



FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday December 3, 2018
Hamilton Hobgood Courthouse Annex
113 South Main Street
Louisburg, NC

6:55 P.M. - Season of Prayer - Commissioner Michael Schriver

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

ITEM 1. ELECTION OF OFFICERS

ITEM 2. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Report
- B. Public Officials and Employee Bonds
- C. Health Department fee change

ITEM 3. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

ITEM 4. DISTRIBUTION OF FUNDS FROM TRIANGLE NORTH FRANKLIN

Triangle North Franklin, as one of the four parks in the Kerr-Tar Hub Zone, has an Interlocal Agreement with the participating parks in Vance, Warren and Granville. Per the Interlocal Agreement for the Kerr-Tar Hub Zone, the incremental tax revenues from all ad valorem taxes on real and personal property that is part of any Triangle North site, are to be remitted to the HUB nonprofit, the Kerr-Tar Regional Economic Development Corporation (KTREDC).

The incremental tax revenues are then disbursed equally among the parks by the Kerr-Tar Regional Economic Development Corporation.

Triangle North Franklin, based on information from the Franklin County Tax Administrator, has an outstanding incremental tax revenue of \$140,410.08 due to the Kerr-Tar Regional Economic Development Corporation.

ACTION REQUESTED: Consider disbursing funds to Kerr-Tar Regional Economic Development Corporation in the amount of \$140,410.08 for subsequent distribution to Triangle North Franklin, Warren, Granville and Vance.

ITEM 5. FRANKLINTON & YOUNGSVILLE PUMP STATION REPLACEMENT CHANGE ORDER

The Board is asked to consider a change order extending the contract an additional 60 days due to unforeseen weather delays and scheduling with Duke Energy.

ACTION REQUESTED: Consider approval of change order.

ITEM 6. UPDATE: YOUTH ADVISORY COUNCIL FORMATION

Assistant County Manager Kim Denton will update the Board on the topic of Youth Advisory Council formation including a review of the current Youth Involvement activities that involve Franklin County Government.

ACTION REQUESTED: None.

ITEM 7. OTHER BUSINESS

ITEM 8. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

ITEM 9. CLOSED SESSION

The Board is asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a)(3) Attorney-Client Privileged Communication.

Item 1-B

Finance Office
113 Market Street
Louisburg, NC 27549

Phone: 919.496.5994
Fax: 919.496.2683

www.franklincountync.us



December 1, 2018

To: Angela L. Harris, County Manager

From: Jamie Holtzman, Finance Director

A handwritten signature in blue ink that reads 'Jamie Holtzman'.

Subject: Public Officials and Employee Bonds

In accordance with the North Carolina General Statutes, the following Public Officials and Employee Bonds are in effect as of December 1, 2017:

Finance Director	\$250,000
Deputy Finance Director	50,000
Tax Collector	250,000
Deputy Tax Collector	25,000
Register of Deeds	10,000
Sheriff	25,000

"Equal Opportunity Employer"

Office of the Sheriff
Franklin County



Kent D. Winstead
Sheriff

285 T. Kemp Road
Louisburg, North Carolina 27549

Telephone: 919-496-2186
Fax: 919-340-0172

November 16, 2018

Kristen G. King,
NCCCC, CMC
Clerk to the Board
Franklin County
113 Market Street
Louisburg, NC 27549

Dear Mrs. King,

Pursuant to G.S. 162-8 enclosed is a copy of my bond as Sheriff in the amount of \$25,000.00. I am requesting that the bond be presented to the Board of Commissioners at the next available meeting after I take the Oath on December 3, 2018.

If you should have any questions, please feel free to give me a call at (919) 496-2186.

Sincerely,

Kent D. Winstead
Sheriff



RLI Insurance Company
 P.O. Box 3967 Peoria IL 61612-3967
 Phone: (309)692-1000 Fax: (309)683-1610

RIDER

TO BE ATTACHED TO AND FORM PART OF BOND/POLICY NO. LSM0679963

It is hereby mutually agreed and understood by the Principal,
Kent D. Winstead

and **RLI Insurance Company** that the
Bond Amount

(Identify item(s) to be changed)

on this bond/policy has/have been changed to the following:

\$25,000

Nothing contained herein shall vary, alter, waive or extend any of the terms, limits, or conditions of the bond/policy, except as set forth above.

This Rider becomes effective on December 1, 2018, at twelve and one minute o'clock a.m., Standard Time.

Signed this 15th day of November, 2018.



RLI Insurance Company

By B. W. Davis
 Barton W. Davis

Vice President

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: Next available meeting

of attachment (s) 1

Item Title (as it should appear on the agenda): **Fee Increase Request**

Initiated by (Name, Job Title): **Mattie May, Business Officer**

Board action proposed: **Approve Fee Increase**

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager _____ **County Attorney** _____ **Finance Director** _____

Summary of Request:

Attached is a spreadsheet of the responses we received from other doctor offices regarding what they charge for Depo- Provera used for birth control. We participate in 340(B) program which allows us to purchase birth control at a discounted cost. However, 340(B) programs do not allow clinics to charge patients more than the cost of the medicine. The current cost for Depo is \$29.00, therefore we are requesting a fee increase to match the acquisition cost of the medicine.

FOR OFFICE USE ONLY:

- APPROVED**
- DENIED**

ACTION: _____ **DATE:** _____

Dr's Office	Birth Control Pills	Birth Control Billed	J1050 (Depo)	J1050 Billed
Dr Joseph Cooper	Give out free samples	through Office visit	N/A	N/A
Premier Women's Health		through office visit	Pt Brings their Own	Admin Fee billed - \$53.00
Dr. Sayles		through Office visit	Pt Brings their Own	Bills \$10.00
FCHD	\$15.00 Birth Control Pills		\$24.00 (340B)	BCBS \$75.00

Proposing to change the \$24.00 for Depo to \$29.00.
Acquistion cost for Depo is currently \$29.00.

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 12/03/2018

of attachment (s) 0

Item Title (as it should appear on the agenda): Distribution of Funds from Triangle North Franklin

Initiated by (Name, Job Title): Richie Duncan, Director; Chuck Murray, Interim Finance Director

Board action proposed: Approval to Disburse Funds to Kerr-Tar Regional Economic Development Corporation

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager X County Attorney Finance Director X

Summary of Request:

Triangle North Franklin, as one of the four parks in the Kerr-Tar Hub Zone, has an Interlocal Agreement with the participating parks in Vance, Warren and Granville. Per the Interlocal Agreement for the Kerr-Tar Hub Zone, the incremental tax revenues from all ad valorem taxes on real and personal property that is part of any Triangle North site, are to be remitted to the HUB nonprofit, the Kerr-Tar Regional Economic Development Corporation (KTREDC).

The incremental tax revenues are then disbursed equally among the parks by the Kerr-Tar Regional Economic Development Corporation.

Triangle North Franklin, based on information from the Franklin County Tax Administrator, has an outstanding incremental tax revenue of \$140,410.08 due to the Kerr-Tar Regional Economic Development Corporation.

We respectfully request approval to provide these funds to KTREDC in the amount of \$140,410.08 for subsequent distribution to Triangle North Franklin, Warren, Granville and Vance.

FOR OFFICE USE ONLY:

- APPROVED
DENIED

ACTION: DATE:

[Signature lines]

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: December 3, 2018

of attachment (s) 1

Item Title (as it should appear on the agenda): Franklinton & Youngsville Pump Station Replacement Change Order

Initiated by (Name, Job Title): Christopher Doherty, Public Utilities Director

Board action proposed: Approve Change Order

Is a public hearing needed? N

Has this item been reviewed by the appropriate staff? Please note all that apply.
County Manager Y County Attorney Y Finance Director _____

Summary of Request:

Approve change order extending the contract an additional sixty (60) days due to unforeseen weather delays and scheduling with Duke Energy.

Hurricane Florence and Hurricane Michael came through our area which halted construction and extended the scheduling and installation of the new 3 phase electric to the Franklinton site and the Youngsville site. At the November 5th commission meeting an easement was approved for alignment of the power lines and poles to the Franklinton site.

FOR OFFICE USE ONLY:

- APPROVED
- DENIED

ACTION: _____ DATE: _____



Engineering
Landscape Architecture
Surveying

November 21, 2018

Mr. Chris Doherty, Director of Public Utilities
Franklin County
1630 US HWY 1
Youngsville, NC 27596

Re: Franklinton and Youngsville Regional Pump Station Replacements
Change Order #1 – Description

Dear Mr. Doherty,

This letter is to provide you and the Franklin County Board of Commissioners with a description of the proposed Change Order #1 for the above referenced project. The subject change order provides additional Contract Time due to multiple delays which has prevented construction progress.

The experienced construction delays are directly attributed to the extended duration it has taken Duke Energy to provide the new 480V electrical services to each site. The upgraded electrical services will provide more reliable power and motor efficiency when compared to the existing 230V power at the sites.

It should be noted that the delays on the power are a result of the unavoidable impacts from Hurricane Florence (mid-September 2018), Hurricane Michael (early October 2018), and with additional adverse weather conditions. The impacts from the experienced severe weather created unexpected delays for Duke Energy. The new electrical service at the Youngsville Regional PS site was scheduled to be completed by the end of September before affected by Hurricane Florence. The Franklinton Regional site required additional offsite upgrades but was tentatively expected to be completed by late October before the Hurricanes.

The delays in power at the sites created delays for completing the construction at both pump station sites. The new pump station infrastructure at the Youngsville site has been almost complete, with the remaining scope waiting on the new power, since late September 2018. The majority of the new infrastructure at the Franklinton site is also installed.

The Contract requires for all testing, certification and training for the infrastructure and equipment at both pump station sites to be completed before the wastewater flow can be directed to the new stations. Before any testing and training can be conducted, the new electrical services must be active.

Due to the contract delays explained above, the proposed Change Order #1 provides an additional 60 days to the Contract Time. The current substantial completion date for the project is December 5th, 2018.

Our team has been involved and in frequent contact with the Contractor (ELJ, Inc.) and Duke Energy during the experienced contract delays and feel the requested time is fair and will allow for sufficient time for project completion without additional unforeseen delays.

If you have any questions or concerns, please do not hesitate to contact us at (910) 420-1437.

Sincerely,
LKC Engineering, PLLC

A handwritten signature in blue ink that reads "Logan J. Parsons". The signature is written in a cursive style.

Logan J. Parsons, E.I.

CHANGE ORDER NO. 1

Date of Issuance: _____ Date of last signature _____ Effective Date: _____ Date of last signature _____

Project: Franklinton and Youngsville Regional Pump Station Replacements	Owner: Franklin County	Owner's Contract No.: N/A
Contracts: N/A	Date of Contract: 4/9/2018	Engineer's Project No.: FrCo-17.02
Contractor: ELJ, Inc.		

The Contract Documents are modified as follows upon execution of this Change Order:

Description: This change order covers the an enxtion of contract time due to unforeseen delays which have been experianced due to the weather and electrical service upgrades by completed Duke Energy.

Attachments: (List documents supporting change):

N/A

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$1,361,500.00	Original Contract Times: Substantial completion (days): 240 days Ready for final payment (days): 300 days
Increase from previously approved Change Orders: N/A \$0.00	Increase from previously approved Change Orders: N/A Substantial completion (days): 0 days Ready for final payment (days): 0 days
Contract Price prior to this Change Order: \$1,361,500.00	Contract Times prior to this Change Order: Substantial completion (days): 240 days Ready for final payment (days): 300 days
Increase of this Change Order: \$0.00	Increase of this Change Order: Substantial completion (days): 60 days Ready for final payment (days): 60 days
Contract Price incorporating this Change Order: \$1,361,500.00	Contract Times with all approved Change Orders: Substantial completion (days): 300 days Ready for final payment (days): 360 days

RECOMMENDED: By: _____ Engineer (Authorized Signature) Date: _____	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: _____ Contractor (Authorized Signature) Date: _____
Approved by Funding Agency (if applicable): _____		Date: _____

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: 12/3/2018

of attachment (s) _____

Item Title (as it should appear on the agenda): Update on Youth Advisory Council Formation

Initiated by (Name, Job Title): Kim Denton, Assistant County Manager

Board action proposed: None requested

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager County Attorney _____ Finance Director _____

Summary of Request:

Assistant County Manager Kim Denton will update the Board on the topic of Youth Advisory Council formation including a review of the current Youth Involvement activities that involve Franklin County Government.

FOR OFFICE USE ONLY:

- APPROVED
- DENIED

ACTION: _____ **DATE:** _____

