



**TOWN OF AYDEN
GOVERNING BOARD CIP WORKSHOP
MINUTES**

February 24, 2020 – 7:00PM
Town Board Chambers – 2nd Floor Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Tripp called the meeting to order at 7pm.

B. Roll Call

Present:

Mayor Stephen Tripp, Commissioner Raymond Langley, Commissioner Cynthia Goff, Commissioner Johnny Davis, Mayor Pro-tem Ivory Mewborn

Absent:

Commissioner Ross

Also Present:

Steven Harrell - Town Manager

Kimberly Raynor – Administrative Support Specialist

II. PRESENTATION OF CAPITAL IMPROVEMENT PLAN

Finance Director, Rob Taylor, presented the following to the Board.



TOWN OF AYDEN

Capital Improvement Plan

FY2020-2021

What is a Capital Project?

- Physical asset
- Initial costs greater than \$5,000
- Useful life of 5 years or more
- Or a non-recurring expenditure > \$10,000

CIP Process

1. Needs, request and recommendations from staff
2. Strategic planning and goal confirmation from Board
3. Project ranking
- 4. Review with Board, further guidance**
5. Financial analysis
6. Recommendation of CIP and Operating Budget to Board
7. Further review and adjustments as needed
8. CIP approved and annual Operating Budget adopted

Changes from Last Year

FY 20/21

- \$18,915,801
 - General \$2,277,296
 - Water \$9,524,905
 - Electric \$7,114,200

FY 19/20

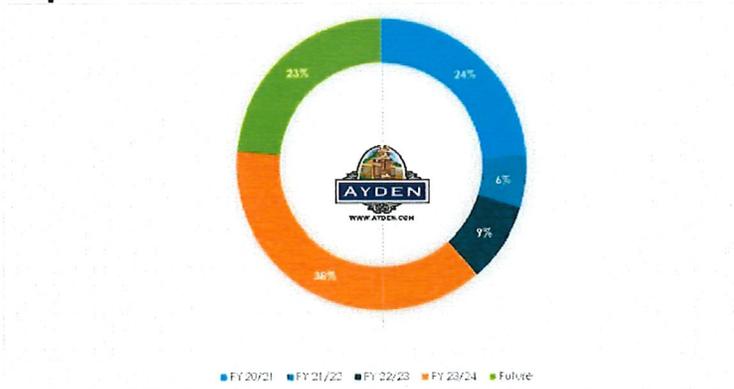
- \$19,534,775
 - General \$3,304,900
 - Water \$8,306,805
 - Electric \$8,099,100

Capital Outlay per Budget Year



FY20/21	CY21/22	FY22/23	Future
\$4,538,896	\$1,109,860	\$1,641,400	\$11,625,645

Graphic Distribution



By Fund By Year

Fund	General	Water Sewer	Electric	Stormwater	Total
FY 20/21	\$ 583,296	\$ 3,453,500	\$ 502,100	\$ -	\$ 4,538,896
FY 21/22	283,000	579,860	267,000	-	1,109,860
FY 22/23	1,071,000	570,400	-	-	1,641,400
FY 23/24	135,000	695,825	6,345,100	-	7,175,925
Future	225,000	4,224,720	-	-	4,449,720
Totals	\$ 2,277,296	\$ 9,524,305	\$ 7,114,200	\$ -	\$ 18,915,801

Highlights FY 20/21 CIP

- \$2.1 million for sewer extension
- \$250,000 water line replacement
- \$350,000 AMI for Water
- \$450,000 Sewer Jet Truck
- \$375,000 Building – Ops Electric bucket trucks office space additional \$75,000 FY 21/22
- \$200,000 Air packs fire – no grants
- \$63,296 – Two police cars – two each each
- \$25,000 Warehouse roof and improvements
- \$5,000 Town clock
- \$280,000 Trash truck - not funded
- Dog Park - missed



Questions?

Trash Comparison	Contract Service			Town Costs			Current Town Est FY20
	FY21	FY22	FY23	FY21	FY22	FY23	
10.8 \$ 259,848	\$ 268,163	\$ 276,744	\$ 282,148	\$ 286,266	\$ 293,423	\$ 264,200	
2005							
Town costs Includes all: Personnel, Capital & Oper. Costs for trash collection & Recycle							
Contractor rate is tied to CPI each year renewal							
Bulk pickup, yard waste Knuckleboom, Tip fees, Billing costs, Capital Etc. Includes 2 employees 50%	\$ 176,555	\$ 176,555	\$ 176,555	\$ 176,555	\$ 176,555	\$ 176,555	\$ 176,555
Total Sanitation Costs	\$ 436,403	\$ 444,718	\$ 453,299	\$ 458,703	\$ 462,821	\$ 469,978	\$ 440,755
Estimated Revenue \$1.75 increase FY21 & in FY22	\$ 362,250	\$ 409,343	\$ 409,343	\$ 362,250	\$ 409,343	\$ 409,343	\$ 315,000
Operating Loss	(24,153)	(35,376)	(43,957)	(96,453)	(53,479)	(60,635)	(125,755)
Loss per customer per month	\$ (3.08)	\$ (1.47)	\$ (1.83)	\$ (4.01)	\$ (2.22)	\$ (2.52)	\$ (5.23)
Charge per customer Residential	\$ 13.25	\$ 15.00	\$ 15.00	\$ 13.25	\$ 15.00	\$ 15.00	\$ 11.50
Savings Contracting	\$ 22,300	\$ 18,103	\$ 16,678				
Sell of equipment - add to unassigned fund balance Purchase of Trash Rollouts	\$ 115,000						
Total Benefit	\$ 137,300	\$ 18,103	\$ 16,678				
Last rate increase was 2007, 13 years ago							
Prior year Revenues	FY18 313,000	FY19 314,000	FY20 est 315,000				

III. DISCUSSION

Commissioner Langley asked if the garbage collection was contracted out if we would still need to increase our rates. Mr. Taylor said yes. Commissioner Langley asked if we would lose our employees. Mr. Taylor stated GFL would hire them and we would absorb some of them. Mayor Pro-tem Mewborn asked who was GFL. Mr. Taylor said they used to be Waste Industries. Manager Harrell stated the Towns of Farmville and Winterville use them. Mayor Pro-tem Mewborn asked if they would have better benefits. Mr. Taylor said they have 401k and medical benefits like the Town. Mayor Tripp asked how he factored the cost of a new truck. Mr. Taylor said he did it based on payments.

Mayor Pro-tem Mewborn asked where the new water line would be. Mr. Harrell said in front of the daycare. Mayor Pro-tem asked how soon before it was put in, because they have to buy water. Mr. Harrell said it would be July.

Mayor Tripp asked what the options were for the police cars. Captain Forehand said during inclement weather they are better and don't cost too much more.

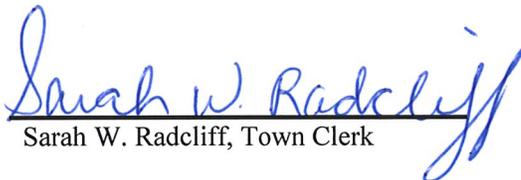
Mayor Pro-tem Mewborn asked who writes the grants for the Fire Department. Mr. Taylor said Barry Wood and Paula Loftin.

IV. ADJOURNMENT

Having completed the business before them, Mayor Tripp announced that without objection the Governing Board would stand adjourned at 7:39pm.

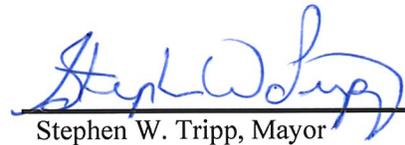
CERTIFICATION

Minutes from the February 24, 2020 meeting were adopted and certified this 11th day of May, 2020 in Ayden, North Carolina.


Sarah W. Radcliff, Town Clerk



AYDEN, NORTH CAROLINA


Stephen W. Tripp, Mayor