



# FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday

September 21, 2020

Due to the COVID-19 pandemic, the meeting will be held solely by electronic means. Please see below for detail.

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The public will not be allowed to physically attend this meeting; however, the meeting will be livestreamed on YouTube at <http://franklincounty.today>. Citizens may also view or listen to the meeting via Zoom.

### Join Zoom Meeting

<https://us02web.zoom.us/j/81639658146>

### Join Via Telephone

1-301-715-8592

1-312-626-6799

Webinar ID: 816 3965 8146

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6:55 P.M. - Season of Prayer - Commissioner Shelley Dickerson

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

Roll Call – Chairman Sidney Dunston

*Please note each vote  
requires a roll call vote*

## 1. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Rate
- B. National Fallen Firefighter's Memorial Proclamation
- C. Fire Prevention Week Proclamation
- D. Website Redesign Contract with REVIZE, LLC (multiyear contract)
- E. Budget Ordinance Amendment #3 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$87,500.)
- F. Franklin County Government Facility Project Budget Ordinance Amendment No. 1 in the amount of \$67,213
- G. Franklin Plaza Lease

## 2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who would like to make public comments MUST register by emailing [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, September 21, 2020. You must include your name, address, comment topic, phone number you will be calling from and email address. You will be recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order that you registered. The time limit for each speaker shall be five minutes with a total time limit set aside for informal public comments totaling 30 minutes. Vulgarity and abusive comments will not be tolerated.

3. **UPDATE: COVID-19**

Health Director Scott LaVigne will provide an update on the pandemic.

**ACTION REQUESTED:** None.

4. **BID AWARD – PUMP STATION REHABILITATIONS**

Seven bids were received for the rehabilitation of three sewage pump stations in the Franklinton service area. The apparent low bidder's bid is within the project budget of \$1,365,000. Gary Flowers, Project Manager for MESCO, certified the bid tabulations and has sent a recommendation of award letter recommending the lowest and most responsible bidder, Herring-Rivenbark. It is the department's recommendation to have the commission award the pump station rehabilitation bid to Herring-Rivenbark, Inc in the amount of \$854,760.00. Public Utilities Director Chris Doherty will make a presentation. Mr. Flowers will be on hand to answer board questions.

**ACTION REQUESTED:** Approve bids and Award bid to Herring – Rivenbark, Inc. in the amount of \$854,760.00.

5. **ECOMONIC DEVELOPMENT COMMISSION UPDATE**

Franklin County Economic Development Commission Director, Richie Duncan and Existing Industry Coordinator, Andy Kuhn participated in the virtual annual meeting of the North Carolina Economic Development Association. The Franklin County team will share some of the data and presentations given, highlighting sections of the program that specifically addressed Franklin County.

**ACTION REQUESTED:** None.

6. **APPOINTMENTS**

Agricultural Advisory Board

The Board is asked to consider appointing Brent Strickland (Harris Township) and Tonya Pearce (Louisburg Township) to the Board for three-year terms (2020-2023).

**ACTION REQUESTED:** Consider appointments.

7. OTHER BUSINESS

8. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

9. CLOSED SESSION

The Board is asked to conduct a closed session pursuant to the following North Carolina General Statutes:

- ✓ NCGS 143-318.11 (a)(4) Industry/Economic Development
- ✓ NCGS 143-318.11 (a)(3) Attorney-Client Privileged Communication



# County of Franklin

North Carolina

Office of Tax Collector

## MEMORANDUM

**TO:** Franklin County Commissioners  
**FROM:** Daniel Williams, Tax Administrator  
**DATE:** September 8, 2020  
**SUBJECT:** Releases, Adjustments, Refunds, and Tax Collection Rate

Please review and approve the August releases, adjustments and refunds. The current collection rate is provided for your information.

Total release amount for August 2020 - \$5.34  
(Total release amount for August 2019 - \$29.18)

Total adjustment amount for August 2020 - \$35,442.80  
(Total adjustment amount for August 2019 - \$96,635.92)

Total refund amount for August 2020 - \$4,053.09  
(Total refund amount for August 2019 - \$3,625.67)

Total NCVTS refund amount for August 2020 - \$1,206.35  
(Total NCVTS refund for August 2019 - \$2,946.35)

The 2020 Franklin County collection as of August 31, 2020 – 62.72%  
(The 2019 Franklin County collection as of August 31, 2019 – 59.00%)

Please do not hesitate to contact the Tax Collector's Office if more detailed information is desired.

Daniel A. Williams  
Franklin County Tax Administrator

**FRANKLIN COUNTY TAX ADMINISTRATION**  
**P.O. BOX 503, 215 E. NASH STREET**

**LOUISBURG, NC 27549**



**Franklin County**  
**Tax Collector: Daniel Williams**  
**Phone: (919) 496-2172**  
**Fax: (919) 496-1630**  
**Email: TaxGIS@franklincountync.us**

Generated on: 09-08-2020

For 2020-01-01 to 2020-08-31

## A R Summary Report

| DESCRIPTION           | YEAR | CATE | BEG BAL | BILLING       | RELEASES | ADJUSTMENTS | ADJ BILLS     | PAYMENTS       | REFUNDS  | DISCOUNTS   | ADJ PAYMENTS   | END BAL       | INT PAYMENTS | INT REFUNDS | ADJ PMTS + INT | % PAID |
|-----------------------|------|------|---------|---------------|----------|-------------|---------------|----------------|----------|-------------|----------------|---------------|--------------|-------------|----------------|--------|
| FRANKLIN COUNTY       | 2020 | PP   | 0.00    | 3,305,558.30  | -201.28  | -17,172.07  | 3,288,184.95  | -1,251,123.71  | 0.00     | -6,263.56   | -1,257,387.27  | 2,030,797.68  | 0.00         | 0.00        | -1,257,387.27  | 38.24  |
| FRANKLIN COUNTY       | 2020 | RE   | 0.00    | 40,409,587.54 | -9.91    | -18,220.83  | 40,391,356.80 | -26,014,368.65 | 5,278.43 | -129,977.65 | -26,139,067.87 | 14,252,288.93 | -1,479.45    | 0.00        | -26,140,547.32 | 64.71  |
| SUBTOTAL: TYPE + YEAR | 2020 | PP   | 0.00    | 3,305,558.30  | -201.28  | -17,172.07  | 3,288,184.95  | -1,251,123.71  | 0.00     | -6,263.56   | -1,257,387.27  | 2,030,797.68  | 0.00         | 0.00        | -1,257,387.27  | 38.24  |
| SUBTOTAL: TYPE + YEAR | 2020 | RE   | 0.00    | 40,409,587.54 | -9.91    | -18,220.83  | 40,391,356.80 | -26,014,368.65 | 5,278.43 | -129,977.65 | -26,139,067.87 | 14,252,288.93 | -1,479.45    | 0.00        | -26,140,547.32 | 64.71  |
| TOTAL                 | 9999 |      | 0.00    | 43,715,145.84 | -211.19  | -35,392.90  | 43,679,541.75 | -27,265,492.36 | 5,278.43 | -136,241.21 | -27,396,455.14 | 16,283,086.61 | -1,479.45    | 0.00        | -27,397,934.59 | 62.72  |



**NATIONAL FALLEN FIREFIGHTER'S MEMORIAL PROCLAMATION**

**WHEREAS**, the United States Congress and the President of the United States have designated the weekend of October 3-4, 2020 as a time to honor firefighters and emergency services personnel who have sacrificed their lives to save others by lowering the American flag on all federal buildings to half-staff; and

**WHEREAS**, an average of 100 firefighters courageously make the ultimate sacrifice in the line of duty each year; and

**WHEREAS**, the events of September 11, 2001, brought national attention to the duties, responsibilities, hazards, and sacrifices faced by fire and emergency services personnel on a daily basis; and

**WHEREAS**, firefighters and emergency services personnel play an essential role in the protection of lives and property in our local community; and

**WHEREAS**, the National Memorial Service marks the beginning of the annual Fire Prevention Week observance; and

**WHEREAS**, it is of major importance that we increase our efforts to reduce deaths, injuries, and property losses from fire;

**NOW THEREFORE**, the Franklin County Board of Commissioners does hereby proclaim to all citizens of Franklin County and upon all patriotic, civic, and educational organizations to observe the weekend of October 3-4, 2020, in recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel by lowering American flags to half-staff.

The Board encourages appropriate services and ceremonies in which all citizens may participate to honor fire and emergency services personnel, past and present, who, by their faithful and loyal devotion to duties, have rendered invaluable services to our community and its citizens.

The Board further calls upon citizens of Franklin County to remember all fire and emergency personnel who have made the ultimate sacrifice in service to their community and to pay respect to the survivors of our fallen heroes.

**PROCLAIMED**, this the 21st day of September 2020.

\_\_\_\_\_  
Kristen G. King, Clerk to the Board

\_\_\_\_\_  
Sidney E. Dunston, Chairman



### 2020 Fire Prevention Week Proclamation

**WHEREAS**, the County of Franklin is committed to ensuring the safety and security of all those living in and visiting Franklin County; and

**WHEREAS**, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

**WHEREAS**, home fires killed more than 2,630 people in the United States in 2017, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 357,000 home fires; and

**WHEREAS**, cooking is the leading cause of home fires in the United States where fire departments responded to more than 173,200 annually between 2013 and 2017; and

**WHEREAS**, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

**WHEREAS**, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

**WHEREAS**, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire

**WHEREAS** Franklin County residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

**WHEREAS**, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

**WHEREAS**, working smoke alarms cut the risk of dying in reported home fires in half; and

**WHEREAS**, Franklin County first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

**WHEREAS**, Franklin County residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

**WHEREAS**, the 2020 Fire Prevention Week theme “Serve Up Fire Safety in the Kitchen!!” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

**THEREFORE**, The Franklin County Board of Commissioners, does hereby proclaim October 4 -10, 2020, as Fire Prevention Week throughout this county, and we urge all the people of Franklin County to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2020, and to support the many public safety activities and efforts of Franklin County’s fire and emergency services.

**PROCLAIMED**, this the 21st day of September 2020.

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Kristen G. King, Clerk to the Board

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Sidney E. Dunston, Chairman

Franklin County Commissioner's Agenda Information Sheet

Item 1-D

Revised 4/2020

Requested Meeting Date: 9/21/2020

# of attachment (s) \_\_\_\_\_

Item Title (as it should appear on the agenda): Contract for Website Redesign

Initiated by (Name, Job Title): Coy Floyd –IT Director/ Richie Duncan – EDC Director

Board action proposed: Approval of Multi-Year Contract for Franklin County Website

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       County Attorney                       Finance Director

Summary of Request:

The Franklin County website was designed and launched in 2010 - 2011. To continue to serve the citizens of Franklin County via the website in the most effective way, there is need for a new design and updated functionality, so the site may remain in compliance with current website requirements for government sites.

After reviewing multiple vendors, we have determined that REVIZE LLC is the most qualified and economical vendor. We are seeking your approval to enter into a five-year agreement, with a free website design refresh during year four with REVIZE LLC: Revize Software Systems. The initial cost of the agreement is \$25,380, with an annual fee of \$4,100, which includes tech support, CMS software updates, security software update, SSL security certificate, website health checks with 30 GB storage. The total cost for the five years inclusive of a website refresh in year four is: \$41,780.

This item was approved in the budget for an initial cost of \$36,568 and annual fee of \$10,581 for four years.

We respectfully request your approval to enter into this five-year agreement with REVIZE LLC.

Thank you.

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Finance Office  
Jamie Holtzman, Finance Director  
113 Market Street  
Louisburg, NC 27549  
Phone: 919.496.3182

**Amendment to the Franklin County Budget Ordinance  
2020/2021  
Amendment No. 3**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

SECTION 1 of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

|                  |                  |
|------------------|------------------|
| Aging Department | \$ 87,500        |
| <b>Total</b>     | <u>\$ 87,500</u> |

Increase/(Decrease) Revenues:

|                           |                  |
|---------------------------|------------------|
| Fund Balance Appropriated | \$ 87,500        |
| <b>Total</b>              | <u>\$ 87,500</u> |

This Amendment:

- \* appropriates funds to the Aging Department budget for lease payments for the Franklin Plaza location.

Funding Source: Fund Balance Appropriated

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 21st DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
SIDNEY E. DUNSTON, CHAIRMAN

\_\_\_\_\_  
KRISTEN G. KING, CLERK



Finance Office  
Jamie Holtzman, Finance Director  
113 Market Street  
Louisburg, NC 27549  
Phone: 919.496.3182

**Amendment to the Franklin County Government Facility Project Budget Ordinance  
Amendment No. 1**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following amendment be made to the Franklin County Government Facility Project Budget Ordinance.

SECTION 2 of the Franklin County Government Facility Project Budget Ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

|                            |                  |
|----------------------------|------------------|
| Transfer from General Fund | \$ 67,213        |
| <b>Total</b>               | <u>\$ 67,213</u> |

SECTION 3 of the Franklin County Government Facility Project Budget Ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

|                                     |                  |
|-------------------------------------|------------------|
| Franklin County Government Facility | \$ 67,213        |
| <b>Total</b>                        | <u>\$ 67,213</u> |

This Amendment:

\* is for architectural fees/professional services for Franklin Plaza.

SECTION 4 Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 21st DAY OF SEPTEMBER, 2020.

\_\_\_\_\_  
SIDNEY E. DUNSTON, CHAIRMAN

\_\_\_\_\_  
KRISTEN G. KING, CLERK

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 09-21-2020

# of attachment (s) 4

Item Title (as it should appear on the agenda): Bid Award – Pump Station Rehabilitations

Initiated by (Name, Job Title): Christopher Doherty, Public Utilities Director

Board action proposed: Approve bids and Award bid to Herring – Rivenbark, Inc.

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       Public Utilities Attorney                       Finance Director

Summary of Request:

On September 16, 2018, the county was notified of an approval for a State loan from the Water Infrastructure Fund in the amount of \$1,365,000 for the rehabilitation of three (3) sewage pump stations in the Franklinton service area. The commission approved the project budget ordinance on June 17, 2019 and the resolution accepting the offer from the Division of Water Infrastructure (DWI) on October 7, 2019.

The project plans and specifications were advertised in the Franklin Times on July 23, 2020. There was a non-mandatory pre-bid conference held via Zoom on August 26, 2020 and the bids were due by 2:00 PM on September 2, 2020 at the Public Utilities office. A total of seven (7) bids were received:

| Bidder Name                    | Amount          |
|--------------------------------|-----------------|
| Herring-Rivenbark, Inc         | \$ 854,760.00   |
| Ralph Hodge Construction Co    | \$ 936,600.00   |
| Step Construction, Inc         | \$ 1,000,620.00 |
| HG Reynolds Co., Inc           | \$ 1,049,328.00 |
| Jones & Smith Contractors, LLC | \$ 1,111,150.00 |
| Carolina Civilworks, Inc       | \$ 1,227,951.00 |
| TA Loving Company              | \$ 1,412,300.00 |

The apparent low bidder’s bid is within the project budget of \$1,365,000. Gary Flowers, Project Manager for MESCO, certified the bid tabulations and has sent a recommendation of award letter recommending the lowest and most responsible bidder, Herring-Rivenbark. It is the department’s recommendation to have the commission award the pump station rehabilitation bid to Herring-Rivenbark, Inc in the amount of \$854,760.00.

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Bid Tabulation

I certify this document to be a true and accurate tabulation of bids as received:

By: \_\_\_\_\_



|   |  |   |  |                    |  |               |  |                        |   |                        |                           |
|---|--|---|--|--------------------|--|---------------|--|------------------------|---|------------------------|---------------------------|
| <b>Client: Franklin County Public Utilities</b><br><b>Project: Sanitary Sewer Pump Station Rehabilitations</b><br><b>Bid Date: September 2, 2020</b><br><b>Place: FCPU 1630 US Hwy 1, Youngsville, NC 27587</b> |  |  | <b>Herring-Rivenbark, Inc.</b><br>Kinston, NC 28502<br>NC No. 3937 |                    | <b>Ralph Hodge Const. Co.</b><br>Wilson, NC 27893<br>NC No. 6271 |               | <b>Step Construction, Inc.</b><br>LaGrange, NC<br>NC No. 67060 |                        | <b>HG Reynolds Co., Inc.</b><br>Henderson, NC<br>NC No. 14149 |                        |                           |
| Municipal Engineering Services Co., Inc.<br>Garner, North Carolina  |  |   | <b>Bid Item No</b>   | <b>Description</b> | <b>Unit</b>  | <b>QTY</b>    | <b>Price Bid per unit</b>                                      | <b>Total Price Bid</b> | <b>Price Bid per unit</b>                                     | <b>Total Price Bid</b> | <b>Price Bid per unit</b> |
| <b>Div. A- 1: Sanitary Sewer Rehabilitation</b>   |  |   |  |                    |  |               |  |                        |   |                        |                           |
| 1   | Mobilization/Demobilization (2% of Total Base Bid Price) | LS  | 1  | \$ 16,760.00       | \$ 16,760.00   | \$ 18,300.00  | \$ 18,300.00   | \$ 19,620.00           | \$ 19,620.00  | \$ 20,600.00           | \$ 20,600.00              |
| 2   | Oak ridge No. 15 Pump Station Rehabilitation             | LF  | 1  | \$ 322,000.00      | \$ 322,000.00  | \$ 336,940.00 | \$ 336,940.00  | \$ 355,000.00          | \$ 355,000.00   | \$ 381,362.00          | \$ 381,362.00             |
| 3   | Highway 1-A No. 16 Pump Station Rehabilitation           | LF  | 1  | \$ 257,000.00      | \$ 257,000.00  | \$ 293,240.00 | \$ 293,240.00  | \$ 323,000.00          | \$ 323,000.00   | \$ 313,212.00          | \$ 313,212.00             |
| 4   | Korea Street No. 17 Pump Station Rehabilitation          | LF  | 1  | \$ 259,000.00      | \$ 259,000.00  | \$ 288,120.00 | \$ 288,120.00  | \$ 303,000.00          | \$ 303,000.00   | \$ 334,154.00          | \$ 334,154.00             |
| <b>TOTAL PRICE BID FOR ITEMS 1 THRU 4:</b>  |  |   |  |                    | \$ 854,760.00  |               | \$ 936,600.00  |                        | \$ 1,000,620.00   |                        | \$ 1,049,328.00           |

|   |  |             |            |   |                        |   |                        |   |                        |
|---|--|-------------|------------|---|------------------------|---|------------------------|---|------------------------|
|   |  |             |            | <b>Jones &amp; Smith Contractors, LLC</b><br>Ayden, NC<br>License No. 66110 |                        | <b>Carolina Civilworks, Inc.</b><br>Raleigh, NC<br>NC License No. 74658 |                        | <b>TA Loving Company</b><br>Goldsboro, NC<br>NC License No. 325 |                        |
| <b>Bid Item No</b>                              | <b>Description</b>                                       | <b>Unit</b> | <b>QTY</b> | <b>Price Bid per unit</b>   | <b>Total Price Bid</b> | <b>Price Bid per unit</b>   | <b>Total Price Bid</b> | <b>Price Bid per unit</b>                                       | <b>Total Price Bid</b> |
| <b>Div. A- 1: Sanitary Sewer Rehabilitation</b> |  |             |            |   |                        |   |                        |   |                        |
| 1   | Mobilization/Demobilization (2% of Total Base Bid Price) | LS          | 1          | \$ 28,800.00  | \$ 28,800.00           | \$ 17,534.00  | \$ 17,534.00           | \$ 28,000.00  | \$ 28,000.00           |
| 2   | Oak ridge No. 15 Pump Station Rehabilitation             | LF          | 1          | \$ 371,346.00   | \$ 371,346.00          | \$ 459,310.00   | \$ 459,310.00          | \$ 557,500.00   | \$ 557,500.00          |
| 3   | Highway 1-A No. 16 Pump Station Rehabilitation           | LF          | 1          | \$ 352,809.00   | \$ 352,809.00          | \$ 371,587.00   | \$ 371,587.00          | \$ 410,500.00   | \$ 410,500.00          |
| 4   | Korea Street No. 17 Pump Station Rehabilitation          | LF          | 1          | \$ 358,195.00   | \$ 358,195.00          | \$ 379,520.00   | \$ 379,520.00          | \$ 416,300.00   | \$ 416,300.00          |
| <b>TOTAL PRICE BID FOR ITEMS 1 THRU 4:</b>      |  |             |            |   | \$ 1,111,150.00        |   | \$ 1,227,951.00        |   | \$ 1,412,300.00        |



# Municipal Engineering Services Company, PA

September 8, 2020

Mr. Sydney E. Dunston, Chair  
Franklin County  
133 S. Main Street  
Warrenton, NC 27589

**RE: Sanitary Sewer Pump Station Rehabilitations  
Recommendation of Award  
Franklinton, North Carolina  
State Project No. E-SRP-W-18-0155  
MESCO Project No. G18199.0**

Dear Mr. Dunston:

Formal bids for the referenced project were received on Wednesday September 2, 2020 at 2:00 PM Eastern Daylight Time (EST) at the Franklin County Public Utilities Offices in Youngsville, NC. A total of seven bids were received. A copy of the certified bid tabulation is attached.

Based on our bid analysis Herring-Rivenbark, Inc. (HRI) is the lowest responsive bidder with a Total Bid Price of **\$854,760.00**. Herring-Rivenbark has been doing utility work in North Carolina for many years and has worked successfully on similar projects for other municipal and county water and sewer systems.

The project will be funded by a State Reserve Project loan administered by the Division of Water Infrastructure (DWI) of the North Carolina Department of Environmental Quality. The lowest Total Price Bid (\$854,700.00) is within the total project budget of \$1,365,000.00. Therefore, based on our bid evaluation and pending NC Division of Water Infrastructure approval, we recommend the County tentatively award the construction project to Herring-Rivenbark, Inc. in the amount of **\$854,760.00**

We appreciate the opportunity to provide Franklin County with our services and look forward to assisting you with the construction of this project.

**MUNICIPAL ENGINEERING SERVICES CO., PA**

A handwritten signature in blue ink, appearing to read 'Gary M. Flowers', is written over a white background.

Gary M. Flowers, PE  
Principal Senior Project Manager

Enclosures



# County Of Franklin

113 Market Street  
Louisburg, North Carolina 27549  
Telephone: 919-496-3182  
Fax: 919-496-2683

Office of Finance  
Jamie Holtzman  
Director

## FRANKLIN COUNTY PROJECT BUDGET ORDINANCE FRANKLINTON SANITARY SEWER PUMP STATION REHABILITATION

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following project ordinance is hereby adopted:

**SECTION 1:** The project authorized is for upgrades to six lift stations in Franklinton. The six lift stations are American Legion, US1A, Pine Street, Korea Street, Oak Ridge and Town of Franklinton Park.

**SECTION 2:** The following revenues are available to complete the project:

|                            |               |
|----------------------------|---------------|
| State Reserve Project Loan | \$ 1,365,000  |
| County Funds               | <u>27,300</u> |
| Total                      | \$ 1,392,300  |

**SECTION 3:** The following line item is created for this project and line item appropriation is hereby approved:

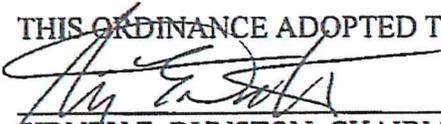
|                                 |              |
|---------------------------------|--------------|
| Project costs (E-SRP-W-18-0155) | \$ 1,392,300 |
|---------------------------------|--------------|

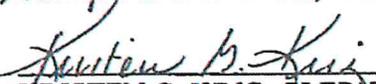
**SECTION 4:** The County's Finance Director is hereby directed to maintain sufficient detailed accounting records to provide the accounting for the recordation of revenues and expenses for this project.

**SECTION 5:** The Finance Officer is directed to report quarterly on the financial status of the project and the total revenues received.

**SECTION 6:** Copies of this ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

THIS ORDINANCE ADOPTED THIS 17<sup>th</sup> DAY OF JUNE, 2019.

  
SIDNEY E. DUNSTON, CHAIRMAN

  
KRISTEN G. KING, CLERK





Board of County Commissioners  
113 Market Street  
Louisburg, NC 27549  
Phone: 919.496.5994  
Fax: 919.496.2683

[www.franklincountync.us](http://www.franklincountync.us)

**RESOLUTION ACCEPTING THE OFFER FROM DIVISION OF WATER  
INFRASTRUCTURE for REHABILITATION OF FRANKLINTON PUMP  
STATIONS**

**WHEREAS,** the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

**WHEREAS,** the North Carolina Department of Environmental Quality has offered a State Loan in the amount of \$1,365,000 for the rehabilitation of the Korea Street Pump Station, Oak Ridge Pump Station, and US 1A Pump Station, and

**WHEREAS,** Franklin County intends to construct said project in accordance with the approved plans and specifications,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
COMMISSIONERS OF FRANKLIN COUNTY:**

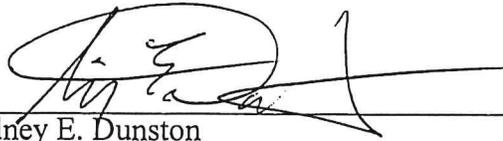
That Franklin County does hereby accept the State Loan offer of \$1,365,000.

The Franklin County does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II – Assurances will be adhered to.

That Christopher Doherty, Public Utilities Director, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or project; to make the assurances as contained above; and to execute such other documents as may be required in connections with this application.

That Franklin County has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this 7<sup>th</sup> day of October 2019 at Franklin County, North Carolina.

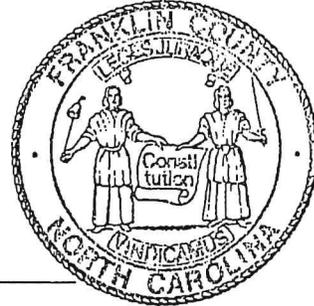


Sidney E. Dunston  
Chairman, Board of County Commissioners

ATTEST:



Kristen G. King  
Clerk to the Board



Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 9/21/20

# of attachment (s) \_\_\_\_\_

Item Title (as it should appear on the agenda): Updates from the North Carolina Economic Development Association Annual Meeting

Initiated by (Name, Job Title): Richie Duncan/EDC Director

Board action proposed: None

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

The Franklin County Economic Development Commission Director, Richie Duncan and Existing Industry Coordinator, Andy Kuhn participated in the virtual annual meeting of the North Carolina Economic Development Association. The Franklin County team will share some of the data and presentations that were given, highlighting sections of the program that specifically addressed Franklin County.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested Meeting Date: 9-21-20

# of attachment (s) \_\_\_\_\_

Item Title (as it should appear on the agenda): Appointment of Agricultural Advisory Board Members

Initiated by (Name, Job Title): Charles Mitchell, Cooperative Extension Director

Board action proposed: Approve appointments.

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

Approval by the Board of Commissioners for the appointment of Brent Strickland (Harris Township) and Tonya Pearce (Louisburg Township) to the Agricultural Advisory Board for a three-year term (2020-2023).

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_