



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

March 11, 2019 - 7:00 PM

District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Tripp called the meeting to order at 7pm.

B. Roll Call

Present:

Mayor Stephen Tripp, Mayor Pro-tem Ivory Mewborn, Commissioner Raymond Langley, Commissioner Johnny Davis, Commissioner Phyllis Ross.

Absent:

None

Also Present:

Steven Harrell - Town Manager

Sarah Radcliff - Town Clerk

Scott Dixon - Town Attorney

C. Welcome Visitors/Protocol for Public Comment

Mayor Tripp welcomed everyone to the meeting.

D. Invocation

Mayor Tripp gave the invocation

E. Pledge of Allegiance

The Girl Scouts led the Pledge of Allegiance.

F. Approval of the Agenda

Manager Harrell stated we needed to add under Items for Discussion: Naming of the Ayden Splash Pad for Commissioner Davenport.

Motion to approve the agenda as amended.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Langley

Discussion: None

Approved: 4-0

Motion passed unanimously.

II. PUBLIC COMMENTS

Sam Jones, 5020 Ayden Golf Club Road, addressed the Board. Mr. Jones stated he had recently purchased buildings

downtown to renovate them and put businesses in them. He felt he should not have to pay the \$1,000 to register those vacant buildings if he was actively working to improve them. Mayor Tripp said they needed to add that to discuss at their next meeting.

III. PRESENTATIONS

A. Recognition of Eagle Scout Ryan Baxter (Tab 1)

Item Explanation

Ryan Baxter completed his Eagle Scout project assisting the Ayden Housing Authority (AHA) in the placement and construction of a picnic area; i.e., picnic table and grill, at the Liberty Street AHA complex.

Staff Comments

Ryan was invited tonight for the Town Board to officially recognize him and thank him for his contribution to the community. A proclamation will be presented to him at the Town Board meeting.

Action Requested

None required.

Mayor Tripp presented Ryan with a proclamation and thanked him for his contribution.

B. Proclamation Declaring March 10th-16th Girl Scout Week (Tab 2)

Item Explanation

March 10th-16th 2019 has been designated as Girl Scout Week. During this week, Girl Scouts will celebrate the 107th birthday of the Girl Scouts. For over a century, Girl Scouts has been building our future leaders of tomorrow. On March 12, 1912, Juliette Gordon Low founded the first Girl Scout troop with just 18 girls. Over 100 years later, more than 50 million American women are Girl Scout alumnae and the program currently serves 1.8 million girls. Although Girl Scouting has evolved over the years, the fundamental experience of being part of the Girl Scout organization connects generations of women. Girl Scouts' mission is to build girls of courage, confidence, and character, who make the world a better place. Girl Scouts is committed to ensuring that every girl has access to activities in science and technology, business and economic literacy, and outdoor and environmental awareness. We are the preeminent leadership development organization for girls that offers programs for girls from coast to coast and across the globe.

Staff Comments

A proclamation has been prepared to present to the Girl Scouts present at the meeting.

Action Requested

None required.

Mayor Pro-tem Mewborn presented the Proclamation to the Girl Scouts.

C. Eagle Scout Project to Re-open Historic African American Cemetery (Tab 3)

Item Explanation

Located on Lee Street (Old US11) on the right hand side of the road in the wooded area just north of town is a historic African-American Cemetery, badly overgrown and no longer is use as burial grounds. The cemetery dates

approximately from the mid-19th Century to the mid-20th Century. There are still present quite a few headstones, in various states of repair, most still displaying the names of the deceased along with birth and death dates. Several ground level crypts are present, as well. The area is quite large and appears to have some 80 or so gravesites. The site itself is denoted on the Pitt County property tax map as having no property owner; i.e., it is ownerless. Mayor Pro Tem Mewborn first brought this cemetery to Town Management attention as a possible Town project to commemorate this historic site. We were waiting for an Eagle Scout candidate to do this project.

Eagle Scout candidate Caleb Harris wishes to create a walking path through the cemetery to allow access to the historic site for visitors and historians. An historic sign is proposed to be placed at roadside commemorating this historic African-American Cemetery.

Staff Comments

Consultation with the Town Attorney reveals that the site, being ownerless, can be accessed by the town for this Eagle Scout project. In fact, several forays into the cemetery have been made at various times by the Town Manager, Eagle Scout Caleb Harris, his parents and most recently ECU archaeologist Charlie Ewen. Dr. Ewen accompanied the Town Manager into the cemetery a couple of weeks ago to ascertain if a walking path was feasible. Dr. Ewen has indicated that the path can be done and has offered to assist in creating the path – the path needs to be situated such it does not disturb the existing grave sites. There is also a wet narrow weather creek bed at the entrance to the cemetery and a small foot bridge is envisioned to be placed to allow easier access for visitors. Dr. Ewen did note in his tour of the cemetery that this entrance, based on its configuration, was most likely the original, historic entrance to the cemetery. A proposal by staff is for the Town to fund the construction of this foot bridge. The “bridge” is envisioned to be 4 to 5 feet wide, about 10 feet long with hand rails. Treated lumber would be the material used. Cost for said bridge can be accomplished within the Town’s existing budget.

Town Manager Harrell will present an overview of this item at the Town Board meeting.

Action Requested

Continued support of this Eagle Scout Project to restore access to this historic cemetery. No formal vote necessary.

Mayor Pro-tem Mewborn thanked the manager for his efforts on this project.

IV. PUBLIC HEARINGS

A. Conditional Use Permit – Quasi-Judicial Hearing (Tab 4)

Item Explanation

The applicant is requesting a conditional use permit to install a Class B Manufactured Home in the R-20 zoning district.

Zoning District: RA-20 (Residential/Agricultural District). The primary purposes of this district are agriculture and low density residential development on lots with a minimum size of 20,000 square feet, and further to provide for certain other permitted and conditional uses as set forth in this section. This district is intended to ensure that residential development not having access to a public water system and dependent on septic systems for sewage disposal will occur at a low density to provide a healthful environment.

The property (Parcel #21272) is located at 4016 Emma Cannon Road (See map) and is owned by Michael Tripp. The applicant currently resides in a Class B Manufactured home at the is location and wishes to replace his home with a new model. The Conditional Use process allows the town to consider special uses which may be essential or desirable

to a particular community, but which are not allowed as a matter of right within a zoning district. A conditional use permit can also provide flexibility within a zoning ordinance to enable the town to control certain uses, which could have detrimental effects on the community. Below is the definition of a Class B Manufactured Home.

Manufactured Home (Mobile Home) Class B. A single-wide manufactured home constructed after July 1, 1976, that meets or exceeds the construction standards promulgated by the U.S. Department of Housing and Urban Development that were in effect at the time of construction but that does not satisfy the criteria necessary to qualify the house as a Class A manufactured home.

Staff Comments

The application submitted has been deemed complete. The application and supporting documentation is included for your review. Action on a Conditional Use Permit will require a quasi-judicial hearing and the findings of fact must be addressed. Since this is a Conditional Use Permit, additional conditions can be added to the permit prior to approval. Staff supports the issuance of the Conditional Use Permit.

At their February 18th, 2019 meeting, the Planning Board recommended approval of the Conditional Use Permit. The Board found 7 of 7 required findings to be met.

Action Requested

Conduct a Quasi-Judicial Hearing. Motion to approve or deny the Conditional Use Permit.

Mayor Tripp opened the quasi-judicial hearing. Town Clerk Sarah Radcliff swore in Planning Director, Stephen Smith and the applicant, Michael Tripp.

Mr. Smith presented to the Board. No one else spoke. Mayor Tripp closed the hearing.

Mayor Tripp read the findings of fact:

1. The use requested is listed among the conditional uses in the district for which application is made, or is similar in character to those listed in that district.
2. The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor adversely affect the safety, health, morals, or welfare of the community or of the immediate neighbors of the property.
3. The requested use is essential or desirable to the public convenience or welfare.
4. The requested use will be in conformity with the towns land use plan.
5. Adequate utilities, access roads, drainage, sanitation, or other necessary facilities have been or are being provided.
6. Adequate measures have been or will be taken provide ingress and egress so designed as to minimize the traffic congestion in the public streets; and
7. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located.

All board members were in agreement with all seven findings.

Motion to approve the request for the Conditional Use Permit.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Ross

Discussion: None

Approved: 4-0

Motion passed unanimously.

V. CONSENT AGENDA

A. Minutes from the February 11th Board Meeting (Tab 5)

B. Adopt New Local Government Retention Schedules (Tab 6)

Item Explanation

The March 2019 updates to North Carolina Local Government Records Retention Schedules have been signed by the Department of Natural and Cultural Resources. In order to be current on standards for records retention, all local government agencies should either a) adopt the General Schedule, or b) work with a parent agency or other administratively affiliated agency to ensure that the agency has adopted it.

Staff Comments

The Town is currently using the Records Retention and Disposition Schedule for Municipalities that was adopted September 10, 2012. This is the first complete new schedule presented since 2012.

Action Requested

By consent, adopt the New Local Government Retention Schedules dated March 1, 2019.

Motion to approve the consent agenda.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Davis

Discussion: None

Approved: 4-0

Motion passed unanimously.

VI. ACTION ITEMS

A. Clean Water State Revolving Fund (CWSRF) Sanitary Sewer Engineering Agreement (Tab 7)

Rich Moore, McDavid Associates, presented to the board.

Item Explanation

The Town received proposals for engineering services and authorized the Town Manager to negotiate services with McDavid Associates, Inc.

The following attachments are provided in support of negotiation:

1. Draft project budget (not for adoption)

Reference the budget, the first column represents costs identified in the funded scope. Highlighting is provided on key engineering services. Fees are negotiated as follows:

1. Basic Engineering Fees were originally budgeted at \$95,900.00. In lieu of a lump sum cost or the standard EDA percentage fee curve, the engineering fee is negotiated at a nine (9%) percent fee (based on actual construction cost). This provides a direct link between engineering cost and construction cost. Savings in construction costs result in lower engineering fees. Reference the attached budget, the 9% engineering service negotiated fee results in a \$13,700 fee reduction (based on the original application construction cost projection of \$905,000).

2. Construction Administration cost is based on hourly rates (and not to exceed cost). The original budget allocated \$95,900 for the construction timeframe (120 days). McDavid Associates, Inc. has adjusted their cost proposal by allocating costs to a \$160 per hour rate (reduced from cost proposal \$190 per rate for Principal Engineer). McDavid's proposal identifies the \$160 per hour rate, but is charging Principal Engineer Services for the \$160 rate. Reference the attached budget, this results in a \$13,200 fee reduction.

3. Construction Observation (inspection) is based on hourly rates (and not to exceed cost). The original budget allocated \$68,800 for the construction timeframe. McDavid Associates, Inc. has adjusted their cost proposal by reducing the hourly rate from \$77.00 per hour (identified in original proposal) to \$64.00 per hour. Reference the attached budget, this results in a \$13,760.00 fee reduction.

Reduced fees have been re-allocated towards construction cost in the attached budget. A formal budget will be presented for recommendation once construction costs are finalized (based on low bid).

Staff Comments

A representative from McDavid Associates, Inc. will be present to answer any questions.

Action Requested

Approve technical services agreement with McDavid Associates based on the negotiated fees summarized hererin.

Manager Harrell stated we were able to get more construction dollars into the project based on the reduced fees McDavid has presented. Mayor Tripp asked what the standard was for this work. Mr. Moore said the percent fee curve would have been 10.5% and he had dropped it down to 9%. Mayor Tripp asked what would happen if the board didn't agree with these terms. Mr. Harrell said we would have to go back and renegotiate. Mayor Tripp said he would be happy with 8%. Mr. Moore said USDA didn't even go that low. He said it would be cost prohibitive.



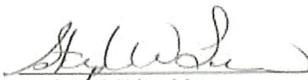
RESOLUTION NO. 18-19-32
AWARD OF ENGINEERING TECHNICAL SERVICES FOR 2016 CLEAN WATER STATE
REVOLVING FUND 2016 SANITARY SEWER IMPROVEMENTS

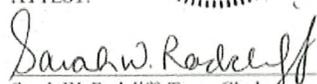
WHEREAS, the Town of Ayden was been awarded a Clean Water State Revolving Fund (CWSRF) loan of \$1,305,130 (50% of loan up to a maximum of \$500,000 will be forgiven) from the Division of Water Infrastructure to rehabilitate/repair sections of the Town's aged sanitary sewer collection system.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Ayden that it approves the negotiated Technical Services Agreement for the CWSRF 2016 Sanitary Sewer Improvements Project with the selected consultant, McDavid & Associates.

Adopted this the 11th day of March, 2019 in Ayden, North Carolina.




Stephen W. Tripp, Mayor
Town of Ayden

ATTEST:

Sarah W. Radcliff, Town Clerk

Motion to approve the technical services agreement with McDavid Associates based on the negotiated fees.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Davis

Discussion: Mayor Pro-tem Mewborn said he appreciates the reduction.

Approved: 4-0

Motion passed unanimously.

B. Ordinance for Demolition of Dwelling at 4407 Williams Street (Tab 8)

Planning Director, Stephen Smith, presented to the Board.

Item Explanation

As evidenced in the attached material, 4407 Williams Street (PN 10921) has been declared a public nuisance pursuant to Chapter 96.21(b) of the Town of Ayden Code of Ordinances, by which it has been determined that the property presents a threat to the public's health, safety, and welfare. Additionally, the property has been declared unsafe pursuant to Chapter 150.30 of the Town of Ayden Code of Ordinances. As such, the Town Manager or his designee has declared the property unfit for human habitation as authorized by NCGS 160A-443 and the Town of Ayden Code of Ordinances.

Staff Comments

The property has been abandoned and damaged for a considerable period of time. Code Enforcement Officer Wayne Hardee inspected the site on July 17, 2018 and found continued deterioration of the structure. As required, Mr. Hardee sent notice to the property owners, Bernice Hill & Shirley Cox, and scheduled a hearing for September 28, 2018 to discuss a course of action with the owner. The property owner attended the hearing and a was given until

February 4, 2019 to have the structure brought into compliance. No corrective actions have been taken on said property.

As authorized by the North Carolina General Statutes and Town Code, staff is recommending that the Board of Commissioners take action to cause the structure to be demolished at the Town's doing and a lien be placed upon the property.

Action Requested

Adopt Ordinance 18-19-18 Demolition of Dwelling at 4407 Williams Street.

Mayor Pro-tem asked if they had a date for the demolition. Mr. Smith stated they did not have one yet.



ORDINANCE NO. 18-19-18
AN ORDINANCE ADOPTED BY THE AYDEN GOVERING BOARD
REQUIRING THE OWNER TO DEMOLISH AND REMOVE
THE DWELLING LOCATED AT 4407 WILLIAMS STREET (Pitt Co. Parcel #10921)
IN AYDEN, NC

WHEREAS, pursuant to the enforcement of the Unsafe Building Code contained in Section 150.30-150.36 and the Model Housing Code contained in Section 152.01-152.05 of Chapter 150, Title XV of the Town of Ayden Code of Ordinances as authorized by the provisions of Part 6 of Article 19 of Chapter 160A of the NC General Statutes, the dwelling described herein has been vacated for at least one year and has been declared by the Town Manager or his designee to be unfit for human habitation; and

WHEREAS, the Board of Commissioners of the Town of Ayden hereby finds that letters were sent to the property owners by both certified mail and regular mail notifying such owners of a hearing in the Code Enforcement Officer's office concerning the condition of the dwelling in question, that such hearing occurred on **September 28, 2018**, at which time the Code Enforcement Officer found that the property in question constitutes a fire or safety hazard or is dangerous to life, health, or other property to the community and should as a result be demolished, and that it is likely that repair, alteration, or improvement of the dwelling cannot be made at a reasonable cost in relation to its value such that removal or demolition of the dwelling is warranted under the provisions of NCGS 160A-443 ; and

WHEREAS, NCGS 160A-443 (5) states that before demolition can be required, the property owner must first be given a reasonable opportunity to bring the structure into conformity with the Model Housing Code; and

WHEREAS, the Board of Commissioners of the Town of Ayden hereby acknowledges that the property owners were given this reasonable opportunity to bring such dwelling into conformity Ordinance No. 18-19-18

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with the Model Housing Code or to remove and demolish such dwelling before the Town seeks to effect a demolition of such dwelling itself.

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Ayden that:

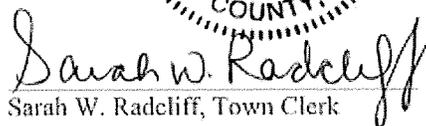
1. The Town Manager or his designee is hereby authorized and directed to proceed to demolish and remove the dwelling owned by **Bernice Hill & Shirley Cox, PO Box 122, Ayden, NC 28513**, said property located at 4407 Williams Street, Ayden; and
2. The cost of demolition and removal shall constitute a lien against the real property upon which the cost was incurred. The lien shall be filed, have the same priority, and be collected in the same manner as the lien for special assessment established by Article 10 of Chapter 160A of the NC General Statutes. The material of the dwelling and any personal property, fixtures, or appurtenances found in or attached to the dwelling shall be sold and the proceeds shall be credited against the cost of removal and demolition and any balance remaining shall be deposited in Superior Court where it shall be secured and disbursed in the manner provided by NCGS 160A-443 (6); and
3. This ordinance shall be recorded in the Office of the Register of Deeds of Pitt County and shall be indexed in the name of the property owner in the Grantor Index; and
4. This ordinance shall become effective upon its adoption.

Adopted this the 11th day of March 2019.




Stephen W. Tripp, Mayor

Attest:


Sarah W. Radcliff, Town Clerk

Motion to approve the demolition of the dwelling located at 4407 Williams Street.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 4-0

Motion passed unanimously.

C. NCEMPA Rate Change (Tab 9)

Item Explanation

The North Carolina Eastern Municipal Power Agency (NCEMPA) and Electricities Board of Directors adopted an 1.2% Full Requirements Rate Adjustment effective April 1, 2019 and will be reflected in our Purchased Power bill in May, 2019; see notice from Electricities enclosed.

Enclosed the Town Board will find three (3) charts:

- 1) Comparison of the Three (3) Options for 2019 Rate Adjustment that were considered by the NCEMPA Board and the Electricities Board.
- 2) The projections of the Full Requirements Rate with the adopted 1.2% increase through the year 2023.
- 3) The impact of the 1.2% increase on the Purchase Power costs to the member municipalities of the NCEMPA. The impact on the Town of Ayden's power costs is 1.3% or an additional \$100,000 for FY19-20.

Staff Comments

Staff projects that the 1.3% to the Town's Purchased Power costs can be absorbed under our current retail rate structure and no retail rate increase is recommended for FY19-20.

Action Requested

No action required unless the Town Board directs otherwise.

D. Sale of 2009 Knuckle Boom Truck (Tab 10)

Finance Director, Rob Taylor, presented to the Board.

Item Explanation

The Town currently owns 2 knuckle boom trucks. The older unit, a 2009 GMC has had several mechanical issues over the last two years and out of service a great deal of this time. Currently, the unit has been at Triple T Trucks in Rocky Point North Carolina since October. Repairs totaling over \$14,000 have been incurred to date and additional repairs are still needed. The additional costs of the repairs would be more than the anticipated value of the unit.

The Town also owns and operates a 2017 knuckle boom which is sufficient to meet the needs of the Town. Prior to the purchase of this unit, the Town only had one knuckle boom truck.

Staff Comments

The unit is a "one off" collaboration between GMC and Isuzu Trucks. Maintenance and repairs have been an issue keeping the unit operational. Triple T in Rocky Point is the closest vendor able to service and make repairs to the unit. As the unit is not needed by the Town, nor did the Town budget sufficient funds to cover this amount of repairs to one vehicle and these costs along with the additional costs needed are more than the anticipated value of the unit, staff recommends selling the truck to Triple T for value of repairs owed to vendor.

Triple T has offered to buy the 2009 GMC unit for the value of the current repairs due - \$14,000.

Action Requested

Approve sale of 2009 GMC Knuckle Boom to Triple T Trucks for value of repairs due.

Commissioner Langley felt we should fix the truck and keep it as a backup. Mayor Pro-tem Mewborn said he gets a lot of calls about trash not being picked up. Manager Harrell stated staff is addressing it and coming up with a new route schedule. Mayor Tripp said he felt it would be more beneficial to repair it and keep it as a backup. Mayor Pro-tem agreed. No action was taken.

E. ElectriCities Customer Phone Survey (Tab 11)

Manager Harrell presented to the Board.

Item Explanation

Each year ElectriCities conducts phone surveys of customers in selected member municipalities. Purpose is to ascertain the quality of the service provided by public power municipalities in North Carolina. Results of the survey are reported at the ElectriCities' Annual Conference each August. Enclosed is an outline of the benefits and execution of the survey.

City Level Benefits

- Benchmark customer perception amongst other utilities including other North Carolina Public Power utilities, regional public power, in-state competitors and national benchmarks.
- Obtaining customer feedback is a best practice that isn't widely performed by utilities
- Better ability to prioritize and identify key customer programs and outreach based on feedback across your customer base.
- Survey results can serve as a resource when gaining stakeholder approval for initiatives.

Statewide Benefits

- ElectriCities will utilize the aggregate results to publish and identify benchmarks and develop programs and resources to better assist our members to meet their customers' needs.
- Regional, National, and Competitor benchmarking will enable us to track success and seek out targeted best practices across the industry.

Staff Comments

Ayden has been asked to participate along with seven (7) other public power systems. Enclosed the Town Board will find copies of the two surveys, residential and commercial, respectively. Approximately 300 customers of ours would be phoned and asked to answer the questions in the surveys.

Conduct of the survey in Ayden is proposed to begin the week of March 18th.

To accomplish these phone surveys, it requires each participating public power system to provide customer names and phone numbers to ElectriCities for use by its consultant GreatBlue Research, Inc. to conduct the surveys. Enclosed the Town Board will also find the Confidential Reciprocal Disclosure Agreement between ElectriCities and GreatBlue assuring the confidentiality of the survey results and of the customers who participate.

Staff believes the results of such a survey will provide valuable information to the Town as to the needs of its customers. Enclosed is a list of previous municipal participants in 2017 and 2018 in this survey. A Confidential Reciprocal Disclosure Agreement between the Town of Ayden and GreatBlue is enclosed for the Board to authorize the Town Manager to execute if the Board agrees to the phone survey.

Action Requested

Approval to move forward with this survey, which will require Electricities to use a customer list from the Town with names and phone numbers provided and authorizing the Town Manager to execute the Reciprocal Confidential Disclosure Agreement with GreatBlue.

Motion to send out a notice to customers and give them a chance to be excluded before phone calls are made.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Langley

Discussion: None

Approved: 4-0

Motion passed unanimously.

F. Appointment to the Ayden Library Board (Tab 12)

Item Explanation

Margot Neverett's seat on the Ayden Library Board expired February 28, 2019 and she is eligible for reappointment. She has served one term on the Library Board.

Staff Comments

The vacancy was advertised in the Times Leader, The Daily Reflector, and on the Town's Facebook page. Staff received one application.

Action Requested

Motion to reappoint Margot Neverett to the Ayden Library Board to a three-year term that will expire in February 2022.

Motion to reappoint Margot Neverett to the Ayden Library Board to a three-year term that will expire in February 2022.

Motion: Commissioner Langley

Second: Commissioner Davis

Discussion: None

Approved: 4-0

Motion passed unanimously.

G. Naming of the Splash Pad for Commissioner Davenport

Item Explanation

Mayor Tripp asked this item to be added to agenda. He stated Commissioner Davenport was active in many ways, but her heart was with the children. He felt it would be appropriate to name the Splash Pad in her honor.

Motion to name the Splash Pad in memory of Commissioner Davenport.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 4-0

Motion passed unanimously.

VII. INFORMATION

A. Staff Departmental Reports (Tab 13)

Manager Harrell stated 2000 EZ Call cards have been produced and the new phone line has been activated.

VIII. BOARD MEMBER COMMENTS

Commissioners thanked everyone for coming and thanked the employees for their hard work. They remembered Commissioner Davenport and her many years of service to Ayden. Mayor Tripp asked the manager to bring to the April meeting the Vacant Building Code that Sam Jones addressed in the Public Comment Period.

IX. CLOSED SESSION

- A. Pursuant to G.S. 143-318.11 (a) (3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body. (Tab 14)

- B. Pursuant to G.S. 143-318.11 (a) (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease. (Tab 14)

Motion to enter into closed session at 8:24pm.

Motion: Commissioner Ross

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 4-0

Motion passed unanimously.

Motion to enter back into open session at 8:35pm.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Ross

Discussion: None

Approved: 4-0

Motion passed unanimously.

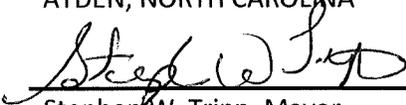
X. ADJOURNMENT

Having completed the business before them, Mayor Tripp announced that without objection the Governing Board would stand adjourned at 8:35pm.

CERTIFICATION

Minutes from the March 11, 2019 meeting were adopted and certified this 8th day of April 2019 in Ayden, North Carolina.

AYDEN, NORTH CAROLINA



Stephen W. Tripp, Mayor



Sarah W. Radcliff, Town Clerk

