

February 4, 2019

The Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. in the Hamilton Hobgood Courthouse Annex with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chairman Shelley L. Dickerson, Commissioners Cedric K. Jones, Michael S. Schriver, David T. Bunn, Mark Speed, and Harry L. Foy, Jr.

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner Bunn made a motion to approve the consent agenda. The motion was seconded by Commissioner Foy and duly carried approval with all present voting "AYE."

The items approved are as follows.

## 1. CONSENT AGENDA

- A. Budget Ordinance Amendment #5 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in amount of \$66,601 for the fiscal year ending June 30, 2019 to amend the General Fund to recognize Board action from previous meetings, additional funding for the Health Department from the Division of Public Health, recognize insurance payments for damage at the Airport and pay the 2018 property taxes to Kerr Tar.)
- B. Approval of fees for Radiological Testing Services
- C. Annual Report of Unpaid Taxes that are liens on Real Property

## 2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

**Laura Pedersen, 6328 Willowlawn Drive, Wake Forest, NC**

- Ms. Pederson serves on the Board of Directors for Paws for Life, a program of the Franklin County Humane Society. Ms. Pederson continued her plea for additional staff at the Franklin County Animal Shelter. She presented a document to the Board that provided a formula for determining kennel staffing needs based upon population of the county. The recommended formula was provided by the National Animal Care and Control Association. Based on the formula, she stated 4.23 kennel staff are needed per day based upon Franklin County's citizen population of 66,168. Ms. Pederson says because of the additional need for staff, animals aren't being properly exercised and are being unnecessarily euthanized. She feels additional staff would be able to provide information in a timely manner for updates on social media outlets in order to provide more opportunities for adoption. Ms. Pederson feels there are a number of changes needed at the shelter including an increase in adoption fees and required screening for individuals who adopt, but she stated the most immediate need is funding and additional staff. During Ms. Pederson's comments, Commissioner Foy made a motion to extend additional time to speak. Commissioner Bunn seconded the motion and duly carried approval with all present voting "AYE."

**Logan Harrison, 470 Clubhouse Drive, Youngsville, NC**

- Mr. Harrison appeared before the Board again to ask for the installation of a Youth Advisory Council.

**Susanne Harris, 205 N. Hillsborough Street, Franklinton, NC**

- Ms. Harris stated she has served for a number of years as a volunteer at the Franklin County Animal Shelter. She too asked the Board to consider an increase of funding and staff for the shelter. She said animals are needlessly being euthanized which could be remedied by adding additional staff. She also requested an extension for adoption hours. Currently, she says adoption hours are offered Monday through Friday from noon until 4pm and on Saturdays from noon until 2pm. She feels the adoption hours are

problematic for working families with full-time jobs who wish to adopt. She feels working families can best provide care for animals.

**Dee Sams, 333 N. Raleigh Farms Road, Youngsville, NC**

- Ms. Sams echoed the comments of other speakers who wish to see more funding and additional staff for the animal shelter. She also asked the Board to provide additional adoption hours on Saturdays. She feels at least four kennel staff are needed to provide adequate care. Ms. Sams said repairs are needed at the shelter including a water leak in the ceiling and new flooring.

**Laura Honeycutt, 40 Polo Drive, Franklinton, NC**

- Ms. Honeycutt commented on the growth of Franklin County and noted 28% growth between 2000-2010. She feels much of the residential growth is coming from people who previously lived in the northern part of the United States. She inferred provision for animals is superior in the north and predicts those citizens will soon demand changes at the shelter. She too asked the Board to consider adding staff to the kennel and provide more hands-on activities with the animals as well as extended hours for adoption. Ms. Honeycutt also acknowledged the attendance of many members/volunteers of Second Chance Pet Adoptions and Paws for Life Animal Rescue who are in support of her request.

**3. PROCLAMATION IN HONOR OF FRANKLIN COUNTY’S 240<sup>TH</sup> ANNIVERSARY CELEBRATION**

Chairman Dunston read aloud the proclamation and asked the Board to consider approval.

Assistant County Manager Kim Denton commented the occasion will be recognized throughout 2019 at several events that are already planned including the grand opening of Owens Park at Bull Creek, The River of Yesteryear event in Louisburg and various Franklin County Library programs and displays. She also noted the Franklin County Courthouse bell will receive special attention during the year as part of the process to recognize Franklin County’s 240<sup>th</sup> year.

Commissioner Foy made a motion to approve the proclamation, seconded by Commissioner Bunn. The motion duly carried with all present voting “AYE.”

<p><b>PROCLAMATION IN HONOR OF FRANKLIN COUNTY’S 240<sup>TH</sup> ANNIVERSARY CELEBRATION</b></p>
<p>WHEREAS, an act dividing Bute County into Warren and Franklin County was introduced in the North Carolina General Assembly on January 20, 1779, passing both the House and the Senate on that day; and</p>
<p>WHEREAS, the act, after approval by both chambers, was ultimately ratified on February 12, 1779; and</p>
<p>WHEREAS, the County of Franklin was formed and Louisburg became the county seat with the original 100 acres; and</p>
<p>WHEREAS, in 2019, the County of Franklin will celebrate the 240<sup>th</sup> anniversary of the creation of Franklin County, and</p>
<p>WHEREAS, it is fitting and proper that the full year be commemorated with historical, educational, artistic and joyful events in keeping with this rare and important anniversary; and</p>
<p>WHEREAS, this year-long event should reach out to and connect with the people, places, and faces of the county’s diverse population and geography; and</p>
<p>WHEREAS, county organizations and groups from all sectors should be encouraged to join in and be part of this celebration;</p>
<p>NOW, THEREFORE, the Franklin County Board of Commissioners does proclaim that during 2019, municipal governments, educational institutions, businesses and individuals be encouraged to shape their activities to help celebrate our anniversary by reflecting on Franklin County’s history and by looking to the future to see what we will accomplish in the years ahead.</p>

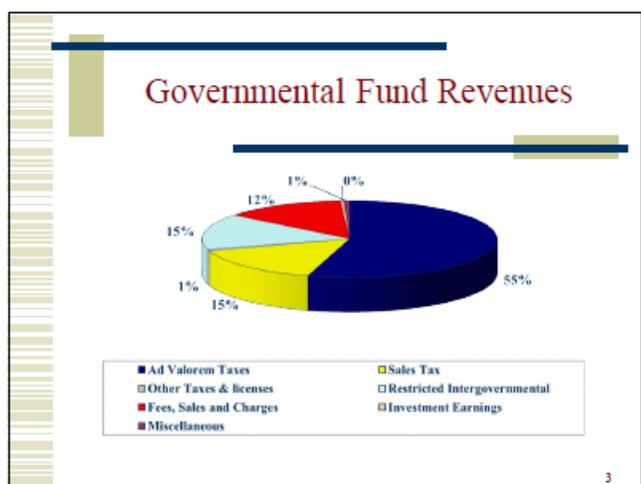
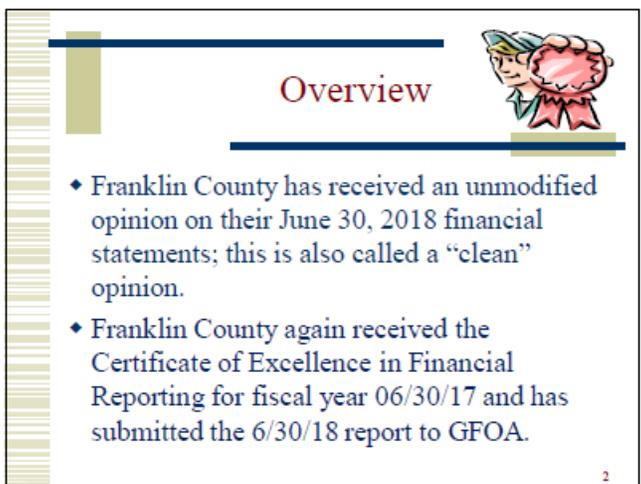
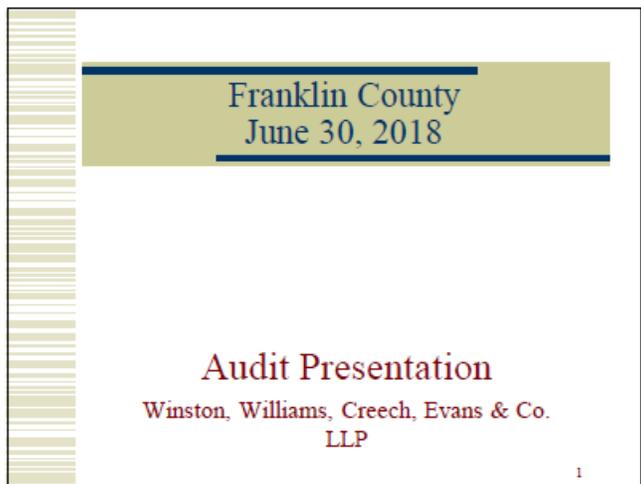
4. RECOGNITION: HEALTH DEPARTMENT EMPLOYEE

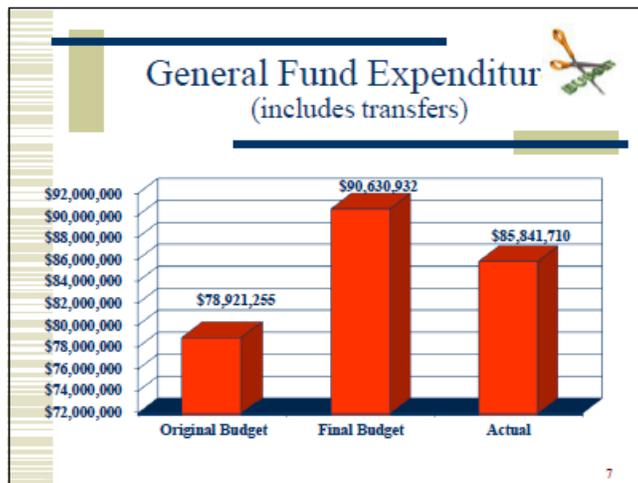
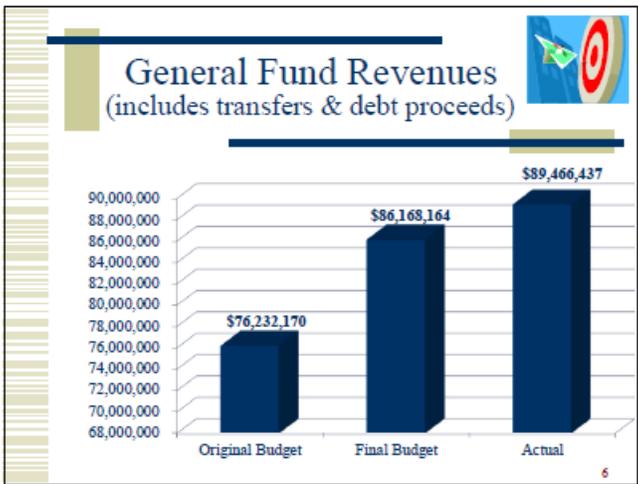
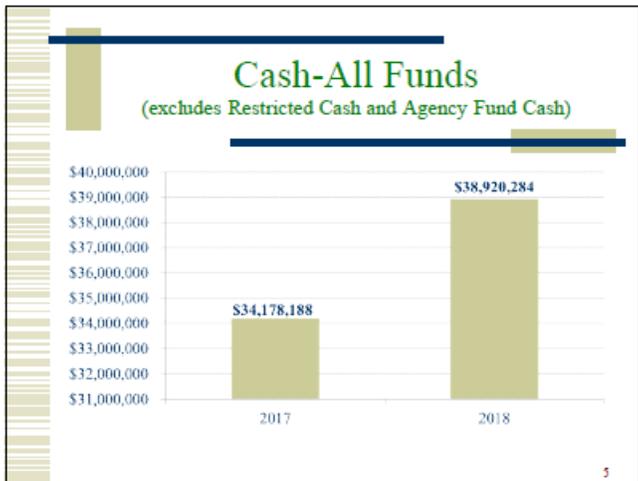
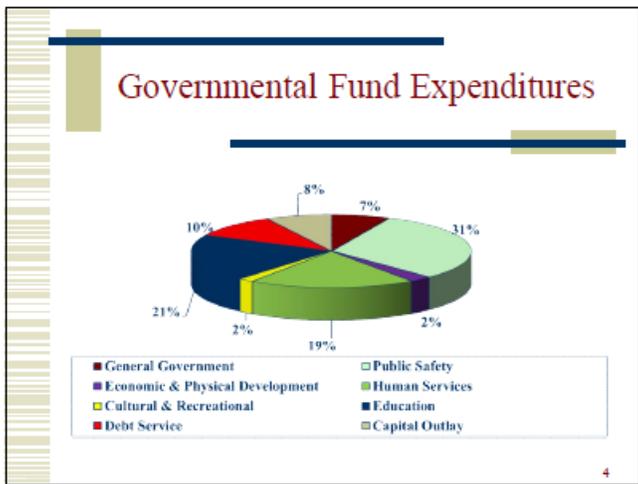
Scott LaVigne, Health Director, recognized Vicky Saleeby, Public Health Nurse III, for her work with staff from the Rand Corporation. As a result, the Rand Corporation and the Center for Medicare and Medicaid Services (CMS) recognized the Health Department with a certificate of participation and \$1600 for participation in the CMS IMPACT Act National Beta Testing.

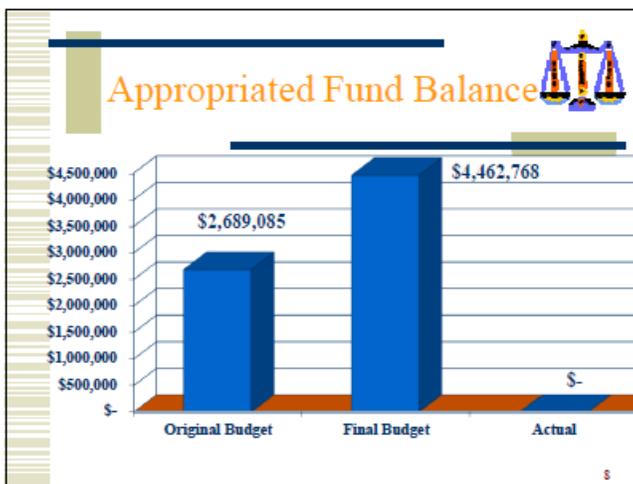
No action was requested or taken.

5. AUDIT PRESENTATION: 2017/2018 FISCAL YEAR

Tara Roberson of Winston, Williams, Creech, Evans & Company, LLP presented the 2017/2018 Audit to the Board. Her presentation follows.





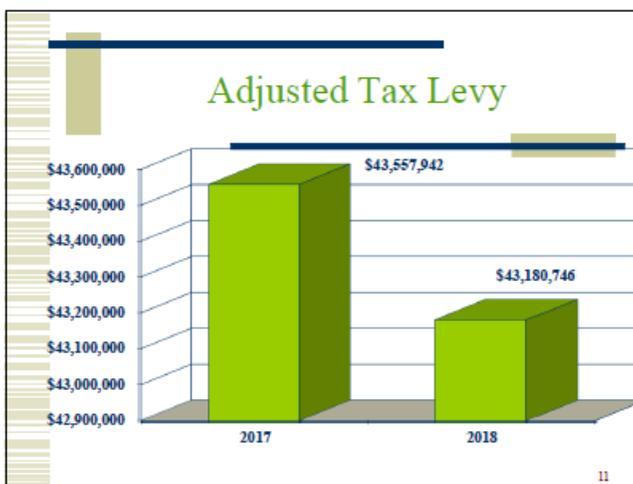


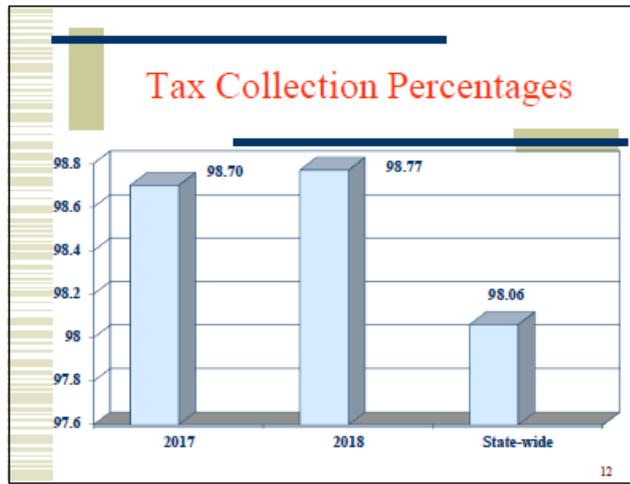
### General Fund - Unassigned Fund Balance

	2017	2018
Unassigned Fund Balance Available for Appropriation	\$ 17,783,339	\$ 21,898,821
Expenditures (includes transfers)	83,093,451	77,078,520
Unassigned FBA as a % of Expenditures	21.40%	28.41%

### General Fund - Fund Balance Available for Appropriation Statistics

	2017	2018
Fund Balance Available for Appropriation	\$ 25,536,446	\$ 29,004,741
Expenditures (includes transfers)	74,980,451	76,983,104
FBA as a % of Expenditures	34.06%	37.68%
Statewide Avg (per LGC statistics)	31.57%	33.44%





### Proprietary Funds

	Enterprise Funds	
	2017	2018
Operating Revenues	\$ 13,697,286	\$ 14,594,751
Operating Expenses	11,503,166	12,652,310
Operating Income (Loss)	2,194,120	1,942,310
Non-operating Revenues/Expenses	(195,663)	(128,073)
Capital contributions	978,677	2,227,039
Change in net position	\$ 2,977,134	\$ 4,341,276

## THANK YOU

To Chuck, Jamie and the rest of finance and administration for all of their help during our audit.

Finance Director Jamie Holtzman offered the following information to the Board.

# Franklin County Audit Presentation

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Fiscal year 2017-2018

### Fund Balance Summary



	General Fund	Other Govt. Funds	Total Fund Balance
As of 7/1/17	\$33,726,885	\$1,768,554	\$35,495,439
Fiscal Year Changes	\$3,019,851	\$7,730,786	\$10,750,637
Fund Balance 6/30/18	\$36,746,736	\$9,499,340	\$46,246,076

Total General Fund fund balance to FY 18/19 budget is 45.02%  
 Total Unassigned General Fund fund balance is \$21,898,821 or 26.83% to FY 18/19 budget.

### Budget to Actual for General Fund

	Budget	Actual	Variance Positive (Negative)
Total Budgeted Revenues	\$73,289,339	\$76,587,613	\$3,298,274
Total Budgeted Expenditures	\$80,230,215	\$75,536,410	\$4,693,805
Other Financing Sources (net)	\$6,940,876	\$2,573,524	(\$4,558,186)
Increase to Fund Balance		\$3,624,727	

### Budget To Actual General Fund Key Revenue Sources

Revenue	Budget	Actual	Difference
Ad Valorem Taxes	\$42,424,904	\$43,205,573	\$780,669
Sales and Use Tax	\$9,489,508	\$9,675,613	\$186,105
Health Fees	\$2,566,605	\$2,972,574	\$405,969
Inspection Fees	\$812,625	\$1,496,226	\$683,601

### Budget To Actual General Fund Expenditures

Function	Budget	Actual	Difference
General Government	\$6,097,204	\$5,482,186	\$615,018
Public Safety	\$24,656,201	\$23,005,121	\$1,651,080
Economic and Physical Development	\$3,214,734	\$2,202,575	\$1,012,159
Human Services	\$17,519,854	\$16,342,890	\$1,177,064
Culture and Leisure	\$1,575,094	\$1,458,413	\$116,681
Education	\$18,154,451	\$18,154,451	0
Debt Service	\$9,012,577	\$8,890,774	\$121,803
<b>Total</b>	<b>\$80,230,215</b>	<b>\$75,536,410</b>	<b>\$4,693,805</b>

### Budget to Actual Major Departments

Department	Budget	Actual	Variance Positive (Negative)
Communications	\$1,810,398	\$1,601,353	\$209,045
Jail	\$4,403,168	\$4,119,735	\$283,433
Rescue and Ambulance Services	\$6,223,474	\$5,829,946	\$393,528
Clinical Health	\$3,277,567	\$3,157,307	\$120,260
Home Health	\$842,306	\$697,628	\$144,678
Social Services Administration	\$6,775,144	\$6,666,335	\$108,809
Social Services Programs	\$3,116,208	\$2,491,057	\$625,149

### Water and Sewer Fund Revenues

	FY 2017	FY 2018
Total Water Fees	\$6,277,747	\$6,632,017
Total Sewer Fees	\$2,653,133	\$2,698,686
Other charges for Services	\$1,391,148	\$1,810,983
Miscellaneous Revenues	\$64,579	\$77,856
<b>Total Revenues</b>	<b>\$10,386,607</b>	<b>\$11,219,542</b>

### Water and Sewer Fund Expenditures

Expenditures	FY 2017	FY 2018
Water Purchases	\$3,359,156	\$3,609,554
Operating and Capital Expenses	\$3,407,801	\$3,665,034
Debt Service Payments	\$1,982,071	\$1,913,486
<b>Total Expenditures</b>	<b>\$8,749,028</b>	<b>\$9,188,074</b>

### Water and Sewer Fund Profit/loss

	FY 2017	FY 2018
Total Revenues	\$10,386,607	\$11,219,542
Total Expenditures	\$8,749,028	\$9,188,074
Revenue over Expenditures	\$1,637,579	\$2,031,468
Depreciation	(\$1,363,228)	(\$1,434,669)
<b>Profit/(Loss)</b>	<b>\$289,601</b>	<b>\$596,799</b>

	FY 2017	FY 2018
Solid Waste Revenue	\$2,064,587	\$2,117,165
Landfill Fees	\$1,256,063	\$1,257,600
Fees, Charges & Miscellaneous	\$195,041	\$248,578
<b>Total Revenues</b>	<b>\$3,515,691</b>	<b>\$3,623,343</b>
<b>Total Expenditures</b>	<b>\$3,447,957</b>	<b>\$4,185,596</b>
Transfer from General Fund	\$0	\$300,000
Revenues over Expenditures	\$67,734	(\$262,253)
Depreciation	(\$164,077)	(\$179,320)
<b>Profit/Loss</b>	<b>(\$96,343)</b>	<b>(\$441,573)</b>

	FY 2017	FY 2018
General Fund Total Bonded Debt	\$45,101,252	\$53,189,580
General Fund Lease Financing Agreements	\$16,383,624	\$13,627,246
Water and Sewer	\$9,282,578	\$7,533,182
<b>Total Debt</b>	<b>\$70,767,454</b>	<b>\$74,350,008</b>

No action was requested or taken.

## 6. COMPREHENSIVE PARKS AND RECREATION MASTER PLAN

Oliver Greene, Parks and Recreation Director, provided the Board with an update on the Comprehensive Parks and Recreation Master Plan process. A resident survey is currently being conducted throughout the county in order to receive input for the countywide parks and recreation system.

No action was requested or taken.

## 7. APPOINTMENTS

- Board of Health

The Board was asked to consider reappointing Dr. Cletus Simpson (Dentist) and Dr. Phillip Meador (Physician) for a three-year term.

The Board was also asked to consider appointing Dr. Jerry Ellington (Optometrist) for a three-year term.

Commissioner Bunn made a motion to approve the appointments, seconded by Commissioner Speed. The motion duly carried with all present voting "AYE."

## 8. OTHER BUSINESS

Commissioner Foy asked staff for an update regarding the Broadband Initiative. Assistant County Manager Kim Denton reported work sessions have now been held in all three counties including Franklin, Vance and Granville. It seems all three counties are in agreement and have scheduled a meeting on February 8, 2019 to meet with one of the vendors at the Kerr-Tar Council of Governments. At that time the consultant and vendor are expected to begin negotiations.

9. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Clerk **Kristen G. King**: No comments were offered.

Commissioner **Foy**: No comments were offered.

Commissioner **Bunn**: No comments were offered.

Commissioner **Jones**: Commissioner Jones commented on his attendance at a recent mental health board meeting.

Commissioner **Dunston**: No comments were offered.

Commissioner **Schrivier**: Commissioner Schrivier responded to comments made earlier in the evening regarding needs at the animal shelter. He said some valid points were made and suggested adjustments be made for improved access for adoptions at the shelter. He also suggested looking into options for staggered schedules.

Commissioner **Dickerson**: No comments were offered.

Commissioner **Speed**: No comments were offered.

County Manager **Angela L. Harris**: No comments were offered.

At approximately, 7:53 P.M., Commissioner Speed then made a motion to adjourn, seconded by Commissioner Schrivier. The motion duly carried approval with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board