP and not be delayed until the Spring.

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**Flight Layout Plan – Aerial Survey**

**Timing:** Woolpert estimates the airside survey and imagery acquisition will take one (1) month from notice to proceed.


Vendor: 



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**Request**

- NC DOA has reviewed and approved the scope and fee associated with this portion of the work.
- Cost: \$35,600 (Phase 1A) of total task of the fee proposal.
- Cost: Upfront cost; however reimbursable expense. Per NC DOA, all work discussed in the Woolpert proposal is eligible for reimbursement.
- Payment: Michael Baker Engineering will be the sub-contractor. No mark-up of cost. It will be a pass through of funds.
- The total for the entire task by Woolpert for the MLP will be \$68,100.



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Commissioner Schriver made the motion to approve Phase 1A of the Master Layout Plan at a cost of \$35,600. The motion was seconded by Commissioner Speed and duly carried approval with all present voting “AYE.”

The payment will be made to Michael Baker Engineering who will subcontract the aerial survey to Woolpert.

## 10. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

**County Clerk Kristen G. King:** Mrs. King reminded the Board of the following meetings/events:

October 1, 2018: 5pm, Joint Session with Franklin County Board of Education  
7pm, Commissioner's Regular Meeting

October 3, 2018: 3pm, Hospital Ceremony/Open House/ facility tours

October 15, 2018: 7pm, Commissioner's Regular Meeting

November 19, 2018: 1pm, Commissioner's Retreat  
7pm, Commissioner's Regular Meeting

**Commissioner Foy:** No comments were offered.

**Commissioner Bunn:** No comments were offered.

**Commissioner Jones:** Commissioner Jones thanked all staff and community partners for their role in preparing for Hurricane Florence.

**Commissioner Dunston:** No comments were offered.

**Commissioner Schriver:** No comments were offered.

**Commissioner Dickerson:** No comments were offered.

**Commissioner Speed:** No comments were offered.

**County Manager Angela L. Harris:** Mrs. Harris thanked staff and community partners for their role in preparing for Hurricane Florence. A more in depth report and critique of the disaster preparedness plan would be forthcoming.

## II. CLOSED SESSION

The Board was asked to enter into closed session pursuant to the following North Carolina General Statutes:

- NCGS 143-318.11 (a)(3) – Attorney Client Privileged Communication
- NCGS 143-318.11 (a)(6) – Personnel

At approximately 8:44 P.M., Commissioner Dunston made a motion to enter into closed session pursuant to NCGS 143-318.11 (a)(3) and (a)(6). The motion was seconded by Commissioner Schriver and was approved 6 to 1 with Commissioner Foy voting in opposition.

At approximately 9:48 P.M., Commissioner Bunn made a motion to enter back into open session. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

No action was taken as a result of closed session.

At approximately 9:48 P.M., Commissioner Bunn made a motion to adjourn, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

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Cedric Jones, Chair

Kristen G. King, Clerk to the Board