



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

October 14, 2019 - 7:00 PM
District Courtroom – 2nd Floor of Town Hall – 4144 West Avenue

I. CALL TO ORDER

A. Call to order

Mayor Tripp called the meeting to order at 7pm.

B. Roll Call

Present:

Mayor Stephen Tripp, Mayor Pro-tem Ivory Mewborn, Commissioner Raymond Langley, Commissioner Cynthia Goff, Commissioner Phyllis Ross, Commissioner Johnny Davis

Absent:

None

Also Present:

Steven Harrell - Town Manager
Sarah Radcliff - Town Clerk
Scott Dixon - Town Attorney

C. Welcome Visitors/Protocol for Public Comment

D. Invocation

E. Pledge of Allegiance

F. Approval of the Agenda

Manager Harrell stated we had two items to add to the agenda. First, under Action Items, C., to consider speed cushions for the Ayden Housing Authority as well. Second, under Action Items, add F. Request from the Doghouse Tavern to use 3 parking spaces behind their building for a fund raiser during the first weekend in November.

Motion to approve the amended agenda.

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

II. PUBLIC COMMENTS

Winston Wooten, 3956 George Drive, addressed the Board. Mr. Wooten stated he would like for the Board to consider improving their sound system. He stated he had been at several meetings and was unable to hear anyone other than the Town Manager. He said he didn't know anything about the purchase of the bank building until he saw it on the news.

Darlene Pollard, 3003 B Fairmont Crossing, addressed the Board. She asked that the board get out information to the citizens letting them know who their commissioner was.

III. PRESENTATIONS

A. Presentation on 2019 Ayden Customer Satisfaction Survey

P.J. Rehm, ElectriCities, presented to the Board.

Item Explanation

In March-April 2019, the Town of Ayden Electric Division, in partnership with ElectriCities of North Carolina, commissioned GreatBlue Research, Inc. to conduct residential and commercial customer satisfaction surveys among customers. Across NC Public Power, 2,319 residential customers and 257 commercial & industrial customers participated in the state-wide study. Within Ayden, 102 residential customers and 15 commercial & industrial customers participated. The research findings were recently reviewed with Town management staff. Enclosed in your agenda is a summary "snapshot" of the Town of Ayden survey.

Results for the complete 2019 Town of Ayden customer service survey is enclosed in separate format in your packet, as well as, the complete 2019 NC Public Power regional customer service survey. The regional report has the combined results of all ten (10) of the public power communities that were surveyed in 2019.

Staff Comments

Mr. Andy Fusco with ElectriCities staff will be present to make a presentation on the Ayden survey results.

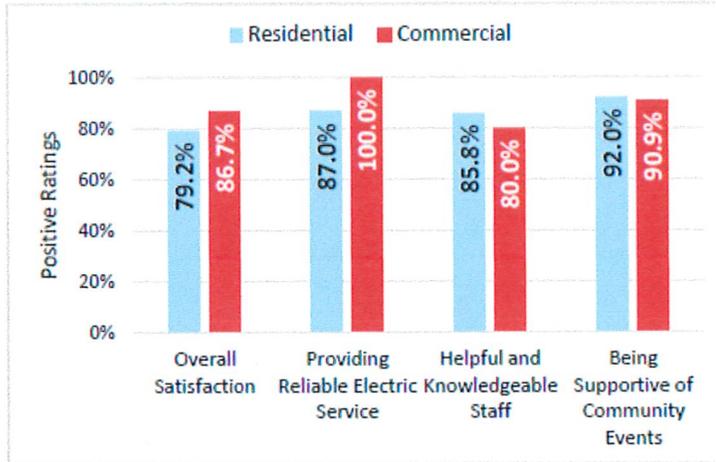
Action Requested

No action necessary.

Town of Ayden Electric Customer Satisfaction Research Snapshot - 2019

In March-April 2019, the Town of Ayden Electric Department, in partnership with Electricities of North Carolina, commissioned GreatBlue Research, Inc. to conduct residential and commercial customer satisfaction surveys among customers. Across NC Public Power, 2,319 residential customers and 257 commercial & industrial customers participated in the state-wide study. Within Ayden, 102 residential customers and 15 commercial & industrial customers participated. Below are highlights of the research findings for the Town of Ayden Electric Department.

The Town of Ayden Electric customers reported exceptionally high scores in many areas including helpful and knowledgeable staff, reliability, customer service and support of community events. When asked to rate the utility on providing good value for the cost of electricity, 57.8% of residential customers and 73.4% of commercial & industrial customers provided positive ratings. Exemplifying the value that public power provides to your community and engaging with residents about the value of public power requires ongoing attention and is a common opportunity in many NC public power communities.



Ayden customers reported high satisfaction with customer service.

81.2% of residential customers & 83.3% of commercial customers indicated they were very or somewhat satisfied with the way the customer service employee handled their call or visit.

81.4% / 73.3%
(83 out of 102 residential) (11 out of 16 commercial)

Percent of customers reporting Ayden Electric has met their expectations all or most of the time.

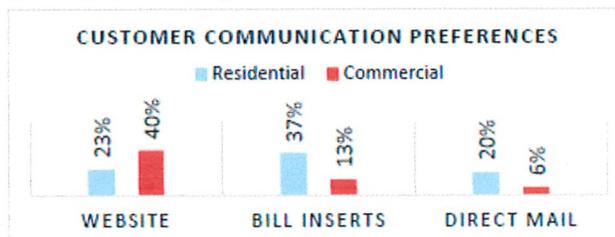
Top Expectations – Residential

- Low rates/affordable service
- Uninterrupted/reliable service
- Good customer service/local reps

Top Expectations – Commercial

- Low costs/fair rates
- Uninterrupted/reliable service
- Good value

In addition to strong customer satisfaction and service scores, Ayden Electric was rated as meeting customers' expectations all or most of the time by 81.4% of residential customers and 73.3% of commercial customers. If given a choice, 64.7% residents indicated that, they would continue to buy electricity from their current electric provider. These benchmarks, in addition to the customer programs and segmentation shared in the full report, provide insights for future planning, goals, and opportunities.



IV. CONSENT AGENDA

- A. Minutes from the September 9, 2019 Board Meeting and the September 30, 2019 Special Called Meeting

B. AHA Charge off List

Item Explanation

AHA is requesting the enclosed accounts be approved for charge off.

Staff Comments

Approved accounts will be submitted to NC Debt setoff for collection.

Action Requested

By motion, approve charge off list.

AHA

Charge Off List

Name	Disposition	Amount
Atwater, M.	Eviction/Non-payment	\$1,094.40
Blount, M.	Voluntary m/o	\$329.50
Gay, N.	Failure to pay	\$1994.00
Gooding, F.	Unauthorized Guest	\$120.00
Moye, O.	Voluntary m/o	\$202.78
Sutton, J.	Unauthorized Guest	\$386.72
Wilson, C.	Voluntary m/o	\$734.02
Winchell, T.	Eviction/Non-payment	\$2070.00
Hart, Q.	Unauthorized guest	\$599.00
Jones, S.	Move out w/bad debt	\$326.00
Joyner, N.	Voluntary m/o	\$632.34
Newton, C.	Voluntary m/o-Facility placement	\$96.00
Rice, L.	Eviction/Non-payment	\$301.00
		\$8885.76

Motion to approve the consent agenda.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

V. ACTION ITEMS

A. Approve Use of ONLINE Collections Services

Finance Director, Rob Taylor, presented to the Board.

Item Explanation

Current Town policy is to require all new customers to provide a letter of credit from its previous utility company showing 12 months of good credit to have Town utility deposit waived. This request usually takes time and is an additional hurdle for new customers to go through to have utilities turned on.

Secondly, the Town uses the State's debt setoff program to collect bad debt. The Town can only recoup on old accounts from customers who are due income tax refunds, lottery winnings, or are due some other funding from the State of North Carolina. This has been the Town's only resource to collect bad debts.

Finally, the Town has in the past used the Police Department's access to background checks for new hires. The State has recently informed the Town this program is reserved only for new police hires, not hires in general made by the Town.

Staff recommends using ONLINE Collection Services to assist with these three issues. ONLINE can integrate with our current utility billing and provide us a basic approve application with a deposit or without a deposit. They provide utility companies throughout the country this service. From their database, they are able to search a customer's payment history and provide a real time approval or disapproval for the Town based on our criteria. They are located in Winterville and are used by Greenville Utilities, Farmville and Winterville. They also provide an additional collection source to the Town in collecting bad debts.

They can also provide background checks on new Town hires which are no longer available from the State for non-law enforcement personnel.

Staff Comments

Utility deposit approvals would cost \$2.85 per customer and would be absorbed by the Town. Bad debt collections costs would be 35% of the funds collected and would be paid from the funds collected. Background checks range from \$20-\$35, based on reports requested.

Additional documentation from the vendor is attached for Town Board review.

Action Requested

By motion, approve ONLINE Collections Service to approve utility deposit requirements going forward (Ayden Customer Service Guidelines will be updated to reflect this new procedure), use of ONLINE to assist with collecting bad debts, and use of ONLINE to provide background checks on new hires by the Town.

Commissioner Langley asked if this is for new customers or current customers. Mr. Taylor said it was only for new customers. He said old debts would also be transferred over to assist us with collecting the old debts.

Mayor Tripp asked about the deposit for new customers. Mr. Taylor stated if they could provide us with a letter of good credit for 12 months at another utility, they did not have to pay a deposit of \$175. Mayor Tripp asked if that was also true for businesses. Mr. Taylor said all businesses have deposits. Mayor Tripp asked what the difference was between the business and the residential. Manager Harrell said it was due to the amount of electricity generated by a business. Mayor Tripp stated he would like to see what other municipalities are doing in regard to deposits for businesses. Mayor Tripp asked about the \$1.25 convenience fee charged to customers for paying online with a credit card. Mr. Taylor said that fee is collected by the firm that handles the payments and does not go to the town. Mayor Tripp asked how much that company collects in those charges each month. Mr. Taylor said he would have to request that information because it does not come through our books. Mayor Tripp asked if that was normal practice from other municipalities. Mr. Taylor said it was. Mayor Tripp said business is headed more towards using a card to pay and he felt it would be more enticing if we didn't charge the fee and it may help reduce our bad debt. He said we should look into removing that fee. Mr. Taylor stated in one of his reports it shows how many people paid online and it was around 1,000. Mayor Tripp said we save money in the long run when they pay online because we don't have them coming in the office. Commissioner Goff agreed that we should look at absorbing that fee or finding a company that will not charge a fee to collect it. Commissioner Langley said the Town is already paying a fee for accepting credit cards. Mr. Taylor said we pay between \$50,000-\$60,000/year in fees for accepting credit cards. Mayor Tripp asked that we look into it. Manager Harrell said we would work the numbers up and bring it back to the board. Mr. Taylor said that was another issue and not what we are voting on tonight.

Motion to approve ONLINE Collections Service to approve utility deposit requirements going forward (Ayden Customer Service Guidelines will be updated to reflect this new procedure), use of ONLINE to assist with collecting bad debts, and use of ONLINE to provide background checks on new hires by the Town.

Motion: Commissioner Langley

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

B. Adopt Amendment to Town's "Properties and Facilities Rental and Use Policy"

Manager Harrell presented to the Board.

Item Explanation

Commissioner Goff on last month's Town Board agenda requested the Board consider an amendment to the Town's Properties and Facilities Rental and Use Policy to allow school groups and bona fide youth education services non-profits; i.e., 501(c)3, to reserve use of Town parks with waiver of the rental fee(s) as stated in the policy. This has generally been the practice of the Town Board in the past, but required a separate vote each time by the Town Board under the current policy. The Town Board agreed for staff to draft an amendment to the policy at its October 14th meeting.

Staff Comments

Enclosed please find a resolution with an amendment to the Properties and Facilities Rental and Use Policy allowing bona fide school groups and youth education services non-profits to reserve and use Town parks with a waiver of the rental fee(s). The amendment is structured such as to allow the Town Manager to authorize this specified use.

Action Requested

By motion, adopt enclosed resolution amending the Properties and Facilities Rental and Use Policy.

Motion to approve the resolution amending the Properties and Facilities Rental and Use Policy.



**RESOLUTION NO. 19-20-06
AMENDMENT TO THE TOWN OF AYDEN
PROPERTIES AND FACILITIES RENTAL AND USE POLICY**

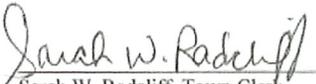
WHEREAS, the Board of Commissioners wish to amend the Town's Properties and Facilities Rental and Use Policy to allow bona fide school groups and youth education services' non-profits; i.e., 501(c)3, to reserve and use Town park facilities waiving rental and use fee(s) for such groups;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Ayden, North Carolina that the following language (denoted in bold faced print for purposes of this resolution) be added to paragraph 4. of the Town of Ayden Properties and Facilities Rental and Use Policy:

4. The Town Manager shall review and approve all proposed events, functions, or activities that involve leasing the Arts and Recreation Community Center (including auditorium), Veterans Park (including the Baldree Shelter and the small shelter), Second Street Community Building, Old Town Hall, and other town facilities/properties that are leased, and shall make a determination regarding leasing arrangements and fees. The Town Manager shall have the authority to authorize and enter into all lease arrangements. **The Town Manager is also authorized to enter into lease arrangements with bona fide school groups and youth education services' non-profits; i.e., 501(c)3, for the use of Town park facilities and hereby authorized to waive rental and use fee(s) for such groups for use of Town park facilities.**

Adopted this the 14th day of October 2019 in Ayden, North Carolina.


Stephen W. Tripp, Mayor
Town of Ayden

ATTEST:

Sarah W. Radcliff, Town Clerk

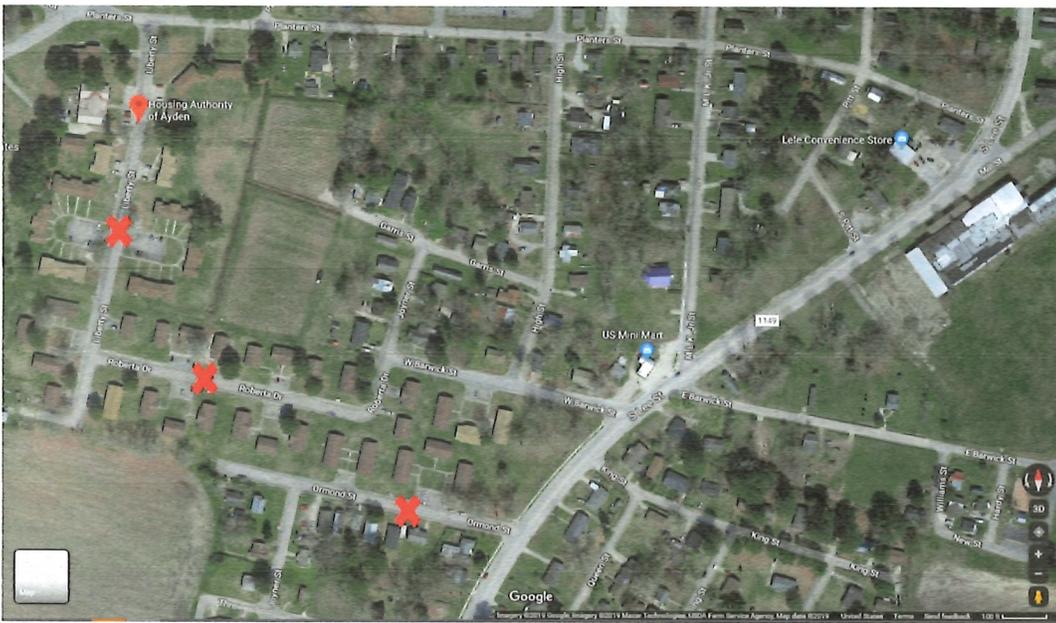
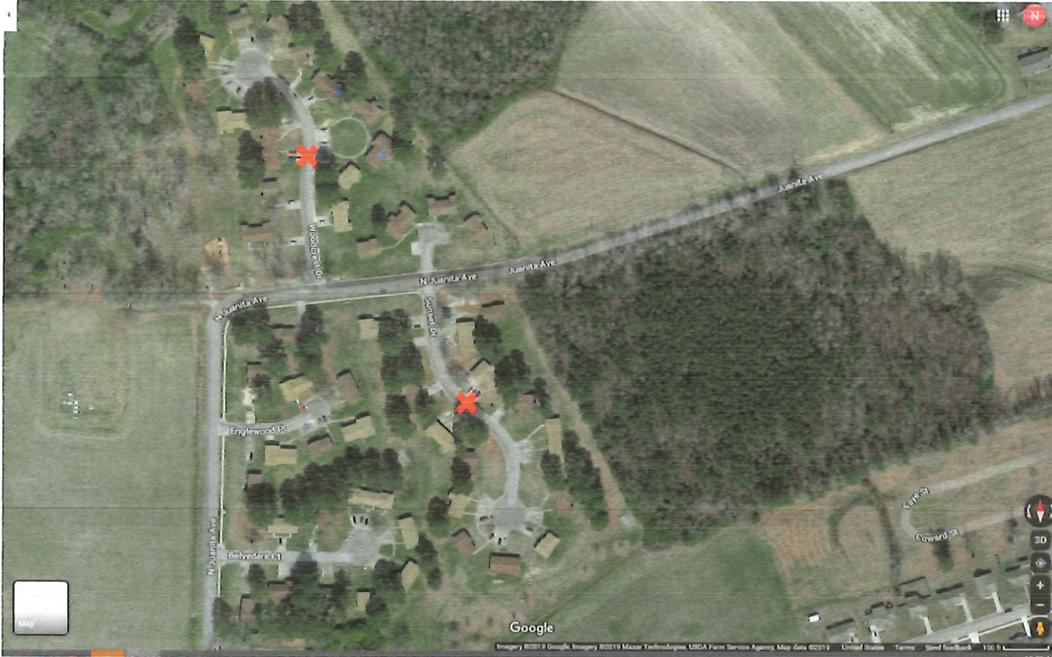


- Motion:** Mayor Pro-tem Mewborn
- Second:** Commissioner Goff
- Discussion:** None
- Approved:** 5-0
- Motion passed unanimously.

- C. Approve Speed Cushions for New Street on Block Adjacent to J.J. Brown Park and Ayden Housing Authority

Item Explanation

Mayor Pro Tem Mewborn has requested another set of speed cushions on New Street on the east side of JJ Brown Park. Manager Harrell stated the following streets in the Housing Authority were being requested for speed cushions: Woodcrest, Sunset, Liberty, Roberta, and Ormond. He also presented the following for the Housing Authority requests.



Staff Comments

Traffic calming policy allows the Town Board to place traffic calming measures at its discretion for public safety reasons.

Action Requested

At the Town Board's direction.

Motion to approve placement of speed cushions as presented.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

- D. Approve Expenses for Food Commercialization Center Project

Item Explanation

Project management expenses are still being incurred for the Eastern North Carolina Food Commercialization Center. Recall that funding for the project management was approved through the end of FY18-19, with the Project Manager being Keith Purvis of Greenville Produce. Hopes were that the \$2.5 million in the General Assembly budget would have been approved by now to cover the ongoing needed project management - we are all still waiting for the state budget to be finally approved.

Planning for the Center continues:

- (1) Mid East Commission is has preliminarily completed the EDA application and will submit it when the state budget is approved - a portion of the \$2.5 million will be used as the match for the EDA grant.
- (2) ECU has committed three (3) interns to develop a website and marketing plan for the Center - these interns are working with Keith Purvis to accomplish this.
- (3) The Eastern North Carolina Food Commercialization Center (ENCFCC)Board continues to meet monthly and is currently in the process of completing its 501(c)3 status with the IRS - Keith Purvis is seeing this through.
- (4) Recently the ENCFCC Board also met with ECU Computer Science students who are developing an online blockchain for use by vendors and clients of the Center when it opens.
- (5) The ENCFCC Board is also in discussion with ECU to assist in a federal grant next fall for funding of equipment in the Center.
- (6) Keith Purvis continues to outreach to schools, grocery stores, etc. as clients of the Center.
- (7) The Center will be one of the features in a Pitt County news story in the November issue of the magazine "Business North Carolina".

Staff Comments

Project management expenses for the months of July through September have totaled \$15,000 and another \$17,600 in expenses are expected in project management expenses and attorney fees (for filing of 501(c)3) through the end of the calendar year.

Staff recommends approval of Town covering these expenses with reimbursement from \$2.5 million in state budget, once approved.

Action Requested

By motion, adopt enclosed budget ordinance amendment for ENCFCC project management expenses.

Motion to approve the budget ordinance amendment for ENCFCC project management expenses.



ORDINANCE No. 19-20-07

ORDINANCE TO AMEND THE TOWN OF AYDEN
FY 19/20 BUDGET ORDINANCE

Budget Amendment 1

WHEREAS, Funds allocated in the North Carolina State Budget for the Food Commercial Center have been held up at the State level, and

WHEREAS, the Town of Ayden desires for the project to continue to move forward, and

WHEREAS, the Town desires to fund the project until the State budget impasse is resolved,

NOW, THEREFORE BE IT ORDAINED by the Board of Commissioners of the Town of Ayden, authorize allocating up to \$50,000 to fund ongoing operating expenditures of the Food Commercialization Center until State Funds are released and where by the Town can request reimbursement of funds advanced and that the FY 19/20 budget ordinance be amended as follows:

General Fund	Current	Revision	Revised
Revenues/Other Financing Sources			
Fund Balance Appropriation	\$ 612,082.00	\$ 50,000.00	\$ 662,082.00
All Other General Fund Revenues and OFS	\$ 4,443,328.00	\$ -	\$ 4,443,328.00
Total Estimated Revenues and OFS	<u>\$ 5,055,410.00</u>	<u>\$ 50,000.00</u>	<u>\$ 5,105,410.00</u>
Expenditures/Other Financing Uses			
Economic Development - Contracts	\$ -	\$ 50,000.00	\$ 50,000.00
All Other General Fund Expenditures and OFU	\$ 5,055,410.00	\$ -	\$ 5,055,410.00
Total Estimated Expenditures and OFU	<u>\$ 5,055,410.00</u>	<u>\$ 50,000.00</u>	<u>\$ 5,105,410.00</u>

BE IT FURTHER ORDAINED by the Board of Commissioners of the Town of Ayden that this ordinance shall become in full force and effect upon adoption.

Adopted this the 14th day of October 2019.


Stephen W. Tripp, Mayor

Attest:

Sarah W. Radcliff, Town Clerk



Motion: Mayor Pro-tem Mewborn

Second: Commissioner Goff

Discussion: Commissioner Langley asked if it was possible for the Board to get a breakdown of expenses. Mr. Harrell said he would get that.

Approved: 5-0

Motion passed unanimously.

E. Ratification Vote for Purchase of Service Station and Old Bank Building

Item Explanation

Town Board authorized the negotiation and purchase of the service station at corner of Lee and 1st Streets and to execute a contract to purchase the old F & M National Bank of Ayden building at corner of Lee and 2nd Streets in closed sessions.

Staff Comments

Purchase of old service station and execution of contract to purchase the old bank building need to be ratified.

Action Requested

By motion, ratify purchase of service station and execution of contract to purchase the old bank building.

Motion to ratify the purchase of the service station and execution of contract to purchase the old bank building.

Motion: Commissioner Langley

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

F. Request from Doghouse Tavern

Stephen Smith stated the owners of the Doghouse Tavern have requested to use 3 parking spaces in the Town's lot behind their establishment during the first weekend in November. They are having a fundraising event for some of their employees that were in an accident. The only access to the spaces will be from the inside of the club.

Motion to allow Doghouse Tavern to use three of the Town's parking spaces for the first weekend in November.

Motion: Commissioner Langley

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

VI. ITEMS FOR DISCUSSION

A. Report on Conditional Use Permits for Multiple Placement of Billboards on a Single Parcel

Item Explanation

An update on conditional use permits for billboards. Recall that the Town Board has made the placement of billboards a conditional use in our zoning ordinance, requiring the property owner to secure a conditional use permit before erecting a billboard. The question arose as to whether or not a conditional use permit could be used for multiple boards, if placed on a single parcel of land. Staff was asked to draft language as such allowing multiple billboards under a single conditional use permit, if placed on a single parcel of land, for board consideration.

Staff Comments

In the process of drafting the proposed ordinance, staff contacted the UNC School of Government (SOG) for assistance with the language and after discussion with the SOG representative, it was determined that a conditional use permit could be issued for a single parcel of land for multiple billboards without the need for any amendment to our zoning ordinance.

Action Requested

No action recommended.

B. Consideration of Formally Requesting that NCDOT Reduce Speed Limit on Lee Street/Old US11 on North Side of Town

Item Explanation

Currently the speed limit on Lee Street/Old US11 on the stretch of the street in front of Countryaire Subdivision is 55

mph. There are multiple entrances onto this stretch, two from Countryaire and about a half dozen on the opposite side of the street, primarily from commercial establishments. Adding to this is the fact that the street is only two-laned. A speed limit of 45 mph might be more appropriate along this stretch - this would match the rest of the street being 45 mph just south of Countryaire up to Hines Drive/Juanita Street intersection with Lee Street/Old US11.

Staff Comments

Mayor Tripp asked that this consideration for reducing the speed limit be considered by the Town Board. Staff has drafted resolution for the Town Board's consideration.

Action Requested

As the Town Board directs.

Mayor Pro-tem Mewborn stated we have contacted the DOT before and they wouldn't do it, but maybe they will now. Commissioner Langley asked can we move it back to the bridge as you come into Ayden.

Motion to send to the NCDOT but to reduce the speed limit from the bridge as you come into Ayden all the way to Hines Drive/Juanita Street intersection with Lee Street/Old US 11.



**RESOLUTION NO. 19-20-07
REQUEST TO NCDOT TO DECREASE THE SPEED LIMIT
LEE STREET/OLD US11 ON THE NORTH SIDE OF TOWN**

WHEREAS, the Town Board of Commissioners wishes to have the speed limit on Lee Street/Old US11 on the north side of town reduced from 55 mph to 45 mph; and

WHEREAS, the section of road in question runs south from the bridge located just north of the town limit line for approximately 400 yards where the speed limit reduces to 45 mph; and

WHEREAS, the 55 mph speed limit on this section of the road has been in place for many years predating the residential and commercial development on both sides of the road; and

WHEREAS, many cars enter and exit this section of road and reducing the speed limit to 45 mph should be done for the safety of the traveling public. There is a half dozen driveways, residential and commercial, and two street entries from Countryaire Subdivision onto this stretch of road; and

WHEREAS, starting the 45 mph limit at the bridge located just north of the town limit would slow traffic down in advance of two entries, a residential driveway and the first street into the Countryaire Subdivision, located just past the town limit line as you enter town;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Ayden, North Carolina that it requests that the North Carolina Department of Transportation reduce the speed limit from 55 mph to 45 mph for that section of Lee Street/Old US11 running south from the bridge just north of the town limit line to the section of this road where the speed limit currently reduces to 45 mph.

Adopted this the 14th day of October 2019 in Ayden, North Carolina.



ATTEST:

Sarah W. Radcliff
Sarah W. Radcliff, Town Clerk

Stephen W. Tripp
Stephen W. Tripp, Mayor
Town of Ayden

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Goff

Discussion: None

Approved: 5-0

Motion passed unanimously.

- C. Discussion of Stakeholders' Meeting on Vacant Commercial Building Code and Next Steps to Be Taken

Item Explanation

Town Board held a stakeholders/property owners meeting on Monday, September 30, to discuss the Vacant Commercial Building Code. Minutes for the meeting are enclosed capturing the input from the attendees.

Staff Comments

Discussion item tonight is for staff to receive direction from the Town Board as to any amendments to the Vacant Commercial Building Code to be drafted and brought back to the Town Board for consideration.

Action Requested

At Board's direction.

Manager Harrell asked that the Board not take action, but give the recommendations and he will bring back something at the November meeting.

Mayor Pro-tem Mewborn stated we needed to look at what the citizens requested. Manager Harrell said we can prioritize it and draft language to go with it.

VII. INFORMATION

A. Staff Departmental Reports

Manager Harrell updated the board on the status of the old African American Cemetery on old US 11. He said the walking bridge is finished. Mr. Charlie Ewing has a student who is going to do his Master's Thesis on the cemetery. He also has a class that will map and identify all the graves. He stated we will have a ribbon cutting on the bridge next month.

Mallory Denham, Economic Development Director, handed out some information to the Board. Manager Harrell stated Mallory will give a presentation on this information next month.

Mayor Pro-tem Mewborn commended Rachele Mondovich for her work. He stated he was proud of Keith Murphy, as well as all of our leaders.

VIII. BOARD MEMBER COMMENTS

Commissioner Davis congratulated Keith and thanked everyone for coming out. Commissioner Ross thanked everyone for coming and the employees for their hard work. Commissioner Langley said we do hear from citizens on things that happen in the departments and he said they are showing great leadership skills. Commissioner Goff stated we do hear you and hope you hear us. She stated staff is appreciated and their reports show progression. To the citizens who have shared regarding commercial buildings, we appreciate the input and will take all of the suggestions very seriously. Mayor Pro-tem Mewborn thanked Ms. Pollard for her input. He said you can call any of us for any issue you have, whether or not you are in our Ward or not. Mayor Tripp thanked the Board for their work and dedication and for being out in the community. He reminded everyone of the Collard Festival on November 8th and 9th. He stated we would also have our Veterans Day Event on November 11th at 1pm at Veterans Park. He thanked the staff and the manager for their hard work.

IX. CLOSED SESSION

- A. Pursuant to G.S. 143-318.11 (a) (1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of the State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.

- B. Pursuant to G.S. 143-318.11 (a) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.

Motion to go enter into closed session at 8:26pm.

Motion: Commissioner Goff

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

Motion to enter back into open session at 8:31pm.

Motion: Commissioner Goff

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously.

X. ADJOURNMENT

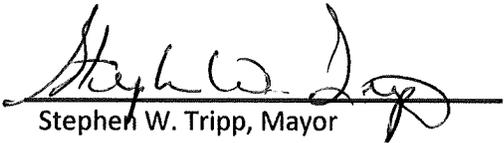
Having completed the business before them, Mayor Tripp announced that without objection the Governing Board would stand adjourned at 8:31pm.

CERTIFICATION

Minutes from the October 14th board meeting were adopted and certified this 12th day of November in Ayden, North Carolina.



AYDEN, NORTH CAROLINA


Stephen W. Tripp, Mayor


Sarah W. Radcliff, Town Clerk