



# FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday  
July 6, 2020

Due to the COVID-19 pandemic, the meeting will be held solely by electronic means. Please see below for detail.

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The public will not be allowed to physically attend this meeting; however, the meeting will be livestreamed on YouTube at <http://franklincounty.today>. Citizens may also view or listen to the meeting via Zoom.

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81639658146>

#### Join Via Telephone

1-301-715-8592

1-312-626-6799

Webinar ID: 816 3965 8146

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6:55 P.M. - Season of Prayer - Commissioner David Bunn

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

Roll Call – Chairman Sidney Dunston

*Please note each vote  
requires a roll call vote*

## 1. CONSENT AGENDA

- A. March 12, 2020 Minutes
- B. June 1, 2020 Minutes
- C. June 4, 2020 Minutes
- D. June 15, 2020 Minutes
- E. Resolution Amending Tar River Regional Hazard Mitigation Plan
- F. Annual Tax Settlement
- G. Releases, Adjustments, Refunds, and Tax Collection Report
- H. Home Care Community Block Grant Funding Plan

## 2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who would like to make public comments MUST register by emailing [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, July

6, 2020. You must include your name, address, comment topic, phone number you will be calling from and email address. You will be recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order that you registered. The time limit for each speaker shall be five minutes with a total time limit set aside for informal public comments totaling 30 minutes. Vulgarities and abusive comments will not be tolerated.

**3. CLOSED SESSION**

The Board is asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11 (a) (3) Attorney-Client Privileged Communication.

**4. UPDATE: COVID-19**

Health Director Scott LaVigne will provide an update on the pandemic.

**ACTION REQUESTED:** None.

**5. FLEMING FOREST ASSESSMENT ROLL**

A public hearing was held June 15, 2020, to allow residents to voice any concerns regarding the preliminary assessment roll. No comments were received by the Board during the required 24-hour comment period. The Board previously consented to an assessment for roadway improvements within the Fleming Forest Subdivision on May 20, 2019 and awarded a paving contract for necessary work in accordance with NCDOT standards. The total cost for construction was \$229,215 to be assessed to the 81 homeowners within the development. All work has been completed and roadways within the development have formally been accepted by NCDOT for inclusion into the secondary road maintenance program. Approval of the final assessment roll will allow the Tax Administrator to begin collections. Homeowners have the opportunity to pay the assessment in full absent of finance charges if done so within sixty (60) days of approval or have the assessment financed over an eight (8) year period at three percent (3%) per annum.

**ACTION REQUESTED:** Consider approval of final assessment roll.

**6. LIBRARY GRANT – FRANKLIN VOYAGER**

Library Director Holt Kornegay will provide details on the State Library of North Carolina Grant Award announced June 9 for Franklin County. In the category of Expanding Access, Franklin County received a \$100,000 Grant to fund the Franklin Voyager, an interactive bookmobile that provides bookmobile and information services/broadband access in a dynamic library platform. The Grant award requires a \$75,000 County match. Previous donations to the Library Department through estates and bequeaths total \$35,000 toward the required grant match. The Library Department

is requesting approval to move forward with this Grant Opportunity and for the Board of Commissioners to approve the remaining required matching funds of \$40,000. This Grant opportunity supports several goals of the Library Comprehensive Development Plan presented in March 2019 for the 2019-2029 time period.

**ACTION REQUESTED:** Approve opportunity to participate and approve \$40,000 matching funds.

## 7. PUBLIC UTILITIES COVID-19 PAYMENT ARRANGEMENT POLICY

As a result of the Covid-19 pandemic, Governor Cooper signed Executive Order 124 and 142 which prohibits utilities from disconnecting services for non-payment, charging late or delinquent fees, and offering a payment plan to pay off outstanding utility charges. The attached policy outlines the Public Utilities process for advertising the payment plan, how to sign up for the payment plan, important dates, and what will happen if the payment plan is not met. Staff recommends the Board approve the policy effective July 6, 2020.

**ACTION REQUESTED:** Consider approval.

## 8. APPOINTMENTS

### A. NCACC Voting Delegate

The Board is asked to designate a voting delegate to represent the County at the 113<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held by virtual platform in August 2020. The business session is scheduled for August 6, 2020. For more detail on the conference, visit <http://ncacc.org/809/2020-Annual-Conference>.

**ACTION REQUESTED:** Consider appointment.

## 9. OTHER BUSINESS

## 10. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

## 11. CLOSED SESSION

The Board is asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11 (a) (3) Attorney-Client Privileged Communication.

March 12, 2020

The Board of Commissioners of Franklin County, North Carolina, met for Special Called Meeting (Budget Retreat) at 3:00 P.M. in the Commissioner's Conference Room located in the County Administration Building with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Harry L. Foy, Jr., Mark Speed, Cedric K. Jones, Sr. and Michael Schriver. Commissioner David Bunn was absent.

1. WELCOME

Chairman Dunston called the meeting to order and offered a brief welcome.

2. REVIEW OF RETREAT OBJECTIVE

County Manager Angela L. Harris reviewed the retreat objective: “Review goals and priorities and ensure the 2020-2021 budget provides financial support for those goals and priorities.”

3. PRESENTATION OF COMPREHENSIVE DEVELOPMENT PLAN (CDP)

Planning & Inspections Director Scott Hammerbacher presented an overview of the CDP. The item will be considered for approval at a future board meeting.



## Franklin County Comprehensive Development Plan Update

Franklin County Board of Commissioners  
Retreat 3/12/2020

# Anticipated Growth

## CURRENT POPULATION

• The 2019 population was estimated to be 68,803 (NC OSBM)

## POPULATION GROWTH

• CAMPO anticipates that Franklin will add 27,456 persons, growing to 91,559 residents by 2045

## EMPLOYMENT GROWTH

CAMPO states that in 2013, there were 12,993 workers in Franklin County. By 2045, that number will grow by 9,423 to 22,416 workers.



**4.6**

Average number of people moving to Franklin County per day

FIGURE 4. Map of Fast-Growing NC Counties



Between 2016 and 2017, Franklin County grew 2.3% and became the 8th fastest growing county in NC.

Source: US Census Bureau



## Survey

Survey was open from April – June 2019  
**593** responses were received!

Survey Taker Identified As...

Category	Percentage
Resident	93.92%
Property Owner	10.30%
Business Owner	9.12%
Other	3.72%

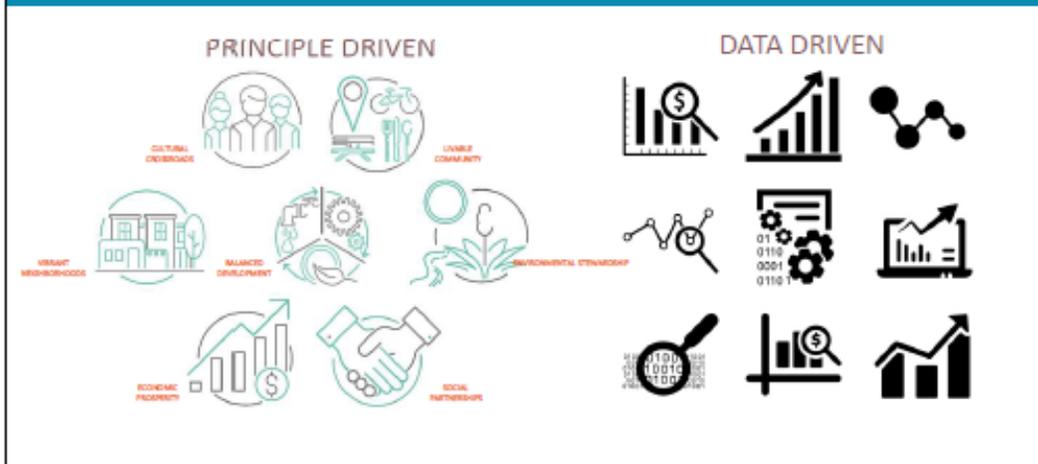
**ISSUES AND OPPORTUNITIES CITED MOST FREQUENTLY:**

- Roads and traffic problems must be addressed
- People want more dining and entertainment options
- Water and sewer infrastructure must be fixed
- Need to grow commercial base to relieve tax burden on residents
- Preserve parks and greenspace, develop trails
- Smart/sustainable growth practices need to be applied

# Goals & Stated Objectives

- Agricultural areas are strengthened
- Water quality is more easily maintained
- Development is occurring where existing capacity in infrastructure is available or feasibly extended
- Towns are centers of activity
- More jobs as employment areas are also mixed-use
- An expanded airport is the focus of a regionally important employment center
- The capacity of highway corridors is better protected
- Neighborhoods are a mix of products
- Rural living and hobby farms supported
- Rural crossroads provide centers
- Recreation takes on various forms

# Principle & Data Approaches



# Planning with Performance Measures

## DESCRIBE.

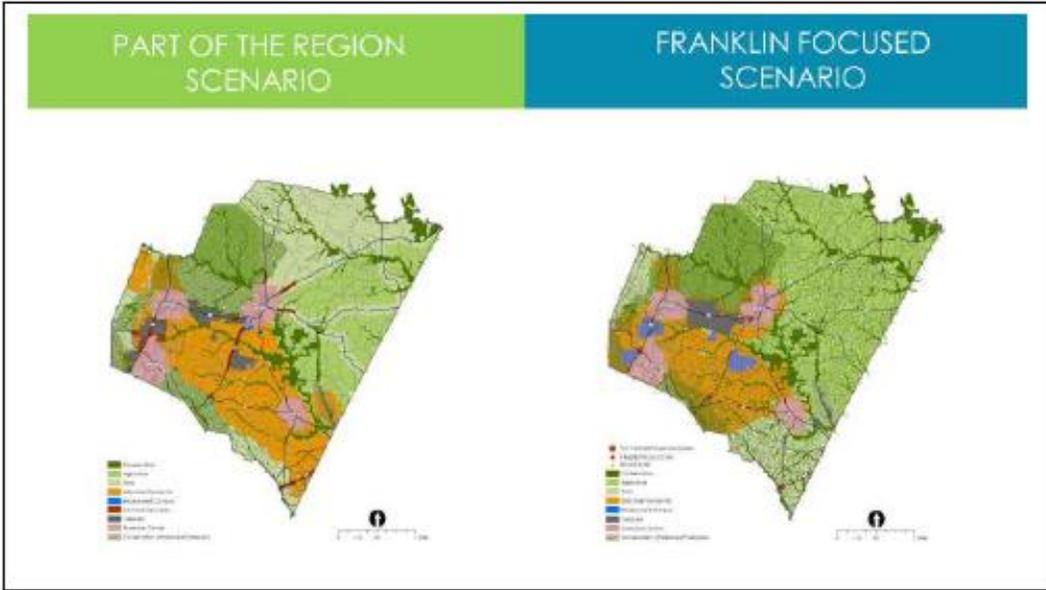
Land Use Profile  
 Development  
 Status  
 Population  
 Employment  
 Dwelling Units  
 Square Feet

## IMPACTS.

Water  
 Sewer  
 Transportation  
 Home Choices  
 Conservation  
 Impacts

## PERFORMANCE.

Sustainability  
 Fiscal Impacts  
 Quality-of-Life  
 Economic  
 Vitality





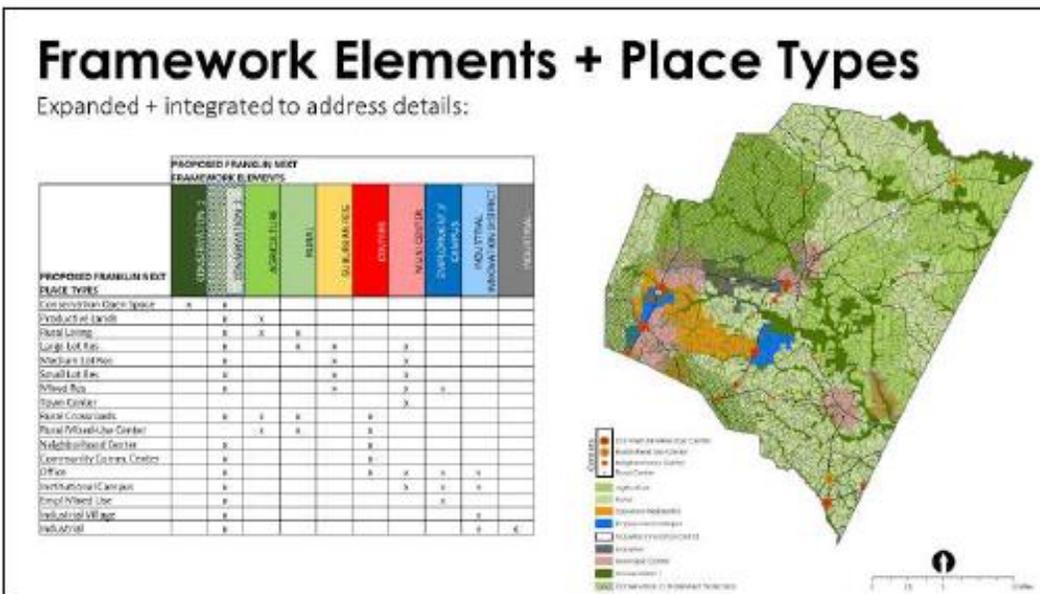
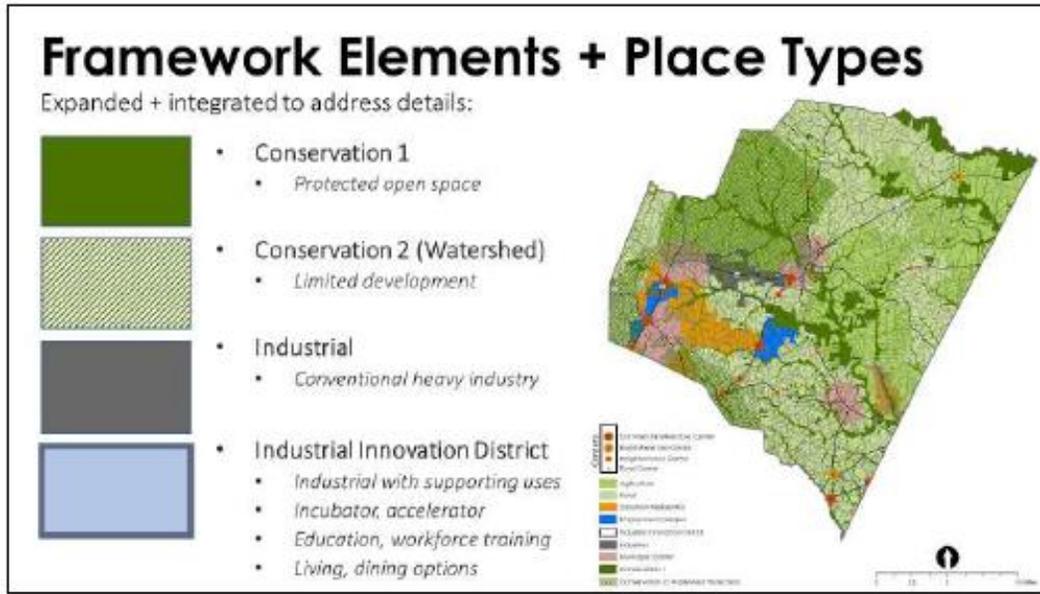
## Framework Elements + Place Types

Expanded + integrated to address details:

- **Community Mixed-Use Center (1)**
    - Large- and small-format retail
    - Complementary uses
    - Walkable node, internal network
- **Neighborhood Center (2)**
    - Grocery-anchored retail
    - Local serving
- **Rural Crossroads (3)**
    - Convenience retail
    - Few service businesses
- **Rural Mixed-Use Center (4)**
    - Convenience retail, produce outlet
    - Agr-support businesses, services
    - Public safety (fire)

## Different Places in Context

Open Space & Rural Areas	<b>PROPOSED FRANKLIN NEXT</b>	
	Conservation	
Neighborhoods	Productive Lands	
	Rural	
	Rural Crossroads	
	Larger-Lot Residential	
Commerce & Industry	Midsize-lot Residential	
	Small-lot Residential	
	Mixed Residential	
Mixed use	Neighborhood Commercial Center	
	Community Commercial Center	
	Office	
	Employment Mixed Use Center	
	Mixed Use Center	
	Town Center	

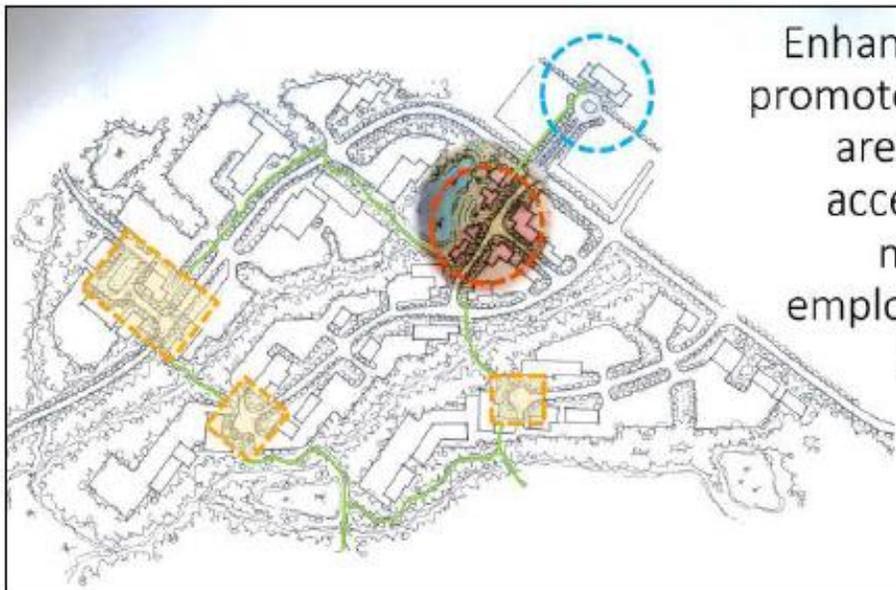


**Direct growth.**

- Encourage growth within and at the edges of municipalities
- Concentrate development in key commercial and employment nodes as indicated on the Land Use & Conservation Map



The image shows an aerial photograph of a rural area with a yellow boundary line outlining a specific region. Within this region, there are four red circles, each with a white center, highlighting key commercial and employment nodes. The background is a satellite-style image showing fields, roads, and some buildings. A small red dot is labeled 'TNAU North-Eastern Area'.



The image is a site plan or map of a development area. It shows various buildings, roads, and green spaces. Several areas are highlighted with colored boxes: a large orange box in the center, a blue dashed circle at the top right, and three yellow boxes at the bottom left, bottom center, and bottom right. Green lines represent paths or roads connecting these areas.

Enhance and promote TNEA area as an accessible, modern employment center.

**Airport Business Park**

Competing with Executive parks across North Carolina, this location has the advantage of proximity to the County's general aviation airport. The County has an opportunity to create and promote the Airport Business Park as an organized, mixed-use workspace.

Attendees are invited to visit the park, provide feedback on the layout, and discuss the park's potential. The park is located near the airport and is a key component of the County's economic development strategy.

TRANGUE NORTH EXECUTIVE AIRPORT

**Rethink business park: mixed of uses, amenities**

**Marketing**  
Prepare marketing materials, feature conceptual illustrations

**Provide initial infrastructure, services**

**Program events (food trucks)**

**Set design standards to create "place"**

**Upgrade airport services, amenities**  
Cars, concession space

## Create an innovation district along NC-56 as a competitive industrial employment center.

- Promote the area along NC 56 as an area for industrial innovation.
  - Over the long term, the access to I-85, US-1, and US-64 that an improved NC-56, in combination with NC-39 and NC-98, makes this area an attractive location for job-generating uses.
  - The area's location, situated near Louisburg, Franklinton and Youngsville, adds to the attractiveness, as opportunities for future employees to live, shop, play etc. in these nearby towns.

## Develop a County-wide Comprehensive Trails.

- Develop a County-wide Comprehensive Trails, Greenways and Blueways Master Plan.
  - Expand/develop Tar River access for both pedestrians and canoe/kayak use as part of an overall Blueway trail from Louisburg out towards Rocky Mount.
  - Work with NCDOT and private developers to develop multi-use pedestrian/bicycle paths along NC 56 and 401.
  - Design equestrian routes and amenities as part of future County-wide trail system development.



## Bolster efforts to maintain agriculture as a viable component of the economy.

- Minimize encroachment and help maintain contiguity for viability
  - Growth management – direct with infrastructure, incentives
  - Improve land development standards (buffers, setbacks, conservation design option)
  - Promote VAD/EVAD program
- Support agriculture focused infrastructure investments



## Housing

- Develop strategies that discourage housing development on key commercial sites for nonresidential uses (i.e., higher tax generating uses) so employment isn't precluded and utility capacity isn't taken up by residential.
- Review and update the zoning ordinance and map to more effectively expand types of housing development.
  - Seamless zoning transitions – county to town with annexations
  - Appropriateness of specific types in the various districts
  - Higher density options near towns and employment.
  - Responsive to market demand (existing and future)
- Consider age in place – strategies to intro housing in county so people can transition within as they age... mixed generational neighborhoods
  - Senior-friendly housing products



## Improve the road network and protect capacity.

- Work with NCDOT, CAMPO and the Kerr-Tar RPO to
  - **Implement the adopted CTP**
  - **Connect I-85 to US-64** through Franklin County to serve as much needed east-west connector through the County and to link the County more directly with I-85.
- Enhance the functionality of the **local and regional transportation network** by aligning land use patterns with existing and planned capacity of the region's streets and highways.



## Improve the health and well-being of the population (cont'd).

- Equitable access to place to exercise, nutritious food
  - Trails, parks
  - Distribution of local produce (markets, stands, vendor incentives)
- Programs – support and promote Health Dept and Coop Ext.
- Travel behavior – active transportation options, shorter commutes (through job creation)
- Increase access to nature.
- Build sense of community.



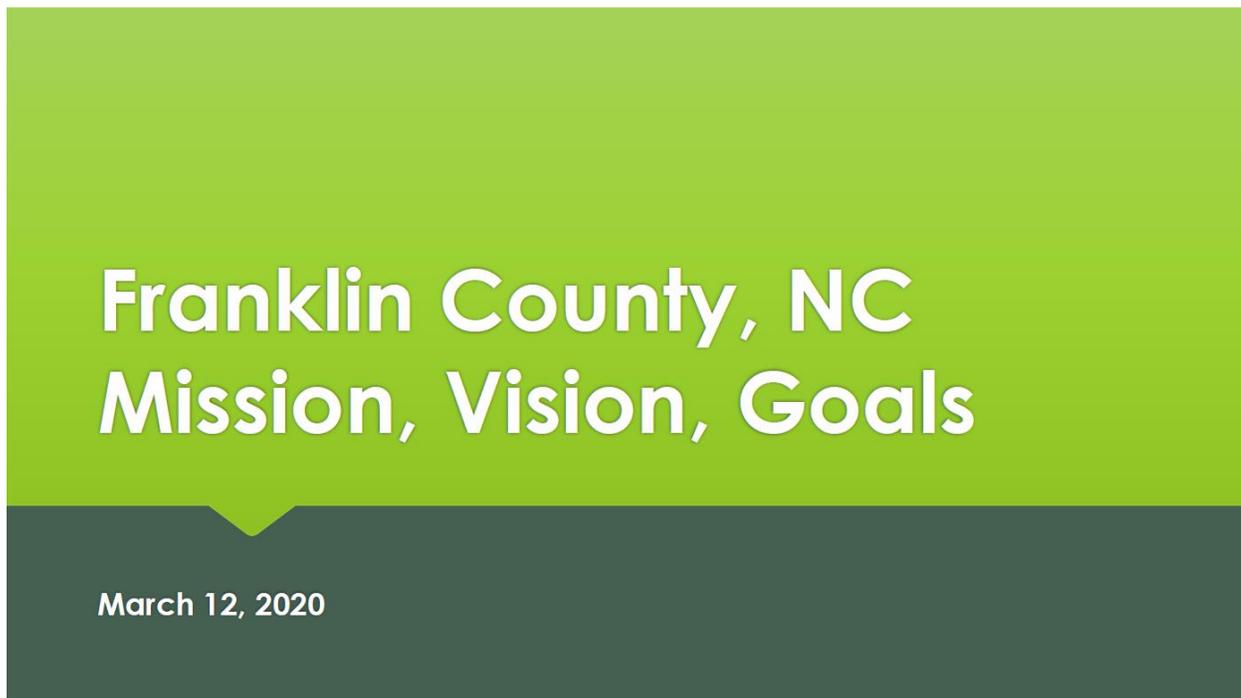
### GLM 4 - Update regulatory tools to facilitate plan implementation

- Review the County Code of Ordinances to determine changes needed to remove or amend provisions that are in conflict with the intent of the policies recommended in the CDP.
- Strengthen the Unified Development Ordinance (UDO), which is one of the most effective tools to employ in implementing the CDP. (Refer to other sections of this Part 4 for specific recommendations for minor amendments.)
  - In the short term, conduct an initial assessment based on the recommendations of the CDP, and amend the UDO to address issues that are impeding efforts to respond to current market conditions and efficiently manage available County resources.
  - Rewrite the UDO (Appendix A in the Code of Ordinances) to accomplish the following:
    - Consistency with the updated Section 153A of the General Statutes of North Carolina;
    - Ease of use, as successful compliance requires a format that facilitates logical navigation as well as administration by County officials;
    - Modernization of the language, particularly terminology related to newer land uses, types of



4. REVIEW OF FRAMEWORK FOR MISSION, VISION & GOALS FROM PREVIOUS RETREATS

Assistant County Manager Kim Denton offered the following presentation.





March 25, 2018

#### Ideas and Priorities

With all of this information to inform their discussions, the commissioners began discussing ideas for priorities, acknowledging that they must balance the needs of today with the needs ten years from now.

1. Our industrial base doesn't depend on water now, but we need to be planning for ten years out. Indirect influences matter. The county commissioners are attentive partners and maintaining these relationships is important, especially with the economic development team.
2. Communications and marketing are also important. We want another agricultural farmers market, in addition to the one that now exists.
3. We need to strengthen our water position. We have an aging sewer infrastructure; it is expensive to replace and critical to our economic and commercial growth.
4. We need to continue to fully fund our schools.
5. We must focus on maintaining our internal county infrastructure, including our buildings and staff. A county government complex will make us more efficient and more user friendly to the citizens.
6. We have to be careful about raising unrealistic citizen expectations with broadband; an appropriate leadership role for the commissioners is to be a voice and conduit for information. The commissioners support the Kerr Tar Business Data group RFP and will continue to openly discuss the need for bandwidth consistency and reasonable/affordable fees.

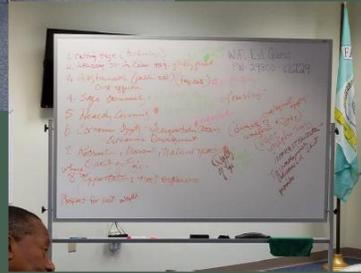
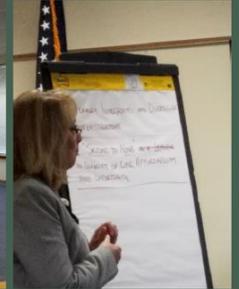
#### Closing

The commissioners expressed an appreciation for having this time together and the ability to have this depth of informed discussions. They decided they want to have more time together to think strategically about present and future needs. Having the depth of information presented during the retreat was extremely helpful to their thinking.

They are willing to give an extra evening each month for two-hour discussions about particular strategic topics, one topic per meeting, with data and facts to focus and inform their discussions. These sessions will begin in the late summer or early fall.

There being no further business to come before the body, the meeting was adjourned.

# November 19, 2018



## What to Expand and Create

- **Water and Sewer System:** The water system must be self-sustaining. **The sewer infrastructure** is aging and must be expanded to address new commercial and residential development.
- **Improve County's Capital Assets:** County facilities need improvement. Create a **comprehensive plan** for new facilities to improve our assets and better serve the citizens. Plan for staff transitions due to retirements.
- **Future School Needs:** Match county's growth to future needs and **develop facilities** plan with School Board.

## What to Expand and Create

- **Create a County Identity:** Establish another farmers' market; expand **marketing strategies**; develop a sense of community pride in our history and future; and **enhance our citizens' quality of life by providing tranquil, natural spaces and more recreational opportunities.**
- **Broadband:** Continue to support broadband expansion, and manage **citizen expectations.**

"We made the hard decisions."  
-Franklin County Commissioners, 2018

## What to Maintain

- **Schools:** Proud of STEM programs, Early College High School, and Relationship with Board of Education. Need to continue to fully fund schools.
- **Relationships:** **Need** to preserve and build upon strong relationships between commissioners, and with the School Board and Economic Development community.
- **Medical Care:** Continue to fund and support our healthcare delivery system, **including our emergency medical system.**
- **Affordable Housing:** **Ensure** affordable housing is always available to citizens of Franklin County.

## Franklin County Mission Statement

**Franklin county government's mission is to provide and support exemplary public service.**

## February 25, 2019



### POTENTIAL VISION STATEMENTS

- A GROWING COUNTY WITH DIVERSE OPPORTUNITIES TO LIVE, LEARN, WORK, AND THRIVE.
- A THRIVING COUNTY WITH DIVERSE OPPORTUNITIES TO LIVE, LEARN, WORK, AND PLAY.
- PRESERVING OUR PAST AND EMBRACING OUR FUTURE THROUGH HEALTHY, SAFE AND AFFORDABLE LIVING, K-through LIFE LEARNING OPPORTUNITIES, AND A THRIVING DIVERSE ECONOMY

## Developing a Vision for Franklin County

## Mission (Now); Vision (Future)

**DRAFT**

### Mission (Now)

To provide and support exemplary public service and expand the county's economic opportunities.

**DRAFT**

### Vision (Future)

To preserve our past and to embrace our future by ensuring healthy, safe and affordable living and learning opportunities in a diverse and thriving economy.

## Mission (Now)

**Mission or Purpose:** what the organization is here to do. It is the fundamental reason for the organization's existence. You will never get to the ultimate purpose of your organization, but you will achieve many visions along the way.

### Mission (Now)

To provide and support exemplary public service and expand the county's economic opportunities.

## Vision (Future)

**Vision:** an image of our desired future. A picture of the future you seek to create, described in the present tense, as if it were happening now. The more richly detailed and visual the image, the more compelling it will be.

### Vision (Future)

To preserve our past and to embrace our future by ensuring healthy, safe and affordable living and learning opportunities in a diverse and thriving economy.

## Mission (Now); Vision (Future)

**DRAFT**

### Mission (Now)

To provide and support exemplary public service and expand the county's economic opportunities.

**DRAFT**

### Vision (Future)

To preserve our past and to embrace our future by ensuring healthy, safe and affordable living and learning opportunities in a diverse and thriving economy.

<h2>Categories for GOALS</h2>	Water/Infrastructure	County Assets	
	Economic Development	County Identity	Education
	Public Safety	Solid Waste	Cultural and Leisure

<h2>GOALS</h2> <p><b>Goals:</b> These are broad primary outcomes, or milestones we expect to reach before too long. Goals should be specific and realizable. They are what people commit themselves to do, often within a few months.</p>	<p><u>Water/Infrastructure</u></p> <ul style="list-style-type: none"> <li>• Water Supply Study</li> <li>• Public Utilities Infrastructure</li> </ul>	<p><u>County Assets</u></p> <ul style="list-style-type: none"> <li>• Facilities</li> <li>• Human Capital</li> </ul>	
	<p><u>Economic Development</u></p> <ul style="list-style-type: none"> <li>• Broadband</li> <li>• Airport</li> <li>• Business Park Investments</li> <li>• Healthcare</li> <li>• Industry Recruitment/Retention</li> <li>• Affordable Housing</li> </ul>	<p><u>County Identity</u></p> <ul style="list-style-type: none"> <li>• Planning/UDO Updates</li> <li>• Website</li> <li>• Marketing</li> </ul>	<p><u>Education</u></p> <ul style="list-style-type: none"> <li>• Appropriate Funding</li> </ul>
	<p><u>Public Safety</u></p> <ul style="list-style-type: none"> <li>• Emergency Comm Facility</li> <li>• Radio System</li> </ul>	<p><u>Solid Waste</u></p> <ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Regulatory Requirements</li> </ul>	<p><u>Cultural and Leisure</u></p> <ul style="list-style-type: none"> <li>• Parks and Greenways</li> <li>• Libraries</li> <li>• Senior Centers</li> </ul>

# Impact on Economic Development



# Impact on Quality of Life



**ENSURING THAT OUR TOOL BAG IS FILLED WITH WHAT IS NEEDED FOR ECONOMIC DEVELOPMENT !!!**

# Priorities for 2020 – 2021 Budget

- Maintain Strong Financial Performance
- Ensure funding aligns with Franklin County’s Mission: “To provide and support exemplary public service and expand the county’s economic opportunities.”

## GOALS

**A = First 5 Goals**  
**B = Second 5-10 Goals**  
**C = Third 5-10 Goals**

### Water/Infrastructure

- \_\_\_ Water Supply Study
- \_\_\_ Public Utilities Infrastructure

### County Assets

- \_\_\_ Facilities
- \_\_\_ Human Capital

### Economic Development

- \_\_\_ Broadband
- \_\_\_ Airport
- \_\_\_ Bus Park Investments
- \_\_\_ Healthcare
- \_\_\_ Ind Recruitment/Retention
- \_\_\_ Affordable Housing

### County Identity

- \_\_\_ Planning/UDO Updates
- \_\_\_ Website
- \_\_\_ Marketing

### Education

- \_\_\_ Appropriate Funding

### Public Safety

- \_\_\_ Emer Comm Facility
- \_\_\_ Radio System

### Solid Waste

- \_\_\_ Infrastructure
- \_\_\_ Regulatory Requirements

### Cultural and Leisure

- \_\_\_ Parks and Greenways
- \_\_\_ Libraries
- \_\_\_ Senior Centers

# Mission (Now)

**Mission or Purpose:** what the organization is here to do. It is the fundamental reason for the organization's existence. You will never get to the ultimate purpose of your organization, but you will achieve many visions along the way.

## Mission (Now)

To provide and support exemplary public service and expand the county's economic opportunities.

**GOALS FOR FRANKLIN COUNTY BUDGET 2010-2021**

Categories for Goals	Goals	Strategies	Funding Source
Water/Infrastructure	Water	Complete Water Supply Study	Public Utilities Enterprise Fund
Water/Infrastructure	Public Utilities Infrastructure	Implement System Improvements	Public Utilities Enterprise Fund
County Assets	Facilities	Construct Appropriate Assets	General Fund and Strategic Financing
County Assets	Human Capital	Maintain a Well Trained and Competitive Workforce	General Fund
Economic Development	Broadband	Agreement with Open Broadband	General Fund
Economic Development	Industry Recruitment	Recruitment/Expansion of Industry/Business	General Fund
Economic Development	Healthcare	Support Hospital/Medical Establishment Growth	Grants, General Fund Matching
Economic Development	Affordable Housing	Assess Existing Availability	Grants, General Fund Matching
Economic Development	Airport	Encourage Growth	Grants, General Fund Matching
Economic Development	Business Park Development	Maintain Infrastructure and Attract Industry	Grants, General Fund Matching
County Identity	Planning/UDO Updates	Align with Comprehensive Development Plan	General Fund
County Identity	Website	Update and Promote Identity - Franklin Next	General Fund
County Identity	Marketing	Update and Promote Identity - Franklin Next	General Fund
Education	Determine Appropriate Funding	Fully Fund Schools	General Fund
Public Safety	Emergency Comm Facility	Design, Bid, Construct	Grants, General Fund Matching
Public Safety	Radio System	Ensure Required Quality of Service	Grants, General Fund Matching
Solid Waste	Solid Waste Infrastructure	Implement Improvements in Facilities	Solid Waste Enterprise Fund, General Fund
Solid Waste	Regulatory Requirements	Ensure Financial Commitment	Solid Waste Enterprise Fund, General Fund
Cultural and Leisure	Greenways and Parks	Build on Existing Assets	Grants, Rec-in-Lieu Funds, General Fund Matching
Cultural and Leisure	Libraries	Renovate and Update	Grants, General Fund Matching
Cultural and Leisure	Senior Centers	Renovate and Update	Grants, General Fund Matching

Funding Source is General Fund or includes some General Fund monies

Funding Source is Enterprise Fund

# GOALS

**A = First 5 Goals**  
**B = Second 5-10 Goals**  
**C = Third 5-10 Goals**

<u><b>Economic Development</b></u> <input type="checkbox"/> Broadband <input type="checkbox"/> Airport <input type="checkbox"/> Bus Park Investments <input type="checkbox"/> Healthcare <input type="checkbox"/> Ind Recruitment/Retention <input type="checkbox"/> Affordable Housing	<u><b>County Identity</b></u> <input type="checkbox"/> Planning/UDO Updates <input type="checkbox"/> Website <input type="checkbox"/> Marketing	<u><b>Education</b></u> <input type="checkbox"/> Appropriate Funding
<u><b>Public Safety</b></u> <input type="checkbox"/> Emer Comm Facility <input type="checkbox"/> Radio System	<u><b>Solid Waste</b></u> <input type="checkbox"/> Infrastructure <input type="checkbox"/> Regulatory Requirements	<u><b>Cultural and Leisure</b></u> <input type="checkbox"/> Parks and Greenways <input type="checkbox"/> Libraries <input type="checkbox"/> Senior Centers

## Priorities for 2020 – 2021 Budget

- Maintain Strong Financial Performance
- Ensure funding aligns with Franklin County’s Mission: “To provide and support exemplary public service and expand the county’s economic opportunities.”

# Priorities for 2020 – 2021 Budget

## SUMMARY

### Priorities for 2020 – 2021 Budget



#### 5. SNEAK PEAK OF 2020-2021 BUDGET REQUESTS

County Manager Angela L. Harris stated staff recently received the bulk of budget requests equating to \$5 million in additional funding needs.

6. SETTING OF PRIORITIES FOR 2020-2021 BUDGET

County Manager Angela L. Harris presented a set of goals for the Board to prioritize based upon discussions and results of previous retreats.

<h1>GOALS</h1> <p>A = First 5 Goals                  B = Second 5-10 Goals                  C = Third 5-10 Goals</p>	<u>Water/Infrastructure</u> ___ Water Supply Study ___ Public Utilities Infrastructure	<u>County Assets</u> ___ Facilities ___ Human Capital	
	<u>Economic Development</u> ___ Broadband ___ Airport ___ Bus Park Investments ___ Healthcare ___ Ind Recruitment/Retention ___ Affordable Housing	<u>County Identity</u> ___ Planning/UDO Updates ___ Website ___ Marketing	<u>Education</u> ___ Appropriate Funding
	<u>Public Safety</u> ___ Emer Comm Facility ___ Radio System	<u>Solid Waste</u> ___ Infrastructure ___ Regulatory Requirements	<u>Cultural and Leisure</u> ___ Parks and Greenways ___ Libraries ___ Senior Centers

Staff was expected to analyze the responses received and use that information in preparation of the budget proposal.

7. CONCLUSION AND SCHEDULING OF FUTURE SESSIONS

Commissioner Speed made a motion to adjourn, seconded by Commissioner Jones. The motion duly carried approval with all present voting “AYE.” No future sessions were scheduled at this time.

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board



June 1, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., David Bunn, Harry L. Foy, Jr. and Michael Schriver. Commissioner Mark Speed joined the meeting at approximately 7:16 P.M.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order, called the roll and asked the Board to consider approval of the consent agenda.

Commissioner Jones made a motion to approve the consent agenda. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. May 18, 2020 Minutes
- B. May 21, 2020 Minutes
- C. Fireworks Designee Resolution
- D. Budget Ordinance Amendment #7 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$2,677,658.)
- E. Tourism Development Authority (TDA) grant request for \$3,500 for Bar-B-Q in the Burg!
- F. Tourism Development Authority (TDA) grant request for \$6,700 for Friday Nights on the Tar
- G. Heath Department Fee Changes

Item 1-C

**FIREWORKS DESIGNEE RESOLUTION  
DESIGNATION OF FRANKLIN COUNTY PLANNING AND INSPECTIONS DEPT.**

**COUNTY OF FRANKLIN**

**WHEREAS**, North Carolina General Statutes 14-410 through 14-415 spell out the authority of the Board of Commissioners to issue permits for public exhibitions of fireworks (pyrotechnics) and the standards for such permits;

**WHEREAS**, the North Carolina General Statutes require that a permit shall be issued only after applicant produces satisfactory evidence to the effect that said pyrotechnics will be used for public displays such as at fairs, carnivals, shows of all descriptions and public exhibitions and none other; and

**WHEREAS**, the Board of Commissioners hereby designates the Franklin County Planning and Inspections Department as its designee, and grants the Planning and Inspections Department the authority to set the requirements in coordination with appropriate entities, based on North Carolina law, for issuance of a pyrotechnic permit, to investigate and manage the process of application and issuance of said permit without the necessity of individual approval of each permit by the Board of Commissioners; and

**WHEREAS**, the implementation of this designation and authority shall begin upon approval of this resolution by the Board of Commissioners.

Therefore, be it resolved that the Franklin County Board of Commissioners does hereby designate the Franklin County Planning and Inspections Department as its designee and grants the Franklin County Planning and Inspections Department the authority to set the requirements in coordination with appropriate entities, based on North Carolina general statutes, for issuance of a pyrotechnic permit, to investigate and manage the process of application, investigation, and issuance of said permit without the necessity of individual approval of each permit by the Board of Commissioners.

## Item 1-D

BUDGET ORDINANCE AMENDMENT #7				
BE IT ORDAINED by the Board of Commissioners of the County of Franklin, North Carolina, that pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.				
Section 1. To amend the General Fund to recognize Board action from previous meetings, and additional funding from DHHS for Low Income Home Energy Assistance (LIEAP), to amend the Airport budget to account for CARES Act funding. To amend the Insurance Fund to recognize a transfer from the General Fund for insurance cost.				
				Amount
Expenditures		Account #		of Increase
<hr/>				
DSS - LIEAP Funds		10-650-0351		\$ 8,658
Transfer to Insurance Fund		10-506-1100		\$ 1,300,000
Airport - Capital Outlay		10-650-0740		\$ 69,000
Health Insurance Payments		20-506-0060		\$ 1,300,000
			Total	\$ 2,677,658
=====				
				Amount
Revenues		Account #		of Increase
<hr/>				
GF Fund Balance		10-399-0000		\$ 1,300,000
Crisis and LIEAP		10-377-0010		\$ 8,658
CARES Act Grant		10-335-0020		\$ 69,000
General Fund Contribution		20-397-0000		\$ 1,300,000
			Total	\$ 2,677,658
=====				
Section 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, the Budget Officer, and the Finance Officer for their direction.				
Adopted this 1st day of June 2020.				
Chairman of the Board of County Commissioners				
Clerk to the Board				

## 2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, June 1, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville, NC

- Public Schools

Jay Colvin, 3000 RDU Center Dr., Ste. 202 Morrisville, NC

- Pending Water Allocation Ratifications

Scott Strickland, 40 Sheila's Lane, Louisburg, NC

- Emergency Radio System

### 3. PUBLIC HEARINGS

#### A. 2020-2021 Proposed Budget

This was the time scheduled to hear public comments on the proposed 2020-2021 budget.

Chairman Dunston opened and closed the public hearing at approximately 7:10 P.M. with no comments offered.

Consideration of the budget will be held at a later date.

#### B. Rezoning Request (20-REZ-01 Youngsville)

The Board was asked to conduct a public hearing and consider approval of a rezoning request by Franklin County Planning Staff to incorporate the previous (Zoning) Extraterritorial Jurisdiction of the Town of Youngsville into Franklin County's zoning jurisdiction.

Chairman Dunston opened and closed the public hearing at approximately 7:11 P.M. with no comments offered.

Consideration of the rezoning request will be held at a later date.

*Members of the public who wished to participate in the public hearing could share their comments in one of two methods:*

- Share comments during the meeting using Zoom via audio or video. If you wish to address the Board, you must register at [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before

12:00 pm (noon) on Monday, June 1, 2020. Please include your name, address, public hearing topic, phone number you will be calling from and email address. You will be recognized by the Chairman for comments in the order that you registered.

- Email written comments to [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, June 1, 2020. Please include your name, address and public hearing topic. Comments will be shared with the Board and made part of the official record. Written comments received within 24 hours after the hearing is closed will also be shared with the Board and made a part of the official record.

#### 4. COMPREHENSIVE DEVELOPMENT PLAN (CDP)

A public hearing was held May 18, 2020, in which no comments were received. The public comment period per state law is extended for a 24-hour period following the close of the public hearing. All comments received during this period will be presented to the Board at the June 1, 2020, Board of Commissioner meeting as formal adoption is considered. No additional comments were received.

Commissioner Speed joined the meeting at approximately 7:16 P.M.

Commissioner Schriver made a motion to approve the CDP, seconded by Commissioner Speed. The motion was approved 6 to 1, with Commissioner Foy voting “NO.”

#### 5. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. He stated 159 cases are confirmed in the County, 35 since the Board’s last update. The virus is now present in all 100 North Carolina counties.

No action was requested.

#### 6. ACTIVITY AT TRIANGLE NORTH FRANKLIN & DISTRIBUTION OF FUNDS FROM TRIANGLE NORTH FRANKLIN

Franklin County EDC provided an update on activity at Triangle North Franklin and information related to the financial request to provide funds to KTREDC in the amount of \$41,673.14 for subsequent distribution to Triangle North Franklin, Warren, Granville and Vance.

Commissioner Jones made a motion to approve the disbursement of funds to Kerr-Tar Regional Economic Development Corporation in the amount of 41,673.14. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting “AYE.”

7. APPOINTMENTS

Home Care Community Block Grant Advisory Committee

The Board was asked to appoint Cindy Jones to the committee for a term to expire June 30, 2021.

Commissioner Bunn made a motion to appoint Cindy Jones to the committee for a term to expire June 30, 2021. The motion was seconded by Commissioner Speed and duly carried approval with all present voting “AYE.”

8. OTHER BUSINESS

No additional business was discussed.

9. BOARD, MANAGER AND CLERK’S COMMENTS

**Clerk to the Board Kristen G. King** – Ms. King asked the Board to consider recessing tonight’s meeting to June 4, 2020 at 3pm.

**Commissioner Dunston** – No comments were offered.

**Commissioner Dickerson** – No comments were offered.

**Commissioner Foy** – Commissioner Foy made comments relative to the curfew previously in place due to the Coronavirus. He also asked about trash fees included in the budget and suggested fees not be increased. He asked if a new aquatic facility was included in the budget proposal.

**Commissioner Bunn** – No comments were offered.

**Commissioner Speed** – No comments were offered.

**Commissioner Jones** – No comments were offered.

**Commissioner Schriver** – Commissioner Schriver asked what items would be consider as part of the recessed meeting agenda on June 4, 2020. He was informed the Board could then take action on items related to the public hearings held earlier in the evening including the budget.

**County Manager Angela L. Harris** – No comments were offered.

## 10. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication.

At approximately 7:53 P.M., Commissioner Speed made a motion to enter into closed session, seconded by Commissioner Schriver. The motion was approved 6 to 1, with Commissioner Foy voting in opposition.

Following closed session, Commissioner Schriver made a motion to enter back into open session. The motion was seconded by Commissioner Jones and duly carried approval with all present voting "AYE."

No action was taken.

Commissioner Bunn made a motion to recess until Thursday, June 4, 2020 at 3pm. The motion was seconded by Commissioner Jones and duly carried approval with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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June 4, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Recessed Meeting at 3:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., David Bunn, Harry L. Foy, Jr., Mark Speed and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order.

**1. 2020 TOURISM DEVELOPMENT AUTHORITY AUDIT CONTRACT**

The Board was asked to consider approval of the TDA Audit Contract.

Commissioner Schriver made a motion to approve the TDA Audit Contract, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

**2. 2020-2021 PROPOSED BUDGET**

On June 1, 2020, the Board conducted a public hearing on the proposed 2020-2021 budget. Now that the required 24 hours has passed in order to allow for additional public comment, the Board can take action on the document. It was noted that no additional comments were received.

Commissioner Jones made a motion to approve the 2020-2021 budget ordinance as presented, levying a general fund rate of 80.5 cents per one hundred dollars valuation of property listed for taxes as of January 1, 2020 and approval of a general fund budget totaling \$88,899,961. The motion was seconded by Commissioner Speed and was approved 5 to 2. Commissioners Bunn and Schriver voted in opposition.

**3. REZONING REQUEST (20-REZ-01 YOUNGSVILLE)**

On June 1, 2020, the Board conducted a public hearing regarding a rezoning request by Franklin County Planning Staff to incorporate the previous (Zoning) Extraterritorial Jurisdiction of the Town of Youngsville into Franklin County's zoning jurisdiction.

Now that the required 24 hours has passed in order to allow for additional public comment, the Board can take action. It was noted that no additional comments were received.

Commissioner Schriver made a motion to approve the rezoning request, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."

4. **OTHER BUSINESS**

No other business was discussed.

5. **CLOSED SESSION**

The Board was asked to conduct a closed session pursuant to North Carolina General Statute 143-318.11 (a) (3) Attorney-Client Privileged Communication.

Commissioner Bunn made a motion to enter into closed session, seconded by Commissioner Schriver. The motion carried 6 to 1, with Commissioner Foy voting in opposition.

Following closed session, Commissioner Bunn made a motion to enter back into open session, seconded by Commissioner Speed. The motion duly carried with all present voting "AYE."

Commissioner Schriver then made a motion to approve a resolution authorizing the filing of an application for approval of a lease agreement authorized by North Carolina General Statute 153A-165 (detailed below). The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

**RESOLUTION FOR LEASE AGREEMENT**

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR  
APPROVAL OF A LEASE AGREEMENT AUTHORIZED BY NORTH  
CAROLINA GENERAL STATUTE 153A-165**

BE IT RESOLVED by the Board of County Commissioners of Franklin County as follows:

Section 1. The Board of Commissioners does hereby find and determine as follows:

- (a) The County of Franklin, North Carolina desires to enter into a Lease Agreement with JMD Housing L.L.C. for the purpose of leasing certain space for use as county office space to better serve the citizens of Franklin County; and
- (b) The Lease Agreement will provide space needed to potentially serve several departments; and
- (c) Entering into the Lease Agreement is preferable to a general obligation bond and revenue bond issue in that the County will not be the owner of the property to be leased; and
- (d) It has been determined by the Board of Commissioners that the funds needed for this Agreement are adequate and not excessive; and
- (e) The debt management and fiscal policies of the County have been carried out in strict compliance with law, and the County is not in default under any obligation for repayment of borrowed money; and
- (f) No tax rate increase is expected to be necessary to pay the County's obligation under the Lease Agreement; and

Section 2. To the extent the Lease Agreement is subject to the requirements of NC General Statute Chapter 159, Article 8, the Franklin County Board of Commissioners hereby authorizes, ratifies and approves the filing of an application with the Local Government Commission for approval of the Lease Agreement and requests the Local Government Commission to approve the Lease Agreement pursuant to NCGS 159-151.

Section 3. This Resolution shall take effect immediately upon its passage.

Commissioner Speed then made a motion to adjourn, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

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June 15, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., David Bunn, Harry L. Foy, Jr., Mark Speed and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order, called the roll and asked the Board to consider approval of the consent agenda.

Commissioner Schriver made a motion to approve the consent agenda. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. Releases, Adjustments, Refunds, and Tax Collection Rate
- B. Refund Request - Warren, Shackleford, & Thomas Attorneys
- C. Budget Ordinance Amendment #8 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$1,417,470.)
- D. Project Budget Ordinance – Youngsville Main Street Utilities Rehabilitation

## Item 1-C

BUDGET ORDINANCE AMENDMENT #8			
BE IT ORDAINED by the Board of Commissioners of the County of Franklin, North Carolina, that pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.			
Section 1. To amend the General Fund to recognize Board action from previous meetings, recongize Coronavirus Relief Funds, and to appropriate necessary expenditures as needed and make the final closeout budget amendment for fiscal year 2020. To amend the Fire District Fund to recongize additional tax revenues received and disperesed for Fiscal Year 2020.			
Expenditures	Account #	Amount of Increase	
Inspections Department	10-491-0000	\$	169,882
Miracle League Expenses	10-506-0725	\$	43,900
Juvenile Detention	10-506-0660	\$	10,000
KARTS ROAP Program	10-506-0770	\$	17,022
Professional Services	10-506-0041	\$	9,000
KERR TAR Tax	10-580-0540	\$	14,472
Legal Professional Services	10-608-0000	\$	11,500
Fire Protection (multiple departments)	42-530-0000	\$	201,977
Public Buildings	10-500-0000	\$	28,009
Sheriff Department	10-510-0000	\$	4,025
Jail	10-512-0000	\$	8,782
Rescue and Ambulance Services	10-531-0340	\$	8,614
Emergency Management Services	10-532-0440	\$	18,575
Information Technology Services	10-604-0742	\$	4,822
Transfer to Fund 48	45-510-0750	\$	866,890
	Total	\$	1,417,470
=====			
Revenues	Account #	Amount of Increase	
GF Fund Balance (Inspection Revenues)	10-399-0000	\$	169,882
GF Fund Balance (Rec In Lieu)	10-399-0000	\$	43,900
Jail Fees	10-358-0000	\$	10,000
KARTS ROAP Grant	10-389-0001	\$	17,022
Insurance Claims	10-335-9901	\$	9,000
GF Fund Balance	10-399-0000	\$	25,972
Fire Tax Distribution	42-300-0000	\$	201,977
Coronavirus Relief Fund	10-335-0020	\$	72,827
Water and Sewer Fund Balance	45-399-0000	\$	866,890
	Total	\$	1,417,470
=====			
Section 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, the Budget Officer, and the Finance Officer for their direction.			
Adopted this 15th day of June 2020.			
Chairman of the Board of County Commissioners			
Clerk to the Board			

Item 1-D

**FRANKLIN COUNTY  
PROJECT BUDGET ORDINANCE  
YOUNGSVILLE MAIN STREET UTILITIES REHABILITATION**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following project ordinance is hereby adopted:

**SECTION 1:** The project authorized is for upgrades and replacement of the water and sewer utilities infrastructure in the town of Youngsville main street.

**SECTION 2:** The following revenues are available to complete the project:

Public Utilities Funds	\$ 866,890
Total	\$ 866,890

**SECTION 3:** The following line item is created for this project and line item appropriation is hereby approved:

Youngsville Utilities Rehabilitation Project Costs	\$ 866,890
--	------------

**SECTION 4:** The County's Finance Director is hereby directed to maintain sufficient detailed accounting records to provide the accounting for the recordation of revenues and expenses for this project.

**SECTION 5:** The Finance Officer is directed to report quarterly on the financial status of the project and the total revenues received.

**SECTION 6:** Copies of this ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

## 2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, June 15, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville, NC

- Government Data Processing

Scott Strickland, 40 Sheila's Lane, Louisburg, NC

- Cost of broadband and emergency radio system

### 3. FLEMING FOREST PRELIMINARY ASSESSMENT ROLL

The Board previously consented to an assessment for roadway improvements within the Fleming Forest Subdivision on May 20, 2019 and awarded a paving contract for necessary work in accordance with NCDOT standards. The total cost for construction was \$229,215 to be assessed to the 81 homeowners within the development. All work has been completed and roadways within the development have formally been accepted by NCDOT for inclusion into the secondary road maintenance program. A public hearing is required to solicit feedback from homeowners within the development regarding assessment totals. Following the public hearing, the Board may approve the final assessment roll to allow the Tax Administrator to begin collections. Homeowners have the opportunity to pay the assessment in full absent of finance charges if done so within sixty (60) day of approval or have the assessment financed over an eight (8) year period at three percent (3%) per annum.

*Members of the public who would like to participate in the public hearing could share their comments in one of two methods:*

- Share comments during the meeting using Zoom via audio or video. If you wish to address the Board, you must register at [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, June 15, 2020. Please include your name, address, public hearing topic, phone number you will be calling from and email address. You will be recognized by the Chairman for comments in the order that you registered.
- Email written comments to [publiccomments@franklincountync.us](mailto:publiccomments@franklincountync.us) before 12:00 pm (noon) on Monday, June 15, 2020. Please include your name, address and public hearing topic. Comments will be shared with the Board and made part of the official record. Written comments received within 24 hours after the hearing is closed will also be shared with the Board and made a part of the official record.

Chairman Dunston opened and closed the public hearing without any comments from the public. The Board must await a 24-hour period following the close of the public hearing before it can consider adoption of the final assessment roll.

### 4. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. He stated there are 231 new cases of COVID-19 reported in Franklin County, with no further pandemic related deaths. Mr. LaVigne is crafting a recommended order to present to the Board in the near future with the recommendation of mandatory face coverings in Franklin County.

No action was requested at this time.

## 5. LANDSCAPING SERVICES CONTRACT

Assistant County Manager Kim Denton and Chris Jones, Facilities Maintenance Director provided a recommendation on the Landscaping Services Agreement managed by the Facilities Maintenance Department. The Landscaping Services Agreement provides for landscaping services at county facilities including county buildings, Solid Waste Convenience Sites and County tower locations. Two responses to the Request for Proposal were received on May 27, 2020 after advertising for two weeks. The current vendor, Louisburg Lawn LLC provided the most responsive, responsible proposal. Negotiations have been conducted with Louisburg Lawn LLC and the Board is asked to consider approving the Contract with Louisburg Lawn LLC in the annual amount of \$96,200.00 for the period of August 1, 2020 through July 31, 2023. Budgeted amounts to fund this Contract are included in the current annual Facilities Maintenance budget.

Commissioner Schriver made a motion to approve the contract and authorize the County Manager to finalize and sign. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

## 6. APPOINTMENTS

### A. DSS Board

The Board was asked to consider appointing Joyce Greene McLeod for the term July 1, 2020 ending June 30, 2023.

Commissioner Speed made a motion to appoint Joyce Greene McLeod to the DSS Board, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

### B. Aging Committee Council of Governments

The Board was asked to consider appointing Patsy Douglass, Donnell Adams and Dot Robertson.

Commissioner Jones made a motion to appoint Patsy Douglass, Donnell Adams and Dot Robertson to the Aging Committee Council of Governments. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

## 7. OTHER BUSINESS

No addition business was discussed.

6

8. BOARD, MANAGER AND CLERK'S COMMENTS

No comments were offered.

9. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11 (a) (3) Attorney-Client Privileged Communication.

Commissioner Schriver made the motion to enter into closed session, seconded by Commissioner Speed. The motion carried 6 to 1, with Commissioner Foy voting "NO."

Following closed session, Commissioner Speed made a motion to enter open session, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

No action was taken as a result of closed session.

Commissioner Schriver then made a motion to adjourn, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

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Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 07-06-2020

# of attachment (s) 2

Item Title (as it should appear on the agenda): Resolution Amending Tar River Regional Hazard Mitigation Plan

Initiated by (Name, Job Title): Christopher Doherty, Public Utilities Director

Board action proposed: Approve Resolution

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       County Attorney                       Finance Director

Summary of Request:

In 2014, Franklin County purchased the utility system from the Town of Franklinton. One of the items in the purchase is the water plant and reservoirs. Each reservoir has a spillway that controls the water elevation in the reservoir. The lower reservoir spillway has repairs that are needed. The County applied for a High Hazard Potential Dam Rehabilitation Grant in the spring/summer of 2019. On October 11, 2019, the county was notified that it was awarded a \$50,000 grant for design and analysis for the spillway at the water treatment plant. The grant is the 2019 High Hazard Potential Dam Rehabilitation Grant awarded to North Carolina by FEMA. The grant covers the cost of analysis and design for the needed repairs and/or relocation of the spillway. In order to receive the funds, the county commission must pass the attached resolution. The resolution states that the county needs to update Annex A in the Tar River Regional Hazard Mitigation Plan.

Franklin County is a participating county along with three other counties on the Tar River Regional Hazard Mitigation Plan. This plan identifies hazards within the Tar River area. One of the hazards that are identified are high hazard dams. The dam at the water treatment plant is classified as a high hazard dam.

The Franklin County section of the plan needs to be amended to show that Franklin County is the responsible owner of the dam and to change the classification of the dam to a high hazard dam in Table A.21. The state Division of Dam Safety classified the dam in November 2019. There are multiple hazards that were analyzed in the classification (interruption of road service, loss of human life, private property damage, and economic damage).

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RESOLUTION TO AMEND FRANKLIN COUNTY ANNEX A TO  
THE TAR RIVER REGIONAL HAZARD MITIGATION PLAN**

**WHEREAS:** Franklin County is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

**WHEREAS:** The County desires to seek ways to mitigate situations that may aggravate such circumstances; and

**WHEREAS:** The County desires to participate in the Department of Homeland Security FY 2019 Rehabilitation of High Hazard Potential Dams Program (HHPD); and

**WHEREAS:** North Carolina Emergency Management's Hazard Mitigation Section and The Region IV Office of the Federal Emergency Management Agency have reviewed the currently adopted Tar River Regional Hazard Mitigation Plan for compliance with HHPD program requirements and recommended amendments to the plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of County Commissioners of Franklin County hereby:

1. Adopts Amendment One to the Franklin County Annex A to the Tar River Regional Hazard Mitigation Plan
2. Agrees to take such other official action as may be reasonably required to carry out the proposed dam risk analysis and identified program of repairs to the extent that such are eligible under the FY 2019 HHPD
3. Agrees to incorporate the salient points of this amendment into the next update of the Franklin County Annex A to the Tar River Regional Hazard Mitigation Plan

Adopted on this \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Sidney E. Dunston  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Kristen G. King  
Clerk to the Board

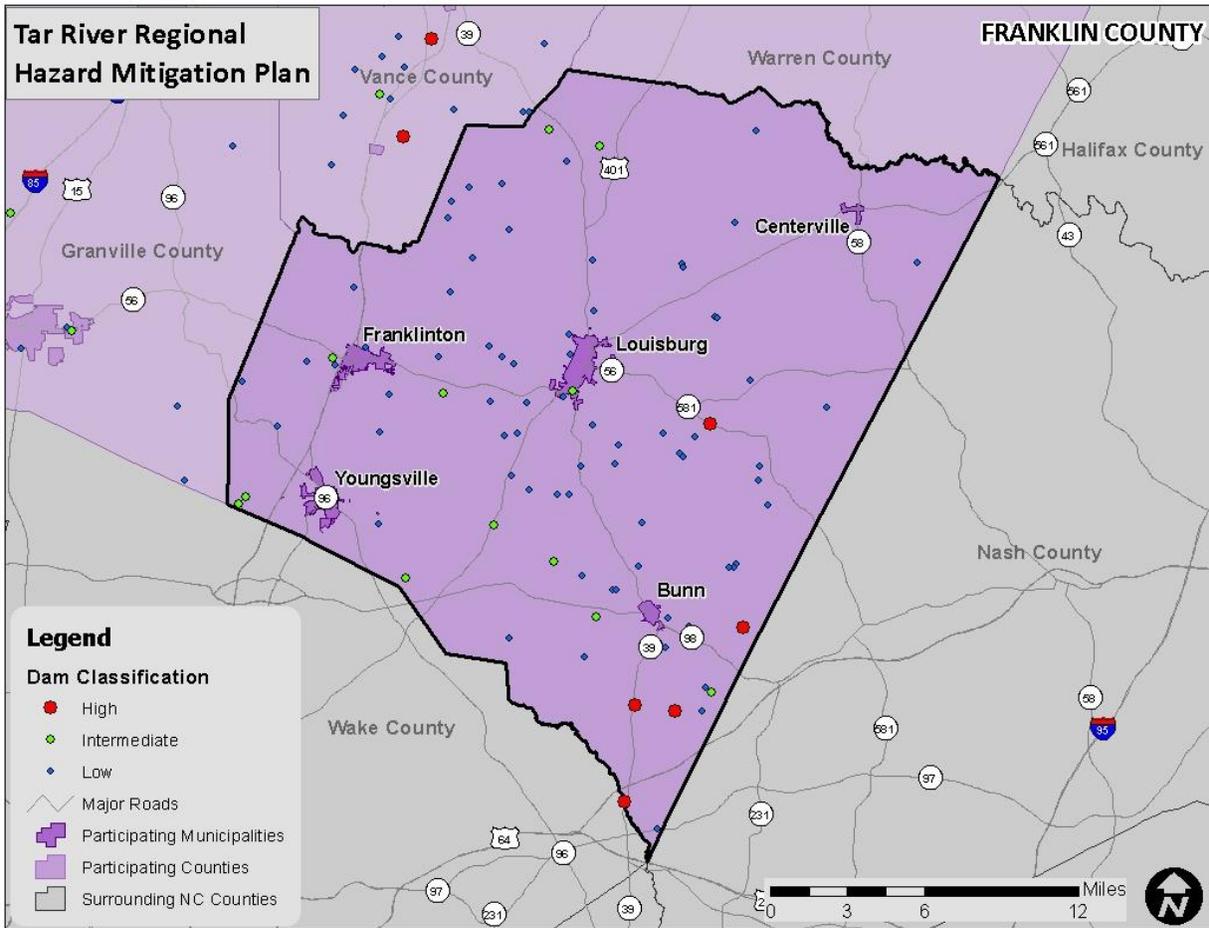
ATTEST (Seal)

## A.2.11 Dam and Levee Failure

### Location and Spatial Extent

According to the North Carolina Division of Energy, Mineral, and Land Resources, there are 87 dams in Franklin County.<sup>18</sup> **Figure A.6** shows the dam location and the corresponding hazard ranking for each. Of these dams, five are classified as high hazard potential. These high hazard dams are listed in **Table A.21**.

**FIGURE A.6: FRANKLIN COUNTY DAM LOCATION AND HAZARD RANKING**



Source: North Carolina Division of Energy, Mineral, and Land Resources, 2015

**TABLE A.21: FRANKLIN COUNTY HIGH HAZARD DAMS**

Dam Name	Hazard Potential	Surface Area (acres)	Max Capacity (Ac-ft)	Owner Type
<b>Franklin County</b>				
Lake Royale Dam	High	330.0	10,260	Private
Jackson Lake Dam	High	36.6	665	Private

<sup>18</sup> The October 7, 2015 list of high hazard dams obtained from the North Carolina Division of Energy, Mineral, and Land Resources (<http://portal.ncdenr.org/web/lr/dams>) was reviewed and amended by local officials to the best of their knowledge.

Dam Name	Hazard Potential	Surface Area (acres)	Max Capacity (Ac-ft)	Owner Type
Bunn Lake Dam	High	120.0	975	Private
Lambert Dam	High	3.0	21	Private
Cone Pond Dam	High	3.5	24	Private

Source: North Carolina Division of Energy, Mineral, and Land Resources, 2015

It should also be noted that the North Carolina dam classification regulations were recently updated. As a result of the change, more dams are generally classified as high hazard.

**Historical Occurrences**

There have been no dam breaches reported in Franklin County according to the State of North Carolina Hazard Mitigation Plan and local officials/records.

**Probability of Future Occurrences**

Given the current dam inventory and historic data, a dam breach is unlikely (less than 1 percent annual probability) in the future. However, as has been demonstrated in the past, regular monitoring is necessary to prevent these events.

**A.2.12 Flood**

**Location and Spatial Extent**

There are areas in Franklin County that are susceptible to flood events. Special flood hazard areas in the county were mapped using Geographic Information System (GIS) and FEMA Digital Flood Insurance Rate Maps (DFIRM).<sup>19</sup> This includes Zone AE (1-percent annual chance floodplain with elevation) and Zone X500 (0.2-percent annual chance floodplain). According to GIS analysis, of the 495 square miles that make up Franklin County, there are 36.8 square miles of land in Zone AE (1-percent annual chance floodplain/100-year floodplain) and 1.7 square miles of land in Zone X500 (0.2-percent annual chance floodplain/500-year floodplain).

These flood zone values account for 7.8 percent of the total land area in Franklin County. It is important to note that while FEMA digital flood data is recognized as best available data for planning purposes, it does not always reflect the most accurate and up-to-date flood risk. Flooding and flood-related losses often do occur outside of delineated special flood hazard areas. **Figure A.7, Figure A.8, Figure A.9, Figure A.10, Figure A.11, and Figure A.12** illustrate the location and extent of currently mapped special flood hazard areas for Franklin County and its municipalities based on best available FEMA Digital Flood Insurance Rate Map (DFIRM) data.

<sup>19</sup>The county-level DFIRM used for Franklin County was updated in 2013.

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: July 6, 2020

# of attachment (s) \_\_\_\_\_

Item Title (as it should appear on the agenda): Annual Tax Settlement

Initiated by (Name, Job Title): Dan Williams, Franklin County Tax Administrator

Board action proposed: Review the Annual Tax Settlement for FY 2019-2020 and charge the Franklin County Tax Collector with collection of the 2020 taxes.

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

Review the tax collector’s annual tax settlement and charge with the collection of the 2020 taxes.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Annual Tax Settlement 2019 - 2020

July 1, 2020

To: Franklin County Board of Commissioners

From: Daniel A. Williams, Franklin County Tax Administrator  
Sharon H. Barefoot, Deputy Tax Collector

Levy by Property Class as follows:

	<u>Levy</u>	<u>Percentage of total levy</u>	<u>Collected</u>	<u>Unpaid Balance</u>	<u>Percent Collected</u>
Real Estate	\$38,717,041.74	79.98%	\$38,017,668.31	\$699,373.43	98.19%
Personal Property	\$4,497,986.63	9.29%	\$4,353,684.36	\$144,302.27	96.79%
Internal RMV	\$0.00	0.00%	\$0.00	\$0.00	0.00%
NCVTS RMV	\$5,193,374.74	10.73%	\$5,153,650.99	\$39,723.75	99.24%
<b>Totals</b>	<b>\$48,408,403.11</b>	<b>100.00%</b>	<b>\$47,525,003.66</b>	<b>\$883,399.45</b>	<b>98.18%</b>

Beer & Wine Privilege License Fees	\$2,430.00
Occupancy Tax	\$65,754.80
Planning & Inspection Fees	\$2,132,717.83
GIS Fees	\$2,625.25
PrePayments	\$90,892.15
<b>Total</b>	<b>\$2,294,420.03</b>

Discounts \$128,283.88

Writeoffs \$60.92

Note: The Final overall tax collection rate for the fiscal year end was 98.18%

The Franklin County Unemployment Rate (US Dept of Labor) indicated an unemployment rate of 11.2% for April 2020.

Please do not hesitate to contact me if you have any questions or comments.

We request the Board approve this settlement and give the collector the charge to collect the 2020 taxes.



# County of Franklin

North Carolina

Office of Tax Collector

## MEMORANDUM

**TO:** Franklin County Commissioners

**FROM:** Daniel Williams, Tax Administrator

**DATE:** July 1, 2020

**SUBJECT:** Releases, Adjustments, Refunds, and Tax Collection Rate

Please review and approve the June releases, adjustments and refunds. The current collection rate is provided for your information.

Total release amount for June 2020 - \$0.00  
(Total release amount for June 2019 - \$550.64)

Total adjustment amount for June 2020 - \$993.50  
(Total adjustment amount for June 2019 - \$-4,344.90)

Total refund amount for June 2020 - \$199.33  
(Total refund amount for June 2019 - \$3,255.74)

Total NCVTS refund amount for June 2020 - \$3,187.59  
(Total NCVTS refund for June 2019 - \$3,126.53)

The 2019 Franklin County collection as of June 30, 2020 – 98.05%  
(The 2018 Franklin County collection as of June 30, 2019 – 98.22%)

Please do not hesitate to contact the Tax Collector's Office if more detailed information is desired.

Daniel A. Williams  
Franklin County Tax Administrator



## A R Summary Report

DESCRIPTION	YEAR	CATE	BEG BAL	BILLING	RELEASES	ADJUSTMENTS	ADJ BILLS	PAYMENTS	REFUNDS	DISCOUNTS	ADJ PAYMENTS	END BAL	INT PAYMENTS	INT REFUNDS	ADJ PMTS + INT	% PAID
FRANKLIN COUNTY	2019	PP	0.00	4,604,340.06	-47.39	-106,306.04	4,497,986.63	-4,350,780.45	3,681.94	-6,585.85	-4,353,684.36	144,302.27	-10,268.77	7.74	-4,363,953.13	96.79
FRANKLIN COUNTY	2019	RE	0.00	38,793,571.37	-534.37	-75,995.26	38,717,041.74	-37,979,887.45	83,917.17	-121,698.03	-38,017,668.31	699,373.43	-113,852.27	1,025.26	-38,131,520.58	98.19
SUBTOTAL: TYPE + YEAR	2019	PP	0.00	4,604,340.06	-47.39	-106,306.04	4,497,986.63	-4,350,780.45	3,681.94	-6,585.85	-4,353,684.36	144,302.27	-10,268.77	7.74	-4,363,953.13	96.79
SUBTOTAL: TYPE + YEAR	2019	RE	0.00	38,793,571.37	-534.37	-75,995.26	38,717,041.74	-37,979,887.45	83,917.17	-121,698.03	-38,017,668.31	699,373.43	-113,852.27	1,025.26	-38,131,520.58	98.19
TOTAL	9999		0.00	43,397,911.43	-581.76	-182,301.30	43,215,028.37	-42,330,667.90	87,599.11	-128,283.88	-42,371,352.67	843,675.70	-124,121.04	1,033.00	-42,495,473.71	98.05



Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: 7-6-2020

# of attachment (s) 1

Item Title (as it should appear on the agenda): Fleming Forest Final Assessment Roll

Initiated by (Name, Job Title): Scott Hammerbacher, AICP, Planning & Inspections Director

Board action proposed: Consider approval of final assessment roll.

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       County Attorney                       Finance Director

Summary of Request:

A public hearing was held on June 15, 2020, to allow residents to voice any concerns regarding the preliminary assessment roll. No comments were received by the Board during the 24 hour comment period. The Board previously consented to an assessment for roadway improvements within the Fleming Forest Subdivision on May 20, 2019, and awarded a paving contract for necessary work in accordance with NCDOT standards. The total cost for construction was \$229,215 to be assessed to the 81 homeowners within the development All work has been completed and roadways within the development have formally been accepted by NCDOT for inclusion into the secondary road maintenance program. Approval of the final assessment roll will allow the Tax Administrator to begin collections. Homeowners have the opportunity to pay the assessment in full absent of finance charges if done so within sixty (60) day of approval or have the assessment financed over an eight (8) year period at three percent (3%) per annum.

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**STATE OF NORTH CAROLINA**

**FINAL ASSESSMENT ROLL:  
FLEMING FOREST SUBDIVISION**

**COUNTY OF FRANKLIN**

**WHEREAS**, Article 9 of Chapter 153A, General Statutes of North Carolina authorizes counties to make special assessments against benefited property for all or part of the costs of paving or otherwise improving streets.

**WHEREAS**, the Franklin County Commissioners approved a final assessment resolution on May 20, 2019, to fund roadway improvements in the Fleming Forest Subdivision in Franklin County identified within Map Book 1999, Pages 395-400.

**WHEREAS**, a special assessment against the benefited property is necessary to recoup the costs of said improvements financed by the County.

**WHEREAS**, The total project cost is estimated at \$229,215 for road improvements in addition to \$3,347.50 spent by homeowners for testing of asphalt prior to the commencement of road improvements. Per the approved Final Assessment Resolution, homeowners who contributed funds shall be credited within their assessment.

**WHEREAS**, Homeowners being assessed shall not be subject to any finance charge if said assessment is paid in full within sixty (60) days of the confirmation of the assessment roll by the board.

**WHEREAS**, Property owners shall be assessed at a three percent (3%) interest rate per annum over an eight (8) year period. Interest to begin on January 1, 2021 and payments being due and collected by the Franklin County Tax Collector.

<b>PARCEL</b>	<b>OWNER &amp; ADDRESS (BASED UPON CURRENT GIS DATA 6-3-20)</b>	<b>ASSESSMENT TOTAL</b>
032709	SCHNECK FRANCIS W & PATRICIA A 15 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032814	DANIEL & JEANETTE BELLINO 35 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032811	JOHN D & SHANNON C STREIT LIVING TRUST THE 35 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032810	MACKY CHARLES & JACQUELINE 40 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032802	WILLIFORD LENNIE EDWARD & ANN A 55 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032801	HARRIS GREGG R & LISA L 65 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14

032800	DANIEL & MONICA BRENNEN 75 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032799	BOST BEN BLAIR JR 45 EAGLE FEATHER PATH YOUNGSVILLE, NC 27596	\$ 2,771.14
032809	KURTH CARL J & KIRSTEN 30 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032798	AZHDARI FARZIN MOFRAD & RAHI MITRA 145 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032797	ANDERSON TODD T & HEATHER A 155 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032796	HARTMAN MICHAEL W & PATRICIA J 165 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032812	JERRILYN & DAVID BARTON 25 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032803	YATES JENNETTE LEE 45 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032779	SMITH JIM & SUZETTE 10 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032778	KING JASON RYAN & MILUTINOVIC TATJANA 90 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032790	GARY & CHRISTIAN JAMES 15 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032791	ORTEGA CARLOS W PEREZ & KURYLE KAREN PEREZ 130 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032777	COMFORT DEBORAH F & TERRENCE J 80 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032792	BURNHAM GUY A T & DEANA M 140 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032808	PROSSER BRUCE R JR & GAIL F 20 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032804	JUAN GUZMAN & IRMA AQUILAR 35 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032813	PETERS MICHAEL A SR & ROSEMARY 55 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032776	DUNN JOHN M & KATHERINE 70 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032793	HAIGHT WILLIAM C JR & LORI 150 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032708	NEATHERY JUSTIN & JENNIFER 10 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032805	LONG JON D & ELAINE 25 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14

032775	BOWERS HERBERT & ROSE MICHELLE LYNN 60 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032807	HOLMES WILLIAM R & KITTY 10 SETTLERS CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032780	PHARIS ERNEST W & DONNA L 20 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032789	CANADA ROBERT L III & REBECCA D 25 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032795	TUCKER CYNTHIA ANN 175 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032735	SIMONSEN CHRISTIAN C & KELLY 40 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032794	JONES HARRELL E JR & PAULA 160 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032806	15 REMINGTON CT YOUNGSVILLE, NC 27596 FROMM GREGORY L & ECKSTEIN CYNTHIA L ECKSTEIN JOSEPH S 6300 BATTLEVIEW DR RALEIGH NC 27613	\$ 2,771.14
032774	ALTMAN DANA C & WILLIAM 25 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032788	RING ERIC S & REBEKAH A 35 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032756	MCCABE BLAIR C 638 FLAHERTY AVE WAKE FOREST NC 27587	\$ 2,871.14
032781	LEWIS DANIEL JACK & LINDA 30 WINCHETER CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032736	PORTER STEPHEN C & GOLIAN RENEE H 60 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032755	GEORGE & GENEVA COLEY 30 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032787	NESSSELL STEVEN WAYNE & LAUREN PARRISH 45 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032773	MATTHEW WILLIAMS & SARAH SANDERSON 35 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032782	DERFLINGER CHERYL A & DONALD 40 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032754	LAPONZINA THOMAS P & NANCY 20 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032786	TWOMLEY DANIEL & RYAN TATUM 55 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032757	WESSEL MARK E & BARBARA C 20 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14

032753	MORETZ LESLIE D & LEILANI 10 REMINGTON CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032772	BRNA RONALD 45 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032737	ALFORD DANNY & ALFORD DARNELL 70 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032783	VUJEVICH DANIEL RICHARD & CONNIE 50 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032758	PATTI RONALD F 30 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,671.14
032771	DOWNS PATRICK TIMOTHY & CHICK SARAH ANN 55 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032752	HOLLOMAN RUSSELL B & SABRINA 85 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032785	CRUTCHFIELD HOWARD M & ELIZABETH 65 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032784	CALIMBO JONATHAN M & TRACIE 60 WINCHESTER CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032759	MOONEY COLLIN D & AMANDA 40 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032770	DUNN ARTHUR HUGH & SUSAN LOU 65 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032751	GREEN MONDREA L & SHANTE 95 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032738	SOTHORON MARI JONN & NORWOOD S JR 90 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032760	MOSHER JANE A & HOLLEN THOMAS G 50 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032769	KELLER CHARLES FREDERICK JR & GESEIL M 75 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032761	UHLIG DOUGLAS J & DONNA 60 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032750	MARVIN & BARBARA HOCKADAY 105 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032768	MCABEE JANET LYNN 85 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032762	DAVIS LESLIE A & PATRICIA M 70 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032739	WININGS ERNEST J & MICHELLE L 110 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032767	FERRICK ROBERT MARK & PATRISHA 95 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14

032749	MAUK RUSSELL 115 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032763	SAMIT SHIRLEY PORTER & METZGER PHILIP W 80 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032748	DOYLE KERRI N & JAMES T 125 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032764	WILLIAMS TIMOTHY C & SUSAN Y 90 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,871.14
032747	FRANKLIN MARVIN L & MITZI W 135 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032765	WHITE WILLIAM MICHAEL & KANDI P 100 CHESTERFIELD CT YOUNGSVILLE, NC 27596	\$ 2,771.14
032740	FORTIAGE DAVID ROBERT TRUSTEE & FORTIAGE CONRAE TRUSTEE 130 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,823.64
032746	WILLIAMS MICHAEL L & CAROL R 145 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032745	SHIELDS RODERICK S & GLENDA B 155 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032741	LOOPER JERRY W & WANDA P 150 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032744	ROCKOT DAVID W & POLOGRUTO RANDY A 165 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,771.14
032743	EDWARD & LISA MAJEWSKI 175 FLEMING FOREST DR YOUNGSVILLE, NC 27596	\$ 2,871.14
032742	170 FLEMING FOREST DR YOUNGSVILLE, NC 27596 WIEDMAN GEORGIANNA & GOLDBERT STACEY ANN 1225 KINGSWOOD RD WILSON, NC 27896	\$ 2,871.14

Therefore, Be it Resolved by the Franklin County Board of Commissioners that the Board hereby confirms the following as the final assessment roll for roadway improvements within Fleming Forest subdivision in accord with North Carolina General Statutes 153A-195:

DULY ADOPTED the 6th day of July, 2020.

---

Sydney E. Dunston, Chairman

Kristen G. King, Clerk to the Board

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: July 6, 2020

# of attachment (s) \_\_\_\_\_

Item Title (as it should appear on the agenda): Library Grant – Franklin Voyager

Initiated by (Name, Job Title): Holt Kornegay, Library Director

Board action proposed: Approve Opportunity to Participate and \$40,000 Matching Funds Needed

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       County Attorney                       Finance Director

Summary of Request:

Library Director Holt Kornegay will provide details on the State Library of North Carolina Grant Award announced on June 9 for Franklin County. In the category of Expanding Access, Franklin County received a \$100,000 Grant to fund the Franklin Voyager, an interactive bookmobile that provides bookmobile and information services/broadband access in a dynamic library platform. The Grant award requires a \$75,000 County match. Previous donations to the Library Department through estates and bequeaths total \$35,000 toward the required grant match. The Library Department is requesting approval to move forward with this Grant Opportunity and for the Board of Commissioners to approve the remaining required matching funds of \$40,000. This Grant opportunity supports several goals of the Library Comprehensive Development Plan presented in March 2019 for the 2019-2029 time period.

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: July 6, 2020

# of attachment (s) 1

Item Title (as it should appear on the agenda): Covid-19 Payment Plan Policy

Initiated by (Name, Job Title): Christopher Doherty, Public Utilities Director; Jamie Holtzman, Finance Director

Board action proposed: Approve policy

Is this a consent agenda item?  Yes  No

Is a public hearing needed?  Yes  No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager                       County Attorney                       Finance Director

Summary of Request:

As a result of the Covid-19 pandemic, Governor Cooper signed Executive Order 124 and 142 which prohibits utilities from disconnecting services for non-payment, charging late or delinquent fees, and offering a payment plan to pay off outstanding utility charges. The attached policy outlines the Public Utilities process for advertising the payment plan, how to sign up for the payment plan, important dates, and what will happen if the payment plan is not met.

Staff is recommending the commission to approve this policy effective July 6, 2020.

FOR OFFICE USE ONLY:

APPROVED  
 DENIED

ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**Public Utilities**  
1630 US #1 Hwy  
Youngsville, NC 27596

Phone: 919.556.6177  
Fax: 919.556.6709

[www.franklincountync.us](http://www.franklincountync.us)

The following is the payment plan policy to comply with Executive Order 124 and Executive Order 142.

- 1) Advertise the payment plan option by billing insert, social media, Code Red phone call, and website.
- 2) Payment Plan Terms:
  - a. Payment plan amounts will be determined by dividing the unpaid balance from March 31, 2020 through July 29, 2020 by six (6) and repayment shall be in equal increments over a 6 month period.
  - b. Payment plan amounts will be listed as “EO124/142 Payment” separately from any current charges or other assessed fees on the bill.
  - c. Past due amounts incurred prior to March 31, 2020 will be included in the payment plan calculation.
- 3) Payment plan applications will be made available at:
  - a. <https://www.franklincountync.us/services/public-utilities>
  - b. FCPU office at 1630 US 1 Hwy, Youngsville, NC.
- 4) Completed applications will be returned to the FCPU office or emailed to [mklimvakis@franklincountync.us](mailto:mklimvakis@franklincountync.us).
- 5) Completed payment plan applications must be received by FCPU by August 12, 2020 to avoid additional fees.
- 6) There will be no August 5, 2020 service disconnections to allow customers time to enroll in the payment plan.
- 7) Accounts with balances from March 31, 2020 through July 29, 2020, that do not submit an application and become delinquent in August, will be offered payment plan participation; however, late fees and/or delinquent fees will be applied. These accounts have until August 31, 2020 to submit a completed application.
- 8) Failure to meet the terms of the payment plan, including current charges, will result in disconnection. All past due charges, current charges, late fees, and delinquent fees shall be paid in full to reconnect services.
- 9) The effective dates of this payment plan policy are subject to change based on subsequent executive orders or legislation.

***“Equal Opportunity Employer”***



# PAYMENT ARRANGEMENT REQUEST FORM

NC Governor Cooper's Executive Order 124 executed 03/31/2020 & Executive Order 142 executed 05/30/2020

I am requesting a payment arrangement related to previous bill(s) dated:

\_\_\_\_\_

**Total Amount** due for all bill(s) for which the arrangement is being requested \$ \_\_\_\_\_

EO124/142 Payment Monthly Payment Amount: \$ \_\_\_\_\_

## NC Governor Cooper's Executive Orders 124 and 142 executed 03/31/2020 and 05/30/2020

- Prohibits disconnecting **residential** utility services for nonpayment of the monthly utility bill.
- Suspends assessment of late fees incurred for non-payment from 3/31/2020 until 7/29/2020
- Suspends assessment of delinquent fees incurred for non-payment from 3/31/2020 until 7/29/2020
- Requires FCPU to reasonably inform its customer of these new prohibitions
- **Requires FCPU to provide a reasonable payment plan option to its residential customers**
- **Requires FCPU to allow customers the opportunity to make reasonable payment arrangements to pay off accumulated balances over a six (6) month period**

\_\_\_\_\_ Customer Name (printed)

\_\_\_\_\_ Acct #

\_\_\_\_\_ Service Address

\_\_\_\_\_ Customer signature

\_\_\_\_\_ Date

\_\_\_\_\_ Contact telephone #

### Payment Notes:

Online payments may be made using our free payment portal at <https://www.franklincountync.us/services/public-utilities> or you may pay via check or money order using our drop box. We do not currently accept payments by telephone. If you need assistance with making a payment, please call 919-556-6177 or email [mklimvakis@franklincountync.us](mailto:mklimvakis@franklincountync.us) during our office hours 8:00am -5:00pm Monday thru Friday.

*Customers are responsible for all outstanding balances. Billed services cannot be waived or reduced. Partial payments are accepted. You may be experiencing changes in cash flow. Please stay as current as possible with payments to avoid accumulating a large balance that may be difficult to pay later.*

## FCPU Use Only

Acct # :

Acct Name:

Rec'd by: Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Processed by: Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Customer contacted by: Initials: \_\_\_\_\_

Date: \_\_\_\_\_

Method(phone/mail/etc): \_\_\_\_\_

\_\_\_\_\_



## Designation of Voting Delegate to NCACC Annual Conference

I, \_\_\_\_\_, hereby certify that I am the duly designated voting delegate for \_\_\_\_\_ County at the 113<sup>th</sup> Annual Conference of the North Carolina Association of County Commissioners to be held during the **virtual\*** Annual Business Session on August 6, 2020, at 11 a.m.

Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

In the event the designated voting delegate is unable to attend, \_\_\_\_\_ has been selected as \_\_\_\_\_ County's alternate voting delegate.

Alternate Voting Delegate Name: \_\_\_\_\_

Title: \_\_\_\_\_

### Article VI, Section 2 of our Constitution provides:

“On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its county commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the board of county commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues.”

Please return this form to Alisa Cobb via email by **Monday, August 3, 2020** close of business:

Email: [alisa.cobb@ncacc.org](mailto:alisa.cobb@ncacc.org)

**\*Please note – due to the COVID-19 pandemic, the 113<sup>th</sup> NCACC Annual Conference will be held virtually with voting taking place via an electronic platform.**