



Public Utilities
1630 US #1 Hwy
Youngsville, NC 27596
Phone: 919.556.6177
Fax: 919.556.6709

www.franklincountync.us

Leak Adjustment Request Form

Customer Information

Name on Account: _____

Account Number: _____ Phone Number _____

Service Address: _____

Leak Repair Information

Date Leak Discovered: _____ Date Leak Repaired: _____

- Professionally Repaired Self Repaired Documentation Attached

Description of leak and repair: |

Please Note: Completion of this form does not guarantee an adjustment will be made to your water bill. Please read a copy of the leak adjustment policy and procedures which contains the applicable conditions the county considers prior to offering a leak adjustment to customers. It is the customers responsibility to contact the office after the request has been made for an adjustment.

Return the completed request and required documentation to the address provided above.

It is the responsibility of the customer to ensure timely payment with or without the adjustment. If an adjustment is denied or pending, the customer must pay the entire billed amount. The customer is responsible for all fees and penalties that may accrue on their account.

Signature

Date

“Equal Opportunity Employer”