

Vacancy Announcement



Job Title: Economic Services Caseworker II
Salary Grade: 63
Minimum Salary: \$37,449
Appointment Type: Regular, Full-time
Location: Franklin County Social Services, Louisburg, NC
Posting Date: 1/20/2022
Closing Date: 2/3/2022
Available Date: Immediately
Positions Available: 2

Attention Applicants:

To apply submit a **PD-107 (STATE APPLICATION)** to Franklin County Department of Social Services, 107 Industrial Drive, Suite A Louisburg, NC 27549 Attn: Nicki Perry by 5:00 p.m. on the closing date. Resumes are not accepted in lieu of state application. A separate application is required for each position for which you are applying.

Position Summary:

Employee in this position will be responsible for determining eligibility for all Medical Assistance Programs in the Family and Children's Medicaid Unit. Employee must adhere to all federal, state, and local policies and procedures and work accurately within specified deadlines. Employee must use NC FAST System.

Knowledge, Skill & Abilities:

Considerable knowledge of the program/areas of assignment. General knowledge of all agency and community programs and services which could affect the client/applicant. Good mathematical reasoning and computational skills. Ability to read, analyze, and interpret rules, regulations, and procedures. Ability to communicate with clients/applicants, the public at large, and public officials to obtain data, and to explain and interpret rules, regulations and procedures. Excellent computer skills required for NC FAST automated system. Ability to perform caseworker functions within structured time frames.

Minimum Training/Qualifications:

One year of experience as an Income Maintenance Caseworker; or an equivalent combination of training and experience.

Special Requirement:

Possession of a valid North Carolina driver's license.

Franklin County is an Equal Opportunity Employer.

The County prohibits discrimination based on race, sex, color, creed, national origin, age or disability.

Criminal Background & Driving History Check is required.

Pre-Employment Drug Screen is required for Social Work and Transportation positions.