

May 4, 2020

Due to the COVID-19 virus pandemic and North Carolina Governor Roy Cooper's Executive Order 121, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Harry L. Foy, Jr., Mark Speed, Cedric K. Jones, Sr., David Bunn and Michael Schriver.

Please note that due to mass gathering restrictions as outlined in Executive Order 121, the public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order and asked the Board to consider removal of Item 6 (Distribution of Funds from Triangle North Franklin) from the agenda. The item is expected to be considered at a later date. Commissioner Schriver made a motion to remove Item 6, seconded by Commissioner Speed. The motion duly carried with all present voting "AYE."

Commissioner Foy then made a motion to remove Item 1-D (Budget Ordinance Amendment #5) from the consent agenda for further discussion. The item was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

Chairman Dunston then asked the Board to consider the remainder of the consent agenda.

Commissioner Jones made a motion to approve the remainder of the consent agenda. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. March 16, 2020 Minutes
- B. April 6, 2020 Minutes
- C. April 20, 2020 Minutes
- ~~D. Budget Ordinance Amendment #5 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$2,013,762.)~~
- E. Emergency Medical Services Week Proclamation
- F. Telecommunicator's Week Proclamation
- G. Older Americans Month 2020 Proclamation
- H. 2020 Clerks Week Proclamation
- I. Drinking Water Week Proclamation

Item I-E

EMERGENCY MEDICAL SERVICES WEEK PROCLAMATION

To designate the Week of May 17 - May 23, 2020, as Emergency Medical Services Week

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of the Franklin County Emergency Medical Services System are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the Emergency Medical Services System consists of emergency physicians, emergency nurses, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the members of the Franklin County Emergency Medical Services System, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW THEREFORE, the Franklin County Board of Commissioners does hereby proclaim May 17 - 23, 2020, as **"EMERGENCY MEDICAL SERVICES WEEK"**

With the theme, *Ready Today, Preparing for Tomorrow*, we encourage the community to observe this week with appropriate programs, ceremonies and activities to honor the men and women whose diligence and professionalism keep our county and citizens safe; and urge our citizens to observe this week in honor of all Emergency Medical Services Providers nationwide.

Item I-F

NATIONAL PUBLIC SAFETY TELECOMMUNICATOR'S WEEK PROCLAMATION 2020

WHEREAS, emergencies can occur at any time that require police, fire or emergency medical services; and,

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

WHEREAS, the safety of our police officers, firefighters and emergency response personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Franklin County Emergency Communications Center; and,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

WHEREAS, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and emergency services personnel by monitoring their activities by radio, providing them information and ensuring their safety; and,

WHEREAS, Public Safety Telecommunicators of Franklin County have contributed substantially to the apprehension of criminals, suppression of fires, pre-delivery of medical direction and treatment of patients; and,

WHEREAS, each Telecommunicator has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

NOW, THEREFORE, BE IT RESOLVED, that the County of Franklin declares the week of April 12 through April 18, 2020 to be National Public Safety Telecommunicators Week, in honor of the men and women whose diligence and professionalism keep our county residents safe.

BE IT FURTHER RESOLVED, that the original of this proclamation be presented to the Franklin County Emergency Communications Center and orders that a copy of this proclamation be spread upon the minutes of the Franklin County Board of Commissioners.

Item I-G

OLDER AMERICANS MONTH 2020 A PROCLAMATION

Whereas, Franklin County includes over 14,633 citizens ages 60 and older; and

Whereas, Franklin County is committed to valuing all individuals and recognizing their ongoing life achievements; and

Whereas, the older citizens in Franklin County play an important role by continuing to contribute experience, knowledge, wisdom, and understanding of the history of our community, and

Whereas, our older citizens are active community members involved in volunteering, mentorship, arts and culture, and civic engagement; and

Whereas, recognizing the successes of our older citizens in the community encourages vital interactions and further accomplishments; and

Whereas, our community can provide opportunities to allow older citizens to continue to flourish by:

- Emphasizing the importance of older citizens and their leadership by publicly recognizing their continued achievements
- Presenting opportunities for older citizens to share their wisdom, experience, and skills
- Recognizing older citizens as a valuable asset in strengthening American communities

Now therefore, the Board of Commissioners of Franklin County, North Carolina does hereby proclaim May, 2020 to be Older Americans Month. We urge every citizen to take time this month to recognize older adults and the people who serve and support them as powerful and vital citizens who greatly contribute to the community.

Item 1-H

**COUNTY CLERKS WEEK 2020
A PROCLAMATION**

WHEREAS, The Office of the County Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the County Clerk is the oldest among public servants; and

WHEREAS, The Office of the County Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, County Clerks have pledged to be ever mindful of the neutrality and impartiality, rendering equal service to all; and

WHEREAS, The County Clerk serves as the information center on functions of local government and community; and

WHEREAS, County Clerks continually strive to improve the administration of the affairs of the Office of the County Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, country and international professional organizations; and

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the County Clerk.

NOW, THEREFORE, the Franklin County Board of Commissioners does hereby proclaim the week of May 3 through May 9, 2020, as County Clerks Week, and further extend appreciation to our County Clerk, Kristen G. King and to all County and Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Item 1-I

**PROCLAMATION
DRINKING WATER WEEK May 3rd – 9th, 2020**

WHEREAS, water is our most valuable natural resource; and

WHEREAS, only tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, any measure of a successful society – low mortality rates, economic growth and diversity, productivity, and public safety – are in some way related to access to safe water; and

WHEREAS, we are all stewards of the water infrastructure upon which future generations depend; and

WHEREAS, each citizen of our county is called upon to help protect our source waters from pollution, to practice water conservation, and to get involved in local water issues by getting to know their water;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Chairman of the Franklin County Board of Commissioners, I do hereby proclaim May 3-9, 2020 as Drinking Water Week.

Commissioner Foy then asked Finance Director Jamie Holtzman for detail within Budget Ordinance Amendment #5 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$2,013,762.) Commissioner Foy then made a motion to approve the amendment as presented, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”

Item 1-D

BUDGET ORDINANCE AMENDMENT #5			
BE IT ORDAINED by the Board of Commissioners of the County of Franklin, North Carolina, that pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.			
Section 1. To amend the General Fund to recognize Family First Funding received for the Department of Aging, additional funding for the Health Department from DHHS, Centers for Disease Control and Prevention for COVID-19 Crisis Response, to amend the Insurance Fund budget to recognize a transfer from the General Fund for health insurance cost, and to amend the Hospital Fund budget to recognize a grant from the Department of Commerce for DLP Maria Parham Medical Center and additional professional services.			
Expenditures		Account #	Amount of Increase
Aging - Contract Services Meals		10-631-0452	\$ 59,958
Clinical Health Department		10-592-0000	\$ 81,902
Transfer to Insurance Fund		10-506-1100	\$ 800,000
Health Insurance Payments		20-506-0060	\$ 800,000
Hospital-Miscellaneous Expenses		65-495-0570	\$ 250,000
Hospital-Professional Fees		65-495-0040	\$ 21,902
		Total	\$ 2,013,762
=====			
Revenues		Account #	Amount of Increase
Families First Funding Aging		10-376-0015	\$ 59,958
GF Fund Balance		10-399-0000	\$ 800,000
COVID-19 Crisis Response AA Health		10-379-0312	\$ 81,902
General Fund Contribution		20-397-0000	\$ 800,000
Hospital-Miscellaneous Revenue		65-335-0000	\$ 250,000
Hospital Fund Balance		65-339-0000	\$ 21,902
		Total	\$ 2,013,762
=====			
Section 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, the Budget Officer, and the Finance Officer for their direction.			
Adopted this 4th day of May 2020.			
Chairman of the Board of County Commissioners			
Clerk to the Board			

Emergency Communications Director Christy Shearin then shared a brief video highlighting the service of telecommunicators and Emergency Medical Services in honor of both Telecommunicator's Week and Emergency Medical Services Week.

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, May 4, 2020 including their name, address, comment topic, phone number you will be calling from and email address. Speakers were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order they registered. The time limit for each speaker shall be five minutes with a total time limit set aside for informal public comments totaling 30 minutes. Vulgarity and abusive comments will not be tolerated.

Jeremy Neal, 2859 White Level Road, Castalia

- Mr. Neal expressed his gratitude for making the Zoom meetings accessible to citizens. He said he hopes once the pandemic passes, the county will continue some form of online presence with future meetings. Mr. Neal also highlighted the service of EMS staff and telecommunicators.

Frank Winstead, Pineroft Subdivision, Youngsville

- Mr. Winstead stated the county should eliminate property taxes during the pandemic.

Scott Strickland, 40 Sheila's Lane, Louisburg

- Mr. Strickland commented on the emergency radio system and the need for VIPER to be used for emergency communication.

3. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the COVID-19 pandemic. Currently there are 105 confirmed cases in Franklin County and 19 deaths. Eighteen of those who died resided at Louisburg Nursing Center. At this time, 99 of North Carolina's 100 counties have confirmed cases of the virus.

No action was requested or taken.

4. BUDGET UPDATE

County Manager Angela L. Harris provided an update on the budget for FY 2020/2021. She stated a tax increase will not be recommended in her budget proposal. Minimum expansion in personnel and capital will be requested. Sales tax revenue is expected to decrease. The budget will be presented to the Board on May 18, 2020. She said if the county experiences a better than anticipated revenue picture, she will later come back to the board with additional needs and board priorities. When asked if any increase is budgeted for employees, Mrs. Harris said she would like

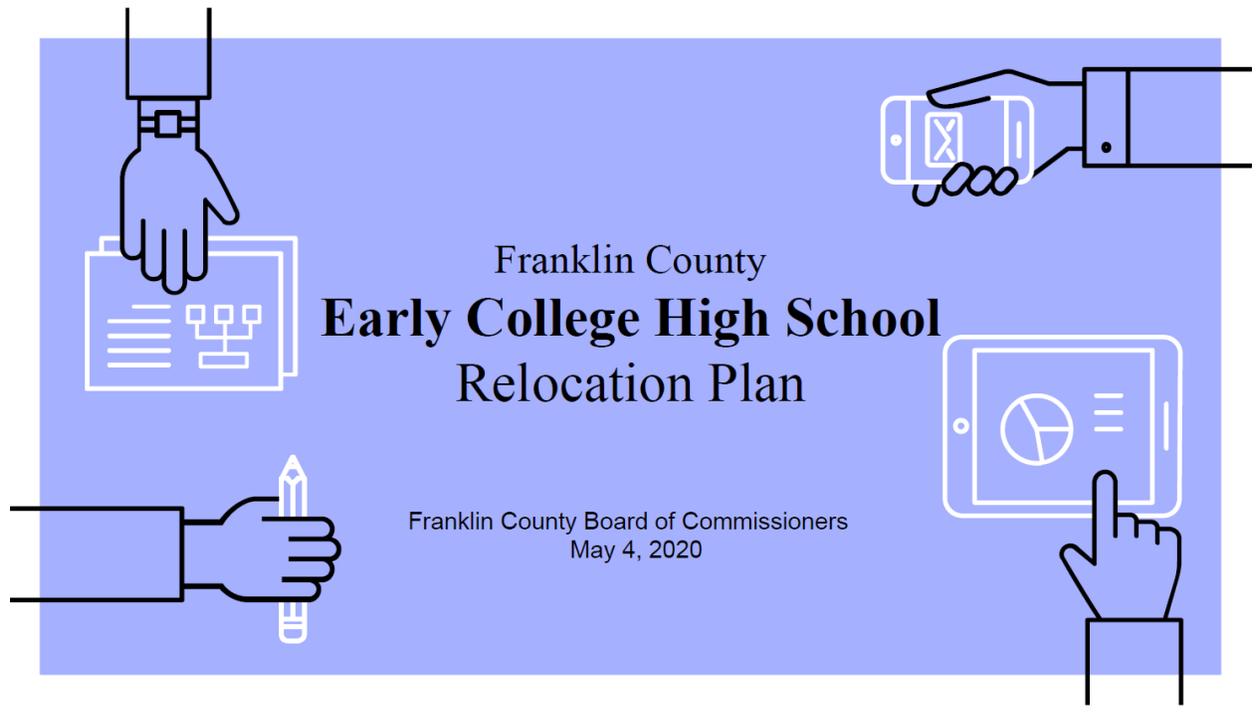
to at a minimum include a cost of living adjustment (to implement in January, 2021) or one of the minimum recommendations within the pay and classification study. Unfortunately, the financial climate has already been impacted with the effects of the Coronavirus.

No action was requested or taken.

5. EARLY COLLEGE HIGH SCHOOL PROGRAM

The Franklin County Early College High School Program has provided an expanded educational opportunity for many Franklin County high school students. The success of the program has increased demand and therefore a solution for expansion has been developed in partnership with Vance Granville Community College (VGCC) and Franklin County Schools (FCS). The VGCC Board of Trustees has endorsed their willingness to allow the Franklin County School System to use Building 5 on the campus of VGCC in Franklin County to house the program. VGCC and FCS have developed a plan to fund any upgrades or changes needed to ensure the space is appropriate for Early College Operations. As part of the VGCC endorsement, VGCC has requested the use of the current Early College High School facility until additional capital construction can be funded by Franklin County. VGCC President, Dr. Rachel Desmarais and FCS Superintendent, Dr. Rhonda Schuhler provided additional details on this expanded opportunity. VGCC Board of Trustees Chair Danny Wright and FCS Board Chair Paige Sayles also joined the call in support of the expansion.

Commissioner Schriver made a motion to approve funding with the stipulation that cost to the County will not exceed \$3.5 million. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting “AYE.”



Background

The Franklin County Early College High School is an early college program that, in partnership with Vance-Granville Community College, currently serves **192** Franklin County Schools students.

Students who participate in the early college program can graduate high school with an associate's degree **at no cost**.

This program has been very successful, receiving the letter grade of "A" from the state accountability model over the past several years and graduating students who are entering prestigious colleges and universities well-prepared for bright futures.

There is the potential to expand this opportunity, as this year **less than 50%** of interested students were accepted due to program constraints.



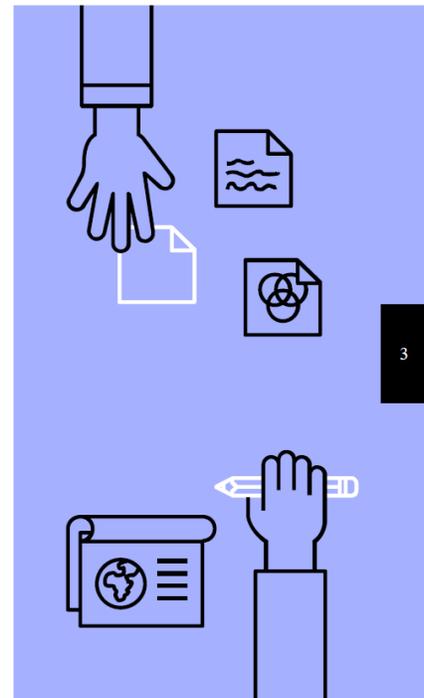
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The Challenge

To expand the FCECHS program to serve more students
 We anticipate that we could increase the number served
 from 192 to 300 within the next five years.

To accomplish this, more space is needed
 The question we posed was:

*Can we utilize existing space on campus to accommodate
 more Early College students?*



3

Existing Early College Campus

Approximately 11,000 sq ft
8 classrooms



4

Building 5: VGCC Campus

Approximately 20,000 sq ft
10 large classrooms



5

Request from VGCC in Exchange for Building 5

1 Franklin County will up-fit its existing mobile pod building to accommodate VGCC programs currently housed in Building 5, up-fit to be at no cost to VGCC;

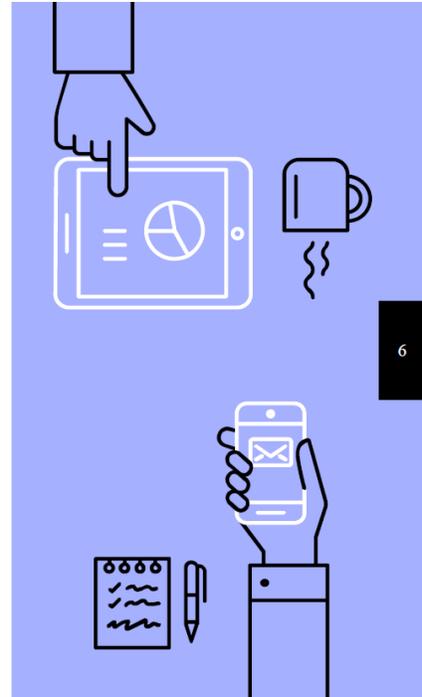
2 Franklin County will lease up-fitted pod building to VGCC for a period of five years for the sum of \$1.00 per year;

3 VGCC will grant the use of Building 5 to FCECHS for its programs for a period of five years;

4 Franklin County will continue the maintenance and repair of both the pod building and Building 5;

5 No later than one year after the date of this agreement, planning will begin for the construction of an addition to Building 5 to accommodate VGCC programs now being transferred to the pod building and to provide for the future growth and expansion in the areas of Science, Bioprocessing, Agriculture, and Emergency Services. **

**Completion date of this addition will be targeted at five years after the date of this agreement. Franklin County will fund the cost of construction.



6

Program Expansions

- ▷ Bioprocessing
 - Short-term workforce training
 - Degrees
 - College pathways
 - College-in-high school track (CCPP)
 - B.S. Pharmaceutical Science, NCCU
 - B.S. Industrial Technology, ECU
 - Jobs
 - Bayer
 - Eli Lilly*
 - Iams
 -



Program Expansions

- ▷ Agriculture
 - Agri-business degree
 - Ag-entrepreneurship short-term training
 - Ag-tech learning opportunities
- ▷ Emergency Services
 - Community Paramedicine program
 - Partnering with Franklin EMS



Building 5 Addition

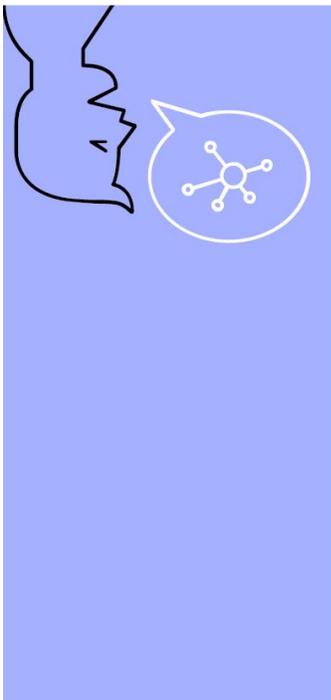
- ▷ 4 – 5 classrooms
- ▷ 2 science labs*
- ▷ Multi-purpose room*
- ▷ Offices
- ▷ Restrooms
- ▷ Janitorial/IDF

* Shared with Franklin ECHS, based on collective needs

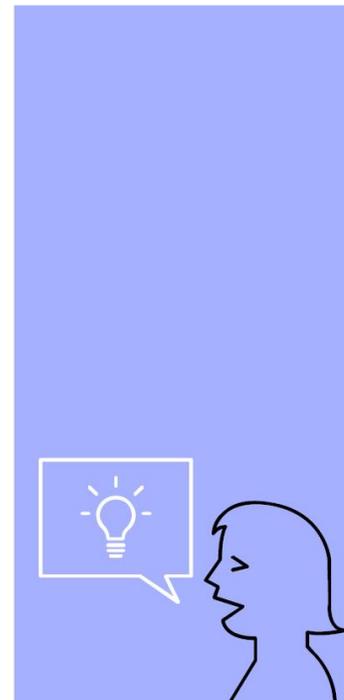


Recap

- ▷ We are requesting that the FCBOC consider allowing the exchange of the existing FCECHS mobile unit for Building 5 on VGCC campus.
- ▷ This will allow us to enroll significantly more students who can benefit from college coursework for free while in high school.
- ▷ Students can graduate high school with an associate's degree.
- ▷ Both FCECHS and VGCC can make this “switch” without an increased budget request for the upcoming year.



11



THANKS!

Any questions?

Rhonda Schuhler, Superintendent
Franklin County Schools
rhondaschuhler@fcschools.net

Rachel Desmarais, President
Vance-Granville Community College
Desmarais@vgcc.edu



6. ~~DISTRIBUTION OF FUNDS FROM TRIANGLE NORTH FRANKLIN~~

~~Triangle North Franklin, as one of the four parks in the Kerr Tar Hub Zone, has an Interlocal Agreement with the participating parks in Vance, Warren and Granville. Per the Interlocal Agreement for the Kerr Tar Hub Zone, the incremental tax revenues from all ad valorem taxes on real and personal property that is part of any Triangle North site, are to be remitted to the HUB nonprofit, the Kerr Tar Regional Economic Development Corporation (KTREDC). The incremental tax revenues are then disbursed equally among the parks by the Kerr Tar Regional Economic Development Corporation. Triangle North Franklin, based on information from the Franklin County Tax Administrator, Dan Williams, has an outstanding incremental tax revenue of \$27,202.40 due to the Kerr Tar Regional Economic Development Corporation. We respectfully request approval to provide these funds to KTREDC in the amount of \$27,202.40 for subsequent distribution to Triangle North Franklin, Warren, Granville and Vance.~~

~~**ACTION REQUESTED:** Consider approval to disburse funds to KTREDC.~~

7. TRIANGLE NORTH EXECUTIVE AIRPORT RUNWAY/TAXIWAY/APRON REHABILITATION (DESIGN/BID)

Triangle North Executive Airport (TNEA) has been awarded a \$513,000 aviation grant by the North Carolina Board of Transportation. This project will be to design and bid the rehabilitation of the airfield pavement to include runway, taxiways, and apron areas. Additionally, the geometry will be revised to meet current FAA standards. With this \$513,000.00 grant award, TNEA requests the approval of a local match of \$57,000.00 (10% as required by the state grant) for this (design/bid) grant and provide the authority to the County Manager to execute the grant

agreement and work authorization. The future grant for construction in FY '22 will at this time be a federal grant.

Commissioner Schriver made a motion to approve a local match of \$57,000 for Airport’s airfield pavement rehabilitation (design/bid) grant and provide authority to County Manager to execute the grant agreement and work authorization. The motion was seconded by Commissioner Speed and was approved with a 6 to 1 vote with Commissioner Foy voting in opposition.



Triangle North Executive Airport
Request for Funding for Airfield Pavement Rehabilitation (Design/Bid) Grant

May 4, 2020



Branch Use	Area (SF)	% Area	Sections	Age of Pavement
Runway	549,800	38%	2	25
Taxiway	428,931	29%	7	24
Apron	473,219	33%	1	25
Overall	1,451,950	100%	10	24

Airfield Pavement History

- Airfield pavements have exceed its useful life/design life of 20 years.
- It is 4-5 years past it’s life expectancy.

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Airfield Pavement History

- Table shows the deterioration of these airfield pavement sections.
- When construction sets to begin, you can see that in two years most of the pavement will be pink according to the Pavement Composite Index (PCI); which means now is the time to get this rehab started.

Branch ID	Section ID	Surface Type	Area (SF)	Current	Predicted PCI				
					2019	2020	2021	2022	2023
APRON	A	AC	473,219	60	58	56	54	53	51
RWY	4-22 A	AC	500,000	72	71	70	70	69	69
RWY	4-22 B	AC	49,800	65	63	61	58	54	51
TWY	A	AC	228,753	77	76	76	75	74	74
TWY	B	AC	55,474	59	56	52	49	46	43
TWY	C	AC	27,581	66	64	61	58	55	51
TWY	D	AC	23,178	54	51	48	44	41	38
TWY	E	AC	32,369	92	90	87	85	83	81
TWY	F	AC	7,374	100	100	98	96	94	92
TWY	G	AAC	54,202	97	95	93	90	88	85

- The current condition of the pavement suggests that this is a good time to rehabilitate.
- The age and condition of the pavement justifies your pavement to be rehabilitated at this time. By the time we get the design finished, and NC Division of Aviation gets funding for the construction; it will be right on track.
- The length of the project will span several months, but we would work to minimize runway closures and operational interference.
- Phasing of the taxiways and apron would be developed to optimize your operational capabilities as well.

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Airfield Pavement Rehabilitation Grant (Design/Bid) Opportunity

- Runway, taxiways, and apron areas
- Geometry (fillet) will be revised to meet current FAA standards.
- Expected to include:
 1. Asphalt mill and overlay
 2. A hardstand on the existing apron to accommodate large aircraft parking
 3. Widening of the taxiway radii, and
 4. Electrical elements in the fillet areas.



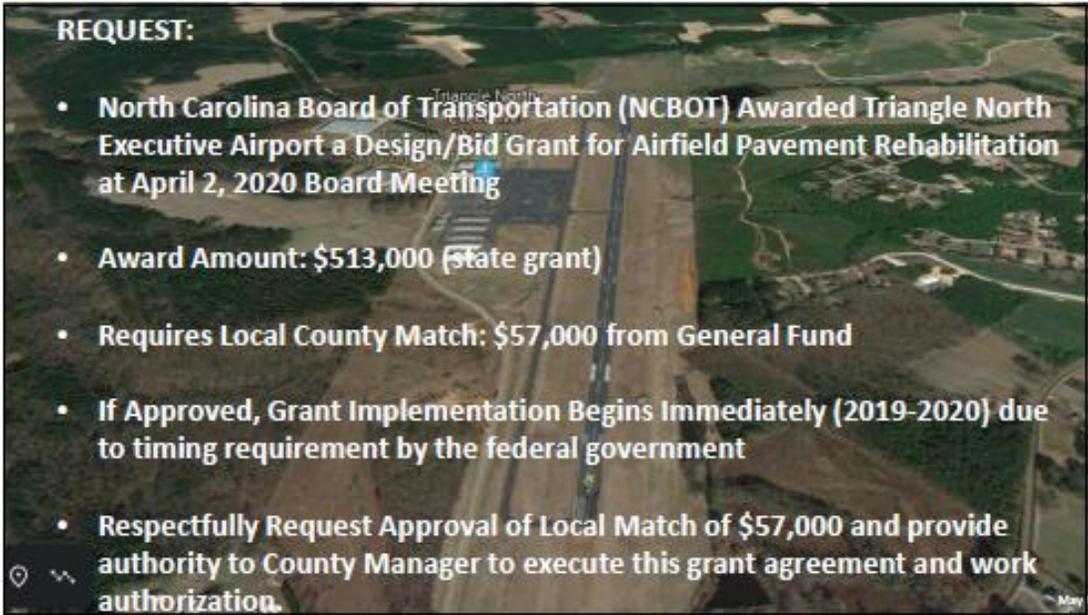
May 4, 2020



Airfield Pavement Rehabilitation Grant (Design/Bid) Opportunity

- The pavement strength will be sufficient for the traffic forecast from our masterplan except for the apron hardstand, that will be at a higher strength for heavier aircraft parking.
- The existing apron layout will be re-configured. Due to addressing the direct access and taxiway to tie-down separation; loss of tie-down spaces are expected. Apron expansion on the order of 4,000 square yards will be designed and bid as an alternate.
- Grant will lead to Construction Grant for Airfield Pavement Rehabilitation in FY '22

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REQUEST:

- **North Carolina Board of Transportation (NCBOT) Awarded Triangle North Executive Airport a Design/Bid Grant for Airfield Pavement Rehabilitation at April 2, 2020 Board Meeting**
- **Award Amount: \$513,000 (state grant)**
- **Requires Local County Match: \$57,000 from General Fund**
- **If Approved, Grant Implementation Begins Immediately (2019-2020) due to timing requirement by the federal government**
- **Respectfully Request Approval of Local Match of \$57,000 and provide authority to County Manager to execute this grant agreement and work authorization.**

May



8. NEW PSAP BUILDING ARCHITECT CONTRACT

County Staff and Mission Critical Partners, LLC have negotiated with SCHRADERGROUP to provide architectural and engineering services for the New PSAP Building. Mission Critical Partners, LLC recommends executing a contract with SCHRADERGROUP for these services.

Commissioner Schriver made a motion to authorize the County Manager to execute a contract with SCHRADERGROUP to provide architectural and engineering services for the New PSAP Building. The motion was seconded by Commissioner Jones and duly carried approval with all present voting “AYE.”

9. OTHER BUSINESS

No additional business was discussed.

10. BOARD, MANAGER AND CLERK’S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

Clerk to the Board Kristen G. King – Ms. King acknowledged Clerk’s Week and thanked the clerks in the municipalities of Bunn, Franklinton, Louisburg and Youngsville for their service. She also asked the Board to consider scheduling a budget work session. The session was set for May 21, 2020 at 3pm via electronic means.

Commissioner Dunston – No comments were offered.

Commissioner Dickerson – No comments were offered.

Commissioner Foy – No comments were offered.

Commissioner Bunn – No comments were offered.

Commissioner Speed – No comments were offered.

Commissioner Jones – No comments were offered.

Commissioner Schriver – No comments were offered.

County Manager Angela L. Harris – No comments were offered.

II. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication. Commissioner Speed made a motion to enter into closed session, seconded by Commissioner Bunn. The motion carried 6 to 1 with Commissioner Foy voting in opposition.

Following closed session, Commissioner Bunn made a motion to enter back into open session, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”

Chairman Dunston announced that no action was taken.

At approximately 9:30pm, Commissioner Bunn made a motion to adjourn, seconded by Commissioner Schriver. The motion duly carried approval with all present voting “AYE.”

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board