



FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday
April 20, 2020

Due to the COVID-19 pandemic, the meeting will be held solely by electronic means. Please see below for detail.

Due to the Governor's Executive Order 121, this meeting will be held electronically. Please note that due to mass gathering restrictions as outlined in Executive Order 121, the public will not be allowed to physically attend this meeting; however, the meeting will be livestreamed on YouTube at <http://franklincounty.today>. Citizens may also view or listen to the meeting via Zoom (see instructions below).

Join Zoom Meeting

<https://zoom.us/j/93258696056?pwd-TUJjNzIEdE9QUWlmbkFtWnh4MjIjZz09>

Join Via Telephone

1-312-626-6799

1-646-558-8656

Meeting ID: 932 5869 6056

Password: 025179

6:55 P.M. - Season of Prayer - Commissioner Michael Schriver

7:00 P.M. - Official Meeting Begins - Call to Order

Pledge of Allegiance

Roll Call - Chairman Sidney Dunston

I. CONSENT AGENDA

- A. Convene the 2020 Board of Equalization & Review
- B. Releases, Adjustments, Refunds, and Tax Collection Report
- C. Municipal Tax Collection Agreement - Town of Wake Forest
- D. Tourism Development Authority (TDA) grant request for \$5,500 for Annual Bunn Fun Day
- E. Tourism Development Authority (TDA) grant request for \$5,000 for visual media for County Website
- F. Budget Ordinance Amendment #4 (Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting a budget ordinance amendment in the amount of \$57,979 to amend the General Fund to recognize Board action from previous meetings, Crisis Interventions funds received from NC DHHS, additional Duke Energy Progress Project Share funds received from NC DHHS, additional Low

Income Home Energy Assistance (LIEAP) funds received from NC DHHS, additional Wake Electric Project Share funds received from NC DHHS, and insurance proceeds received from water damage to the Franklinton Library.)

- G. Grant Application to the North Carolina Parks and Recreation Trust Fund in the Amount of \$496,311 to assist in funding Phase II Development of V.E. and Lydia H. Owens Recreational Park at Bull Creek.

2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals to address the Board on issues concerning the county. Members of the public who would like to submit public comments may do so in writing via one of three methods:

- Email comments before 12:00 p.m. on Monday, April 20, 2020 to publiccomments@franklincountync.us
- Hand-delivery to the reception area of the County Manager's Office, 113 Market Street, Louisburg, North Carolina (must be delivered before noon on April 20, 2020)
- Mail to the Clerk to the Board of Commissioners, 113 Market Street, Louisburg, NC 27549 (must arrive prior to noon on April 20, 2020)

Comments will be read aloud at the meeting and made a part of the meeting minutes. Please include your name, address and topic of comments in the subject line of the email. Vulgarity and abusive comments will not be shared.

3. UPDATE: COVID-19

Health Director Scott LaVigne will provide an update on the pandemic.

ACTION REQUESTED: None.

4. INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT

The County has received quotes from four banks for the financing of vehicles and equipment in the amount of \$1,202,663. First Citizens Bank & Trust has proposed a four-year loan at an interest rate of 1.75% with no closing cost. Finance Director Jamie Holtzman recommends the Board award the loan to First Citizens Bank & Trust Company and adopt the Resolution authorizing the execution and delivery of the related documents.

ACTION REQUESTED: Consider accepting the loan proposal from First Citizens Bank & Trust for \$1,202,663 at an interest rate of 1.75% and adopt Resolution Authorizing the Execution and Delivery of an Installment Financing Agreement, A Security Agreement and Related Documents in Connection with The Financing of Various Vehicles and Equipment.

5. UPDATE: EARLY COLLEGE HIGH SCHOOL PROGRAM

County Manager Angela L. Harris will provide an update on efforts underway to relocate the program to the Vance Granville Community College Franklin County Campus.

ACTION REQUESTED: None.

6. UPDATE: RADIO PROJECT

County Manager Angela L. Harris will provide an update.

ACTION REQUESTED: Consider an extension of time for Harris to complete radio repairs and allow time for consultant inspection.

7. OTHER BUSINESS

8. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, the County Manager, and the Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: April 6, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Convene the 2020 Board of Equalization & Review

Initiated by (Name, Job Title): Dan Williams, Franklin County Tax Administrator

Board action proposed: Convene and recess 2020 Board of Equalization & Review

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager _____

County Attorney _____

Finance Director _____

Summary of Request:

Pursuant to North Carolina General Statute 105-322, the 2020 Franklin County Board of Equalization & Review will convene and recess this evening. By convening, the Board of Equalization & Review opens the statutory period during which county taxpayers may appeal their values for Franklin County real and personal property. Individuals wishing to appeal to the Board of Equalization & Review, should contact the Franklin County Tax Office for information and scheduling. This year's Board of Equalization & Review will adjourn at the regular Board of Commissioners meeting on May 4th. Although adjourned, the 2020 Board of Equalization & Review will continue to hear all appeals presented to the Board prior to the May 4th adjournment.

Meetings of the Board of Equalization & Review are open to the public. Dates and times will be available on the county website.

FOR OFFICE USE ONLY:

- APPROVED
- DENIED

ACTION: _____

DATE: _____



County of Franklin

North Carolina

Office of Tax Collector

MEMORANDUM

TO: Franklin County Commissioners
FROM: Daniel Williams, Tax Administrator
DATE: April 2, 2020
SUBJECT: Releases, Adjustments, Refunds, and Tax Collection Rate

Please review and approve the February releases, adjustments, refunds, and collection rate.

Total release amount for March 2020 - \$0.00
(Total release amount for March 2019 - \$22,975.58)

Total adjustment amount for March 2020 - \$12,230.13
(Total adjustment amount for March 2019 - \$0.00)

Total refund amount for March 2020 - \$1,905.38
(Total refund amount for March 2019 - \$2,645.06)

Total NCVTS refund amount for March 2020 - \$4,588.75
(Total NCVTS refund for March 2019 - \$4,177.83)

The 2019 Franklin County collection as of March 31, 2020 – 97.12%
(The 2018 Franklin County collection as of March 31, 2019 – 95.72%)

Please do not hesitate to contact the Tax Collector's Office if more detailed information is desired.

Daniel A. Williams
Franklin County Tax Administrator

P.O. Box 503 / 215 East Nash St
Louisburg, NC 27549
Telephone: (919) 496-2172
Fax: (919) 496- 1630

FRANKLIN COUNTY TAX ADMINISTRATION
P.O. BOX 503, 215 E. NASH STREET
LOUISBURG, NC 27549



Franklin County
Tax Collector: Daniel Williams
Phone: (919) 496-2172
Fax: (919) 496-1630
Email: TaxGIS@franklincountync.us

Generated on: 04-02-2020

For 2019-01-01 to 2020-03-31

A R Summary Report

DESCRIPTION	YEAR	DATE	BEG BAL	BILLING	RELEASES	ADJUSTMENTS	ADJ.BILLS	PAYMENTS	REFUNDS	DISCOUNTS	ADJ PAYMENTS	END.BAL	INT PAYMENTS	INT REFUNDS	ADJ.PMTS.+ INT	% PAID
FRANKLIN COUNTY	2019	PP	0.00	4,541,787.94	-47.39	-104,238.56	4,437,501.99	-4,278,481.77	2,399.64	-6,585.85	-4,282,667.98	154,834.01	-9,738.46	4.31	-4,292,406.44	96.51
FRANKLIN COUNTY	2019	RE	0.00	38,780,190.77	-534.37	-73,885.21	38,705,761.19	-37,570,541.27	73,944.71	-121,898.03	-37,618,294.59	1,087,466.60	-80,903.74	317.73	-37,708,198.33	97.19
SUBTOTAL YEAR	2019	PP	0.00	4,541,787.94	-47.39	-104,238.56	4,437,501.99	-4,278,481.77	2,399.64	-6,585.85	-4,282,667.98	154,834.01	-9,738.46	4.31	-4,292,406.44	96.51
SUBTOTAL YEAR	2019	RE	0.00	38,780,190.77	-534.37	-73,885.21	38,705,761.19	-37,570,541.27	73,944.71	-121,898.03	-37,618,294.59	1,087,466.60	-80,903.74	317.73	-37,708,198.33	97.19
TOTAL	9999		0.00	43,321,978.71	-581.76	-178,133.77	43,143,263.18	-41,849,023.04	76,344.35	-128,283.88	-41,900,962.57	1,242,300.61	-100,642.20	322.04	-42,001,604.77	97.12



TOWN *of*
WAKE FOREST

ITEM 1-C

301 S. Brooks Street
Wake Forest, NC 27587
t 919.435.9400

www.wakeforestnc.gov

March 24, 2020

Kristin King, Clerk to the Board
Franklin County
113 Market Street
Louisburg, NC 27549

Dear Kristen,

Enclosed is the tax billing and collection contract with Franklin County approved by the Wake Forest Board of Commissioners at their meeting November 19, 2019 meeting. I did not realize I had not sent this; I thought I had sent after it was approved. Once executed, please return one back to me at:

Deeda Harris, Town Clerk
Town of Wake Forest
301 S. Brooks St.
Wake Forest, NC 27587

If any questions, I can be reached at 919-435-9413.

Regards,

Deeda W. Harris, CMC, NCCMC

Enclosures: contract

NORTH CAROLINA

FRANKLIN COUNTY,

THIS AGREEMENT, made and entered into this ____ day of _____, 2019, by and between the COUNTY OF FRANKLIN, a North Carolina body politic, hereinafter called, the "County", and the Town of Wake Forest, a North Carolina body politic lying and being in Franklin County, North Carolina, hereinafter called the "Town";

WITNESSETH

THAT WHEREAS Franklin County has taxing powers throughout the County of Franklin; That the Town is physically located within Franklin County and has taxing powers within its physical Town limits; and

WHEREAS the County and the Town operate on a July 1 through June 30 fiscal year; That each entity assesses the property within their jurisdictions and levies taxes thereon; That the County assess all property in the county and levies its tax on all property in the county; That the Town is within the County has the responsibility to assess the same property that the County assess; That the County collects taxes of all property in the county to include the property within the Town; That the Town collects taxes on the same property that is situate within the Town, all of which causes a duplication of functions. In order to streamline the tax related responsibilities of the County and Town and in consideration of the mutual promises herein contained of and for the mutual benefit of each party, the parties do hereby covenant and agree as follows:

1. THAT pursuant to the provisions of Chapter 160A, Article 20, Part One of the General Statutes of North Carolina, and the provisions of General Statutes 153A-445 the County and the Town agree that the County Tax Office shall assess all properties within the county and bill and collect the taxes for both entities, to the extent herein provided, effective on the FIRST day of JULY, 2019. This Agreement shall cover municipal tax collections for the Town for the fiscal year beginning July 1, 2019, and for each succeeding fiscal year. This Agreement will automatically be extended each subsequent fiscal tax year until either party elects to terminate as specified herein; and
2. THAT on and after July 1, 2019, all property taxes, both real property and - personal property, interest, fines, penalties, assessments, delinquent and late listing penalties (hereinafter called "Taxes") due the Town shall be collected by the Franklin County Tax Collector for the Term of this Agreement, and
3. THAT the operation of the Franklin County Tax Department shall be solely under the supervision and direction of the Franklin County Board of Commissioners; and
4. THAT the operation of the Town Tax Department shall be solely under the supervision and direction of the Town Council; and

5. THAT the Annual Tax Statement sent by the County for all properties within the County shall show the County Taxes and the Town Taxes separately, however there shall be a single total amount due for the combined taxes; The County Tax Department shall receive all tax payments which shall be treated as provided in Paragraph #7; That the County Tax Collector shall maintain its records to show separately the amount of County taxes assessed and collected and the amount of Town taxes assessed and collected.
6. THAT for the fiscal year beginning July 1, 2019, and ending June 30, 2020, the Town shall pay to Franklin County as reimbursement for its services in billing and collecting town taxes, a fee of 1.5% of the taxes actually collected;
7. That taxes collected for the Town shall be remitted to the Town monthly; The service fee shall be deducted from the monthly receipts and the balance delivered to the Town the following month together with a statement itemizing the taxes collected and service fee deducted;
8. The Franklin County Tax Collector and such assistants and clerks as may be designated by each of the respective taxing units shall be Bonded as provided by law.
9. Insofar-as practicable, and permitted by law, all steps in the collecting of County and Town taxes shall be combined to the end that the consolidation of the two tax collections shall be given full scope authorized by law.
10. In addition, it is agreed that Franklin County will collect unpaid delinquent taxes for the Town. The Town shall exercise its best efforts to determine which tax parcels of land are in fact within Town and shall inform Franklin County of its determination. Franklin County assumes no liability for the collection of Town taxes on properties which the Town has not designated as being within the Town and whom is responsible for paying said tax. The County does not have any responsibility for the accuracy of tax listings provided by the Town.
11. Unlisted property placed on the tax scrolls by Franklin County shall, if located within the Town, likewise be placed upon the tax scroll of taxes due the Town.
12. Only one (1) tax bill shall be mailed to a taxpayer owing taxes to both of the taxing units. In the event of partial payment on a consolidated tax bill, the amount of such payment shall be proportionately credited against taxes due each unit.
13. Tax records shall be audited annually by Franklin County's Independent Certified Public Accountant; the Town may, at its own expense, provide its own certified auditing of the records relating to taxes due it. The tax records relating to taxes due the Town shall be available to the Town, its agents and employees, at all reasonable times.

14. The Franklin County Tax Collector shall perform all duties imposed by law upon the Town Tax Collector and the County Tax Collector with respect to ad valorem taxes for both entities.
15. With respect to delinquent taxes due to both the County and the Town, actions for foreclosure of tax liens may be brought by either the County or the Town. If the Town desires a certain tax parcel to be foreclosed upon due to Town delinquent taxes then the Town must notify the County Tax Collector of that desire and the County Tax Collector will furnish the Town with all relevant information in its files concerning that parcel and the tax status thereon. The Town may conduct the tax foreclosure in the Town's name, however, upon completion of the foreclosure action the Town will bring the County's taxes due on that parcel current. In all other delinquent tax situations the County will be responsible for any tax foreclosure proceedings.
16. Penalties collected and discounts allowed shall be apportioned between the County and the Town where the same taxpayer makes payments on property taxable by both units.
17. The County shall furnish the Town analysis of each year's levy and assessed values when it is compiled. All other reports requested by the Town, that would require an additional cost to Franklin County, will be paid for by the Town.
18. The Town shall be furnished monthly details of any taxes added to or deleted from the charges on the records of the taxes due the Town.
19. Tax settlement statements shall be submitted annually by the Franklin County Tax Collector to each of the taxing units.
20. This Agreement may be terminated by either of the parties upon written notice of its intention to terminate the contract being given to the other party at least six (6) months prior June 30 (the expiration of the fiscal year).
21. This contract shall become effective upon its adoption by members of each of the governing boards of the parties and its execution by the proper officials of each unit; Amendments to this Agreement shall be effective only when reduced to writing and adopted in the same manner as this contract is required to be adopted.
22. Each Board hereby agrees to use its best efforts to set their rates no later than June 20 of each year. In the event the Town does not set its rate by July 1 of any year; the County will not handle the collection for that Town for that fiscal year. Any expenses incurred by the County due to the failure of a Town to set its rate by July 1 shall be paid for by that Town as reimbursement to the County.

- 23. The effective date for annexation into the Town must be set for June 30. If the Town sets any other effective date for the annexation of property into its corporate limits, the Town will be responsible for the collection of the Town's prorated ad valorem taxes for that year.
- 24. The County, in coordination with the Town, shall set early payment discounts for taxes (if any). The same treatment will apply to town taxpayers and county taxpayers.

IN WITNESS HEREOF, the parties hereto have cause this instrument to be signed in their respective names, by their proper officials, all by authority of a resolution of the governing bodies of each of the taxing units, duly adopted, this day and year first above written.

FRANKLIN COUNTY

BY _____
Chairman, Board of County Commissioners

Attest: _____
County Clerk

FRANKLIN COUNTY, NORTH CAROLINA

I, _____ a Notary Public, do hereby certify that Kristen G. King personally came before me this day and acknowledged that she is the Clerk to the Franklin County Board of Commissioners and that, by authority duly given and as the act of said Board, the foregoing instrument was signed in its name by _____, Chairman, sealed with its corporate seal and attested by her as its Clerk.

Witness my hand and notarial seal, this the ____ day of _____.

Notary Public

(Notary Public Seal)

My Commission expires: _____

TOWN OF WAKE FOREST

BY *Vivian A. Jones*
Mayor, Town of Wake Forest

Attest: *Deeda W. Harris*
Town Clerk

WAKE COUNTY, NORTH CAROLINA

Claudia M. Bradley a Notary Public, do hereby certify that *Deeda W. Harris* personally came before me this day and acknowledged that he/she is the Clerk to the Town of *Wake Forest*, and that, by authority duly given and as the act of said Town, the foregoing instrument was signed in its name by *Vivian A. Jones*, Mayor, sealed with its corporate seal and attested by him/her as its Clerk.

Witness my hand and notarial seal, this the *22nd* day of *November 2019*



Claudia M. Bradley
Notary Public

My Commission expires: *April 23, 2022*

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date:4/20/2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Approval of Funding for Annual Bunn Fun Day

Initiated by (Name, Job Title): Richie Duncan/ Franklin County EDC Director

Board action proposed: Approve Funding of \$5,500 by TDA for Bunn Fun Day

Is a public hearing needed? No

Has this item been reviewed by the appropriate staff? Please note all that apply.

County Manager _____

County Attorney _____

Finance Director _____

Summary of Request:

The Town of Bunn is hosting an annual festival on April 25, 2020 (subject to change if necessary due to Covid-19). This festival builds relationships and strengthens the community fellowship. It also creates an awareness of the projects and services the Town of Bunn has to offer. The Bunn Fun Day will bring in people from adjoining communities that will benefit the Air B&B's and Days Inn of Louisburg with potential overnight stays. Additionally, visitors will be able to eat at the local restaurants and use the local services. Local organizations and businesses will also be able to introduce themselves to the visitors increasing awareness of the local assets. The projected number of visitors is 2000 and the percentage of out-of-town visitors is projected to be 30%. Last year's attendance was estimated at 1, 500 visitors.

The TDA respectfully requests that the Board approve the request of \$5,500 to be used for a strong marketing campaign including local newspaper ads and other marketing channels to promote the Bunn Fun Day.

FOR OFFICE USE ONLY:

- APPROVED
- DENIED

ACTION: _____

DATE: _____

ITEM 1-E

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: 4/20/2020

of attachment (s) 1

Item Title (as it should appear on the agenda): Approval of Funding for Visual Media Project

Initiated by (Name, Job Title): Richie Duncan/ EDC Director and Coy Floyd/ IT Director

Board action proposed: Approve Funding of \$5,000 by TDA for Visual Media Project

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager County Attorney Finance Director

Summary of Request:

Franklin County is initiating a visual media project to capture new visual images of the County for use on the redesign of the Franklin County website. The Visual Media Project will include, but not be limited to, drone footage, photographs and video. The Project will seek as much as possible to use local talent for capturing images. With the use of the various media technologies available, the project will highlight some of the existing and new attractions within the County such as Owens Park, the newly painted Triangle North Executive Airport tarmac and apron, including the Compass Rose, footage from events in all municipalities, as well as updated photos of some of the historical sites and local educational facilities such as JPAC, Louisburg College and Vance-Granville Community College. New photos of Maria Parham Franklin and the Behavioral Healthcare Unit will illustrate the continuous improvements being made in Franklin County regarding healthcare while images of US 401 expansion, will illustrate improvements in transportation. The objective of the Visual Media Project is to increase the visual appeal of the new County's website and the TDA website while supporting the efforts detailed in the Comprehensive Development Plan demonstrating that Franklin County is a diverse and dynamic place to live, work and play.

The TDA respectfully requests that the Board approve the request of \$5,000 to be used for the Visual Media Project to enhance the appeal of the upcoming redesigned Franklin County website.

FOR OFFICE USE ONLY:

APPROVED
 DENIED

ACTION: _____ DATE: _____



Economic Development Commission

112-D Wheaton Drive
Youngsville, NC 27596

Phone 919.554.1863 • Fax 919.554.1781

www.franklinedc.com

March 16, 2020

Franklin County Tourism Development Authority:

We are writing this letter to you with a request. Under the management of Franklin County Economic Development and the Franklin County Information Technology (IT) Department, an updated county website will go live in 2020. This new website will benefit all county divisions, including tourism. It will be easier to use and have an enhanced visual appeal for increased user interaction.

Actually, for that purpose, we would like to make a request for \$5,000 from your association. We have a plan to update the visual effects on the new website. Through these updates, we want to showcase how great it is to work, live and play in Franklin County. In this plan we will utilize a range of mediums to include photography, drone footage and videography. Incorporating a variety of visual imagery will enhance our website user's experience and is proven to increase interaction times within websites.

To help support our local economy, we will do all we can to utilize local talent and businesses through this project.

We are excited to get the new website launched and hope that you will help support this project. Please let us know if you have any questions. Thank you for your consideration and acknowledgment.

Sincerely yours,

A handwritten signature in blue ink that reads 'Richie Duncan'.

Richie Duncan, Director – Franklin County Economic Development

A handwritten signature in blue ink that reads 'Coy Floyd'.

Coy Floyd, Director – Information Technology

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: April 20, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Budget Ordinance Amendment #4

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director

Board action proposed: Board approval

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager County Attorney Finance Director

Summary of Request:

This Amendment #4 in the amount of \$57,979 is to amend the General Fund to recognize Board action from previous meetings, Crisis Interventions funds received from NC DHHS, additional Duke Energy Progress Project Share funds received from NC DHHS, additional Low Income Home Energy Assistance (LIEAP) funds received from NC DHHS, additional Wake Electric Project Share funds received from NC DHHS, and insurance proceeds received from water damage to the Franklinton Library.

FOR OFFICE USE ONLY:

APPROVED
 DENIED

ACTION: _____ DATE: _____



County Of Franklin

113 Market Street
 Louisburg, North Carolina 27549
 Telephone: 919-496-3182
 Fax: 919-496-2683

Office of Finance
 Jamie Holtzman
 Director

BUDGET ORDINANCE AMENDMENT #4

BE IT ORDAINED by the Board of Commissioners of the County of Franklin, North Carolina, that pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2020.

Section 1. To amend the General Fund to recognize Board action from previous meetings, Crisis Interventions funds received from NC DHHS, additional Duke Energy Progress Project Share funds received from NC DHHS, additional Low Income Home Energy Assistance (LIEAP) funds received from NC DHHS, additional Wake Electric Project Share funds received from NC DHHS, insurance proceeds received from water damage at Franklinton Library.

Expenditures	Account #	Amount of Increase
Clerk of Court - Capital Outlay	10-515-0740	\$ 7,200
DSS - Crisis Intervention	10-612-0350	18,733
DSS - Duke Energy Project Share	10-612-0420	\$ 424
DSS - Low Income Home Energy Assistance	10-612-0351	\$ 9,928
DSS - Wake Electric Project Share	10-612-0430	\$ 99
Public Buildings- Building Maintenance	10-500-0150	\$ 10,120
Library - Building Maintenance	10-630-0150	\$ 11,475
	Total	\$ 57,979

Revenues	Account #	Amount of Increase
GF Fund Balance	10-399-0000	\$ 7,200
DHHS Crisis/LIEAP	10-377-0010	28,661
Energy Neighbor	10-377-0011	424
Wake Electric	10-377-0012	99
Proceeds From Insurance Claims	10-335-9901	21,595
	Total	\$ 57,979

Section 2. Copies of this amendment shall be furnished to the Clerk of the Board of Commissioners, the Budget Officer, and the Finance Officer for their direction.

Adopted this 20th day of April 2020.

Chairman of the Board of County Commissioners

Clerk to the Board

ITEM 1-G

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: April 20, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): **Grant Application to the North Carolina Parks and Recreation Trust Fund in the Amount of \$496,311 to assist in funding Phase II Development of V.E. and Lydia H. Owens Recreational Park at Bull Creek.**

Initiated by (Name, Job Title): **Oliver Greene, Director Parks and Recreation**

Board action proposed: **Approval of the Submission of a Grant Application to the North Carolina Parks and Recreation Trust Fund in the Amount of \$496,311 to assist in funding Phase II Development of V.E. and Lydia H. Owens Recreational Park at Bull Creek.**

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager County Attorney Finance Director

Summary of Request:

The Franklin County Parks and Recreation Department seeks approval from the Board of Commissioners to submit a PARTF (Parks and Recreation Trust Fund) Application for developing the Second Phase of the V.E. and Lydia H. Owens Recreational Park at Bull Creek. Consultants from Alfred Benesch and Company are working with our Parks and Recreation Staff in the development of the Application. The estimated cost for the project is \$496,311.00. If Franklin County is awarded this Grant, PARTF will provide 50% of the estimated cost. Franklin County will be responsible for the remaining 50% match of \$248,156. The recommended source for the match is the Rec-In-Lieu Fund which has a current unencumbered balance of \$772,159.29. The proposed features in the second phase development include the introduction of Volleyball with two sand volleyball courts in the active northern zone of the park and an 18-basket disc golf course in the southern more passive zone of the park. These are two new recreation facilities, not already offered in the Franklin County Parks and Recreation system. A new picnic area with shelter will be constructed to support the existing fishing pond area, developed in phase one, along with a new restroom facility, additional parking and the paving of the existing gravel road to accommodate expanded park traffic. Wayfinding signage is proposed to expand the use of a recently laid out cross-country course allowing the County to use the course to feature 3K, 5K and 8K cross-country meets for the region. Again, the Parks and Recreation Director is seeking the approval of the Board of Commissioners to submit the PARTF Application and if awarded the Grant, provide the required County match.

FOR OFFICE USE ONLY:

APPROVED
 DENIED

ACTION: _____ DATE: _____

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: April 20, 2020

of attachment (s) _____

Item Title (as it should appear on the agenda): Installment Financing for Vehicles and Equipment

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director

Board action proposed: Consider accepting the loan proposal from First Citizens Bank & Trust for \$1,202,663 at an interest rate of 1.75% and adopt Resolution Authorizing the Execution and Delivery of an Installment Financing Agreement, A Security Agreement and Related Documents in Connection with The Financing of Various Vehicles and Equipment

Is this a consent agenda item? Yes No

Is a public hearing needed? Yes No

Has this item been reviewed by the appropriate staff? Please check all that apply.

County Manager

County Attorney

Finance Director

Summary of Request:

The County has received quotes from four banks for the financing of vehicles and equipment in the amount of \$1,202,663. First Citizens Bank & Trust has proposed a four-year loan at an interest rate of 1.75% with no closing cost. Finance Director Jamie Holtzman recommends the Board award the loan to First Citizens Bank & Trust Company and adopt the Resolution authorizing the execution and delivery of the related documents.

FOR OFFICE USE ONLY:

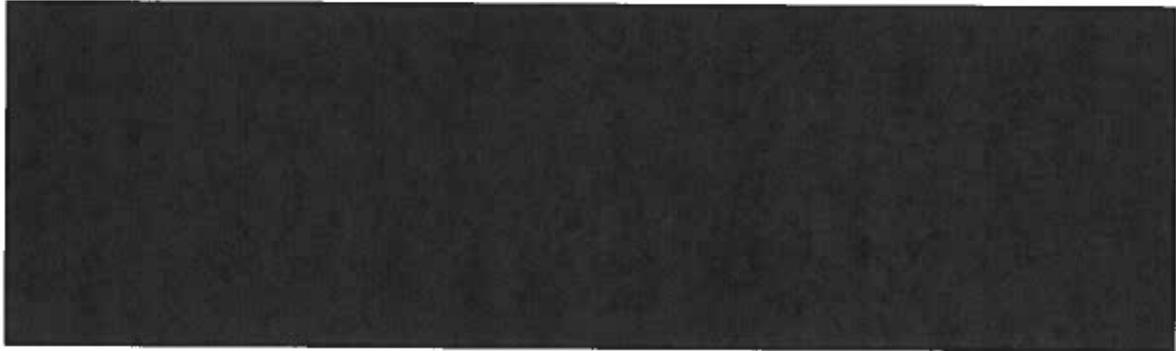
APPROVED

DENIED

ACTION: _____ DATE: _____

FISCAL YEAR 2020 VEHICLE AND EQUIPMENT FINANCING

APRIL 20, 2020



1



- (2) 2019 Dodge 4500 Ambulances with Power PROXT Stretchers (EMS)
- (13) 2019 Dodge Chargers with equipment packages (Sheriff-12, Jail-1)
- (16) Lucas Chest Compression Systems (EMS)
- 2019 Chevrolet Silverado (Inspections)
- 2019 Ford Fusion (Health)
- 2020 Ford Escape (DSS)

2

- Total Amount to be financed \$1,202,663
- Term of four years
- Payment once a year

3

- March 19, 2020 – County sent request for proposals to fourteen financial institutions
- April 1, 2020 – County received responses to Request for Proposals
- April 20, 2020 - Board of Commissioners adopts resolution approving the financing and the documents relating thereto.
- May 1, 2020 – County closes on installment financing

4



BANK	INTEREST RATE	CLOSING COST	TOTAL FINANCING COST
US Bank	1.792%	0.00	\$54,357.73
First Citizens Bank & Trust	1.75%	0.00	\$53,072.88
Regions Equipment Finance Corporation	1.72%	\$5,000	\$57,691.32
BB&T	2.42%	0.00	\$73,630.89

5



- Please awarded the vehicle financing in the amount of \$1,202,663 to First Citizens Bank & Trust at the interest rate of 1.75% for the term of four years and authorize the County Manger and Finance Director to execute and deliver the required closing documents.

6

A regular meeting of the Board of Commissioners for the County of Franklin, North Carolina was held remotely by electronic means at 7:00 p.m. on April 20, 2020.

Present: Chair Sidney E. Dunston, presiding, and Commissioners

Absent: Commissioners

Also Present: _____

* * * * *

_____ introduced the following resolution the title of which was read and a copy of which had been distributed to each Commissioner:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING AGREEMENT, A SECURITY AGREEMENT AND RELATED DOCUMENTS IN CONNECTION WITH THE FINANCING OF VARIOUS VEHICLES AND EQUIPMENT FOR THE COUNTY OF FRANKLIN, NORTH CAROLINA

BE IT RESOLVED by the Board of Commissioners (the "Board") for the County of Franklin, North Carolina (the "County") as follows:

Section 1. The Board does hereby find and determine as follows:

(a) There exists in the County a need to finance the cost of various vehicles and other equipment for use by the County (collectively, the "Equipment").

(b) The County has determined that the most efficient manner of financing the Equipment will be through the entering of an Installment Financing Agreement (the "Agreement") with First-Citizens Bank & Trust Company (the "Lender") pursuant Section 160A-20 of the General Statutes of North Carolina, as amended. Pursuant to the Agreement, the Lender will advance moneys to the County in an amount sufficient to pay the costs of financing the Equipment and

paying certain financing costs relating thereto, and the County will repay the advancement in installments, with interest (the "Installment Payments").

(c) In order to secure its obligations under the Agreement, the County will execute and deliver a Security Agreement, dated as of the date of delivery thereof (the "Security Agreement"), granting a security interest in the Equipment.

(d) There has been presented to the Board at this meeting drafts of the Agreement and the Security Agreement.

Section 2. In order to provide for the financing of the Equipment, the County is hereby authorized to enter into the Agreement with the Lender and receive an advancement pursuant thereto in the principal amount of \$1,202,663. The County shall repay the advancement in installments due in the amounts and at the times set forth in the Agreement. The payments of the installment payments shall be designated as principal and interest as provided in the Agreement.

Section 3. The Board hereby approves the Agreement and the Security Agreement in substantially the forms presented at this meeting. The Chair, the County Manager and the Finance Director of the County are each hereby authorized to execute and deliver on behalf of the County said documents in substantially the forms presented at this meeting, containing such modifications as the person executing such documents shall approve, such execution to be conclusive evidence of approval by the Board of any such changes. The Clerk to the Board or any Deputy or Assistant Clerk to the Board is hereby authorized and directed to affix the official seal of the County to said documents and to attest the same.

Section 4. No deficiency judgment may be rendered against the County in any action for breach of any contractual obligation authorized pursuant to this resolution and the taxing power

of the County is not and may not be pledged directly or indirectly to secure any moneys due under any contract herein authorized.

Section 5. The Chair, the County Manager, the Finance Director of the County and the Clerk to the Board of the County, and any other officers, agents and employees of the County, are hereby authorized and directed to execute and deliver such closing certificates, opinions and other items of evidence as shall be deemed necessary to consummate the transactions described above.

Section 6. The County hereby represents that it reasonably expects that it, all subordinate entities thereof and all issuers issuing obligations on behalf of the County will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting certain current refunding obligations and private-activity bonds except for qualified 501(c)(3) bonds, as defined in the Internal Revenue Code of 1986, as amended (the "Code")) during calendar year 2020. In addition, the County hereby designates each of the installment payments under the Agreement as a "qualified tax-exempt obligation" for the purposes of the Code.

Section 7. This resolution shall take effect immediately upon its adoption.

Upon motion of Commissioner _____, seconded by Commissioner _____, the foregoing resolution was adopted by the following vote:

Ayes: _____

Noes: _____

* * * * *

I, Kristen G. King, CMC, Clerk to the Board of Commissioners for the County of Franklin, North Carolina, DO HEREBY CERTIFY that the foregoing is a true copy of so much of the proceedings of said Board of Commissioners for said County, at a regular meeting held on April 20, 2020, as it relates in any way to the adoption of the foregoing resolution and that said proceedings are to be recorded in the minutes of said Board of Commissioners.

I DO HEREBY FURTHER CERTIFY that proper notice of such regular meeting was given as required by North Carolina law, including the notice of the holding of such meeting by electronic means as required by Section 143-318.13 of the General Statutes of North Carolina, as amended.

WITNESS my hand and official seal of said County this 20th day of April, 2020.

Clerk to the Board of Commissioners

[SEAL]