



**TOWN OF AYDEN  
GOVERNING BOARD MEETING  
MINUTES**

February 10, 2014 – 7:00 pm  
Ayden Town Hall – Second Floor Boardroom

I. Call to Order

A. Call to Order

Mayor Tripp called the meeting to order at 7:02 pm

B. Roll Call

Present:

Mayor Tripp

Commissioners Davenport, Harris, Mewborn, Ross and Skinner

Absent:

None

Also Present:

Leonard Barefoot – Interim Town Manager

Sherri Scharf – Town Clerk

Phil Dixon – Town Attorney

Barry Stanley – Chief of Police

Robert Sutton – Public Works and Utilities Director

Chris Tucker – Finance Director

C. Welcome

Mayor Tripp welcomed visitors to the meeting. He then mentioned that he wanted to recognize the passing of two community leaders. Ms. Elaine King served Ayden Middle School as a teacher and guidance counselor and was also a member of the Ayden United Methodist Church and active in the meals on wheels program. Mr. Thomas Craft was a Pitt County teacher, coach and principal before retiring as the Associate Superintendent of Pitt County Schools. He also served on the Mid-East Commission, the Rotary Club and the Boys & Girls Club of Ayden. Mayor Tripp called for a moment of silence in honor of these two individuals.

D. Invocation

Mayor Tripp gave the invocation.

E. Pledge of Allegiance

Mayor Tripp led the pledge of allegiance.

F. Approval of the Agenda

Mayor Tripp asked Interim Town Manager Leonard Barefoot if there were any changes to the agenda. The Manager replied that he wished to pull Item "D" "ElectriCities Regional Meeting" from the discussion items and to delete the Closed Session. The mayor then called on a motion and vote for the revised agenda.

Motion: Commissioner Skinner

Second: Commissioner Mewborn

Discussion: None

Approved: 5-0

The motion to adopt the revised agenda as presented was approved.

II. Public Recognition

A. Introductions, Recognitions and Presentations

On behalf of the Ayden Governing Board, Mayor Tripp presented **Coach Paul Cornwell** with a certificate of recognition for his outstanding leadership in coaching the AGHS Chargers and in honor of being named the high school coach of the year by the Carolina Panthers. He also presented a certificate of recognition to the AGHS Chargers for a great football season where the team finished at the Eastern Carolina 2-A Conferenced Champions (5-0 record) and reached the third round of the NCHSAA Playoffs. He congratulated Coach Cornwell on being named the school's new athletic director and commended him for teaching young adults about responsibility, sportsmanship, and the importance of serving their community. He feels the AGHS Chargers and its coach are excellent ambassadors for the Town of Ayden. Coach Cornwell stated that it was exciting to be honored by his home town and that he was humbled to work in such a great community that supported its schools and sports teams. He believes it is very important to teach young men to give back to their community and become responsible citizens, adding that he always tells them "the story of the season has not yet been written."

**Pitt County Commissioner Glen Webb** provided the Governing Board with the following update on county activities as follows:

- Pitt County has seen the addition of 1,600 new jobs during the recession
- More than \$1billion in investments, with \$750,000 slated for the schools and modest pay raises for teachers
- County budget cut \$5million in expenses and eliminated 88 unfilled positions with no reduction in force
- Fund balance was rebuilt from a low of 11% to more than 15%, and he anticipates ending the year with a fund balance of nearly 18%
- In his role as the first vice president for the NC Association of County Commissioners, he intends to get lottery funds released to the counties, adding that Pitt County alone has been shorted nearly \$2million per year in lottery funds which was supposed to be slated for capital improvement of schools

Interim Manager Barefoot stated that at this time all the Board needed to do was be aware of this training requirement for the current calendar year and decide how they would like to participate.

Commissioner Harris stated that purchasing a video seemed to be the most cost effective method. Mayor Tripp asked the other board members if they agreed. A consensus was reached to spend \$125 on the training video and, upon receipt, contact the Board members to schedule a 2-hour training session.

D. ElectriCities Regional Meeting (this item was pulled from the agenda)

VIII. Information

The 2012 CDBG Catalyst Program Monthly Performance Report was provided for information purposes only – no action required.

IX. Board Member Comments

Commissioner Harris thanked Robert Sutton and his crews for handling snow and ice removal during the storms. He also remarked that the scout troops, represented by 40 scouts, collected 1,400 pounds of food, and even persisted after the weather turned to sleet and snow. He feels Ayden is lucky to have such great kids supporting the community.

Commissioner Davenport stated that she appreciates Robert Sutton “for all the hats he wears.”

Commissioner Mewborn thanked the citizens for coming to the meeting, adding that “we listen and try to make the best decisions.” He then inquired how the Town might get its notices published in the Times Leader, adding that “we need to get this right.” He then called on Interim Manager Barefoot to “get it to a vote.”

Commissioner Skinner stated that Mr. Red Stocks has more than 6 chickens and, therefore, needs a special exemption from the new town code text amendment. He said that nobody complained about his chickens then or now, and that the Town needs to do something to accommodate him. “What can be done now?, he asked.

Mayor Tripp stated that an ordinance is a living document, not one set in stone. He feels that Ayden is not the same as it was 10 years ago, and that when citizens have issues, the Board needs to re-evaluate. He believes that this Board listens to the citizens and, despite different opinions or controversial topics, the Board members “try to get it right.” He feels that the intent is always to improve the community. Mayor Tripp stated that the interim town manager is here to help and guide the Governing Board. He encouraged Board members to call Mr. Barefoot when they need clarity on a subject. He apologized for any confusion that arose related to the text amendment to exempt chickens from the Town Code and stated that it will not happen again.

- In March he will meet with senators and congress in Washington DC regarding national justice and public safety; in particular, how county jails are becoming “mental health institutions”
- He is still a strong advocate for the Quad East/SW Bypass Project and hopes to help steer it back on track as he believes it will bring tremendous economic development opportunities to Ayden that will, for example, help bring industry so that the Ayden Business Parks can be built out
- NC’s new DHHS Director recently met the Federal government deadline on clearing the backlog of food stamp cases; failure to do so would have cost NC approximately \$80million in fines
- He believes small towns should be in a “hold harmless” arrangement so that they will not be charged to use the Pitt County Sheriff’s dispatch service, but he believes that will likely change next year and paying Pitt County for this service will be the “best bet”

Commissioner Webb encouraged Board members to call him anytime they wanted local, state or federal news. Mayor Tripp thanked him for all his hard work and for his representation in Raleigh.

B. Public Comments

There were no public comments for this meeting.

III. Staff Reports

A. Interim Manager’s Report

Interim Manager Leonard Barefoot stated that he has attended a number of meetings: CMSD, Greenville MPO/TCC, EDAC and the Governing Board retreat as well as meetings with staff, engineers and individuals. He has been spending time reading reports to understand the Town’s operations and he recently met with an industrial prospect. He currently has reviewed 33 resumes and applications for the town manager position and received 10 more tonight. He suggested that the Board recess tonight until Monday, February 24<sup>th</sup> at 7 pm and then go into closed session to review the applications. Meanwhile, he will compile a report of the top candidates and present at the next meeting. Once he completes this review, the applications will be kept on file in the Town Clerk’s office for Board members who may want to review all that were received for this position.

B. Public Works and Utilities and Arts & Recreation Report

Robert Sutton gave the following report on his Department’s activities:

- Electric Department installed/replaced underground services on Old Snow Hill Road, Sweetmore Drive and TB Garris Lane; replaced stolen copper off highline and substation; replaced three primary poles on Ayden Gold Club Road; installed three area lights and assisted with storm prep and snow removal for two storms.
- Water & Sewer Department installed sewer service; turned off multiple residential service liens due to frozen or busted pipers; smoke tested 50,000 linear feet of sanity sewer system looking for I&I sources; and assisted in snow removal during two storms.

- Street Department fixed eight storm drain holes; swept streets and collected leaves; opened/closed graves and assisted with snow removal for two storms.
- Arts & Recreation Department attended the 66<sup>th</sup> annual NC Parks & Recreation Directors' Conference; replaced windows in upstairs classroom; youth spring classes and sports gearing up; youth basketball banquet will be held on March 4<sup>th</sup>.

Mayor Tripp thanked Mr. Sutton and his crews for working in the extreme cold and for clearing the streets and sidewalks of snow and ice. Commissioner Ross thanked him for the same as well as fixing the underground pipe at her house.

C. Finance Report

Chris Tucker distributed an updated financial report to the Board dated January 31, 2014 and stated that the budget is trending as expected. Total projected FYE 2014 revenues for this report are \$4,133,708 and projected expenditures are \$4,166,373.

D. Public Safety Report

Manager Barefoot stated that Police Chief Barry Stanley is absent due to illness and will not have a report for the Board this evening.

IV. Consent Agenda

- A. Open Session Minutes of January 13, 2014
- B. Open Session Minutes of February 3, 2014
- C. Ordinance Changing Time of Governing Board Meetings
- D. Advertisement for Delinquent Taxes

Motion: Commissioner Skinner

Second: Commissioner Harris

Discussion: None

Approved: 5-0

The motion to adopt the consent agenda was approved.

V. Public Hearing

**Ordinance Amending the Town Code; Chapter 91: Non-Domestic Animals**

Interim Town Manager Barefoot stated that the Governing Board discussed this subject at length during its October 22<sup>nd</sup> and November 12<sup>th</sup> meetings. At its January 13<sup>th</sup> meeting, the Board held a duly advertised public hearing to seek citizen input. At that time the Governing Board directed the Planning Board to formalize the proposed regulations and standards and draft a text amendment to the non-domestic animal ordinance for the Board to consider at its February meeting. A public hearing has been duly advertised for the February 10<sup>th</sup> meeting.

Mayor Tripp declared the Public Hearing to be open at 7:30 pm.

There were no public comments and the hearing was subsequently closed.

Mayor Tripp then called on the Board for input about the ordinance that incorporated the standards and regulations set forth by the Planning board during its January 21<sup>st</sup> meeting.

Reading from the January 13<sup>th</sup> Governing Board meeting minutes, Commissioner Ross read out loud the motion that she had made during that meeting: “to deny the Planning Board recommendation and allow an exemption for chickens within town limits provided the non-domestic animal ordinance incorporates all the standards previously established for harboring chickens (except the permit fee).” (It was approved 4:1, with Commissioner Davenport voting against the motion.)

Commissioner Ross then stated that she made the motion at the January meeting based on 7 regulations given at the time. “Now we have gone from 7 to 11,” she said. She proceeded to address each one of the items in the order listed in the ordinance prepared for the meeting, asking questions as she went down the list:

- “A permit was not one of the 7 original standards, but recommended by management. What does a permit mean? Is it permanent? Is it for life? Can a citizen come back later and reapply?” she asked.
- She then read out loud, “the maximum height of the coop shall be 4 feet measured from the lowest ground level beneath the coop to the highest point of the coop,” adding that “According to the Times Leader, the Planning Board approved recommendation was 6 feet not 4 feet.”
- She further stated that, “the opaque fencing or screening was not mentioned in the original 7, it was recommended by management, and the Planning Board threw that one out.”
- She then read aloud, “chicken coops shall not be located within 20 feet of any residence...” and asked, “does that mean your own residence? Shouldn’t that say ‘any other than your own?’
- Reading aloud again: “chicken coops must be kept in a neat and sanitary condition at all times, and must be cleaned on a regular basis to prevent offensive odors.” She continued: “there must be no detectable odor ... and fly infestation will not be allowed ... this was all thrown in (by the Planning Board) and had not been previously mentioned.”
- For the final regulation in the ordinance stating that more than 2 documented occurrences of chickens straying beyond their back yards will cause a permit to be revoked, Commissioner Ross stated, “We said nothing about this one.”

Commissioner Ross then stated that she wanted to make a motion to return to the motion made in the January 13<sup>th</sup> Governing Board meeting (prior to the Planning Board’s final review and input on January 21<sup>st</sup>) adding that, “the public doesn’t even know about all these added things... we are mistreating these people.”

Regarding the Planning Board’s recommendations made at its January 21<sup>st</sup> meeting, Commissioner Ross stated: “This did not have to go back to the Planning Board. I attended the School of Government Essentials of Municipal Government course and asked the question and was told that the Planning Board is an advisory board, and that the commissioners make the final decision. I appreciate all the hard work they have done but, I am sorry, it was all unnecessary.”

Interim Town Manager Barefoot then addressed the Governing Board by reminding them what had occurred at the January meeting. He stated to the Board, "the Board can entertain your (Ross's) motion and modify the document as they see fit, but at the last meeting the motion was not to approve; it was to direct the Planning Board to go back and consider those regulations. You can change it anyway you want tonight, but it was not improper for that document to be sent to the Planning Board and a new document to be sent back to this Board – that was what you asked for."

Commissioner Mewborn then asked, "What do we have to do to put this matter to bed tonight, to just be done with it?" Manager Barefoot replied, "You have a document and we put it into the form of an ordinance. You can modify it in any fashion you choose, and you have an attorney who can help you do that. Provided that someone is willing to make a motion and adopt the changes you make, it will then become a local ordinance."

Commissioner Mewborn asked, "What about the motion that Commissioner Ross just made?" Manager Barefoot replied, "Her motion is fine. The best thing for the public record is to modify the ordinance as is by making additions or deletions to whatever form you agree to by majority vote."

Commissioner Mewborn asked, "Does she have to read the contents of her motion?" Manager Barefoot replied, "Yes, her motion should encompass the changes she wants, so that we know what we are voting on."

Commissioner Ross then went back through all items A-K in the ordinance document and requested the following changes be made:

- Item A: Delete in its entirety (permit process)
- Item F: change the maximum height of a chicken coop from 4 to 6 feet
- Item H: insert "other than your own" after the word "residence"
- Item I: Delete entire sentence "persistent fly infestation will not be allowed"
- Item J: Delete in its entirety (fencing/screening)
- Item K: Delete in its entirety (permit revocation for "loose chickens")

Manager Barefoot stated, "If we strike "A" we will not have a permit process, which I thought the Board wanted at the last meeting. So, to be clear, you do not want a permit process whatsoever?" Mayor Tripp added, "The item she took out said 'free of charge' for the permit, but her motion is to take this completely out."

Commissioner Mewborn stated, "In order to keep track of who has chickens, I am for a permit, but not for charging a fee to the citizens."

Mayor Tripp inquired whether the Board was clear on the motion (to make all the changes as detailed in bulleted list above.) He then called for a second to the motion and subsequent vote.

Motion: Commissioner Ross  
Second: Commissioner Mewborn  
Discussion: None  
Approved: 4-1; Commissioner Davenport voted against the motion.

VI. Action Items

A. Appointments to the Arts & Recreation Commission

The Mayor informed the Board that the Town duly advertised for vacant positions on the Arts & Recreation Commission and received three applications: one from Barney Barker (Ward 1), who is currently serving and hopes to be reappointed; one from Johnny Davis (Ward 4) who is currently an ex-officio member, and one from Natasha Cannon, who lives in the Town's ETJ.

Staff recommends reappointing Barney Barker and Johnny Davis and appointing Natasha Cannon to serve as a new member.

Mayor Tripp then called for a motion and subsequent vote.

Motion: Commissioner Harris  
Second: Commissioner Skinner  
Discussion: None  
Approved: 5-0

The motion to reappoint Barney Barker as a full member, Johnny Davis as an alternate, and Natasha Cannon as an ETJ member to the Arts & Recreation Commission was approved.

B. Appointments to the Planning Board

The Mayor informed the Board that the Town duly advertised for two vacant positions on the Planning Board and received four applications: one from Ethel Sutton (Ward 1), who is currently serving and hopes to be reappointed; one from Ernie Lubiani (Ward 2); one from Robert Weathersby (Ward 3); and one from Martha (Marti) Jones (Ward 4).

Staff recommends reappointing Ethel Sutton to serve another term and choosing one applicant amongst the three to fill the vacant seat left by Kevin Smith.

Mayor Tripp then called for a motion and subsequent vote.

Motion: Commissioner Skinner  
Second: Commissioner Harris  
Discussion: None  
Approved: 5-0

The motion to reappoint Ethel Sutton and to appoint Robert Weathersby as a new member to the Planning Board was approved.

C. Appointment to the Mid-East Commission

The Mid-East Commission, a governmental entity established under the NC General Statutes, serves Beaufort, Bertie, Hertford, Martin and Pitt Counties as a vehicle for community input on regional issues of mutual interest. In accordance with Article V, Sections 3 and 4 of the Mid-East Commission Bylaws, all Commission members are appointed in December to serve a two-year term.

Mayor Tripp stated that in the past Ayden has had great representation such as Tom Craft, Chris Padgett and B.J. Craft. B.J. Craft has served as Ayden's representative for the past two years. She recently stated that she will be unable to serve another two-year term due to other commitments she has made. The Commission requires a certificate of appointment in writing.

The Mid-East Commission meets every other month in Williamston, and has already held its January meeting (without Ayden representation). The next meeting is scheduled for March 2014.

After a brief discussion, a motion was made to appoint Commissioner Phyllis Ross.

Motion: Commissioner Mewborn

Second: Commissioner Harris

Discussion: None

Approved: 5-0

The motion to appoint Phyllis Ross to serve as Ayden's representative to the Mid-East Commission was approved.

D. Resolution Authorizing Interlocal Tax Collection Agreement

With the recent changes enacted by the NC Legislature to collect motor vehicle taxes at the time of vehicle registration, a new tax agreement is needed between the Town and Pitt County. This item asks the Board to consider adopting Resolution No. 13-14-09 that authorizes the Town of Ayden to enter into a interlocal agreement with Pitt County for the purpose of allowing the Pitt County Tax Collector to collect the Town's motor vehicle taxes.

E. Resolution Regarding Ayden Ad Valorem Taxes

The Ayden Governing Board has determined that the estimated cost to the Town to bill taxpayers for the amounts due on a tax receipt or notice is \$3.00. A resolution from the Town is required to instruct the Pitt County Tax Collector not to bill the taxpayer or otherwise collect such minimal taxes (\$3.00 or less) but, rather, keep a record of such minimal taxes and make a report of the amount of these taxes available to the Ayden Governing Board at the time of settlement. To accomplish this, the Board is being asked to consider adopting Resolution No. 13-14-10, which will go into effect starting July 1<sup>st</sup>.

F. District Park Splash Pad Budget Ordinance

During its November 20, 2013 meeting, the Governing Board entered into a contract with Miracle Pools for construction of the splash pad at the Ayden District Park. An

ordinance is now needed to amend the budget to be consistent with the action taken. This items asks the Board to consider adopting Ordinance No. 13-14-14 to provide an additional \$65,000 to allow Miracle Pools to build the splash pad to the Town's specifications.

G. Fire Department Earnings Fund Budget Ordinance

The Town has two sub-funds that deal specifically with fire department monies (rural fire fund and the fire department earnings fund). These two sub-funds are used to allow the finance director to keep these monies separate within the Town's accounting system. This items asks the Board to consider adopting Ordinance No. 13-14-15 to assure a proper accounting of fire department revenues and expenditures.

H. Substation Project Budget Ordinance

At the Governing Board's first budget workshop on February 3rd, 2014 the Town's Finance Director briefly touched on the topic of the large substation project that is built into the Town's annual operating budget. This sizable appropriation involves obtaining loan proceeds of \$1,333,000 in order to fund the first phase of relocating, refurbishing, and replacing the main transformers at Ayden's two substations.

The logic behind removing the appropriations is that this project would be much better served as a capital project fund, allowing for it to cross multiple fiscal years. The Board is being asked to consider Ordinance No. 13-14-16 which will remove the substation project from the operating budget of the electric fund and establish a capital project fund for future accounting purposes.

I. Insurance Proceeds Budget Ordinance

A budget amendment is needed to account for the insurance proceeds received from the totaled small bucket truck and the subsequent purchase of its replacement. The insurance proceeds, due to depreciation costs, did not cover the replacement cost. The Town tried to find a used or surplus vehicle, but was unsuccessful in finding one that presented value. Staff discussions then turned to using the monies appropriated for maintenance and repair of the now damaged bucket truck or using the monies that had been previous appropriate for a pickup truck to instead purchase a replacement for the bucket truck. The Board is being asked to consider adopting Ordinance No. 13-14-17 to properly account for receipt of insurance proceeds and reallocation of monies.

After Item "D" related to the resolution to authorize an interlocal tax collection agreement was read aloud, a motion was made to approve Items D through I in a single vote.

Motion: Commissioner Skinner

Second: Commissioner Ross

Discussion: None

Approved: 5-0

The motion to adopt the resolutions and ordinances represented by Items D-I on the agenda was approved as presented.

VII. Discussion Items

A. Strategic Economic Development Plan

The Town's former Community and Economic Planner, Brad Hufford, attended the meeting and gave the following overview.

In October of 2012, the Ayden Governing Board appointed 16 select individuals to serve on the newly created Economic Development Advisory Committee (EDAC) with the principle mission of creating a strategic economic development plan for Ayden. The Committee consisted of elected officials, town staff, representatives of community boards, citizens from the business community, and outside economic development stakeholders. The Committee met monthly to formulate the strategic plan and to discuss economic development opportunities for the Town of Ayden. The strategic planning process included a demographic and statistical profile, visioning exercise, S.W.O.T. Analysis (Strengths, Weaknesses, Opportunities, and Threats), issue identification and the creation of goals and action items.

The Committee identified six issue areas that the Town of Ayden should focus on that included: business retention and expansion, business and industry recruitment, marketing, small business and entrepreneurship, workforce development, and quality of life. For each of these issue areas broad goals and specific action items were identified. These goals and action items identified responsible parties, as well as a timeframe for completion. The Committee then prioritized the plans goals into a list of the top ten goals. These goals touched on every issue area identified.

Priority Goals:

- Priority 1: Improve Marketing of Industrial Parks
- Priority 2: Provide Support to Entrepreneurs & Small Businesses
- Priority 3: Focus on Downtown Revitalization
- Priority 4: Provide Financial Assistance to Businesses
- Priority 5: Recruit Retail Businesses
- Priority 6: Improve Youth and Adult Education Programs
- Priority 7: Focus on Residential Development
- Priority 8: Improve Marketing of Existing Business & Industry
- Priority 9: Create Economic Development Website
- Priority 10: Identify Target Industry Sectors

The EDAC finished making changes to the draft Strategic Economic Development Plan at its final meeting on January 22<sup>nd</sup>, 2014.

After the presentation, Mr. Hufford asked board members if they had any questions. Mayor Tripp pointed out that page 2 listed all the individuals who had worked so hard on the project. He thanked Mr. Hufford for attending the meeting adding that he is proud to have him as one of "Ayden's own" and that he is a "great asset" for Pitt County. Mr. Hufford replied that he appreciated the opportunity to serve Ayden.

B. Mid-East Commission Interlocal Agreement

The Mid-East Commission, a governmental entity established under the NC General Statutes, serves Beaufort, Bertie, Hertford, Martin and Pitt Counties as a vehicle for community input on regional issues of mutual interest. The Commission has determined that it does not have adequate space for current staffing levels and future growth. A space needs study was completed in 2010 that details “next steps” for resolving this issue. In conjunction with the Local Government Commission, an interlocal agreement for a Mid-East Commission building project was drafted. It includes a resolution for each member agency to adopt.

At this time, Mr. Baynes has stated that he is not seeking formal approval and adoption of the interlocal agreement and resolution. However, due to the level of staffing and financing required to implement this project, he wants to gauge interest from member entities before moving forward on implementing the project. He stated that he currently has received feedback from 8 of the member agencies and is hoping to learn of Ayden’s interest soon.

Interim Manager Barefoot stated that all that was being done at this point is a “straw vote” from each member agency on whether or not to move forward on purchasing a building. Commissioner Harris inquired whether there would be other uses besides office space. Town Attorney Dixon remarked that if Ayden became a participant, then the Town of Ayden would be one of the guarantors for financing the building.

Mayor Tripp suggested that discussion be tabled and that Mr. Baynes come before the Governing Board at its next meeting to make a presentation on the project.

C. Ethics Training for Elected Officials

NC law states that local elected officials must complete ethics training within 12 months of the date of their election or appointment and then again within 12 months of their re-election or re-appointment, making the training requirement an ongoing obligation.

In collaboration with the NC League of Municipalities, the UNC School of Government provides ethics training for city and county governing board members via in-person conferences across the state. This year ethics training is also being offered during the NC League of Municipalities annual conference, which will be held October 13-15 in Greensboro, NC.

There are other more cost-effective options that the Town may purchase for \$125:

- Live webinar on May 14, 2014 at 10 am to 12 pm (available to purchase in March)
- On demand webinar available June – October, 2104 (registration opens in June)
- A videotaped ethics course available on DVD for purchase (available in July)

As newly elected officials, Commissioners Harris and Ross attended the Essentials of Municipal Government conference in January and, thus, received ethics training. Mayor Tripp and Commissioners Davenport, Mewborn, and Skinner must attend the two-hour ethics training session during the current calendar year.

- X. Closed Session (the closed session requirement was canceled for this meeting)
- XI. Recess  
At the urging of Interim Town Manager Leonard Barefoot, the Governing Board decided not to adjourn but, rather, recess and meet again for a special called meeting in closed session.

Motion: Commissioner Harris

Second: Commissioner Mewborn

Discussion: None

Approved: 5-0

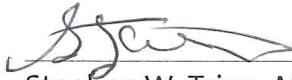
The motion to recess the meeting until February 24<sup>th</sup> at 7 pm was approved.

### Certification

Minutes from the February 10<sup>th</sup>, 2014 meeting were adopted and certified this 10<sup>th</sup> day of March 2014 in Ayden, North Carolina.



AYDEN, NORTH CAROLINA

  
Stephen W. Tripp, Mayor

ATTEST:

  
Sherri L. Scharf, Town Clerk