



FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday
October 5, 2020

Due to the COVID-19 pandemic, the meeting will be held solely by electronic means. Please see below for detail.

The public will not be allowed to physically attend this meeting; however, the meeting will be livestreamed on YouTube at <http://franklincounty.today>. Citizens may also view or listen to the meeting via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/81639658146>

Join Via Telephone

1-301-715-8592

1-312-626-6799

Webinar ID: 816 3965 8146

6:55 P.M. - Season of Prayer - Commissioner David Bunn

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

Roll Call – Chairman Sidney Dunston

*Please note each vote
requires a roll call vote*

1. CONSENT AGENDA

- A. August 17, 2020 Minutes
- B. September 8, 2020 Minutes
- C. September 21, 2020 Minutes
- D. Consider TDA (Tourism Development Authority) request to fund a \$20,000 grant for the “Book of the Architectural History of Franklin”
- E. Budget Ordinance Amendment #4 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$155,510.)

2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who would like to make public comments MUST register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday,

October 5, 2020. You must include your name, address, comment topic, phone number you will be calling from and email address. You will be recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order that you registered. The time limit for each speaker shall be five minutes with a total time limit set aside for informal public comments totaling 30 minutes. Vulgarity and abusive comments will not be tolerated.

3. PUBLIC HEARING – INCENTIVE REQUEST

North Carolina Turf Care is considering an expansion of their business in Franklin County. The proposed expansion is construction of a new 12,000 square foot building located beside their existing location and will provide additional space for growth and add 18 additional jobs to their current employee base. The total investment made by North Carolina Turf Care is estimated at a tax valuation of \$651,500 new investment. Following the Franklin County Economic Development Incentive Policy guidelines, the Economic Development Commission respectfully requests consideration of a 3% incentive of the total increase in tax valuation equaling \$18,945 paid over four (4) years at \$4,736.25 annually distributed after their taxes are paid.

Members of the public who would like to participate in public hearings can share their comments in one of two methods:

- Share comments during the meeting using Zoom via audio or video. If you wish to address the Board, you must register at publiccomments@franklincountync.us before 12:00 pm (noon) on the day of the meeting. Please include your name, address, public hearing topic, phone number you will be calling from and email address. You will be recognized by the Chairman for comments in the order that you registered.
- Email written comments to publiccomments@franklincountync.us before 12:00 pm (noon) on the day of the meeting. Please include your name, address and public hearing topic. Comments will be shared with the Board and made part of the official record. Written comments received within 24 hours after the hearing is closed will also be shared with the Board and made a part of the official record.

ACTION REQUESTED: Conduct hearing and consider approval at a later date.

4. UPDATE: COVID-19

Health Director Scott LaVigne will provide an update on the pandemic.

ACTION REQUESTED: None.

5. MARIA PARHAM FRANKLIN UPDATE

Bert Beard, Chief Executive Officer of Maria Parham Health, Duke LifePoint Healthcare, will provide an update on progress at Maria Parham Franklin and healthcare in Franklin County.

ACTION REQUESTED: None.

6. BROADBAND UPDATE

Assistant County Manager Kim Denton will provide an update on broadband activities in the County. In addition, representatives from Open Broadband LLC will provide an update on progress related to the implementation of Open Broadband's fixed wireless services in Franklin County.

ACTION REQUESTED: None.

7. FACILITIES UPDATE

Assistant County Manager Kim Denton will provide an update and introduce Ann Collier from Oakley Collier Architects to provide additional information on current Facilities projects and progress related to the implementation of the Facilities Review and Space Assessment Study conducted in 2019.

ACTION REQUESTED: None.

8. BID AWARD – FRANKLIN VOYAGER MOBILE LIBRARY

In response to the advertised Request for Bids, the County received two responses to construct and deliver the Franklin Voyager Bookmobile. The opportunity is the result of a grant from the State Library of North Carolina along with the county's matching funds. Responses were received from Matthews Specialty Vehicles in Greensboro NC for \$178,813 and from Summit Bodyworks Specialty Vehicles in Fort Lupton, CO for \$186,250. Holt Kornegay, Library Director and Jamie Holtzman, Finance Director recommend awarding the Contract to Matthews Specialty Vehicles subject to successful contract negotiations and request authority for the County Manager to execute the contract upon successful negotiations.

ACTION REQUESTED: Consider awarding the bid to Matthews Specialty Vehicles upon successful contract negotiation and authorize the County Manager to negotiate and sign contract.

9. OTHER BUSINESS

10. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

11. CLOSED SESSION

The Board is asked to conduct a closed session pursuant to the following North Carolina General Statute NCGS 143-318.11 (a)(3) Attorney-Client Privileged Communication.

August 17, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., Harry L. Foy, Jr., Mark Speed, David Bunn and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner Bunn made a motion to approve the consent agenda. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

The items approved are as follows.

1. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Rate
- B. Memorandum of Agreement with Franklin County Schools for Student Access

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, August 17, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Curtis Wall, 70 Wickersham Way, Louisburg

- Closed Session Minutes

Frank Winstead, 145 Victoria Court, Youngsville

- Comprehensive Development Plan

Scott Strickland, 40 Sheila's Lane, Louisburg

- Emergency Radio System
- Broadband availability

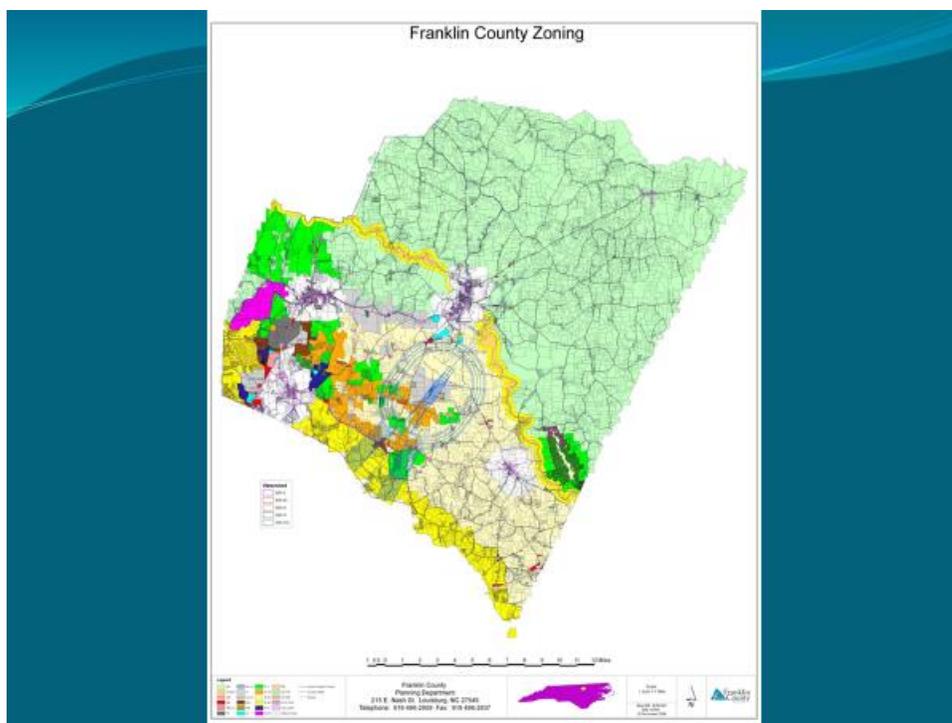
3. REZONING REQUEST

On August 3, 2020, the Board conducted a public hearing regarding a rezoning request by Summit Design and Engineering Services. They requested to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 (R-40) to Neighborhood Business (NB). Comments received within 24 hours following the hearing were shared with commissioners via email, included in the agenda package and made a part of the official record.

Planning & Inspections Director Scott Hammerbacher provided the following presentation.

Statement of Compatibility:

The Future Land Use plan indicates that this property is intended for Agricultural Residential uses. Public water and Olde Liberty Subdivision (619 approved lots) are adjacent to this site. The subject property is within two (2) miles of the nearest commercial node. Commercial nodes will serve as commercial focus areas. In an effort to avoid strip commercialization, commercial land uses have been provided in nodes located at the intersection of thoroughfares. This property is located along a major thoroughfare where there are existing Neighborhood Business (NB) zoned parcels. However, this property is best suited for low-density development due to the traffic concerns and possible negative impacts to the adjoining property owners.



Mr. Hammerbacher noted two motions should be considered by the Board including approval of the statement of consistency as well as the overall zoning request.

Commissioner Foy made a motion to approve the zoning request. The motion was seconded by Commissioner Bunn. In addition, Commissioner Schriver made a motion to approve the statement of consistency referenced below. The motion was seconded by Commissioner Bunn. The motion failed 4 to 3, with Commissioners Dunston, Dickerson, Jones and Speed voting in opposition.

Zoning Consistency Statement: The Future Land Use Plan indicates that this property is intended for Agricultural Residential uses. However, the property is located along a major thoroughfare where there are existing Neighborhood Business (NB) zoned parcels. Public water is available to this site. Neighborhood Business zoning standards are designed to protect adjacent residential zoned parcels from the undesirable aspects of commercial zoning. Neighborhood Business (NB) allows mini storage facilities as a use by right. The request is reasonable with existing land uses and is in the public interest.

Because the request was denied the following zoning consistency statement would now apply according to County Attorney Pete Tomlinson.

Statement of Compatibility:

The Future Land Use plan indicates that this property is intended for Agricultural Residential uses. Public water and Olde Liberty Subdivision (619 approved lots) are adjacent to this site. The subject property is within two (2) miles of the nearest commercial node. Commercial nodes will serve as commercial focus areas. In an effort to avoid strip commercialization, commercial land uses have been provided in nodes located at the intersection of thoroughfares. This property is located along a major thoroughfare where there are existing Neighborhood Business (NB) zoned parcels. However, this property is best suited for low-density development due to the traffic concerns and possible negative impacts to the adjoining property owners.

The following individuals submitted written comments via email regarding the public hearing held August 3, 2020. The emails were sent to the Board of Commissioners and made available to the public within the Board's agenda packet.

- Timothy and Elizabeth Staljer, 125 Olde Liberty Drive, Youngsville
- Maria Fernanda Cedeno, 230 Long View Drive, Franklinton
- Deidra Bowen, 500 Clubhouse Drive, Youngsville
- Kimberly Weston, 95 N Ridge View Way, Franklinton
- MaryAnn Tipton, 585 Clubhouse Drive, Youngsville
- Shane and Amy Chiari, 505 Long View Drive, Youngsville
- Wendy Quijano Tochez Cormier, 320 Long View Drive, Franklinton
- DeShaunya Young, 75 Olde Liberty Drive, Youngsville
- Lisa and Jim Pressley, 210 Olde Liberty Drive, Youngsville
- Jennifer and William Rendon, 625 Clubhouse Dr, Youngsville
- Chris Hilton, 65 Olde Liberty Drive, Youngsville
- Michele Quick, 10 Point View Way, Franklinton
- Sara Payams

- Wendy Quijano Cormier, 320 Long View Drive, Franklinton
- Pierre and Susan LaPerriere
- Wandaw Whitmore
- James and Lois Davis, 615 Clubhouse Drive, Youngsville
- Sandra Gomez, 120 Clubhouse Drive, Youngsville
- Brian Weston, 95 N Ridge View Way, Franklinton
- Worth & Pamela Cullipher, 480 Long View Drive, Franklinton
- Milly Boyt, 235 Olde Liberty Drive, Youngsville
- Rebecca Fisher, 70 Olde Liberty Drive, Youngsville
- Wayne Sorrell, 7340 NC 96 Hwy W, Youngsville
- Larry and Dorothy Mitchell
- Danielle Barrett, 305 Long View Drive, Franklinton
- Gale & Jeff Rullmann, 245 Olde Liberty Dr. Youngsville
- Danielle Sousa, 220 Long View Dr, Franklinton
- Chris Sykes
- David and Avenelle Purdy, 230 Olde Liberty Dr., Youngsville
- Robert and Toni Sossomon, 120 North Ridge View Way, Franklinton
- Isaias Martinez, 59 Scenic View Ct, Youngsville
- Marsha Wallace
- Michael and Amy Galgano, 465 Clubhouse Dr, Youngsville
- Rowena Twiss
- Elaine Dillon, 105 Olde Liberty Dr., Youngsville
- John R. Dillon, 105 Olde Liberty Drive, Youngsville

4. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. No action was requested or taken.

5. UTILITY ALLOCATIONS

The Utility Advisory Committee (UAC) met August 12, 2020 and discussed and voted on the following action items. Public Utilities Director Chris Doherty presented each item individually and asked for action on each item. His presentation follows.

Allocations

- A. **Ashberry Village Ph 1C & 2:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."
- B. **Gill Farm Ph 2:** Commissioner Dickerson made a motion to approve the allocation, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."
- C. **Sutherland Station:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."
- D. **Patterson Woods Ph 7:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."
- E. **Whispering Pines Ph 2:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."
- F. **Essex Place Ph 3:** Commissioner Jones made a motion to approve the allocation, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

- G. **Essex Village:** Commissioner Jones made a motion to approve the allocation, seconded by Commissioner Schriver. The motion duly carried approval with all present voting “AYE.”
- H. **Cedar Crossing Ph 4 & 5:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”
- I. **Washington Manor Apartments:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”
- J. **Hampton Village Ph 3:** Commissioner Schriver made a motion to approve the allocation, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”

Extensions

- A. **Hadleigh Subdivision:** Commissioner Schriver made a motion to approve the extension, seconded by Commissioner Jones. The motion duly carried approval with all present voting “AYE.”
- B. **Hillcrest Subdivision:** Commissioner Schriver made a motion to approve the extension, seconded by Commissioner Bunn. The motion duly carried approval with all present voting “AYE.”



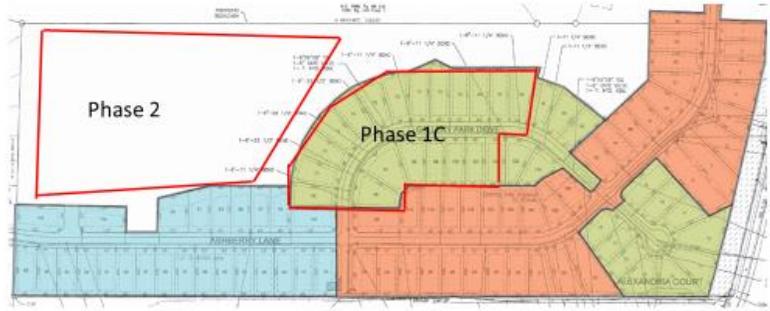
Item 5A
Allocation – Ashberry
Village Ph 1C & 2

37 Lots to complete S/D

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water 4,995 GPD
Sewer 9,250 GPD



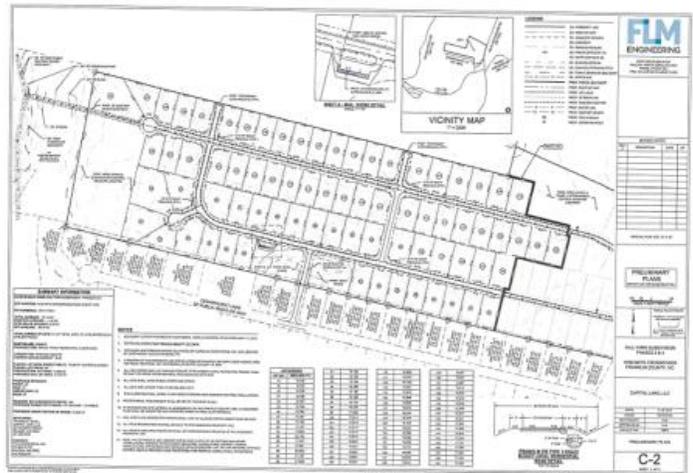
Item 5B
Allocation – Gill Farm
Phase

50 Lots for Phase 2

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water 6,750 GPD
Sewer 12,500 GPD



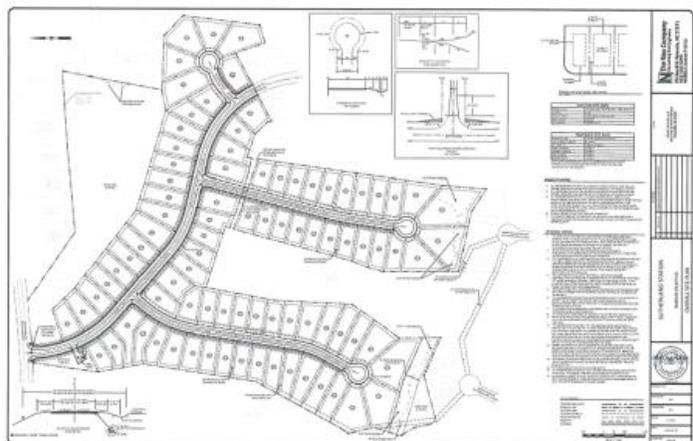
Item 5C
Allocation – Sutherland
Station

37 Lots for Phase 1

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water 4,995 GPD
Sewer 9,250 GPD



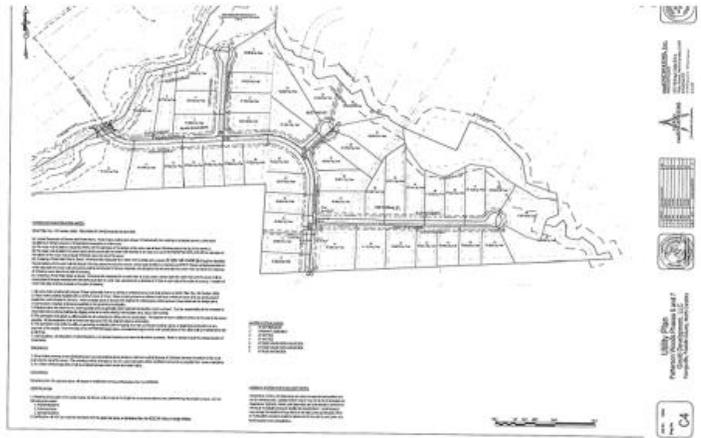
Item 5D
Allocation – Patterson
Woods Phase 7

23 Lots for Phase 7

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water	3,105 GPD
Sewer	5,750 GPD



Item 5E
Allocation – Whispering
Pines Phase 2

50 Lots for Phase 2

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water	6,750 GPD
Sewer	12,500 GPD



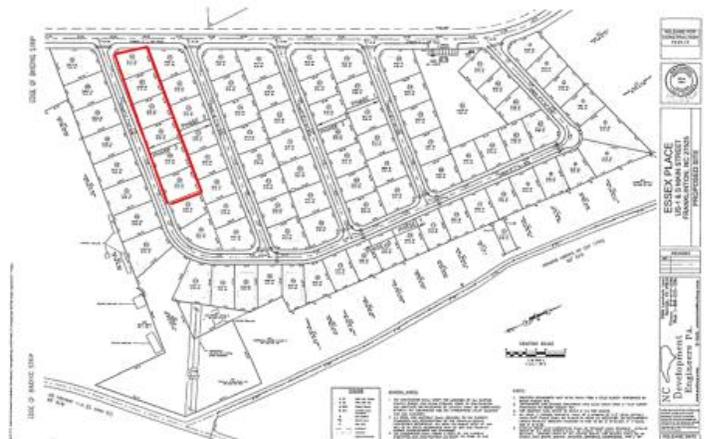
Item 5F
Allocation – Essex
Place Phase 3

6 Lot Phase 3 to complete S/D

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water	810 GPD
Sewer	1,500 GPD



Item 5G
Allocation – Essex
Village

50 Lots Phase 1

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water 6,750 GPD
Sewer 12,500 GPD



Item 5H
Allocation – Cedar
Crossing Phase 4 & 5

50 Lots Phases 4 & 5

UAC Approval – 08/12/2020
Record Date – 09/30/2022

ALLOCATION TOTALS

Water 6,750 GPD
Sewer 12,500 GPD



Item 5I
Allocation –
Washington Manor
Apartments

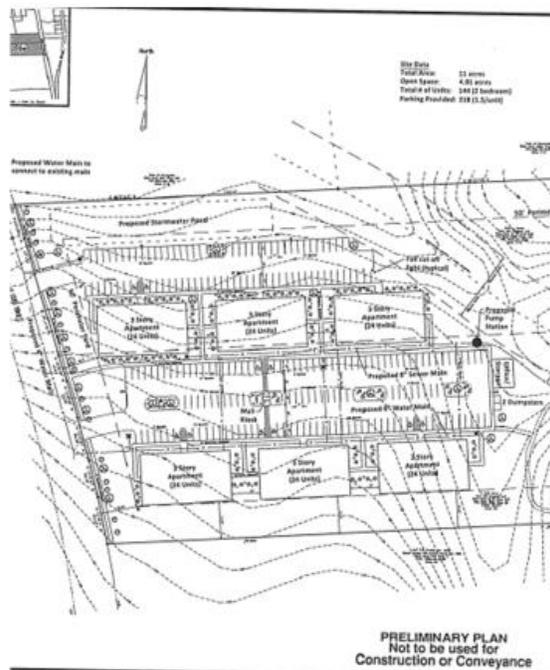
72 Units – Phase 1

UAC Approval – 08/12/2020
Record Date – 09/30/2022

Taken from Economic Development

ALLOCATION TOTALS

Water 8,640 GPD
Sewer 18,000 GPD



Item 5J
Allocation – Hampton
Village Phase 3

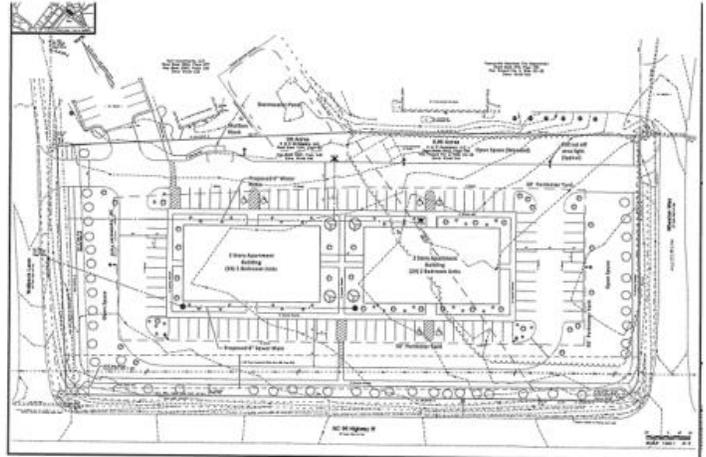
48 units completes project

UAC Approval – 08/12/2020
Record Date – 09/30/2022

Taken out of Economic Development

ALLOCATION TOTALS

Water	5,760 GPD
Sewer	12,000 GPD



Water and Sewer Allocation Extensions

Public Utilities Department

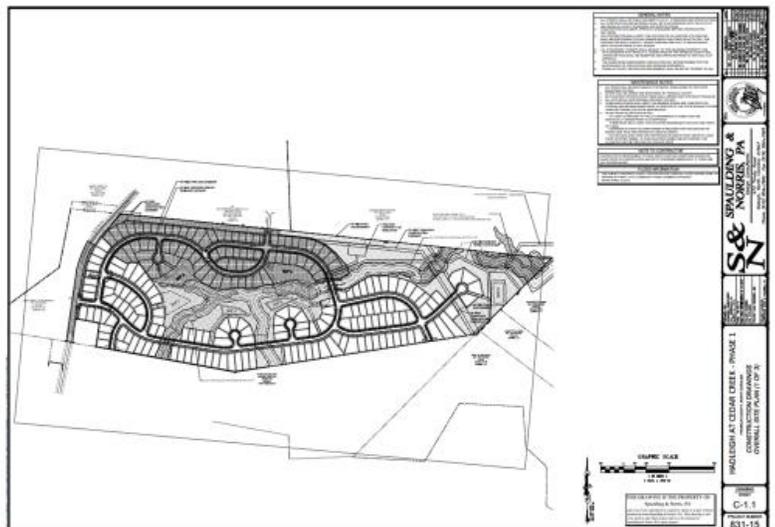


County Commission Meeting
August 17, 2020

Extension Item A
Hadleigh Subdivision

76 lots
Extend due to punchlist items needing
repair based on FCPU walk through

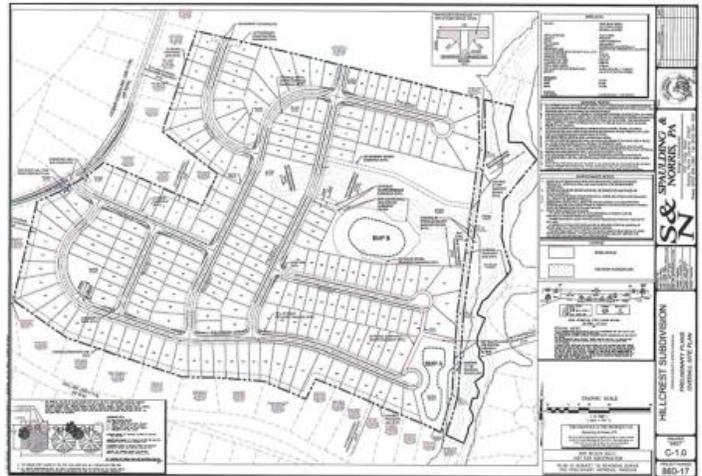
UAC Approval – 08/12/2020
Record Date – 03/31/2021



**Extension Item B
Hillcrest Subdivision**

50 Lots- developer changed engineer

UAC Approval – 08/12/2020
Record Date – 03/31/2022



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2020 ALLOCATION REQUESTS				
Subdivision	# Lots	Recordation Date	Water GPD	Sewer GPD
Ashberry Village Phase 1C & 2	37	03/31/2022	4,995	9,250
Gill Farm Phase 2	50	03/31/2022	6,750	12,500
Sutherland Station	37	03/31/2022	4,995	9,250
Patterson Woods Phase 7	23	03/31/2022	3,105	5,750
Whispering Pines Phase 2	50	03/31/2020	6,750	12,500
Essex Phase 3	6	03/31/2022	810	1,500
Essex Village	50	03/31/2022	6,750	12,500
Cedar Crossing Phase 4 & 5	50	03/31/2022	6,750	12,500
TOTALS	303		40,905	75,750
		BALANCE	17,695	
Hampton Village Phase 3	48	03/31/2022	5,760	12,000
Washington Manor	72	03/31/2022	8,640	18,000
TOTALS	120		14,400	30,000
		EDC BALANCE	235,600	

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6. RESOLUTION SUPPORTING EXPANSION OF BROADBAND SERVICES

The Board was asked to consider approving a resolution that supports the appropriation of additional funds from federal and state sources to expand broadband; supports changes in NC General Statutes that would allow County governments to seek funding and qualify for grant monies that allow investment in infrastructure that qualified providers can use to expand broadband service; and supports efforts to obtain service area information from existing broadband providers within the County to ensure that unserved customer areas are appropriately provisioned.

Commissioner Jones made a motion to approve the resolution, seconded by Commissioner Speed. The motion duly carried approval with all present voting “AYE.”

**Resolution Supporting Expansion of Broadband Services
For Franklin County, North Carolina**

Whereas, the Franklin County Board of Commissioners is committed to ensuring an exceptional quality of life for its citizens and supporting expanding economic development opportunities for its citizens; and

Whereas, the availability of Broadband service is an integral component of achieving that exceptional quality of life and providing appropriate economic development opportunities; and

Whereas, the COVID-19 Crisis has further highlighted and accelerated the need for Broadband expansion and evolution, especially in the areas of education, healthcare and small business support; and

Whereas, while Franklin County's rural communities suffer from the lack of connectivity in exponential ways, the need for adequate and expanding broadband throughout the County remains a concern; and

Whereas, because Franklin County leadership has recognized the value of broadband, efforts have been expended to attract improved broadband service for the benefit of our County's citizens; and

Whereas, Franklin County's efforts have included participating in a regional Request For Proposal process to ultimately select a provider to focus on service in the unserved and underserved areas of the County,

Whereas, Franklin County has identified and appropriated County funds for grant funding to support the expansion of broadband service; and

Whereas, additional resources and opportunities to support broadband expansion continue to be explored and researched as federal and state officials recognize and acknowledge the pressing needs; and

Now, Therefore, Be It Resolved by the Franklin County Board of Commissioners that the Franklin County Board of Commissioners supports the appropriation of additional funds from federal and state sources to expand broadband; and

Further, Be It Resolved, that the Franklin County Board of Commissioners supports changes in NC General Statutes that would allow County governments to seek funding and qualify for grant monies that allow investment in infrastructure that qualified providers can use to expand broadband service; and

Further, Be It Resolved, that the Franklin County Board of Commissioners supports efforts to obtain service area information from existing broadband providers within the County to ensure that unserved customer areas are appropriately provisioned.

7. OTHER BUSINESS

No additional business was discussed.

8. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

Clerk to the Board Kristen G. King: No comments were offered.

Commissioner Sidney E. Dunston: No comments were offered.

Commissioner Shelley Dickerson: No comments were offered.

Commissioner Harry L. Foy, Jr.: No comments were offered.

Commissioner David Bunn: No comments were offered.

Commissioner Mark Speed: No comments were offered.

Commissioner Cedric K. Jones, Sr.: No comments were offered.

Commissioner Michael Schriver: Commissioner Schriver stated his disappointment the Board did not approve the rezoning request discussed earlier in the evening.

County Manager Angela L. Harris: No comments were offered.

9. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication.

At 8:05 P.M., Commissioner Bunn made a motion to enter into closed session. The motion was seconded by Commissioner Speed and was approved 6 to 1 with Commissioner Foy voting in opposition.

At approximately 8:56 P.M., Commissioner Jones made a motion to enter back into open session. The motion was seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

No action was taken.

At approximately 8:56 P.M., Commissioner Jones made a motion to adjourn, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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September 8, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., Harry L. Foy, Jr., Mark Speed, David Bunn and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner Speed made a motion to approve the consent agenda. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. June 4, 2020 Minutes (correction of minutes)
- B. 2021 Board of Commissioners Meeting Schedule
- C. Completion of Upset Bid Process on Parcel 026264
- D. Budget Ordinance Amendment #2 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$578,656.)
- E. Coronavirus Relief Fund Project Budget Ordinance Amendment No. 1 in the amount of \$1,352,443
- F. Business Information Systems Contract (multiyear contract)
- G. Planning Department Copier Lease with Document Systems, Inc. (authorize County Manager to execute multiyear contract)

Item 1-D



Finance Office
 Jamie Holtzman, Finance Director
 113 Market Street
 Louisburg, NC 27549
 Phone: 919.498.3182

**Amendment to the Franklin County Budget Ordinance
 2020/2021
 Amendment No. 2**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

SECTION 1 of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Communications Center	\$ 215,742
Fire Protection	520,960
Sheriff Department	524,919
Health Department	5162,011
DSS - Emergency Food & Shelter	555,226
Board of Election	599,798
Total	\$ 578,656

Increase/(Decrease) Revenues:

Emergency Food and Shelter for Utilities (CARES) Grant	32,749
Emergency Food and Shelter for Rent (Phase 37) Grant	22,477
BOE CARES Act Grant	99,798
COVID19 Health Dept Grant	162,011
NCDPS Coronavirus Emergency Supplemental Funding Grant	\$ 24,919
Fund Balance Appropriated	\$ 236,702
Total	\$ 578,656

This Amendment:

* appropriates funds to the Communications Center budget for Radio Terminal Maintenance Agreement, Radio Terminal Repairs and Training Video Proposal that was approved at the August 3rd Board of Commissioners Meeting.

Funding Source: Fund Balance Appropriated

* appropriates funds to the Fire Protection budget for additional funding requested by the NC Forestry Service that was received after the budget was presented.

Funding Source: Fund Balance Appropriated

* appropriates funds to the Sheriff budget for a 2020 Coronavirus Emergency Supplemental Funding Grant.

Funding Source: NC Department of Public Safety
Governor's Crime Commission

* appropriates funds to the Health Department budget for an additional COVID grant for enhancing detection activities .

Funding Source: NC Division of Public Health
Epidemiology/Communicable Disease Branch

* appropriates funds to the Social Service Programs budget for an additional Emergency Food and Shelter Program Grant.

Funding Source: United Way Emergency Food and Shelter Program

* appropriates funds to the Board of Election budget for a CARES Act grant received.

Funding Source: North Carolina State Board of Elections

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 8th DAY OF SEPTEMBER, 2020.

SIDNEY E. DUNSTON, CHAIRMAN

KRISTEN KING, CLERK

Item 1-E



Finance Office
 Jamie Holtzman, Finance Director
 113 Market Street
 Louisburg, NC 27549
 Phone: 919.496.3182

**Amendment to the Franklin County Coronavirus Relief Fund Project Budget Ordinance
 Amendment No. 1**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-26 (b)(2), the following amendment be made to the Coronavirus Relief Fund (CRF) Project ordinance.

SECTION 2 of the Franklin County Coronavirus Relief Fund Project Budget Ordinance shall be amended as follows:

Increase/(Decrease) Revenues:

Coronavirus Relief Fund CARES Act Grant	\$ 1,352,443
Total	\$ 1,352,443

SECTION 3 of the Franklin County Coronavirus Relief Fund Project Budget Ordinance shall be amended as follows:

Increase/(Decrease) Appropriations:

Salaries	\$ 819,632
Distribution to Towns	<u>532,811</u>
Total	\$ 1,352,443

This Amendment:

* recognizes the second round of Coronavirus Relief Fund grant payments to Franklin County.

SECTION 4 Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 8th DAY OF SEPTEMBER, 2020.

 SIDNEY E. DUNSTON, CHAIRMAN

 KRISTEN KING, CLERK

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Tuesday, September 8, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville

- Unified Development Ordinance

3. **UPDATE: COVID-19**

Health Director Scott LaVigne provided an update on the pandemic. No action was requested.

4. **UNIFIED DEVELOPMENT ORDINANCE (UDO) UPDATE**

The Board of Commissioners allocated \$125,000 within the current budget for updates to the UDO which are required as part of recent State legislation related to NCGS 160D as well as the completion of the County's Comprehensive Development Plan (CDP). Following the Request for Qualifications process where five proposals were reviewed, staff is recommending awarding the contract to Stewart Engineering Inc. based upon their previous experience and project approach. The contact amount is \$118,250.

Commissioner Schriver made a motion to approve a contract with Stewart Engineering Inc. to provide updates to the Unified Development Ordinance in the amount of \$118,250. The motion was seconded by Commissioner Dickerson and was approved 6 to 1 with Commissioner Foy voting in opposition.

5. **OTHER BUSINESS**

Commissioner Foy asked if a public referendum would be included on the November ballot regarding the (Brunch Bill) sale of beer and alcohol on Sundays beginning at 10:00am. Currently it cannot be sold until noon on Sundays. The Clerk read from the minutes of November 20, 2017 which stated, "Attorney Pete Tomlinson stated there is no provision for the board to ask the public to weigh in (vote) on a decision the Board is tasked to make."

6. **BOARD, MANAGER AND CLERK'S COMMENTS**

Clerk to the Board Kristen G. King: No comments were offered.

Commissioner Sidney E. Dunston: Chairman Dunston provided information from the Kerr-Tar Regional Council of Governments regarding an "Open for Business Loan" opportunity for businesses that have been negatively affected by COVID-19. More information can be obtained by visiting www.kerrtarco.org.

Commissioner Shelley Dickerson: No comments were offered.

Commissioner Harry L. Foy, Jr.: No comments were offered.

Commissioner David Bunn: No comments were offered.

Commissioner Mark Speed: No comments were offered.

Commissioner Cedric K. Jones, Sr.: No comments were offered.

Commissioner Michael Schriver: No comments were offered.

County Manager Angela L. Harris: Mrs. Harris announced her retirement by sharing the following remarks with the Board.

Angela L. Harris
09/11/1989 – current

As a college student, my career goal was not public service. In fact, I was most sure I would end up in banking and finance. I am so thankful God had other plans for me. I have been privileged to serve County Government in my home County since September 11, 1989. My first supervisor, Jean Bumgarner described me as “quietly assertive.” I have always been so grateful that Ms. Bumgarner and many other leaders recognized my assertiveness as a strength and encouraged me to question, disagree and offer solutions or ideas.

I am appreciative for a Board of Commissioners that has offered me an opportunity to serve as County Manager since 2007. I cannot thank you and those who have gone on before you enough for the confidence you have placed in me. Together, we have worked through the Great Recession, a pandemic, phenomenal growth, and many other challenges. I have been blessed with great staff and I honor the opportunity to work alongside them daily.

However, I have reached the decision to retire effective November 01, my birthday! I sincerely hope that when the citizens, staff and our Board reflects on my career three things immediately come to mind:

- Angela always asked “what’s the right thing to do?”
- Angela practiced Servant Leadership
- Angela was one to “look for or see the possibilities”

There’s a scene in Lewis Carroll’s book, *Through the Looking Glass* where Alice laughs and says:

“There’s no use trying, one can’t believe impossible things. I daresay you haven’t had much practice, said the Queen. ‘When I was your age, I always did it for half-an-hour a day. Why, ‘sometimes I’ve believed as many as six impossible things before breakfast.’”

I have embraced a number of challenges including those some may have thought were “impossible.” I sincerely hope your next leader will embrace both challenges and opportunities.

I would be remiss if I did not acknowledge the unwavering support of my husband, William and our children, Brad & Kristen along with many other family members. So many times, over the years, my family carried on in my absence as I was taking care of the County's business. I owe them a debt of gratitude.

I stand prepared to serve this Board in any manner needed to ensure a smooth transition as you embark on the hiring of a new County Manager. Again, I sincerely thank you for allowing me to serve the citizens, you and our staff.

DSS Highlights

- Safe Space – DSS started the program and turned over to a non-profit after the program was established
- Regionalization of Smart Start
- Happy Camper – volunteer board
- JOBS/Work First programs – major change in welfare to work programs

County Manager

- Presented ten “no tax increase” budgets; two with a tax increase and one budget with a lower rate but above revenue-neutral
- Excellent Bond Rating maintained – we are one upgrade from being a AAA rated County by Fitch
- CAFR Award (Certificate of Achievement in Financial Reporting) received annually for 21 consecutive years. December would have made 13 I have served as County Manager.
- Budget Portal set up for Public Comment
- Excellent tax collection rate
- Purchasing Policy updated
- Accelerated repayment to the General Fund for monies previously loaned to Public Utilities – to be completely paid out by FY 2021
- Multiple re-financings/refundings – resulted in millions in savings
- Updates to County's software to include financials, payroll; effective January no more pay stubs!

IT/Software

- Fiber installed 2011 in preparation for WAN (wide area network for phone system)
- Tax Software implemented for Collections
- Inspections Software implementation
- Contract for Cloud IT
- County's website undergoing 2nd major revamping during my tenure

Education

- No long performing schools in Franklin County!
- Fully funded Franklin County Public Schools four consecutive years!
- Early College High School
- Purchased 60 acres adjacent to Louisburg High School (\$600,000)
- Triangle North Executive Airport/Triangle North Business Park

- Mediated settlement for Airport w/Carlina (\$1.5 million)
- Purchased Anne Gordon Property (62.43 acres) for the Airport
- Construction of a Corporate Hangar at Triangle North Executive Airport
- \$1.6 million grant for LED lighting at Triangle North Executive Airport
- \$1.7 million EDA grant for road into Triangle North Franklin
- \$500,000 Industrial Development Fund grant – water & sewer TN Franklin
- \$1.8 million grant for sewer into Triangle North Franklin
- Diversion Programs
- “Stepping Up” regional initiative (diverting the mentally- ill from jail)
- Community Paramedic Program implemented
- Hospital
- Golden Leaf funding for the hospital & schools – role of County Manager was to recommend 2 proposals; 3 received
- Construction/opening Franklinton High School (saving over \$11 million from early estimates; construction during the recessionary period netted substantial savings – savings that could be used for other capital projects)
- Reopening of the hospital – Maria Parham Franklin (successful negotiations w/Novant resulting in a \$1.63 million settlement; successful negotiations w/Maria Parham, Duke LifePoint resulting in a lease with the option to purchase (Appreciated the opportunity to work with Chairman Sidney Dunston and Attorney Boyd Sturges & Frank Kirschbaum.
- Assumed ownership of the hospital; established contracts, system checks, set up accounts, maintained the facility
- Manager worked with attorneys to ensure license renewal for hospital during the first year; Assistant County Manager handled thereafter
- Groundbreaking for a new 20 bed behavioral health unit (for those under 55)

Parks

- Pilot Lion’s Club Park
- V.E. & Lydia Owens Recreational Park at Bull Creek

Renovations

- Courthouse Renovation
- Detention Center Renovation
- Board of Elections – relocation, renovation of space

Economic Development Projects

- K-Flex (grants) \$45 million expansion, 100 jobs
- Palziv (grants) multiple expansions
- Novozymes – grants, Sewer Agreement, a number of expansions

Public Utilities

- Long list of public utility projects (grants, loans and County funded)
- Acquired both Youngsville & Franklinton public utility systems
- Flow Tracking Tool – (water & sewer)

Facilities

- Participated in KARTS capital project for new facility (\$35,534 annually for five years)
- Bunn Satellite office for Sheriff's Dept. opened; closed the Youngsville office

Communications

- New E911 Communications Center – grant \$3,958,873!
- Radio Communications Project - \$2.5 million in reconsideration funding for system upgrades;

Studies/Plans

- Disaster Preparedness Plan for Facilities – model for the State
- Hazard Mitigation Plan developed
- Reconnaissance Survey of Historic Buildings, Phase I completed
- Established a Historic Preservation Commission (2017)
- Adopted a Historic Preservation Ordinance (2017)
- Comprehensive Survey Historic Architecture Completed (Phase II) in February 2018
- Classification, Compensation & Benefits Study for employees (2 in approx. 12 years!)
- County Facilities Study
- Master Water Supply Study

- Farmer’s Market Study (2)
- Sewer Study
- Master Parks & Recreation Plan
- Comprehensive Development Plan
- UDO – Unified Development Ordinance – contract to be awarded 09/08/2020
- EMS Study
- Library Comprehensive Plan
- Master Layout Plan for Triangle North Executive Airport (to be completed in 2021)
- 1st Aging Plan for Seniors “Creating Value & Sustainability for Older Adults in Franklin County”

Challenges

- Leading during the worst recession since the “Great Depression,” COVID-19
- Preparing “no tax increase” budgets as directed by the Board and maintaining strong fiscal position (while increasing debt, costs)
- Furloughs, Reductions in Force during recession
- Broadband – implementation slowed in large part to COVID-19
- Hiring a Finance Director – took a while!
- Rapid growth in our County
- Adequate Water Supply for the future
- Opioid Crisis

Chairman Dunston followed Mrs. Harris’ announcement of retirement with a statement of appreciation for her service and stated Mrs. Harris is the hardest working County Manager in the State of North Carolina.

7. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication.

At 8:06pm, Commissioner Schriver made a motion to enter into closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication. The motion was seconded by Commissioner Bunn and was approved 6 to 1 with Commissioner Foy voting in opposition.

Following closed session, Commissioner Schriver made a motion to enter back into open session. The motion was seconded by Commissioner Speed and duly carried approval with all present voting “AYE.”

No action was taken.

At 8:38pm, Commissioner Schriver made a motion to adjourn, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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September 21, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., Harry L. Foy, Jr., Mark Speed, David Bunn and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order and asked the Board to consider an addendum to the consent agenda to include Item 1-H (August 3, 2020 Minutes).

Commissioner Bunn made a motion to amend the agenda, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."

Commissioner Schriver made a motion to remove Item 1-H for further clarification of the August 3, 2020 minutes. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

Commissioner Foy made a motion to remove Item 1-G for questions regarding the Franklin Plaza Lease. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

After discussions regarding Item 1-G and 1-H, Chairman Dunston asked the Board to consider approval of the entire consent agenda.

Commissioner Jones made a motion to approve the consent agenda. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Rate
- B. National Fallen Firefighter's Memorial Proclamation
- C. Fire Prevention Week Proclamation
- D. Website Redesign Contract with REVIZE, LLC (multiyear contract)
- E. Budget Ordinance Amendment #3 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$87,500.)
- F. Franklin County Government Facility Project Budget Ordinance Amendment No. 1 in the amount of \$67,213

G. Franklin Plaza Lease
H. August 3, 2020 Minutes

Item I-B

NATIONAL FALLEN FIREFIGHTER'S MEMORIAL PROCLAMATION

WHEREAS, the United States Congress and the President of the United States have designated the weekend of October 3-4, 2020 as a time to honor firefighters and emergency services personnel who have sacrificed their lives to save others by lowering the American flag on all federal buildings to half-staff; and

WHEREAS, an average of 100 firefighters courageously make the ultimate sacrifice in the line of duty each year; and

WHEREAS, the events of September 11, 2001, brought national attention to the duties, responsibilities, hazards, and sacrifices faced by fire and emergency services personnel on a daily basis; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our local community; and

WHEREAS, the National Memorial Service marks the beginning of the annual Fire Prevention Week observance; and

WHEREAS, it is of major importance that we increase our efforts to reduce deaths, injuries, and property losses from fire;

NOW THEREFORE, the Franklin County Board of Commissioners does hereby proclaim to all citizens of Franklin County and upon all patriotic, civic, and educational organizations to observe the weekend of October 3-4, 2020, in recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel by lowering American flags to half-staff.

The Board encourages appropriate services and ceremonies in which all citizens may participate to honor fire and emergency services personnel, past and present, who, by their faithful and loyal devotion to duties, have rendered invaluable services to our community and its citizens.

The Board further calls upon citizens of Franklin County to remember all fire and emergency personnel who have made the ultimate sacrifice in service to their community and to pay respect to the survivors of our fallen heroes.

Item 1-C

2020 Fire Prevention Week Proclamation

WHEREAS, the County of Franklin is committed to ensuring the safety and security of all those living in and visiting Franklin County; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,630 people in the United States in 2017, according to the National Fire Protection Association (NFPA), and fire departments in the United States responded to 357,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 173,200 annually between 2013 and 2017; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire

WHEREAS Franklin County residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Franklin County first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Franklin County residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2020 Fire Prevention Week theme "Serve Up Fire Safety in the Kitchen!!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, The Franklin County Board of Commissioners, does hereby proclaim October 4 -10, 2020, as Fire Prevention Week throughout this county, and we urge all the people of Franklin County to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2020,

and to support the many public safety activities and efforts of Franklin County's fire and emergency services.

Item 1-E



Finance Office
 Jamie Holtzman, Finance Director
 113 Market Street
 Louisburg, NC 27549
 Phone: 919.496.3182

**Amendment to the Franklin County Budget Ordinance
 2020/2021
 Amendment No. 3**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

SECTION 1 of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Aging Department	\$ 87,500
Total	\$ 87,500

Increase/(Decrease) Revenues:

Fund Balance Appropriated	\$ 87,500
Total	\$ 87,500

This Amendment:

* appropriates funds to the Aging Department budget for lease payments for the Franklin Plaza location.

Funding Source: Fund Balance Appropriated

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 21st DAY OF SEPTEMBER, 2020.

 SIDNEY E. DUNSTON, CHAIRMAN

 KRISTEN G. KING, CLERK

Item I-F

 <p>Franklin County A Research Triangle Region Community</p>	<p>Finance Office Jamie Holtzman, Finance Director 113 Market Street Louisburg, NC 27549 Phone: 919.496.3182</p>
<p>Amendment to the Franklin County Government Facility Project Budget Ordinance Amendment No. 1</p>	
<p>BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following amendment be made to the Franklin County Government Facility Project Budget Ordinance.</p>	
<p>SECTION 2 of the Franklin County Government Facility Project Budget Ordinance shall be amended as follows:</p>	
<p><u>Increase/(Decrease) Revenues:</u></p>	
Transfer from General Fund	\$ 67,213
Total	\$ 67,213
<p>SECTION 3 of the Franklin County Government Facility Project Budget Ordinance shall be amended as follows:</p>	
<p><u>Increase/(Decrease) Appropriations:</u></p>	
Franklin County Government Facility	\$ 67,213
Total	\$ 67,213
<p>This Amendment: * is for architectural fees/professional services for Franklin Plaza.</p>	
<p>SECTION 4 Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.</p>	
<p>ADOPTED THIS 21st DAY OF SEPTEMBER, 2020.</p>	
<p>_____ SIDNEY E. DUNSTON, CHAIRMAN</p>	
<p>_____ KRISTEN G. KING, CLERK</p>	

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, September 21, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville

- Spending

3. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. No action was requested.

4. BID AWARD – PUMP STATION REHABILITATIONS

Seven bids were received for the rehabilitation of three sewage pump stations in the Franklinton service area. The apparent low bidder's bid is within the project budget of \$1,365,000. Gary Flowers, Project Manager for MESCO, certified the bid tabulations and has sent a recommendation of award letter recommending the lowest and most responsible bidder, Herring-Rivenbark. It is the department's recommendation to have the commission award the pump station rehabilitation bid to Herring-Rivenbark, Inc in the amount of \$854,760.00. Public Utilities Director Chris Doherty made the following presentation. Mr. Flowers was available to answer board questions.





PROJECT PURPOSE

Oak Ridge Pump Station

- Station is over 20 years old, exceeded useful life
- Replace pumps, motors, controls, level control & SCADA
- By-pass pump around connections
- New safety features

Highway 1A Pump Station

- Station is over 20 years old, exceeded useful life
- Replace pumps, motors, controls, level control & SCADA
- By-pass pump around connections
- New safety features

Korea Street Pump Station

- Station is over 20 years old, exceeded useful life
- Replace pumps, motors, controls, level control & SCADA
- By-pass pump around connections
- New safety features



Pump Station Rehabilitations

2



ONE PROJECT

- Project Funding is a state loan from the Water Infrastructure Fund - \$ 1,365,000.00
- Take advantage of bid environment, bid the three pump stations as one project
- Engineers Estimate - \$ 1,100,000.00
- Seven bids received

Pump Station Rehabilitations

3



BID RESULTS

Project bid on September 2, 2020 @ 2:00 PM

Contractor	Location	Bid Amount
Herring-Rivenbark, Inc.	Kinston, NC	\$ 854,760.00
Ralph Hodge Construction Co.	Wilson, NC	\$ 936,600.00
Step Construction, Inc.	LaGrange, NC	\$ 1,000,620.00
HG Reynolds Co., Inc.	Henderson, NC	\$ 1,049,328.00
Jones & Smith Contractors, LLC	Ayden, NC	\$ 1,111,150.00
Carolina Civilworks, Inc.	Raleigh, NC	\$ 1,227,951.00
TA Loving Company	Goldboro, NC	\$ 1,412,300.00

Pump Station Rehabilitations

4



BID RESULTS

- Low bidder was Herring-Rivenbark, Inc. from Kinston, NC
- Herring-Rivenbark has been doing work since 1949, and has worked on similar projects for other municipal and county utilities
- Municipal Engineering recommends award be made to Herring-Rivenbark, Inc for the low bid amount of \$ 854,760.00

Pump Station Rehabilitations

5



Commissioner Schriver made a motion to award the bid to Herring – Rivenbark, Inc. in the amount of \$854,760.00. The motion was seconded by Commissioner Jones and duly carried approval with all present voting “AYE.”

5. **ECONOMIC DEVELOPMENT COMMISSION UPDATE**

Franklin County Economic Development Commission Director, Richie Duncan and Existing Industry Coordinator, Andy Kuhn participated in the virtual annual meeting of the North Carolina Economic Development Association. The team shared some of the data and presentations given, highlighting sections of the program that specifically addressed Franklin County.



Annual Meeting Summary | AUGUST 2020



1. Franklin County expects overall 1.56% population growth per year over the next 5 years (one of only 13 NC counties with net positive anticipated growth)
2. Senior household growth over 19.5% by 2025
3. 60% of county homeowners are "cost burdened"- paying over 33% of monthly income in mortgage/rent

Data Courtesy Bowen Research via. Carolina Demography



Site Selector Insights

1. Site selection process has been slowed by Covid-19 but has not stopped
2. Demands for manufacturing sites remains high
3. Existing buildings continue to be preferred as the needs for speed to market intensify

Panel: Jeanette Goldsmith, VP Strategic Development Group
 Chris Lloyd, SVP McGuire Woods Consulting
 Marvin Price, VP Charlotte Regional Business Alliance

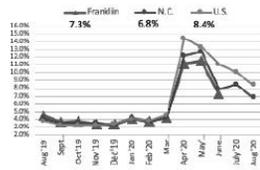


RTI Research
Area Regional
Skills Analysis

Survey compiled by RTI and includes over 1,000 responses from employers/employees within the Triangle and the Cape Fear region

1. 57% of respondents intend to grow workforce in the next 3 years
2. Anticipating 17K-32K new hires
 1. Manufacturing 5200
 2. Health Care/Health Service 4700
 3. Information Services 4600

Unemployment Rate (as of 9/18)



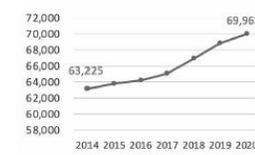
Permit Activity (as of 8/12)



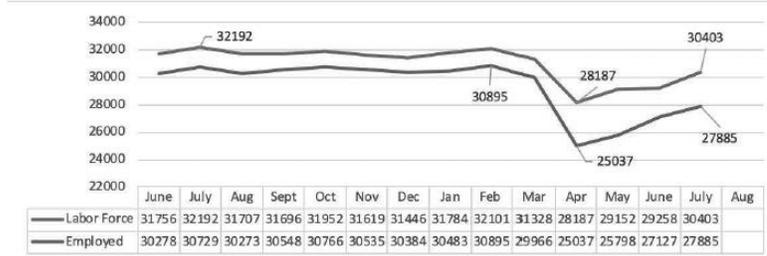
Average Weekly Wages (as of 8/21)



Population (as of 5/14)



Labor Force vs. Employed (as of 9/7)



North Carolina							
Data Series	Back Data	Feb 2020	Mar 2020	Apr 2020	May 2020	June 2020	July 2020
Labor Force Data							
Civilian Labor Force ⁽¹⁾	NA	5,114.7	4,971.2	4,687.9	4,816.2	4,787.2	4,932.2
Employment ⁽¹⁾	NA	4,922.1	4,755.5	4,082.2	4,200.7	4,430.1	4,592.3
Unemployment ⁽¹⁾	NA	182.6	215.7	605.7	615.5	357.1	419.8
Unemployment Rate ⁽²⁾	NA	3.6	4.3	12.9	12.8	7.5	8.5
Nonfarm Wage and Salary Employment							
Total Nonfarm ⁽³⁾	NA	4,612.0	4,567.7	3,956.2	4,061.5	4,229.1	4,386.3
12-month % change	NA	1.2	0.2	-12.4	-11.1	-7.6	-6.4
Mining and Logging ⁽³⁾	NA	5.7	5.6	5.6	5.5	5.5	5.4
12-month % change	NA	0.0	-1.8	-1.8	-5.2	-5.2	-6.9
Construction ⁽³⁾	NA	231.9	231.5	218.6	218.2	220.4	221.9
12-month % change	NA	0.4	0.3	-5.2	-5.5	-4.7	-4.0
Manufacturing ⁽³⁾	NA	477.8	472.7	424.1	430.4	442.6	437.0
12-month % change	NA	0.0	-1.0	-11.2	-9.9	-7.3	-8.5
Trade, Transportation, and Utilities ⁽³⁾	NA	849.2	841.1	771.6	788.3	812.8	816.2
12-month % change	NA	0.5	-0.6	-8.9	-7.0	-4.2	-3.8
Information ⁽³⁾	NA	79.0	78.8	73.2	71.4	71.3	70.8
12-month % change	NA	4.1	3.4	-3.2	-5.4	-6.1	-6.8
Financial Activities ⁽³⁾	NA	259.5	259.9	251.3	251.5	251.5	252.2
12-month % change	NA	4.6	4.8	0.6	0.2	-0.4	0.6
Professional & Business Services ⁽³⁾	NA	648.5	646.4	593.0	603.0	613.8	618.6
12-month % change	NA	0.0	-0.4	-8.5	-7.0	-5.6	-4.7
Education & Health Services ⁽³⁾	NA	624.5	620.1	553.7	568.6	583.6	585.5
12-month % change	NA	0.2	-0.6	-11.5	-6.3	-7.0	-6.8
Leisure & Hospitality ⁽³⁾	NA	535.8	512.1	256.8	309.4	372.8	386.3
12-month % change	NA	4.5	-0.2	-48.1	-39.8	-26.6	-24.9
Other Services ⁽³⁾	NA	162.4	161.2	136.6	137.9	154.9	153.9
12-month % change	NA	2.5	1.3	-20.4	-13.5	-3.6	-3.8
Government ⁽³⁾	NA	737.6	738.3	711.7	673.3	695.1	738.5
12-month % change	NA	1.1	1.2	-2.7	-7.4	-5.1	0.5

Footnotes
 (1) Number of persons, in thousands, seasonally adjusted.
 (2) In percent, seasonally adjusted.
 (3) Number of jobs, in thousands, seasonally adjusted.
 (P) Preliminary

N.C. Industries hardest hit initially by Covid-19

April 2020

1. Leisure/Hospitality (-48.1%)
2. Other Services (-20.4%)
3. Non-Farm Ag (-12.4%)

June 2020

1. Leisure/Hospitality (-26.6%)
2. Non-Farm Ag (-7.6%)
3. Manufacturing (-7.3%)

Leisure/Hospitality rebound of over 21% (or nearly 100K jobs)

Manufacturing job losses in excess of 35,000, how/will/can they come back?



Kerr-Tar
Regional Council
Of Governments

Open for Business Loan Program

We know small and local businesses have been hit hard as a result of COVID-19 and we want to help. The Open for Business Loan Program is designed to help small to medium size businesses recover from the economic affects of this pandemic. Funds are intended for use as working capital (rent, payroll, utilities, etc.) and/or equipment during shutdown and reopening.

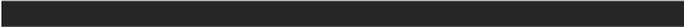
- 5-10 year, interest free loans
- Non forgivable loans ranging from \$10,000-\$100,000
- Must demonstrate a direct loss of revenue as a result of COVID-19
- Can be used for working capital and/or equipment

Serving Franklin, Granville, Person, Vance, and Warren counties

Funds are locally administered, funded by the US Department of Commerce, Economic Development Administration with funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

Apply online today!
www.kerrtarco.org

Questions?



No action was requested or taken.

6. APPOINTMENTS

Agricultural Advisory Board

The Board was asked to consider appointing Brent Strickland (Harris Township) and Tonya Pearce (Louisburg Township) to the Board for three-year terms (2020-2023).

Commissioner Bunn made a motion to appoint Brent Strickland (Harris Township) and Tonya Pearce (Louisburg Township) to the Board for three-year terms (2020-2023). The motion was seconded by Commissioner Schriver and duly carried approval with all present voting “AYE.”

7. OTHER BUSINESS

8. BOARD, MANAGER AND CLERK’S COMMENTS

Clerk to the Board **Kristen G. King**: No comments were offered.

Commissioner **Sidney E. Dunston**: No comments were offered.

Commissioner **Shelley Dickerson**: No comments were offered.

Commissioner **Harry L. Foy, Jr.**: No comments were offered.

Commissioner **David Bunn**: No comments were offered.

Commissioner **Mark Speed**: No comments were offered.

Commissioner **Cedric K. Jones, Sr.**: No comments were offered.

Commissioner Michael Schriver: No comments were offered.

County Manager Angela L. Harris: No comments were offered.

9. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to the following North Carolina General Statutes:

- ✓ NCGS 143-318.11 (a)(4) Industry/Economic Development
- ✓ NCGS 143-318.11 (a)(3) Attorney-Client Privileged Communication

At 7:48pm, Commissioner Bunn made a motion to enter into closed session pursuant to North Carolina General Statute 143-318.11 (a)(4) Industry/Economic Development. The motion was seconded by Commissioner Schriver and was approved 6 to 1 with Commissioner Foy voting in opposition.

Commissioner Schriver made a motion to enter into closed session pursuant to North Carolina General Statute 143-318.11 (a)(3) Attorney-Client Privileged Communication. The motion was seconded by Commissioner Bunn and was approved 6 to 1 with Commissioner Foy voting in opposition.

Following closed session, Commissioner Speed made a motion to enter back into open session. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

Commissioner Schriver then made a motion to call for an October 5, 2020 public hearing regarding a possible incentive for NC Turf Care. The motion was seconded by Commissioner Jones and duly carried approval with all present voting "AYE."

At 9:42pm, Commissioner Bunn made a motion to adjourn, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

Franklin County Commissioner’s Agenda Information Sheet

CONSENT AGENDA

Requested Meeting Date: 10/05/2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Book of the Architectural History of Franklin County

Initiated by (Name, Job Title): Franklin County Tourism Development Authority; Scott Hammerbacher/
Planning and Inspections Director and Richie Duncan/EDC Director

Board action proposed: None

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

Through previous funding by the TDA, the County’s Historic Preservation Commission has an approximately 400-page manuscript prepared which is ready for publication. The Historic Preservation Commission has received a proposal from BW &A Books of Oxford, NC to publish the books. BW&A has tremendous experience publishing similar books for surrounding counties. The 400-page book includes approximately 800 photos of historic structures throughout Franklin County and is grouped by townships.

The total cost to print the books is \$50, 900.00. The TDA voted to support the project with \$20,000 from the TDA. The remaining funds will be sought through private donations or contributions from other organizations and groups.

The printed book will be available for purchase and will support the preservation of the history of Franklin County.

We respectfully request your approval of the recommendation of \$20,000 from the Franklin County TDA.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____ DATE: _____



Finance Office
 Jamie Holtzman, Finance Director
 113 Market Street
 Louisburg, NC 27549
 Phone: 919.496.3182

**Amendment to the Franklin County Budget Ordinance
 2020/2021
 Amendment No. 4**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

SECTION 1 of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Library Department	\$ 40,000
Recreation Department	400
Aging Department	7,224
Central Services Department	67,213
Clinica Health Budget Department	8,500
Finance Department	32,173
Total	<u>\$ 155,510</u>

Increase/(Decrease) Revenues:

Fund Balance Appropriated	\$ 139,386
Recreation Contributions	400
Private Grants Health	8,500
Aging Grants	7,224
Total	<u>\$ 155,510</u>

This Amendment:

- * appropriates funds to the Library Department budget for grant match approved at the July 6th Board of Commissioners meeting.

Funding Source: Fund Balance Appropriated

- * appropriates funds to the Recreation Department budget for donations received for October Dash

Funding Source: Recreation Contributions

- * appropriates funds to the Aging Department budget for BCBS Meals on Wheels grant received.

Funding Source: Blue Cross Blue Shield of North Carolina

- * appropriates funds to the Aging Department budget for additional funds received from SHIP grant.

Funding Source: US Department of Health & Human Services, Administration for Community Living

- * appropriates funds to the Finance Department budget for payroll software upgrade budgeted in Fiscal Year 2020 but was not spent due to final installation not complete.

Funding Source: Fund Balance Appropriated

- * appropriates funds to the Central Services Department budget for transfer to Fund 43 for the Franklin County Government Facility Project that was approved at the September 21, 2020 Board of Commissioners Meeting.

Funding Source: Fund Balance Appropriated

- * appropriates funds to the Clinical Health Budget Department budget to recognize grant for health educator program supplies.

Funding Source: Granville-Vance District Health Department

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 5th DAY OF OCTOBER, 2020.

SIDNEY E. DUNSTON, CHAIRMAN

KRISTEN G. KING, CLERK

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 10/05/2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Incentive Request for North Carolina Turf Care

Initiated by (Name, Job Title): Richie Duncan/EDC Director

Board action proposed: Conduct Public Hearing and Consider Approval at a Later Date

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

North Carolina Turf Care, located at 321 N. Nassau St. in Youngsville, is considering an expansion of their business in Franklin County.

The proposed expansion is construction of a new 12,000 SF building located beside their existing location. The facility will provide additional space for growth and add an additional 18 jobs to their current 48 employee base.

The total investment that will be made by North Carolina Turf Care for the new building is estimated at a tax valuation of \$651,500 new investment.

Following the Franklin County Economic Development Incentive Policy guidelines, the Economic Development Commission respectfully requests consideration of a 3% incentive of the total increase in tax valuation equaling \$18,945 paid over four (4) years at \$4,736.25 annually distributed after their taxes are paid.

A PowerPoint presentation will be provided.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____ DATE: _____

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: October 5, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Broadband Update

Initiated by (Name, Job Title): Kim Denton, Assistant County Manager

Board action proposed: None

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager County Attorney Finance Director

Summary of Request:

Assistant County Manager Kim Denton will provide an update on broadband activities in the County. In addition, representatives from Open Broadband LLC will provide an update on progress related to the implementation of Open Broadband’s fixed wireless services in Franklin County.

FOR OFFICE USE ONLY:

APPROVED
 DENIED

ACTION: _____ DATE: _____

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: October 5, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Facilities Update

Initiated by (Name, Job Title): Kim Denton, Assistant County Manager

Board action proposed: None

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager County Attorney Finance Director

Summary of Request:

Assistant County Manager Kim Denton will provide an update and will introduce Ann Collier from Oakley Collier Architects to provide additional information on current Facilities projects and progress related to the implementation of the Facilities Review and Space Assessment Study that was conducted in 2019.

FOR OFFICE USE ONLY:

APPROVED
 DENIED

ACTION: _____ DATE: _____

Requested Meeting Date: October 5, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Award Bid for Franklin County Voyager Mobile Library

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director and Holt Kornegay, Library Director

Board action proposed: Award bid for the Franklin County Voyager Mobile Library and authorize the County Manager to negotiate and sign contract

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

On July 6, 2020, the Board of Commissioners authorized the County to proceed with accepting the State Library of North Carolina’s Grant Opportunity for the Franklin Voyager Mobile Library. The opportunity is funded with \$100,000 in Grant funds and the County match of \$75,000 made up of \$35,000 in donations to the Franklin County Library and \$40,000 authorized by the Board. The interactive bookmobile will provide bookmobile and information services/broadband access in a dynamic library platform. On September 28, 2020, in response to the advertised Request for Bids, the County received two responses to construct and deliver the Franklin Voyager Bookmobile. The construction and outfitting of the vehicle will take up to 8 months. Responses were received from Matthews Specialty Vehicles in Greensboro NC for \$178,813 and from Summit Bodyworks Specialty Vehicles in Fort Lupton, CO for \$186,250. Holt Kornegay, Library Director and Jamie Holtzman, Finance Director recommend awarding the Contract to Matthews Specialty Vehicles subject to successful contract negotiations and request authority for the County Manager to execute the contract upon successful negotiations.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____ DATE: _____

