

June 15, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., David Bunn, Harry L. Foy, Jr., Mark Speed and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order, called the roll and asked the Board to consider approval of the consent agenda.

Commissioner Schriver made a motion to approve the consent agenda. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Rate
- B. Refund Request - Warren, Shackleford, & Thomas Attorneys
- C. Budget Ordinance Amendment #8 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$1,417,470.)
- D. Project Budget Ordinance – Youngsville Main Street Utilities Rehabilitation

Item 1-C

BUDGET ORDINANCE AMENDMENT #8			
BE IT ORDAINED by the Board of Commissioners of the County of Franklin, North Carolina, that pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.			
Section 1. To amend the General Fund to recognize Board action from previous meetings, recongize Coronavirus Relief Funds, and to appropriate necessary expenditures as needed and make the final closeout budget amendment for fiscal year 2020. To amend the Fire District Fund to recongize additional tax revenues received and disperesed for Fiscal Year 2020.			
Expenditures	Account #	Amount of Increase	
Inspections Department	10-491-0000	\$	169,882
Miracle League Expenses	10-506-0725	\$	43,900
Juvenile Detention	10-506-0660	\$	10,000
KARTS ROAP Program	10-506-0770	\$	17,022
Professional Services	10-506-0041	\$	9,000
KERR TAR Tax	10-580-0540	\$	14,472
Legal Professional Services	10-608-0000	\$	11,500
Fire Protection (multiple departments)	42-530-0000	\$	201,977
Public Buildings	10-500-0000	\$	28,009
Sheriff Department	10-510-0000	\$	4,025
Jail	10-512-0000	\$	8,782
Rescue and Ambulance Services	10-531-0340	\$	8,614
Emergency Management Services	10-532-0440	\$	18,575
Information Technology Services	10-604-0742	\$	4,822
Transfer to Fund 48	45-510-0750	\$	866,890
	Total	\$	1,417,470
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Revenues	Account #	Amount of Increase	
GF Fund Balance (Inspection Revenues)	10-399-0000	\$	169,882
GF Fund Balance (Rec In Lieu)	10-399-0000	\$	43,900
Jail Fees	10-358-0000	\$	10,000
KARTS ROAP Grant	10-389-0001	\$	17,022
Insurance Claims	10-335-9901	\$	9,000
GF Fund Balance	10-399-0000	\$	25,972
Fire Tax Distribution	42-300-0000	\$	201,977
Coronavirus Relief Fund	10-335-0020	\$	72,827
Water and Sewer Fund Balance	45-399-0000	\$	866,890
	Total	\$	1,417,470
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Section 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, the Budget Officer, and the Finance Officer for their direction.			
Adopted this 15th day of June 2020.			
Chairman of the Board of County Commissioners			
Clerk to the Board			

Item 1-D

FRANKLIN COUNTY
PROJECT BUDGET ORDINANCE
YOUNGSVILLE MAIN STREET UTILITIES REHABILITATION

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following project ordinance is hereby adopted:

SECTION 1: The project authorized is for upgrades and replacement of the water and sewer utilities infrastructure in the town of Youngsville main street.

SECTION 2: The following revenues are available to complete the project:

Public Utilities Funds	\$ 866,890
Total	\$ 866,890

SECTION 3: The following line item is created for this project and line item appropriation is hereby approved:

Youngsville Utilities Rehabilitation Project Costs	\$ 866,890
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SECTION 4: The County's Finance Director is hereby directed to maintain sufficient detailed accounting records to provide the accounting for the recordation of revenues and expenses for this project.

SECTION 5: The Finance Officer is directed to report quarterly on the financial status of the project and the total revenues received.

SECTION 6: Copies of this ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, June 15, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville, NC

- Government Data Processing

Scott Strickland, 40 Sheila's Lane, Louisburg, NC

- Cost of broadband and emergency radio system

3. FLEMING FOREST PRELIMINARY ASSESSMENT ROLL

The Board previously consented to an assessment for roadway improvements within the Fleming Forest Subdivision on May 20, 2019 and awarded a paving contract for necessary work in accordance with NCDOT standards. The total cost for construction was \$229,215 to be assessed to the 81 homeowners within the development. All work has been completed and roadways within the development have formally been accepted by NCDOT for inclusion into the secondary road maintenance program. A public hearing is required to solicit feedback from homeowners within the development regarding assessment totals. Following the public hearing, the Board may approve the final assessment roll to allow the Tax Administrator to begin collections. Homeowners have the opportunity to pay the assessment in full absent of finance charges if done so within sixty (60) day of approval or have the assessment financed over an eight (8) year period at three percent (3%) per annum.

Members of the public who would like to participate in the public hearing could share their comments in one of two methods:

- Share comments during the meeting using Zoom via audio or video. If you wish to address the Board, you must register at publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, June 15, 2020. Please include your name, address, public hearing topic, phone number you will be calling from and email address. You will be recognized by the Chairman for comments in the order that you registered.
- Email written comments to publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, June 15, 2020. Please include your name, address and public hearing topic. Comments will be shared with the Board and made part of the official record. Written comments received within 24 hours after the hearing is closed will also be shared with the Board and made a part of the official record.

Chairman Dunston opened and closed the public hearing without any comments from the public. The Board must await a 24-hour period following the close of the public hearing before it can consider adoption of the final assessment roll.

4. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. He stated there are 231 new cases of COVID-19 reported in Franklin County, with no further pandemic related deaths. Mr. LaVigne is crafting a recommended order to present to the Board in the near future with the recommendation of mandatory face coverings in Franklin County.

No action was requested at this time.

5. LANDSCAPING SERVICES CONTRACT

Assistant County Manager Kim Denton and Chris Jones, Facilities Maintenance Director provided a recommendation on the Landscaping Services Agreement managed by the Facilities Maintenance Department. The Landscaping Services Agreement provides for landscaping services at county facilities including county buildings, Solid Waste Convenience Sites and County tower locations. Two responses to the Request for Proposal were received on May 27, 2020 after advertising for two weeks. The current vendor, Louisburg Lawn LLC provided the most responsive, responsible proposal. Negotiations have been conducted with Louisburg Lawn LLC and the Board is asked to consider approving the Contract with Louisburg Lawn LLC in the annual amount of \$96,200.00 for the period of August 1, 2020 through July 31, 2023. Budgeted amounts to fund this Contract are included in the current annual Facilities Maintenance budget.

Commissioner Schriver made a motion to approve the contract and authorize the County Manager to finalize and sign. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

6. APPOINTMENTS

A. DSS Board

The Board was asked to consider appointing Joyce Greene McLeod for the term July 1, 2020 ending June 30, 2023.

Commissioner Speed made a motion to appoint Joyce Greene McLeod to the DSS Board, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

B. Aging Committee Council of Governments

The Board was asked to consider appointing Patsy Douglass, Donnell Adams and Dot Robertson.

Commissioner Jones made a motion to appoint Patsy Douglass, Donnell Adams and Dot Robertson to the Aging Committee Council of Governments. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

7. OTHER BUSINESS

No addition business was discussed.

8. BOARD, MANAGER AND CLERK'S COMMENTS

No comments were offered.

9. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11 (a) (3) Attorney-Client Privileged Communication.

Commissioner Schriver made the motion to enter into closed session, seconded by Commissioner Speed. The motion carried 6 to 1, with Commissioner Foy voting "NO."

Following closed session, Commissioner Speed made a motion to enter open session, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

No action was taken as a result of closed session.

Commissioner Schriver then made a motion to adjourn, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board