



FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday
August 3, 2020

Due to the COVID-19 pandemic, the meeting will be held solely by electronic means. Please see below for detail.

The public will not be allowed to physically attend this meeting; however, the meeting will be livestreamed on YouTube at <http://franklincounty.today>. Citizens may also view or listen to the meeting via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/81639658146>

Join Via Telephone

1-301-715-8592

1-312-626-6799

Webinar ID: 816 3965 8146

6:55 P.M. - Season of Prayer - Commissioner Harry Foy

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

Roll Call – Chairman Sidney Dunston

*Please note each vote
requires a roll call vote*

I. CONSENT AGENDA

- A. July 6, 2020 Minutes
- B. Resolution authorizing upset bid process for Parcel 026264 – Vaiden Road
- C. Surplus of Glock 17 pistol (serial #VUS347) valued at approximately \$360 to sell to retiring officer Billy Brewer in the amount of \$1
- D. Surplus of Glock 17 pistol (serial #VUS322) valued at approximately \$360 to sell to retiring officer Stephen Hyer in the amount of \$1
- E. Law Enforcement Separation Allowance Policy Amendment
- F. Budget Ordinance Amendment #1 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$23,797.)
- G. Airport Project Budget Ordinance Amendment No. 1 in the amount of \$38,555
- H. Coronavirus Relief Fund Project Budget Ordinance in the amount of \$1,237,587
- I. Cornerclean Contract for Public Utilities (multiyear contract)
- J. Louisburg Lawn Contract for Public Utilities (multiyear contract)

2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who would like to make public comments MUST register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, August 3, 2020. You must include your name, address, comment topic, phone number you will be calling from and email address. You will be recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order that you registered. The time limit for each speaker shall be five minutes with a total time limit set aside for informal public comments totaling 30 minutes. Vulgarity and abusive comments will not be tolerated.

3. PUBLIC HEARING – REZONING REQUEST

The Board is asked to consider approval of a rezoning request by Summit Design and Engineering Services. They request to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 (R-40) to Neighborhood Business (NB).

Members of the public who would like to participate in the public hearing can share their comments in one of two methods:

- Share comments during the meeting using Zoom via audio or video. If you wish to address the Board, you must register at publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, August 3, 2020. Please include your name, address, public hearing topic, phone number you will be calling from and email address. You will be recognized by the Chairman for comments in the order that you registered.
- Email written comments to publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, August 3, 2020. Please include your name, address and public hearing topic. Comments will be shared with the Board and made part of the official record. Written comments received within 24 hours after the hearing is closed will also be shared with the Board and made a part of the official record.

ACTION REQUESTED: Conduct public hearing and consider approval at a later date.

4. UPDATE: COVID-19

Health Director Scott LaVigne will provide an update on the pandemic.

ACTION REQUESTED: None.

5. END USER COMMENTS – RADIO SYSTEM

On July 6, 2020, the Board asked representatives from all end users to provide input on the radio system and their experience with it since June 8, 2020. Participants who wish to provide input are asked to use the “raise hand” feature to be recognized during the zoom meeting. To use the “raise hand” feature, click on the icon labeled “Participants” at

the bottom center of your computer screen. At the bottom of the window on the right side of the screen, click the button labeled “raise hand” and the digital hand is raised. If you are participating via phone, please dial “*9” to raise your hand to be recognized for comment. Participants are asked to limit comments to five minutes.

ACTION REQUESTED: None.

6. OPEN BROADBAND UPDATE

Assistant County Manager Kim Denton will introduce Alan Fitzpatrick, CEO of Open Broadband LLC, who will provide an update on progress related to the implementation of Open Broadband’s fixed wireless services in Franklin County.

ACTION REQUESTED: None.

7. APPOINTMENTS

A. Kerr Tar Workforce Development Board

The Board is asked to consider the appointment of Vanessa Cooke-Alvarado to the Kerr-Tar Workforce Development Board for a two-year term. If appointed, she will serve in the required position of Private Industry.

ACTION REQUESTED: Consider appointment.

8. OTHER BUSINESS

9. BOARD, MANAGER AND CLERK’S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

10. CLOSED SESSION

The Board is asked to conduct a closed session pursuant to the following North Carolina General Statutes:

- NCGS 143-318.11 (a) (4) Industry/Economic Development
- NCGS 143-318.11 (a) (3) Attorney-Client Privileged Communication

July 6, 2020

Due to the COVID-19 virus pandemic, the Board of Commissioners of Franklin County, North Carolina, met for its Regular Meeting at 7:00 P.M. via an electronic meeting (Zoom) with the following Commissioners present: Chairman Sidney E. Dunston, Vice-Chair Shelley Dickerson, Cedric K. Jones, Sr., David Bunn, Harry L. Foy, Jr., Mark Speed and Michael Schriver.

The public was not allowed to physically attend this meeting; however, the meeting was livestreamed on YouTube at <http://franklincounty.today>. Citizens were also able to view or listen to the meeting via Zoom.

Chairman Dunston called the meeting to order and asked the Board to consider approval of the consent agenda.

Commissioner Speed made a motion to approve the consent agenda. The motion was seconded by Commissioner Dickerson and duly carried approval with all present voting "AYE."

The items approved are as follows.

I. CONSENT AGENDA

- A. March 12, 2020 Minutes
- B. June 1, 2020 Minutes
- C. June 4, 2020 Minutes
- D. June 15, 2020 Minutes
- E. Resolution Amending Tar River Regional Hazard Mitigation Plan
- F. Annual Tax Settlement
- G. Releases, Adjustments, Refunds, and Tax Collection Report
- H. Home Care Community Block Grant Funding Plan



Board of County Commissioners

113 Market Street
Louisburg, NC 27549
Phone: 919.496.5994
Fax: 919.496.2683

www.franklincountync.us

**RESOLUTION TO AMEND FRANKLIN COUNTY ANNEX A TO
THE TAR RIVER REGIONAL HAZARD MITIGATION PLAN**

WHEREAS: Franklin County is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS: The County desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS: The County desires to participate in the Department of Homeland Security FY 2019 Rehabilitation of High Hazard Potential Dams Program (HHPD); and

WHEREAS: North Carolina Emergency Management's Hazard Mitigation Section and The Region IV Office of the Federal Emergency Management Agency have reviewed the currently adopted Tar River Regional Hazard Mitigation Plan for compliance with HHPD program requirements and recommended amendments to the plan;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Franklin County hereby:

1. Adopts Amendment One to the Franklin County Annex A to the Tar River Regional Hazard Mitigation Plan
2. Agrees to take such other official action as may be reasonably required to carry out the proposed dam risk analysis and identified program of repairs to the extent that such are eligible under the FY 2019 HHPD
3. Agrees to incorporate the salient points of this amendment into the next update of the Franklin County Annex A to the Tar River Regional Hazard Mitigation Plan

Adopted on this _____ day of _____, 2020

Sidney E. Dunston
Chairman, Board of County Commissioners

Kristen G. King
Clerk to the Board

ATTEST (Seal)

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county.

Members of the public who wished to make public comments were required to register by emailing publiccomments@franklincountync.us before 12:00 pm (noon) on Monday, July 6, 2020 and include their name, address, comment topic, phone number they would call from and email address. Individuals were recognized (by video or phone call using the instructions listed at the beginning of this agenda) for comments in the order registered. The time limit for each speaker was five minutes with a total time limit set aside for informal public comments totaling 30 minutes.

Frank Winstead, 145 Victoria Court, Youngsville, NC

- Government science

3. CLOSED SESSION

The Board was asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11 (a) (3) Attorney-Client Privileged Communication.

Commissioner Speed made a motion to enter into closed session, seconded by Commissioner Schriver. The motion carried 6 to 1, with Commissioner Foy voting in opposition.

Following closed session, Commissioner Bunn made a motion to enter back into open session. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

Commissioner Schriver made a motion to hear a report from Harris Corporation regarding the emergency radio system. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

Mike Axford, Harris Corporation, commented on mitigation efforts relative to issues with the emergency radio system listed within a demand letter issued by the County in February 2020. He stated a majority of issues were related to configuration changes within the microwave backbone as part of the Phase 2 upgrade, all of which he says have now been addressed. Radio desense issue within close proximity has been addressed via hardware and software modifications. Mr. Axford stated all remedial work has now been completed and that the County's consultant Nick Tusa has confirmed identified issues have been mitigated. He said next steps are to take a look at maintenance items. A detailed report on items mitigated by Harris Corporation was provided to commissioners in advance of the meeting.

Commissioner Schriver then made a motion to receive a report from Harris Corporation regarding the emergency radio system. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE." Further discussion on the topic is expected at the Board's August 3, 2020 meeting.

Commissioner Speed then made a motion to allow representatives from all end users to participate in the board's next meeting on August 3, 2020 to provide input on the radio system and their experience with it since June 8, 2020. The motion was seconded by Commissioner Foy and duly carried approval with all present voting "AYE."

4. UPDATE: COVID-19

Health Director Scott LaVigne provided an update on the pandemic. He stated it was one of the worst days experienced since the pandemic began with 26 new cases reported. Since the last update he provided to the board, he said Franklin County had 184 new cases reported. Mr. LaVigne expects numbers will climb severely in the next two weeks due to a number of people not wearing face coverings and disregarding social distancing guidelines during Independence Day celebrations.

No action was requested or taken.

5. FLEMING FOREST ASSESSMENT ROLL

A public hearing was held June 15, 2020, to allow residents to voice any concerns regarding the preliminary assessment roll. No comments were received by the Board during the required 24-hour comment period. The Board previously consented to an assessment for roadway improvements within the Fleming Forest Subdivision on May 20, 2019 and awarded a paving contract for necessary work in accordance with NCDOT standards. The total cost for construction was \$229,215 to be assessed to the 81 homeowners within the development. All work has been completed and roadways within the development have formally been accepted by NCDOT for inclusion into the secondary road maintenance program. Approval of the final assessment roll will allow the Tax Administrator to begin collections. Homeowners have the opportunity to pay the assessment in full absent of finance charges if done so within sixty (60) days of approval or have the assessment financed over an eight (8) year period at three percent (3%) per annum.

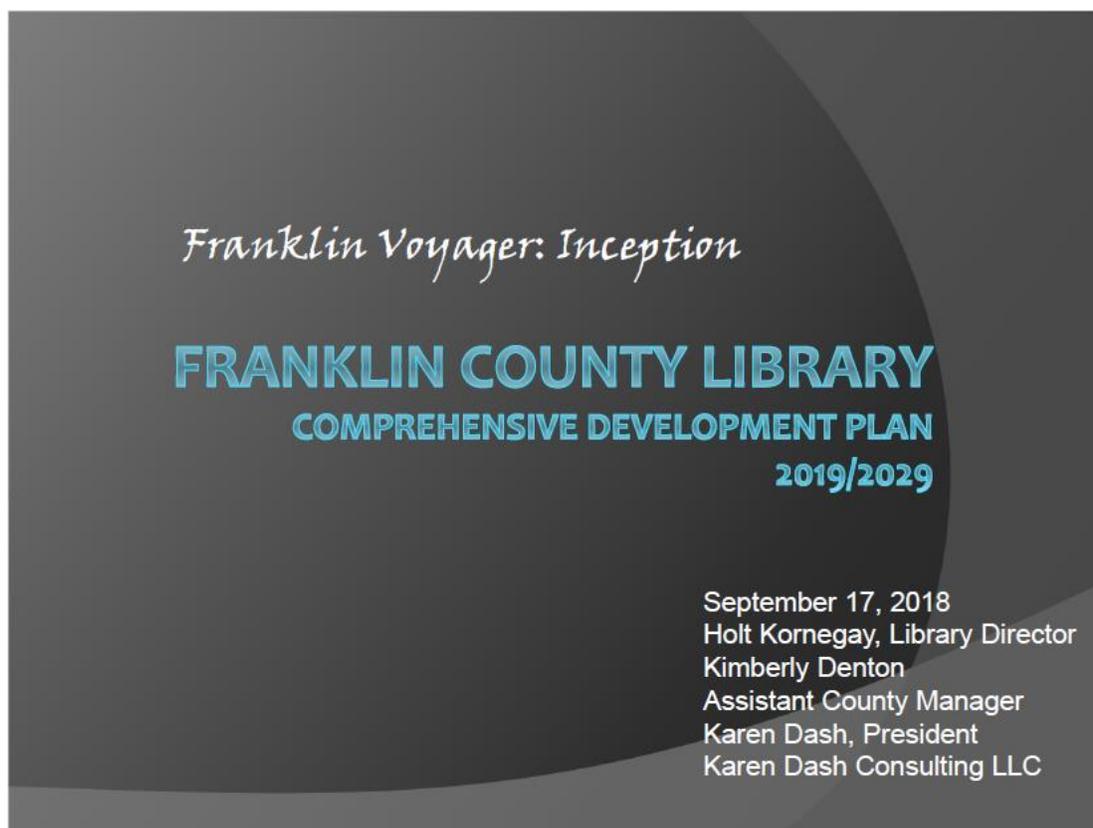
Commissioner Schriver made a motion to approve the final assessment roll. The motion was seconded by Commissioner Jones and duly carried approval with all present voting "AYE."

6. LIBRARY GRANT – FRANKLIN VOYAGER

Library Director Holt Kornegay provided details on the State Library of North Carolina Grant Award announced June 9 for Franklin County. In the category of Expanding Access, Franklin County received a \$100,000 Grant to fund the Franklin Voyager, an interactive bookmobile that provides bookmobile and information services/broadband access in a dynamic library platform. The Grant award requires a \$75,000 County match. Previous donations to the Library Department through estates and bequeaths total \$35,000 toward the required grant match.

The Library Department requested approval to move forward with the Grant Opportunity and for the Board of Commissioners to approve the remaining required matching funds of \$40,000. This Grant opportunity supports several goals of the Library Comprehensive Development Plan presented in March 2019 for the 2019-2029 time period.

Mr. Kornegay's presentation is below.



Franklin Voyager

Summary of Request:

Library Director Holt Kornegay will provide details on the State Library of North Carolina Grant Award announced on June 9 for Franklin County. In the category of Expanding Access, Franklin County received a \$100,000 grant to fund the Franklin Voyager, an interactive bookmobile that provides bookmobile and information services/broadband access in a dynamic library platform. The Grant award requires a \$75,000 County match. Previous donations to the Library Department through estates and bequeaths total \$35,000 toward the required grant match. The Library Department is requesting approval to move forward with this Grant Opportunity and for the Board of Commissioners to approve the remaining required matching funds of \$40,000. This Grant opportunity supports several goals of the Library Comprehensive Development Plan presented in March 2019 for the 2019-2029 time period.

Plan Identified Need

Library Outreach – Bookmobile Recommendations

- The bookmobile is an excellent way to extend the library's reach and services into communities.
- The library may consider investing in a larger bookmobile in order to increase service and offerings around the county.
- As a welcoming and friendly introduction to non-patrons, the bookmobile may encourage more people to visit the library for programming, services, and collections.
- Sites for bookmobile visits can include local businesses, youth sports events, doctors' offices, government agencies, or different parks.

Plan Identified Need

In addition to library books and items, the bookmobile might also offer:

Mobile hot spots for checkout, particularly in areas with no internet service.

Mobile programming, such as Children's Storytime's or Summer Reading events

Helpful information, brochures, or applications for county government services. For example, each month the bookmobile can include information about a particular county department.

Bookmobile patronage can help measure the specific level of need for library services in a particular area. If a community shows consistent interest in library services, the library might invest in a pop-up branch to further gauge community demand for services.

Franklin Voyager: Design, Finance and Build

Identify the best vehicular solution for current and future fiscal operations.

Tried and true fleet vehicles in service as Bookmobiles across the Country are good indices of great solutions.

Account for cost of ownership, accessibility, capacity and operator requirements.

Establish Implementation Timeline.

Franklin Voyager: Design, Finance and Build



Needed: A high load capacity vehicle configured to allow curbside accessibility, wheelchair accessibility and an excellent library experience that can be parked with ease.

Franklin Voyager: Design, Finance and Build



Operator considerations include easy load and lock solutions for library materials. Patron considerations include an ADA certified customer accessibility.

Franklin Voyager: Design, Finance and Build

Financing the fleet!

In response to need and economic hard times the library scaled down its bookmobile presence with the capable delivery package that still serves us; a 2010 Ford Transit Connect. We have just had it "refreshed," in order to introduce the Voyager theme and serve as the future ancillary service vehicle.

The estate of Mrs. Blair Tucker of Louisburg benefited the library specific to building capacity and that satisfies one of the three major LSTA goals that is a part of the State Library of North Carolina's five year plan of development. This project will meet that requirement. The estate of Ms. Brenda Stainback meant to benefit the library's outreach programs specifically as they were beloved and understood by her to have great reach and effect on the patrons that they served. These two funds provide \$35,000.00 of the needed match relative to LSTA funds.



Commissioner Bunn made a motion to approve the opportunity to participate and approve \$40,000 matching funds. The motion was seconded by Commissioner Dickerson and duly carried approval with all present voting "AYE."

7. PUBLIC UTILITIES COVID-19 PAYMENT ARRANGEMENT POLICY

As a result of the Covid-19 pandemic, Governor Cooper signed Executive Order 124 and 142 which prohibits utilities from disconnecting services for non-payment, charging late or delinquent fees, and offering a payment plan to pay off outstanding utility charges. The proposed policy outlines the Public Utilities process for advertising the payment plan, how to sign up for the payment plan, important dates, and what will happen if the payment plan is not met. Staff recommended the Board approve the policy effective July 6, 2020.

Commissioner Schriver made a motion to approve the policy, seconded by Commissioner Dickerson. The motion duly carried approval with all present voting "AYE."

8. APPOINTMENTS

A. NCACC Voting Delegate

The Board was asked to designate a voting delegate to represent the County at the 113th Annual Conference of the North Carolina Association of County Commissioners to be held by virtual platform in August 2020. The business session is scheduled for August 6, 2020. For more detail on the conference, visit <http://ncacc.org/809/2020-Annual-Conference>.

Commissioner Schriver made a motion to appoint Commissioner Dunston, seconded by Commissioner Jones. The motion duly carried approval with all present voting "AYE."

9. OTHER BUSINESS

As a result of the earlier closed session, Assistant County Manager Kim Denton presented two items for the Board to consider including an Emergency Water Purchase Agreement with the City of Raleigh and a Billing Services Agreement with City of Raleigh.

Emergency Water Purchase Agreement with the City of Raleigh

It became evident, during the water supply study, that the County would need an additional 200,000 gallons per day (GPD) in the event of simultaneous peak demand. The likelihood of that happening is slim, but the County still has to prepare for the possibility.

Staff, legal and consultants (the water team) recommend entry into an agreement with the City of Raleigh to construct a metered interconnection in order for the County to purchase on an emergency basis up to 200,000 GPD of water.

The highlights of this agreement are:

- Cannot purchase water for more than a total of 45 cumulative days
- Water will only flow through the meter when a peak demand situation occurs
- County is seeking a site to install water quality equipment, disinfection and pump
- County will continue to work on its master water supply study and look for short-term and long-term water sources to meet its present and future customer demand.

It is the water team's recommendation to approve this Emergency Water Purchase Agreement with the City of Raleigh and authorize the County Manager to finalize and sign the Agreement.

Commissioner Schriver made a motion to approve this Emergency Water Purchase Agreement with the City of Raleigh and authorize the County Manager to finalize and sign the Agreement. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

Billing Services Agreement with City of Raleigh

The Richland Hills subdivision is in the corporate limits of Wake Forest and lies on the county line. The subdivision consists of approximately 420 ± customer accounts. The Public Utilities provide water to the subdivision and the City of Raleigh provides sewer service. Currently the customers in Richland Hills receive two utility bills, one from Franklin County Public Utilities for their water use and another from the City of Raleigh for their sewer usage. The City of Raleigh has expressed interest in having the Franklin County Public Utilities Department bill for the sewer services. Currently, Franklin County Public Utilities reads all of the water meters every month and sends the readings to the City of Raleigh.

Staff, legal and consultants (the water team) discussed with the City of Raleigh and agreed to the attached Agreement where Franklin County Public Utilities will bill the Richland Hills customers for the City of Raleigh sewer charges. The proposed starting date of this Agreement will be September 1, 2020.

It is the water team's recommendation to approve this Billing Services Agreement with the City of Raleigh and authorize the County Manager to finalize and sign the Agreement.

Commissioner Schriver made a motion to approve this Billing Services Agreement with the City of Raleigh and authorize the County Manager to finalize and sign the Agreement. The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

10. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

Clerk to the Board Kristen G. King: Mrs. King reminded the Board to sign up for the annual NCACC Conference being offered virtually and free of charge.

Commissioner Sidney E. Dunston: No comments were offered.

Commissioner Shelley Dickerson: No comments were offered.

Commissioner Harry L. Foy, Jr.: No comments were offered.

Commissioner David Bunn: No comments were offered.

Commissioner Mark Speed: No comments were offered.

Commissioner Cedric K. Jones, Sr.: Commissioner Jones invited the board to attend an event July 22, 2020 at 9am at the Franklinton Town Hall. The Town of Franklinton and Franklinton Development will host a Downtown Private Open House showcasing new spaces and buildings available for new business, restaurants, coffee shops and apartments to lease or to sale.

Commissioner Michael Schriver: No comments were offered.

~~II. CLOSED SESSION~~

~~The Board was asked to conduct a closed session pursuant to North Carolina General Statute G.S. 143-318.11(a)(3) Attorney-Client Privileged Communication.~~

At approximately 9:30pm, Commissioner Speed made a motion to adjourn, seconded by Commissioner Schriver. The motion duly carried approval with all present voting "AYE."

Sidney E. Dunston, Chair

Kristen G. King, Clerk to the Board



**RESOLUTION AUTHORIZING UPSET BID PROCESS
PARCEL 026264 – VAIDEN ROAD**

WHEREAS, Franklin County owns certain property described as Parcel #026264, located off Vaiden Road, Louisburg, NC and

WHEREAS, North Carolina General Statute § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the property described above, in the amount of \$16,500, submitted by Akeem Bolarinwa of 1145 Lake Royale, Louisburg; and

WHEREAS, Akeem Bolarinwa has paid the required five percent (5%) deposit on his offer;

THEREFORE, THE FRANKLIN COUNTY BOARD OF COMMISSIONERS RESOLVES THAT:

1. The Board hereby authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
2. The Clerk to the Board shall cause a notice of the proposed sale to be published. The notice shall describe the property, the amount of the offer, and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the office of the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, the Clerk to the Board shall cause a new notice of upset bid to be published and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made by cashier's check or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder at closing.
7. The terms of the final sale are that
 - the Board of Commissioners must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed, and
 - the buyer must pay with a cashier's check or certified funds at the time of closing.
8. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
9. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate county officials are authorized to execute the instruments necessary to convey the property to Akeem Bolarinwa.

Adopted August 3, 2020.

Kristen G. King, Clerk to the Board

Sidney E. Dunston, Chairman

OFFER TO PURCHASE

The undersigned hereby submits this Bid to purchase the following described property from Franklin County, North Carolina:

Franklin County Tax Parcel ID: 026264

Franklin County prior Deed Reference (if available): Book _____ Page _____

Street Address: VAIDEN RD

My Bid Price is: \$16,500

I submit the following deposit: \$ \$825

A minimum of 5% of the bid amount. This must be certified or cashier's check made payable to Franklin County.

I understand that this bid is submitted to Franklin County under the terms of Franklin County's Resolution for the sale of real estate. It is sold "AS IS WHERE IS" with no warranties. I will comply with said terms and I understand that if I am the last and highest bidder, and if the Franklin County Board of Commissioners accepts my bid, title to said property will be conveyed by NON WARRANTY DEED and that the County does not make any warranties or guaranties of any sort, kind or nature.

This bid must be advertised and is subject to upset bids as provided by said Resolution. If I am not the highest bidder, my deposit will be returned to me. If I am the last and highest bidder, I am required to close within 30 days of the Commissioners accepting my bid. The purchase price must be by cashier's or certified check made payable to Franklin County.

This the 8 day of July, 2020

Bidder's name, address and phone #

(SEAL)

Akeem Bolarinwa

1145 Lake Royale Louisburg NC

Phone #: 252-478-7818

Office of the Sheriff
Franklin County



Kent D. Winstead
Sheriff

285 T. Kemp Road
Louisburg, North Carolina 27549

Telephone: 919-496-2186
Fax: 919-340-0172

July 14, 2020

To: Franklin County Board of Commissioners
From: Sheriff Kent D. Winstead
RE: Billy Brewer

This is to advise you that after many years of faithful and professional service, Billy Brewer is seeking to retire August 7, 2020.

As has been the custom in this county, I am requesting that the commissioners decide upon a reasonable price which we may charge him for his issued Glock 17, handgun, serial number VUS347. This weapon is valued at approximately \$360.00.

Your assistance in this matter is greatly appreciated.

Sheriff Kent D. Winstead

Office of the Sheriff
Franklin County



Kent D. Winstead
Sheriff

285 T. Kemp Road
Louisburg, North Carolina 27549

Telephone: 919-496-2186
Fax: 919-340-0172

July 14, 2020

To: Franklin County Board of Commissioners
From: Sheriff Kent D. Winstead
RE: Stephen Hyer

This is to advise you that after many years of faithful and professional service, Stephen Hyer is seeking to retire August 7, 2020.

As has been the custom in this county, I am requesting that the commissioners decide upon a reasonable price which we may charge him for his issued Glock 17, handgun, serial number VUS322. This weapon is valued at approximately \$360.00.

Your assistance in this matter is greatly appreciated.

Sheriff Kent D. Winstead

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: August 3rd, 2020

of attachment (s) 1

Item Title (as it should appear on the agenda): Law Enforcement Separation Allowance Policy Amendment

Initiated by (Name, Job Title): Kelly C. Faulkner, HR Director

Board action proposed: Approve policy amendment

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager X County Attorney _____ Finance Director n/a

Summary of Request:

The Law Enforcement Officer's Separation Allowance is a special separation allowance payment paid to qualified officers who retire from Franklin County and meet the requirements as outlined by N.C. General Statute. The requirements of this payment allowance are outlined in N.C.G.S. 143-166.41 and 143-166.42. The General Statute was changed to amend the stipulations concerning officers and part time work eligibility. The Franklin County Administrative Manual needs to be updated to reflect these changes.

FOR OFFICE USE ONLY:

- APPROVED
- DENIED

ACTION: _____ DATE: _____

Franklin County Administrative Manual

Article VII, Section 10. Law Enforcement Officers' Special Separation Allowance

Per North Carolina General Statute 143-166.41 and 143-166.42, the County will provide a special separation allowance to qualified officers who retire early or leave service early.

Officers must have completed:

- 30 years or more of creditable service;
- Have attained 55 years of age and complete 5 or more years of creditable service,
- Must not yet be age 62 or;
- Must have completed at least 5 years of continuous service as a law enforcement officer immediately before service retirement.

Payment of separation allowance to a retired officer under the provisions of North Carolina General Statute 143-166.42 shall cease at the first of:

1. The death of the officer;
2. The last day of the month in which the officer attains 62 years of age; or
3. The first day of reemployment by a local government employer in any capacity. Notwithstanding the provisions of subdivision (3) of subsection (c) of North Carolina General Statute 143-166.42, payments to a retired officer shall not cease when a local government employer employs a retired officer for any of the following:
 - (1) In a public safety position in a capacity not requiring participation in the Local Governmental Employees' Retirement System.
 - (2) In service to a county board of elections on an election day in a capacity that complies with G.S. 128-21(19) and does not result in cessation or suspension of the retirees benefit from the Local Government Employees' Retirement System.

As defined in G.S. 143-166.42, "creditable service" means the service for which credit is allowed under the retirement system of which the officer is a member, provided that at least fifty percent (50%) of the service is as a law enforcement officer.

Updated: August 3, 2020



Finance Office
Jamie Holtzman, Finance Director
113 Market Street
Louisburg, NC 27549
Phone: 919.496.3182

**Amendment to the Franklin County Budget Ordinance
2020/2021
Amendment No. 1**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021.

SECTION 1 of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Rescue & Ambulance Services	\$ 1,547
Soil and Water Conservation	\$500
WIC	\$21,750
Total	\$ 23,797

Increase/(Decrease) Revenues:

Health Family Planning Grant	\$ 21,750
Fund Balance Appropriated	\$ 2,047
Total	\$ 23,797

This Amendment:

- * appropriates funds to the Rescue & Ambulance Services budget for grant funding for the Community Paramedic Program from Cardinal Innovations. The funds were received in Fiscal Year 2020 but where not spent.

Funding Source: Fund Balance Appropriated

- * appropriates funds to the Soil and Water Conservation budget for funds received in Fiscal Year 2020 but where not spent.

Funding Source: Fund Balance Appropriated

- * appropriates funds to the WIC budget for additional grant funding.

Funding Source: NC Department of Health and Human Services Division of Public Health Nutrition Services Branch

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 3rd DAY OF AUGUST, 2020.

SIDNEY E. DUNSTON, CHAIRMAN

KRISTEN KING, CLERK



Finance Office
Jamie Holtzman, Finance Director
113 Market Street
Louisburg, NC 27549
Phone: 919.496.3182

**Franklin County
Airport Project Budget Ordinance
Amendment No. 1**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following amendment be made to the Airport Project Ordinance:

SECTION 1: The following revenues of the Airport Project Ordinance shall be amended as follows:

NC Department of Transportation Grant	\$ 34,699
County Funds	3,856
Total	<u>\$ 38,555</u>

SECTION 2: The following line item appropriations of the Airport Project Ordinance shall be amended as follows:

Project Cost (36237.31.18.1)	<u>\$ 38,555</u>
Total	\$ 38,555

This Amendment:

- * recognizes additional Federal appropriation of funds for the Triangle North Executive Airport Airfield Lighting Rehabilitation project and required local match.

SECTION 3: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

ADOPTED THIS 3rd DAY OF AUGUST, 2020.

SIDNEY E. DUNSTON, CHAIRMAN

KRISTEN KING, CLERK



Finance Office
Jamie Holtzman, Finance Director
113 Market Street
Louisburg, NC 27549
Phone: 919.496.3182

**Franklin County
Coronavirus Relief Fund Project Budget Ordinance**

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-26 (b)(2), the following project ordinance is hereby adopted:

SECTION 1: The project is authorized to reflect the accounting and oversight of the Coronavirus Relief Fund (CRF) CARES Act Grant received by Franklin County that provides funding to cover COVID-19 expenses for the public health emergency.

SECTION 2: The following revenues are available for this project:

Coronavirus Relief Fund CARES Act Grant	<u>\$1,237,587</u>
Total	\$1,237,587

SECTION 3: The following line items are created for this project and line item appropriations are hereby approved:

Personal Protective Equipment (PPE)	\$ 417,639
Cleaning and Sanitizing	150,000
Salaries	518,699
Distribution to Towns	<u>151,249</u>
Total	\$ 1,237,587

SECTION 4: The County's Finance Director is hereby directed to maintain sufficient detailed accounting records to provide the accounting for the recordation of revenues and expenses for this project.

SECTION 5: The Finance Officer is directed to report quarterly on the financial status of the project and the total revenues received.

SECTION 6: Copies of this ordinance shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

THIS ORDINANCE ADOPTED THIS 3rd DAY OF AUGUST, 2020.

SIDNEY E. DUNSTON, CHAIRMAN

KRISTEN KING, CLERK

FRANKLIN COUNTY

NORTH CAROLINA

THIS CONTRACT AND AGREEMENT made and entered into this the ___ day of ____, 2020 by and between FRANKLIN COUNTY, a North Carolina body politic with an address of 113 Market Street, Louisburg, North Carolina, 27549, hereinafter called the "County", party of the first party; and CORNERCLEAN, LLC a North Carolina Limited Liability Company with an address of 421 Long Mill Road, Franklinton, NC 27525, hereinafter called the "Company";

WITNESSES

THAT WHEREAS the County is the owner and/or operator of buildings, offices, and a laboratory in Franklin County, North Carolina further identified as 1099 Lane Store Road, Franklinton, NC and 1630 US Hwy 1, Youngsville, NC and whereas the County requested bids for the cleaning of offices, restrooms, and a laboratory at these properties for the period commencing on July 1, 2020 and ending on June 30, 2023; and,

WHEREAS the Company is in the business of cleaning and janitorial services and submitted the most responsive, responsible bid for providing such services at a price of \$1,332.31 per month for 12 consecutive months to be paid upon invoice at the end of each calendar month and payable within 30 days of receipt of the invoice; and,

WHEREAS The County has accepted said bid of the Company upon the conditions set out herein;

NOW, THEREFORE, for and in consideration of the recitals contained herein and the payment of the stated sums, the parties do hereby contract and agrees as follows:

1. The County is the owner and /or operator of the buildings at the addresses listed in Exhibit "A";
2. That the Company has agreed to provide cleaning services as described in Exhibit "A";
3. The Company will provide cleaning services as the schedules specify in the attached Exhibit "A";
4. This Contract shall commence on the 1st day of July 2020 and continue in full force and effect until the 30th day of June 2023.

5. As consideration for this Contract the County shall pay the Company the sum of \$1,332.31 per month for work performed; The Company shall bill the County monthly and the County shall pay the Company within 30 days of receipt of the invoice.

6. Beginning on the first anniversary of the commencement date, and on each succeeding anniversary of the commencement date during the term of this Contract, the then-current price for cleaning services shall be increased by 2.5%. Price increases shall be effective after the applicable anniversary.

7. The Company shall provide all materials, labor and equipment necessary to perform the tasks identified in Exhibit "A".

8. In the event the County desires the Company to perform addition services the parties must agree in advance as to the price for such services; In the event of a dispute between the parties concerning any portion of this contract the parties shall submit the dispute to an impartial mediator to attempt to settle the dispute;

9. The Company is an independent contractor and as such is not an employee of the County and the Company shall be responsible for all taxes, insurance, transportation cost, materials, equipment, supplies and other related expenses required for the performance of its responsibilities hereunder. That each party will be solely responsible for its actions and shall hold the other party harmless for any claims resulting from their actions, inactions or omissions. The Company shall maintain all necessary licenses and cover all workers with Worker's Compensation Insurance;

10. The Company shall take out and maintain a general liability insurance policy to indemnify and hold the County harmless in the event of a claim or cause of action arising against it by reason of the Company's actions, inaction, negligence, omission or co-mission in an amount not less than \$1,000,000.00 per occurrence, per event with the County named as a loss payee beneficiary. The insurance shall further provide coverage for \$10,000.00 medical and One Million Dollars Personal and ADV injury, and One Million Dollars Product comp/op AGG coverage.

11. This contract shall be construed in accordance with the law of North Carolina and any suit to enforce this contract shall be brought in the General Courts of Justice in Franklin County, North Carolina.

IN WITNESS WHEREOF the parties have caused this Contract and Agreement to be executed the day and year first above written.

EXECUTION OF THIS CONTRACT OF THE FOLLOWING PAGE

FRANKLIN COUNTY

By: _____ (SEAL)
Angela Harris - Manager

Attested: _____
Kristen King - Clerk

Cornerclean, LLC

_____ (SEAL)
Penny McGhee - President

"EXHIBIT A"



FRANKLIN COUNTY PUBLIC UTILITIES

1630 US Hwy. 1, Youngsville, NC

CLEANING SPECIFICATIONS

Twice weekly:

- Empty trash cans and replace liners
- Remove trash from building
- Sanitize outside refrigerators and microwaves
- Horizontal dusting below 70" on cleared surfaces
- Spot clean desktops
- Clean and sanitize toilets top to bottom
- Clean and sanitize all sinks
- Clean and polish fixtures, mirrors
- Refill consumable supplies
- Remove loose dirt from hard surface floors
- Mop and sanitize restroom and kitchenette floors
- Vacuum high traffic hallways, office entrances, lobbies, visible trash
- Clean and sanitize light switches, door handles, door push plates
- Clean glass on entrance doors

Weekly:

- Clean microwave
- Vacuum all carpets
- Clean kickplates
- Check for cobwebs in corners, windowsills

Monthly:

- Wipe and sanitize trash cans
- High dust vents, lights
- Spot clean carpets
- Low dusting of chair legs and baseboards
- Detail dusting of open areas, desks, windowsills
- Detail vacuuming of corner, edges, between furniture as reachable

Investment for these services is \$704.59 per month.

"EXHIBIT A"



FRANKLIN COUNTY PUBLIC UTILITIES

1099 Lane Store Road

CLEANING SPECIFICATIONS

Weekly:

- Empty trash cans and replace liners
- Remove trash from building
- Sanitize outside refrigerators and microwaves
- Horizontal dusting below 70" on cleared surfaces
- Spot clean desktops
- Clean and sanitize toilets top to bottom
- Clean and sanitize all sinks
- Clean and polish fixtures, mirrors
- Refill consumable supplies
- Remove loose dirt from hard surface floors
- Mop and sanitize all floors
- Clean and sanitize light switches, door handles, door push plates
- Clean and sanitize kitchenette tables

Monthly:

- Wipe and sanitize trash cans
- Wipe down chairs in kitchenette
- High dust vents, lights
- Low dusting of chair legs and baseboards
- Clean kickplates
- Check for cobwebs in corners, windowsills

Investment for these services is \$627.72 per month.

FRANKLIN COUNTY

NORTH CAROLINA

THIS CONTRACT AND AGREEMENT made and entered into this the ___ day of _____, 2020 by and between FRANKLIN COUNTY, a North Carolina body politic with an address of 113 Market Street, Louisburg, North Carolina, 27549, hereinafter called the "County", party of the first party; and LOUISBURG LAWN, LLC a North Carolina Limited Liability Company with an address of 289 Stone-Southerland Road, Louisburg, NC 27549, hereinafter called the "Company";

WITNESSES

THAT WHEREAS the County is the owner of various tracts or parcels of land in Franklin County, North Carolina as listed on the Attached Exhibit "A"; and whereas the County requested bids for the maintenance and care of the exterior grounds of each of said properties for the period commencing on July 1, 2020 and ending on June 30, 2023; and,

WHEREAS the Company is in the business of lawn care and maintenance and submitted the lowest responsible bid for providing such services at a price of \$3250.00 per month for 36 consecutive months to be paid upon invoice at the end of each calendar month and payable within 30 days of receiving the invoice; and,

WHEREAS The County has accepted said bid of the Company upon the conditions set out herein;

NOW, THEREFORE, for and in consideration of the recitals contained herein and the payment of the stated sums, the parties do hereby contract and agrees as follows:

1. The County is the owner and /or operator of the lots, tracts or parcels of land listed in Exhibit "A";
2. That the Company has agreed to provide lawn care, maintenance and services to care for all of the exterior grounds areas on each tract; This does not include any work on the physical structures of any tract except as may be damaged by acts or omissions of the Company;
3. The Company will provide the services, care and maintenance on the schedules specified in the attached Exhibit "A" for each tract;
4. This Contract shall commence on the 1st day of July, 2020 and continue in full force and effect until the 30th day of June, 2023.

5. As consideration for this Contract the County shall pay the Company the sum of \$3250.00 per month for work performed; The Company shall bill the County monthly and the County shall pay the Company within 30 days of receiving the invoice.

6. The Company shall provide all materials, labor and equipment necessary to perform the following task: Mow all lawn areas, trim plants as needed and trim, cut, and edge around and next to all buildings, structures, and fences of the following sites: Water Tanks, Booster Stations, and Metering Stations as listed in Exhibit "A". These services shall be provided 15 times per year, as scheduled, during this contract for the 46 sites as stated on the attached Exhibit "A".

7. In the event the County desires the Company to request addition services the parties must agree in advance as to the price for such services; In the event of a dispute between the parties concerning any portion of this contract the parties shall submit the dispute to an impartial mediator to attempt to settle the dispute;

8. The Company is an independent contractor and as such is not an employee of the County and the Company shall be responsible for all taxes, insurance, transportation cost, materials, equipment, supplies and other related expenses required for the performance of its responsibilities hereunder. That each party will be solely responsible for its actions and shall hold the other party harmless for any claims resulting from their actions, inactions or omissions. The Company shall maintain valid Pesticide License, landscaping contractor's license and cover all workers with Worker's Compensation Insurance;

9. The Company shall take out and maintain a general liability insurance policy to indemnify and hold the County harmless in the event of a claim or cause of action arising against it by reason of the Company's actions, inaction, negligence, omission or co-mission in an amount not less than \$1,000,000.00 per occurrence, per event with the County named as a loss payee beneficiary. The insurance shall further provide coverage for \$10,000.00 medical and One Million Dollars Personal and ADV injury, and One Million Dollars Product comp/op AGG coverage.

10. This contract shall be construed in accordance with the law of North Carolina and any suit to enforce this contract shall be brought in the General Courts of Justice in Franklin County, North Carolina.

IN WITNESS WHEREOF the parties have caused this Contract and Agreement to be executed the day and year first above written.

EXECUTION OF THIS CONTRACT ON THE FOLLOWING PAGE

FRANKLIN COUNTY

By: _____ (SEAL)
Angela Harris, Manager

Attested:

Kristen King, Clerk

LOUISBURG LAWN, LLC

By: _____ (SEAL)
Arthur D. Thompson, Manager

Exhibit "A"

MOWING SCHEDULE "A"		
Name	Location	Schedule
American Legion	1263 American Legion Rd	A
Cedar Creek WWTP	1099 Lane Store Rd	A
Farmington Oaks	230 Carrington Ave	A
Holden Farms 1	75 Shiloh Lane	A
Holden Farms 2	80 Alcock Lane	A
K-Flex/Nomaco	100 Nomaco Dr	A
Korea Street	617 Korea St	A
Legacy	1408 Hicks Rd	A
Oak Ridge	152 Oak Ridge Rd	A
Olde Liberty 1	100 Long View Dr	A
Olde Liberty 2	1331 Pocomoke Rd	A
Park Avenue	22 2nd St	A
Pine Street	18 Pine St	A
Reuse Vault	Cedar Creek Rd at Franklinton High School	A
Stephens Glen	Paddy Lane	A
Triangle North	Airport Rd	A
US 1A	641 S Main St	A
Winston Ridge 2	End of Sweetbay Park	A
Western Loop Booster	5735 NC 96 Hwy West	A
Western Loop Water Tank	1924 Sid Mitchell Rd	A
US 1 Booster	Across from 5187 US 1 Hwy	A
Youngsville Water Tank	217 N Nassau St	A

MOWING SCHEDULE "B"		
Name	Location	Schedule
Americal Water Tank	3735 US 1 Hwy	B
Lake Royal Meter	Near 320 Shawnee Dr	B
Mayes Crossroads Booster	Near 2401 Peach Orchard Rd	B
NOVO Water Tank	77 Perry's Chapel Church Rd	B
Upper Reservoir Pump Station	Across from 421 Long Mill Rd	B
Youngsville Booster	Across from 171 Park Ave	B
US 1 Water tank	1598 US 1 Hwy	B
US-1A Old Franklinton Tank	419 S Main St	B
Winston Ridge Booster	Sugar Maple and Meadowrue Ln	B
Water Treatment Plant	529 W Green St, Franklinton	B
Anderson Park	357 N Nassua St	B
Bonterra	114 Bonterra Dr	B
Cottage Court	309 NW Railroad St	B
East Youngsville	703 Tarboro Rd	B
Franklinton Regional	441 S Chavis St	B
Hunter Place	515 Holden Rd	B
Industrial Park	501 Park Ave	B
NOVO	77 Perry's Chapel Church Rd	B
Post Software	2 Flex Way	B
Royal School	308 Flat Rock Church Rd	B
South Nassua	230 S Nassua St	B
Thompson Circle	131 Thompson Circle	B
Winston Ridge 1	30 Morning Glory Dr	B
Youngsville LS	411 S Railroad St	B

Mowing Schedules

Schedule A - Year 1		
Cut 1	7/6/2020	7/11/2020
Cut 2	7/20/2020	7/25/2020
Cut 3	8/3/2020	8/8/2020
Cut 4	8/17/2020	8/22/2020
Cut 5	8/31/2020	9/5/2020
Cut 6	9/14/2020	9/19/2020
Cut 7	9/28/2020	10/3/2020
Cut 8	10/12/2020	10/17/2020
Cut 9	3/22/2021	3/27/2021
Cut 10	4/5/2021	4/10/2021
Cut 11	4/19/2021	4/24/2021
Cut 12	5/3/2021	5/8/2021
Cut 13	5/17/2021	5/22/2021
Cut 14	5/31/2021	6/5/2021
Cut 15	6/14/2021	6/19/2021

Schedule A - Year 2		
Cut 1	7/5/2021	7/10/2021
Cut 2	7/19/2021	7/24/2021
Cut 3	8/2/2021	8/7/2021
Cut 4	8/16/2021	8/21/2021
Cut 5	8/30/2021	9/4/2021
Cut 6	9/13/2021	9/18/2021
Cut 7	9/27/2021	10/2/2021
Cut 8	10/11/2021	10/16/2021
Cut 9	3/21/2022	3/26/2022
Cut 10	4/4/2022	4/9/2022
Cut 11	4/18/2022	4/23/2022
Cut 12	5/2/2022	5/7/2022
Cut 13	5/16/2022	5/21/2022
Cut 14	5/30/2022	6/4/2022
Cut 15	6/13/2022	6/18/2022

Schedule A - Year 3		
Cut 1	7/4/2022	7/9/2022
Cut 2	7/18/2022	7/23/2022
Cut 3	8/1/2022	8/6/2022
Cut 4	8/15/2022	8/20/2022
Cut 5	8/29/2022	9/3/2022
Cut 6	9/12/2022	9/17/2022
Cut 7	9/26/2022	10/1/2022
Cut 8	10/10/2022	10/15/2022
Cut 9	3/20/2023	3/25/2023
Cut 10	4/3/2023	4/8/2023
Cut 11	4/17/2023	4/22/2023
Cut 12	5/1/2023	5/6/2023
Cut 13	5/15/2023	5/20/2023
Cut 14	5/29/2023	6/3/2023
Cut 15	6/12/2023	6/17/2023

Schedule B - Year 1		
Cut 1	7/13/2020	7/18/2020
Cut 2	7/27/2020	8/1/2020
Cut 3	8/10/2020	8/15/2020
Cut 4	8/24/2020	8/29/2020
Cut 5	9/7/2020	9/12/2020
Cut 6	9/21/2020	9/26/2020
Cut 7	10/5/2020	10/10/2020
Cut 8	10/19/2020	10/24/2020
Cut 9	3/29/2021	4/3/2021
Cut 10	4/12/2021	4/17/2021
Cut 11	4/26/2021	5/1/2021
Cut 12	5/10/2021	5/15/2021
Cut 13	5/24/2021	5/29/2021
Cut 14	6/7/2021	6/12/2021
Cut 15	6/21/2021	6/26/2021

Schedule B - Year 2		
Cut 1	7/12/2021	7/17/2021
Cut 2	7/26/2021	7/31/2021
Cut 3	8/9/2021	8/14/2021
Cut 4	8/23/2021	8/28/2021
Cut 5	9/6/2021	9/11/2021
Cut 6	9/20/2021	9/25/2021
Cut 7	10/4/2021	10/9/2021
Cut 8	10/18/2021	10/23/2021
Cut 9	3/28/2022	4/2/2022
Cut 10	4/11/2022	4/16/2022
Cut 11	4/25/2022	4/30/2022
Cut 12	5/9/2022	5/14/2022
Cut 13	5/23/2022	5/28/2022
Cut 14	6/6/2022	6/11/2022
Cut 15	6/20/2022	6/25/2022

Schedule B - Year 3		
Cut 1	7/11/2022	7/16/2022
Cut 2	7/25/2022	7/30/2022
Cut 3	8/8/2022	8/13/2022
Cut 4	8/22/2022	8/27/2022
Cut 5	9/5/2022	9/10/2022
Cut 6	9/19/2022	9/24/2022
Cut 7	10/3/2022	10/8/2022
Cut 8	10/17/2022	10/22/2022
Cut 9	3/27/2023	4/1/2023
Cut 10	4/10/2023	4/15/2023
Cut 11	4/24/2023	4/29/2023
Cut 12	5/8/2023	5/13/2023
Cut 13	5/22/2023	5/27/2023
Cut 14	6/5/2023	6/10/2023
Cut 15	6/19/2023	6/24/2023

Mowing Schedules

Schedule A - Year 1		
Cut 1	7/6/2020	7/11/2020
Cut 2	7/20/2020	7/25/2020
Cut 3	8/3/2020	8/8/2020
Cut 4	8/17/2020	8/22/2020
Cut 5	8/31/2020	9/5/2020
Cut 6	9/14/2020	9/19/2020
Cut 7	9/28/2020	10/3/2020
Cut 8	10/12/2020	10/17/2020
Cut 9	3/22/2021	3/27/2021
Cut 10	4/5/2021	4/10/2021
Cut 11	4/19/2021	4/24/2021
Cut 12	5/3/2021	5/8/2021
Cut 13	5/17/2021	5/22/2021
Cut 14	5/31/2021	6/5/2021
Cut 15	6/14/2021	6/19/2021

Schedule A - Year 2		
Cut 1	7/5/2021	7/10/2021
Cut 2	7/19/2021	7/24/2021
Cut 3	8/2/2021	8/7/2021
Cut 4	8/16/2021	8/21/2021
Cut 5	8/30/2021	9/4/2021
Cut 6	9/13/2021	9/18/2021
Cut 7	9/27/2021	10/2/2021
Cut 8	10/11/2021	10/16/2021
Cut 9	3/21/2022	3/26/2022
Cut 10	4/4/2022	4/9/2022
Cut 11	4/18/2022	4/23/2022
Cut 12	5/2/2022	5/7/2022
Cut 13	5/16/2022	5/21/2022
Cut 14	5/30/2022	6/4/2022
Cut 15	6/13/2022	6/18/2022

Schedule A - Year 3		
Cut 1	7/4/2022	7/9/2022
Cut 2	7/18/2022	7/23/2022
Cut 3	8/1/2022	8/6/2022
Cut 4	8/15/2022	8/20/2022
Cut 5	8/29/2022	9/3/2022
Cut 6	9/12/2022	9/17/2022
Cut 7	9/26/2022	10/1/2022
Cut 8	10/10/2022	10/15/2022
Cut 9	3/20/2023	3/25/2023
Cut 10	4/3/2023	4/8/2023
Cut 11	4/17/2023	4/22/2023
Cut 12	5/1/2023	5/6/2023
Cut 13	5/15/2023	5/20/2023
Cut 14	5/29/2023	6/3/2023
Cut 15	6/12/2023	6/17/2023

Schedule B - Year 1		
Cut 1	7/13/2020	7/18/2020
Cut 2	7/27/2020	8/1/2020
Cut 3	8/10/2020	8/15/2020
Cut 4	8/24/2020	8/29/2020
Cut 5	9/7/2020	9/12/2020
Cut 6	9/21/2020	9/26/2020
Cut 7	10/5/2020	10/10/2020
Cut 8	10/19/2020	10/24/2020
Cut 9	3/29/2021	4/3/2021
Cut 10	4/12/2021	4/17/2021
Cut 11	4/26/2021	5/1/2021
Cut 12	5/10/2021	5/15/2021
Cut 13	5/24/2021	5/29/2021
Cut 14	6/7/2021	6/12/2021
Cut 15	6/21/2021	6/26/2021

Schedule B - Year 2		
Cut 1	7/12/2021	7/17/2021
Cut 2	7/26/2021	7/31/2021
Cut 3	8/9/2021	8/14/2021
Cut 4	8/23/2021	8/28/2021
Cut 5	9/6/2021	9/11/2021
Cut 6	9/20/2021	9/25/2021
Cut 7	10/4/2021	10/9/2021
Cut 8	10/18/2021	10/23/2021
Cut 9	3/28/2022	4/2/2022
Cut 10	4/11/2022	4/16/2022
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Cut 13	5/23/2022	5/28/2022
Cut 14	6/6/2022	6/11/2022
Cut 15	6/20/2022	6/25/2022

Schedule B - Year 3		
Cut 1	7/11/2022	7/16/2022
Cut 2	7/25/2022	7/30/2022
Cut 3	8/8/2022	8/13/2022
Cut 4	8/22/2022	8/27/2022
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Cut 9	3/27/2023	4/1/2023
Cut 10	4/10/2023	4/15/2023
Cut 11	4/24/2023	4/29/2023
Cut 12	5/8/2023	5/13/2023
Cut 13	5/22/2023	5/27/2023
Cut 14	6/5/2023	6/10/2023
Cut 15	6/19/2023	6/24/2023

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: August 3, 2020

of attachment (s) 4

Item Title: Request for Rezoning 20-REZ-02

Initiated by: Scott Hammerbacher, Planning Director

Board action proposed: Consider approval of a rezoning request by Summit Design and Engineering Services is requesting to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 (R-40) to Neighborhood Business (NB).

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

- The application states that the proposed zoning change would allow for storage facilities. The residential growth in the immediate area has created a need for more storage facilities.
- The Future Land Use Plan has this property designated for Agricultural/Residential uses.
- The property is located along a major thoroughfare where there are existing Neighborhood Business zoned parcels.
- Public water is available to this site.
- The Neighborhood Business (NB) zoning district is established for business development serving the needs of the rural community.
- The Neighborhood Business (NB) standards are designed to promote low impact commercial development, and to protect nearby areas from the undesirable aspects of commercial development.
- Landscape buffering is required for commercial projects located in this district adjacent to residential zoned parcels.
- The subject property is located off NC 96 Hwy W. The average daily traffic along this section of NC 96 Hwy W is approximately 5,100 vehicles per day.
- The subject property is located in the Tar-Pamlico basin and is required to meet nutrient regulations for nitrates and phosphates for new improvements exceeding one-half acre.
- Zoning Consistency Statement: The Future Land Use Plan indicates that this property is intendeds for Agricultural Residential uses. However, the property is located along a major thoroughfare where there are existing Neighborhood Business (NB) zoned parcels. Public water is available to this site. Neighborhood Business zoning standards are designed to protect adjacent residential zoned parcels from the undesirable aspects of commercial zoning. Neighborhood Business (NB) allows mini storage facilities as a use by right. The request is reasonable with existing land uses and is in the public interest.

Location:

**REQUEST FOR REZONING
20-REZ-02
NC 96 Hwy W
Residential-40 (R-40) to Neighborhood Business (NB)**

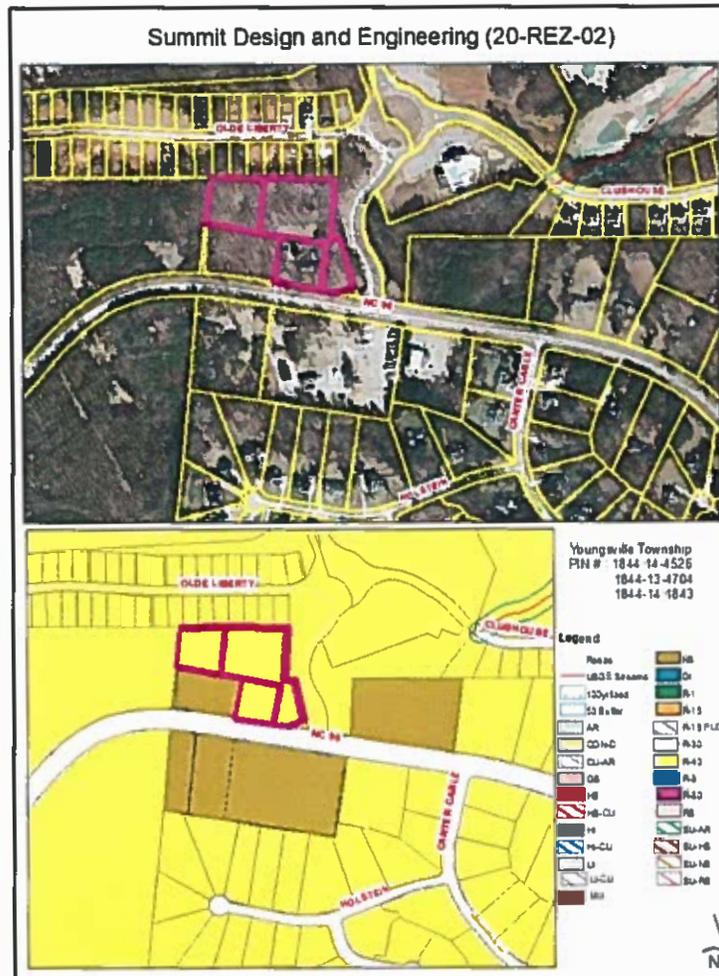
PETITIONER(S):

Name of Petitioner: Summit Design and Engineering Services
Address: 320 Executive Court
CityStateZip: Hillsborough, NC 27278

OWNER(S):

Name of Owner: Larry Thomas Mitchell
Address: 7298 NC 96 West
CityStateZip: Youngsville, NC 27596

LOCATION:



PARCEL INFORMATION

OWNER	PARCEL #	ZONING	AREA
Larry Thomas Mitchell	1844-14-4526	R-40	0.92
	1844-13-4704		2.5
	1844-14-1843		1.15
TOTAL			4.57 Acres

ADJACENT PROPERTY SITE DATA

	ZONING	LAND USE
Subject Property	Residential-40 (R-40)	Residential/Wooded
North	R-40	Residential/Olde Liberty Subdivision
South	NB	Mini Storage Facility (A Storage Place)
East	NB	Vacant/Wooded
West	NB	Vacant/Wooded

STAFF ANALYSIS

PROJECT OVERVIEW

Zone Map Change Request: Summit Design and Engineering Services is requesting to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 (R-40) to Neighborhood Business (NB).

PLANNING & ZONING

Land Use Plan: The Future Land Use Plan indicates that this property is intended for Agricultural Residential Uses.

Zone Map Change Analysis:

Summit Design and Engineering Services is requesting to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 (R-40) to Neighborhood Business (NB).

FOR OFFICE USE ONLY:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
ACTION: _____ _____ _____ _____ _____ _____	DATE: _____ _____ _____ _____ _____

The application states that the proposed zoning change would allow for storage facilities. The residential growth in the immediate area has created a need for more storage facilities. The Future Land Use plan has this property designated for Agricultural/Residential uses. However, the property is located along a major thoroughfare where there are existing Neighborhood Business zoned parcels. Public water is available to this site. The Neighborhood Business (NB) zoning district is established for business development serving the needs of the rural community. The Neighborhood Business (NB) standards are designed to promote low impact commercial development, and to protect nearby areas from the undesirable aspects of commercial development. Landscape buffering is required for commercial projects located in this district adjacent to residential zoned parcels.

Permitted Uses:

(R-40) Water Supply Watershed District I

This district is established to provide water quality protection in the drainage basin of water supply watersheds outside of the critical area of the watershed.

Accessory Structure	X
Accessory Dwelling Unit	X
Accessory Uses	X
Agricultural Production (crops)	X
Agricultural Production (livestock)	X
Agri-Tourism	X
Ambulance Service/Rescue Squad	C
Animal Aquaculture	X
Bed and Breakfast Inn (includes Boarding House and Tourist Homes)	C
Bona Fide Farms	X
Cemetery, Church and Family	X
Church	X
Club or Lodge, Public or Private	C
Conference Center/Retreat Facilities	C
Customary Home Occupation	X
Day Care Center and Kindergarten	C
Distilleries/Breweries/Wineries	C
Dwelling, Single-Family (one per lot)	X
Emergency Shelter	X
Family Care Home	X

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____

DATE: _____

Fire/Rescue Station Operations	C
Gatehouse/Guardhouse/Security Station	X
Golf Course	C
Law Enforcement Station	X
Manufactured Home Sales but excluding any residential occupancy	C
Manufactured Home (Individual, for Residential Occupancy)	X
Marina	C
Music Festival	S
Nonmetallic Minerals, except fuels	S
Outdoor Recreation/Entertainment/Events	S
Parks and Open Space, Public or Private	X
Public Recreation	X
Public Utility Stations (including electrical substations, water tanks/towers and telephone exchanges)	C
Radio or Television Studio Activities Only	C
Riding Stables / Riding Academy	C
Rural Family Occupation	X
Solar Energy Farms	S
Swine Farm	X
Swimming Pools	X
Telecommunication Towers	C
Telephone Exchange Cabinets	X
Temporary Uses	X
Temporary Healthcare Structures	X

X = Permitted as use by right

S = Special Use Permit approved by Franklin County Board of Commissioners upon the recommendation by the Franklin County Planning Board

C = Conditional Use Permit approved by the Franklin County Board of Adjustment

(NB) Neighborhood Business District Zoning

FOR OFFICE USE ONLY:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
ACTION: _____	DATE: _____

This district is established for business development serving the business needs of the rural community. The following standards are established for this district and designed to promote sound permanent commercial development, and to protect nearby areas from undesirable aspects of commercial development: (1) outside storage must be screened from public view by opaque fencing, screening, or landscaping; (2) outside storage shall be limited to the rear and side of the principal building; (3) storage of unsafe (corrosive, flammable, or explosive materials) or hazardous material shall comply with any local, state or federal requirements; and (4) outside storage must be on the premises of the business.

Accessory Structure	X
Agricultural Production (crops)	X
Agricultural Production (livestock)	X
Agricultural Supply Sales	C
Agri-Tourism	X
Ambulance Service/Rescue Squad	X
Animal Aquaculture	X
Automobile Repair Service	C
Automobile Service Station (including self-service gas pumps)	C
Barber and Beauty Shops	X
Boat Works/Repair	C
Cabinet/Woodworking Shop	C
Church	X
Club or Lodge, Public or Private	C
Convenience Centers	C
Craft and Gift Shops	X
Daycare Center and Kindergarten	C
Drugs, Legal Sales	X
Drug Store	X
Dwelling, Single-Family (one per lot)	X
Emergency Shelter	X
Family Care Home	X
Fire/Rescue Station Operations	X
Florist	X
Grocery and Convenience Stores	X
Group Care Facility	S
Laundromat, Coin-Operated	X

FOR OFFICE USE ONLY:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
ACTION: _____	DATE: _____

Law Enforcement Station	X
Manufactured Home, Individual, For Office and Exhibition	C
Miscellaneous Retail Sales	X
Music Festival	S
Neighborhood Business	X
Offices, Small/Low Impact	X
Outdoor Fruit and Vegetable Markets	X
Outdoor Recreation/Entertainment/Events	S
Paper Products, Sales	X
Parks and Open Space, Public or Private	X
Pet Store	X
Plant Nurseries / Lawn and Garden Stores	X
Public Recreation (grounds and facilities for open air games and sporting events)	X
Public Utility Stations (including electrical substations, water tanks/towers and telephone exchanges)	C
Record and Tape Store	X
Recreation Facility, Indoors	C
Restaurants and Grills	X
Restaurants (with drive-thru)	X
Restaurants (without drive-thru)	X
Shopping Centers / Commercial Group Development	X
Sporting Goods Shop	X
Storage Facilities, Mini	X
Swimming Pools	X
Swine Farm	X
Telephone Exchange Cabinets	X
Temporary Uses	X
Tobacco Products, Sales	X
Travel Agency	X
Utility Building Sales	X
Video Tape Rental and Sales	X

X = Permitted as use by right

FOR OFFICE USE ONLY:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
ACTION: _____	DATE: _____
_____	_____
_____	_____
_____	_____
_____	_____

§ = Special Use Permit approved by Franklin County Board of Commissioners upon the recommendation by the Franklin County Planning Board

C = Conditional Use Permit approved by the Franklin County Board of Adjustment

Setbacks and Lot Size:

Zoning District	Min. Square Footage	Min. Road Frontage	Min. Front Setback	Min. Side Setback	Min. Rear Setback
<i>Existing Zoning</i> Residential-40 (R-40)	40,000	125	50	20	50
<i>Proposed Zoning</i> Neighborhood Business (NB)	40,000	125	75	25	50

Water/Sewer Service: Public water is available to this site.

Transportation: The subject property is located off NC 96 Hwy W. The average daily traffic along this section of NC 96 Hwy W is approximately 5,100 vehicles per day.

Environmental Issues: The subject property is located in the Tar-Pamlico basin and is required to meet nutrient regulations for nitrates and phosphates for new improvements exceeding one-half acre.

Zoning Consistency Statement: The Future Land Use Plan indicates that this property is intended for Agricultural Residential uses. However, the property is located along a major thoroughfare where there are existing Neighborhood Business (NB) zoned parcels. Public water is available to this site. Neighborhood Business zoning standards are designed to protect adjacent residential zoned parcels from the undesirable aspects of commercial zoning. Neighborhood Business (NB) allows mini storage facilities as a use by right. The request is reasonable with existing land uses and is in the public interest.

Planning Board Action: The Planning Board, by a unanimous vote, recommended approval of the rezoning request by Summit Design and Engineering to rezone 4.57 acres at 6814 NC 96 Hwy W in Youngsville Township from Residential-40 to Neighborhood Business (NB). The Planning Board's summary of evidence from their June 9th, 2020 meeting is provided above for your review.

FOR OFFICE USE ONLY:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	
ACTION: _____	DATE: _____



Franklin County Rezoning Permit

Franklin County Planning & Inspections
"Working Today to Help Build a Better Tomorrow"

215 East Nash Street
Louisburg, NC 27549
Phone (919) 496-2909 / Fax (919) 496-2637

For Administrative Use Only:

Project #	
Fee Paid	
PB Date	
BOC Date	

Property Owner Information

Property Owner: LARRY THOMAS MITCHELL
 Mailing Address: 7298 NC 96 WEST
 City: YOUNESVILLE State: NC Zip Code: 27596
 Phone #: (919) 369-9151 Fax #: () -
 E-mail Address: DLTRUCKS@EMBARQMAIL.COM

Applicant Information

Applicant: SUMMIT DESIGN AND ENGINEERING SERVICES
 Mailing Address: 320 EXECUTIVE COURT
 City: HILLSBOROUGH State: NC Zip Code: 27278
 Phone #: (919) 732-3883 Fax #: () -
 E-mail Address: TIM.SMITH@SUMMITDE.NET

Property Information *For multiple properties please attach an additional sheet.*

Property Address: 6814 NC HWY. 96 YOUNESVILLE, NC 27596
 Township: YOUNESVILLE
 Tax Map Number: 005776, 005774 AND 006372 PIN (parcel identification #): 1844-14-4526
 (PARCEL ID) 1844-13-4704 AND 1844-14-1843
 Existing Zoning: R-4D Proposed Zoning: NB
 Existing Use: RESIDENTIAL, VACANT Land Use Designation: ΔR
 Acreage: 0.92 + 2.5 + 1.15 = 4.57 TOTAL Road Frontage: 272' HWY. 96

Deed Reference

- Metes and bounds description attached - SEE EXHIBIT MAP
 - Site plan/sketch of proposal attached
- N/A

Statement of Justification

1. Would the amendment correct an error in the zoning map? NO YES *Please explain below:*

2. Have conditions changed in the area to justify the requested amendment? NO YES *Please explain below:*

THERE HAVE BEEN PREVIOUS MAP AMENDMENTS WITHIN THE AREA AS IT IS CHANGING AND GROWING WITH NEW BUSINESSES AND RESIDENCES NEARBY

3. What factors justify the proposed amendment?

AS MENTIONED ABOVE, WE FEEL THIS WILL BE A GREAT LOCATION FOR BOTH NEARBY RESIDENTS AND FOLKS THAT MAY NEED TO STORE THEIR BOATS, CAMPERS AND RECREATIONAL VEHICLES, RATHER THAN TRANSPORTING THEM LONG DISTANCES OR KEEPING THEM IN THEIR DRIVEWAY OR YARD.

Property Owners' Signature

Larry T. Howard Mitchell
Please sign in blue or black ink

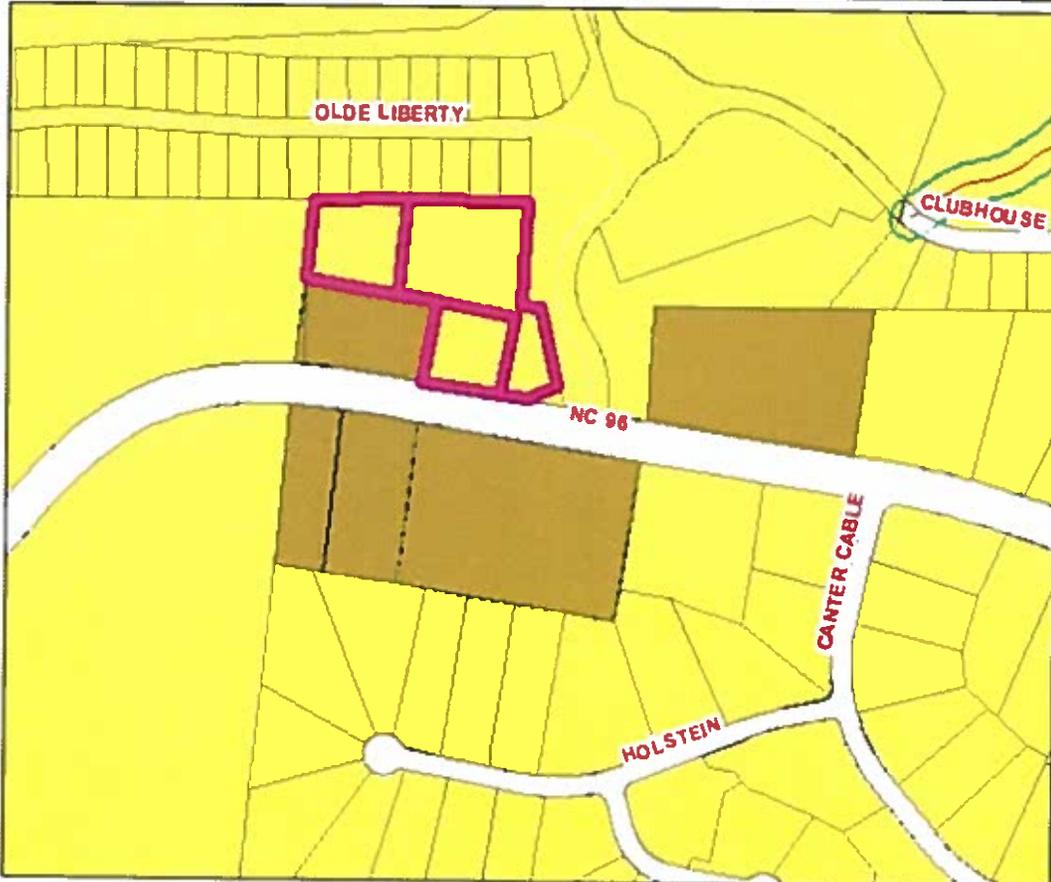
Date 3-6-2020

Applicants' Signature

Tim Smith
Please sign in blue or black ink

Date 3-11-2020

Summit Design and Engineering (20-REZ-02)



Youngsville Township
 PIN # 1844-14-4526
 1844-13-4704
 1844-14-1843

Legend

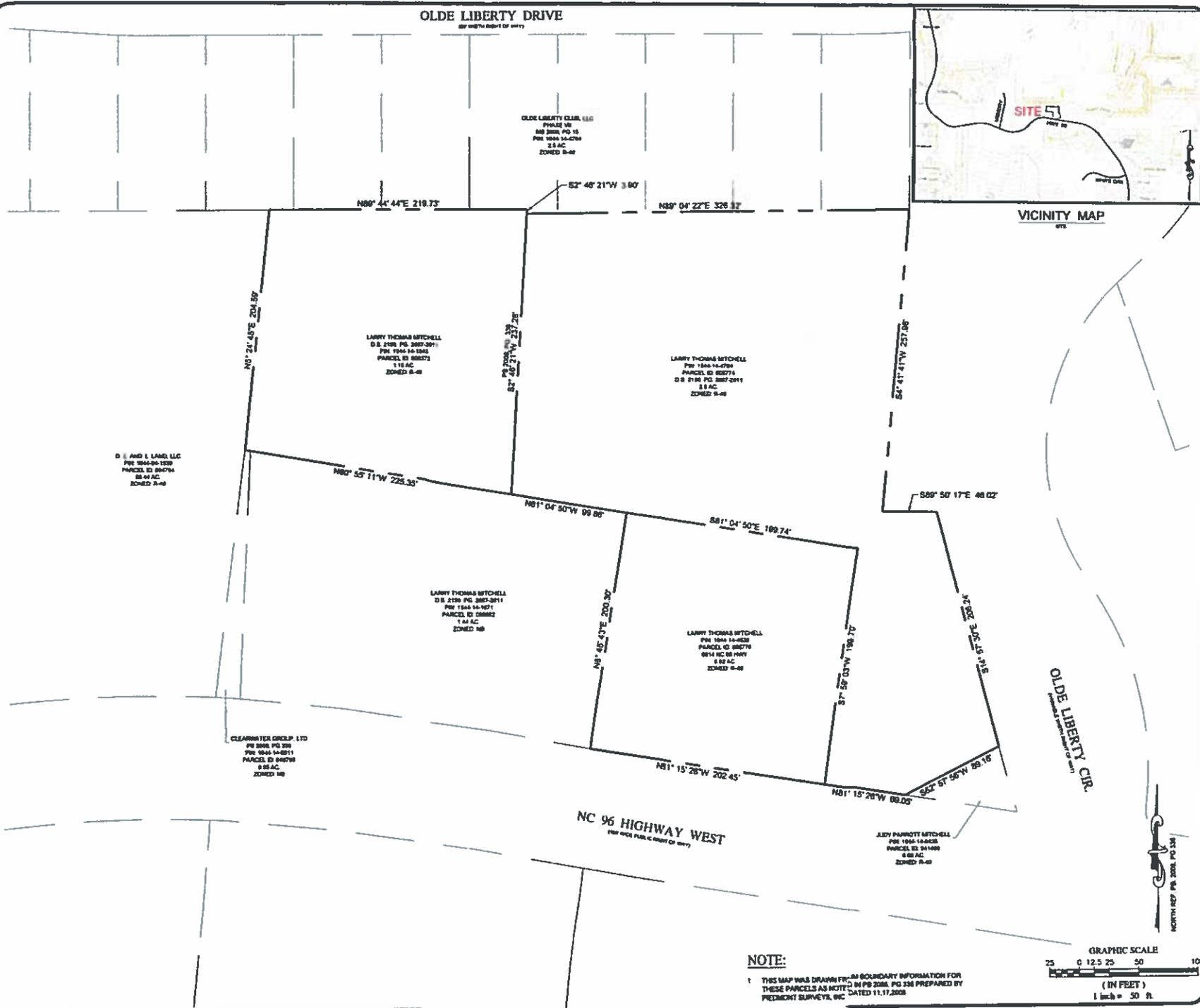
Roads	MB
USGS Streams	OI
100yr flood	R-1
50 Buffer	R-15
AR	R-15 PUD
CON-D	R-30
CU-AR	R-40
GB	R-8
HB	R-50
HB-CU	RE
HI	SU-AR
HI-CU	SU-HB
LI	SU-MB
LI-CU	SU-RE
MU	



OLDE LIBERTY DRIVE
BY RIGHT OF WAY



VICINITY MAP



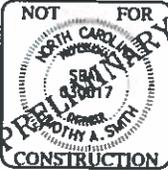
COPYRIGHT © 2008
BY
PREMONT SURVEYS, INC.
ENGINEERING SERVICES
11111 W. HARRIS BLVD., SUITE 100
RICHMOND, VA 23234
TEL: (804) 771-1111
WWW.PREMONTSURVEYS.COM

PROJECT ENGINEER/ARCHITECT
TAS (TAS@PREMONTSURVEYS.COM)

PROJECT MANAGER
RPN (RPN@PREMONTSURVEYS.COM)

DRAWN BY
DAN (DAN@PREMONTSURVEYS.COM)

PRINTABLE DATE
01-08-2008



SUMMIT
DESIGN AND ENGINEERING SERVICES
East Lenoire St., P.O. Box 330
330 Executive Court
Hillsborough, NC 27724
Voice: (919) 732-3883 Fax: (919) 732-4676
www.summitdye.net

REZONING MAP OF
L&D MITCHELL REZONING
6814 NC 96 WEST
YOUNGSVILLE, NORTH CAROLINA

PARCEL EXHIBIT MAP

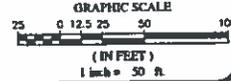
PROJECT NO
20-0047

DRAWING NAME
20-0047_5 HWG

SHEET NO
1 of 1

NOTE:

1 THIS MAP WAS DRAWN FROM BOUNDARY INFORMATION FOR THESE PARCELS AS NOTED IN PG 2008, PG 334 PREPARED BY PREMONT SURVEYS, INC. DATED 11.17.2008



AN ORDINANCE AMENDING THE FRANKLIN COUNTY UNIFIED DEVELOPMENT ORDINANCE (MAP) TO REZONE APPROXIMATELY 4.57-ACRES LOCATED AT 6814 NC 96 HWY W IN YOUNGSVILLE TOWNSHIP FROM RESIDENTIAL-40 (R-40) TO NEIGHBORHOOD BUSINESS (NB)

WHEREAS, the Franklin County Board Of Commissioners has reviewed said petition and favorably recommends amendment per the requirements of the Franklin County Unified Development Ordinance; and,

WHEREAS, a public hearing of the Board Of Commissioners has been scheduled, duly advertised, per the requirements of G. S. 153A, and conducted on August 3rd, 2020, and,

NOW, THEREFORE, BE IT ORDAINED that the Board Of Commissioners has acted favorably on the petition and provides the following amending ordinance.

SECTION I That the approximately 4.57-acres located at 6814 NC 96 Hwy W. in Youngsville Township, and being all the land described as Franklin County Tax Records 5774, 5776, and 6372 be rezoned from Residential-40 (R-40) to Neighborhood Business (NB).

SECTION II That this ordinance shall become effective upon its adoption. Adopted this the _____ day of August, 2020.

Chairman, Franklin County Board Of
Commissioners

Clerk, Franklin County Board Of
Commissioners

Franklin County Commissioner’s Agenda Information Sheet

Requested Meeting Date: August 3, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Broadband Update

Initiated by (Name, Job Title): Kim Denton, Assistant County Manager

Board action proposed: None

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

Assistant County Manager Kim Denton will introduce Alan Fitzpatrick, CEO of Open Broadband LLC, who will provide an update on progress related to the implementation of Open Broadband’s fixed wireless services in Franklin County.

FOR OFFICE USE ONLY:

APPROVED

DENIED

ACTION: _____ DATE: _____



Diane Cox
Executive Director

July 22, 2020

Member Governments

Ms. Kristen King, Clerk
Franklin County Board of Commissioners
113 Market Street
Louisburg, N.C. 27549

COUNTIES

- Franklin
- Granville
- Person
- Vance
- Warren

Dear Ms. King:

MUNICIPALITIES

- Bunn
- Butner
- Creedmoor
- Franklinton
- Henderson
- Kittrell
- Louisburg
- Macon
- Middleburg
- Norlina
- Oxford
- Roxboro
- Stem
- Stovall
- Warrenton
- Youngsville

I write to request that the Franklin County Board of Commissioners appoint Vanessa Cooke-Alvarado, a Franklin County resident, to the Kerr-Tar Workforce Development Board for a two year term. Mrs. Cooke-Alvarado will serve in the required position of Private Industry. Mrs. Cooke-Alvarado’s experience as the Human Resources Manager for Dill Air Controls in Oxford, North Carolina will offer insight and prospective that is valuable to workforce programs and opportunities discussed by the board.

The Workforce Development Board is a local board required by the Workforce Innovation and Opportunity Act of 2014 that is charged with planning, policy development, and oversight responsibilities for workforce development services and programs.

Thank you for your assistance. If you have any questions or need additional information, please contact me at 252-436-2040.

Sincerely,

Lou Grillo
Interim Workforce Development Director