



**TOWN OF AYDEN
GOVERNING BOARD MEETING
MINUTES**

May 7, 2018– 7:00 pm

District Courtroom – 2nd Floor of Town Hall 4144 West Avenue

I. CALL TO ORDER

A. Call to Order

Mayor Tripp called the meeting to order at 7:00 p.m.

B. Roll Call

Present:

Mayor Tripp

Commissioners Davenport, Mewborn, Ross, Langley and Davis

Also Present:

Steven Harrell - Town Manager

Sarah Radcliff– Town Clerk

Scott Dixon- Town Attorney

C. Welcome Visitors

Mayor Tripp welcomed everyone to the meeting.

D. Invocation

Mayor Tripp gave the invocation.

E. Pledge of Allegiance

Mayor Tripp led the Pledge of Allegiance.

F. Approval of the Agenda

Mayor Tripp stated Item E. under Action Items needed to be removed from the agenda. Motion to approve the agenda as amended.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

II. PUBLIC COMMENTS

Skip Stang, 3927 Winchester Drive, addressed the board. Mr. Stang asked what kind of assurance he had the flooding situation in Montclair Estates would be corrected sometime in July. Manager Harrell stated Rich Moore would be addressing this later on during the meeting. Mr. Stang stated he had been out of his house for 611 days and he would like to know what is really happening.

Lakeisha Little, 4161 N.E. College Street, asked who she needed to contact with a complaint. Mayor Tripp said it should go to the Town Manager. He stated his email address was on the website. Mayor Tripp said if the matter needed the board's consideration, the manager would let them know.

Steve Morris, 4213 Wildwood Drive, addressed the board. Mr. Morris stated he was a victim of embezzlement three months ago and has yet to get a phone call for an interview from Chief Stanley or Detective Mitchell. He stated he had met with Mr. Harrell two months ago and has gotten zero feedback from that meeting. Mr. Morris stated he was in the assistant District Attorney's office while he called Detective Mitchell and Detective Mitchell lied to him about his account. Mr. Morris said if the detective had come and talked to him, it could have been cleared up. He stated he had tried to talk to the police about an issue involving drugs and they refused to talk to him. That matter is now being investigated between a joint task force between the Raleigh Police Department and the Pitt County Sheriff's Office. Mr. Morris said there was a third issue that he went to the governor's office and filed a formal complaint for because the police department refuses to investigate. He said he doesn't know what his next step is. He asked who he talked to if the police department refused to talk to him. Manager Harrell said he had conversation with him and would be glad to speak to him again with the town attorney present if he would like to do that. Manager Harrell stated this was a legal matter and did not need to be discussed in an open meeting. Mr. Morris said he would like that.

III. CONSENT AGENDA

- A. Minutes from the April 9, 2018 Board Meeting
- B. Contract Extension Agreement Approval for Housing Authority CPA Services

Item Explanation

Brenton Umphlett, CPA, provides accounting services to the Ayden Housing Authority (AHA) producing a monthly Financial Report. Mr. Umphlett has provided the AHA accounting services for a number of years and is presently under contract through June 30, 2018. Mr. Umphlett is well versed in the requirements of the U.S. Housing & Urban Development with regard to the financial operations of a housing authority.

Staff Comments

Enclosed the Town Board will find a copy of Mr. Umphlett's current contract and a copy of a Contract Extension Agreement to extend Mr. Umphlett's services through the coming FY18-19. Staff recommends approval of the contract extension.

Action Requested

By motion, adopt enclosed resolution authorizing the Town Manager to execute the contract extension with Mr. Umphlett for the coming FY18-19.



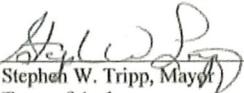
RESOLUTION NO. 17-18-31
Contract Extension Agreement Approval for Housing Authority CPA Services

WHEREAS, Brenton Umphlett, CPA, provides accounting services to the Ayden Housing Authority (AHA) producing a monthly Financial Report. Mr. Umphlett has provided the AHA accounting services for a number of years and is presently under contract through June 30, 2018. Mr. Umphlett is well versed in the requirements of the U.S. Housing & Urban Development with regard to the financial operations of a housing authority.

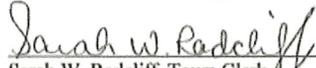
NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Ayden, that the Town Manager be authorized to execute the Contract Extension with Mr. Umphlett for the coming FY18-19.

Adopted this the 7th day of May 2018 in Ayden, North Carolina.




Stephen W. Tripp, Mayor
Town of Ayden

ATTEST:


Sarah W. Radcliff, Town Clerk

Motion to approve the consent agenda.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

IV. PUBLIC HEARING

A. Public hearing on recommended FY 18-19 Budget

Rob Taylor gave an overview of the proposed budget.

Public Hearing FY18-19 Budget

May 7, 2018



GENERAL FUND \$4,683,956



PROPERTY TAXES = \$1,280,000

TAX RATE AT \$0.54 PER \$100

Collection Rate 98.64%

\$0.01 property tax = \$23,435



Revenue

• Property Taxes	\$1,280,000
• Local Option Sales Taxes	\$1,065,000
• Unrestricted Intergovernmental	\$ 588,407
• Restricted Intergovernmental	\$ 273,000
• Permits & Fees	\$ 22,000
• Sales & Services	\$ 449,500
• Investment Earnings	\$ 22,000
• Miscellaneous Revenues	\$ 55,000
• Other Finance Sources (Uses)	\$ 929,049
TOTAL	\$ 4,683,956



Noted "Other Finance Sources"

Inter-Gov't Electric Franchise Tax	\$ 571,645
<small>*No Transfers</small>	
GF Fund Balance Appropriated	\$ 221,771

Transfers from electric funds of certain electri-cities may not exceed the greater of (a) three percent of the gross capital assets of the electric system, or (b) five percent of the gross annual revenues of the preceding fiscal year. [G.S. 1598-39](#).

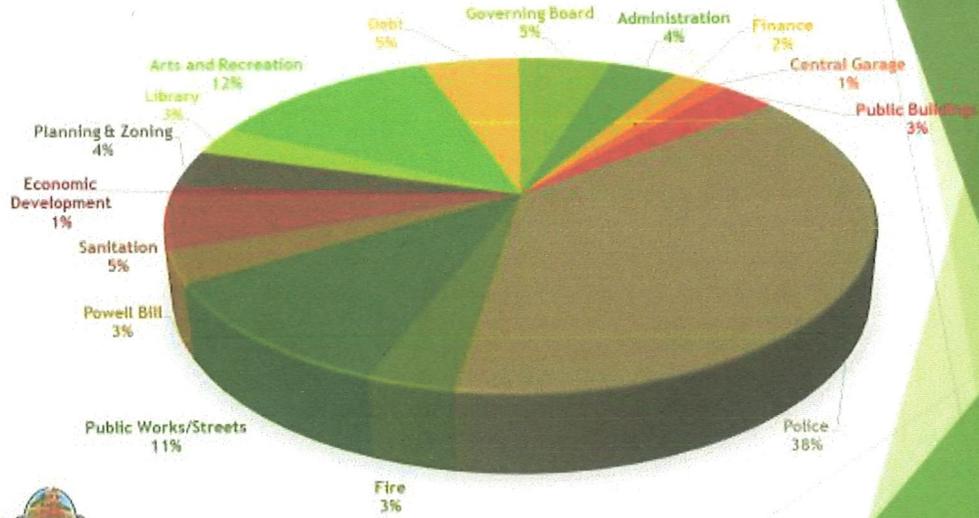


Expenditures

• GOVERNING BOARD	\$ 221,461
• ADMINISTRATION	\$ 170,366
• FINANCE	\$ 89,595
• CENTRAL GARAGE	\$ 65,585
• PUBLIC BLDGS	\$ 131,986
• POLICE	\$1,779,880
• FIRE	\$ 158,039
• PUBLIC WORKS	\$ 507,147
• POWELL BILL	\$ 150,000
• SANITATION	\$ 243,722
• ECONOMIC DEVLOP	\$ 35,770
• PLANNING	\$ 173,680
• LIBRARY	\$ 131,124
• RECREATION	\$ 576,391
• DEBT SERVICE	\$ 249,210
	\$4,683,956



DEPARTMENT SHARE OF GENERAL FUND BUDGET



ELECTRIC FUND Revenue

• Sales and Services	\$ 11,654,800
Purchased Power	\$ 7,896,046
• Investment Earnings	\$ 102,000
• Misc. Revenues	\$ 36,000
• TOTAL	\$ 11,792,800



ELECTRIC FUND Expenditures

▪ Electric Admin/Billing	\$ 505,011
▪ Electric Operations	\$10,343,691
▪ Debt Service	\$ 312,944
▪ Special Appropriations	\$ 631,154
TOTAL	\$11,792,800



WATER & SEWER FUND Revenue

▪ Sales & Services	\$ 2,822,000
Water Charges	\$1,212,000
Sewer Charges	\$1,610,000
▪ Investment Earnings	\$ 21,000
▪ Fund Balance Contribution	\$ (30,575)
TOTAL	\$ 2,840,425



WATER & SEWER FUND

Expenditures

▪ Water/Sewer Operations	\$2,380,034
▪ Debt Service	\$ 460,391
TOTAL	\$2,840,425



STORMWATER FUND

Revenue

Fees & Transfers	\$146,828
Expenditures	\$146,828



RURAL FIRE FUND

Revenue

Restricted Intergov't	\$ 187,330
Other Financing Sources	\$ 43,363

Expenditures

Operations	\$ 230,696
Capital Outlay	\$ 50,000



LIBRARY TRUST FUND

Revenue	\$ 250
Other Financing Sources	\$ 750
Total	\$ 1,000
Expenditures	\$ 1,000



Item Explanation

N.C. state statute requires that a public hearing be held on the recommended fiscal year budget as submitted by management to the Town Board.

Staff Comments

Purpose for the public hearing is to glean input/comments from the public with regard to the recommended budget as submitted to the Town Board. The Town Board will hold another budget work session on June 4, 2018 to take into consideration any comments made at this public hearing.

Action Requested

No action is required. The final FY18-19 Budget Ordinance will be considered for adoption by the Town Board at its June 11, 2018 regularly scheduled meeting.

Mayor Tripp opened the public hearing. Someone asked what debt service meant. Mr. Taylor stated that was loans, or debts, that the town owes. No one else spoke. Mayor Tripp closed the public hearing.

B. Public hearing on a request for a Conditional use Permit (CUP) to install a Class A Manufactured Home in the R-20 Zoning District

Mayor Tripp read a letter of support from W.C. and Evelyn Wilkins, 4278 Norris Store Road; however, he reminded the board that this is for information purposes only since they were not sworn in.

The clerk swore in Stephen Smith and Randy Stocks.

Planning Director, Stephen Smith, presented to the board.

Item Explanation

The applicant is requesting a conditional use permit to install a Class A Manufactured Home in the R-20 zoning district.

Zoning District: RA-20 (Residential/Agricultural District). The primary purposes of this district are agriculture and low density residential development on lots with a minimum size of 20,000 square feet, and further to provide for certain other permitted and conditional uses as set forth in this section. This district is intended to ensure that residential development not having access to a public water system and dependent on septic systems for sewage disposal will occur at a low density to provide a healthful environment.

The property (Parcel #51082) is located at 4275 Norris Store Rd.(See map) and is owned by Joshua & Rachel Stocks. The Conditional Use process allows the town to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district. A conditional use permit can also provide flexibility within a zoning ordinance to enable the town to control certain uses, which could have detrimental effects on the community. Below is the definition of a Class A Manufactured Home:

Manufactured Home (Mobile Home) Class A. A double- or triple-wide manufactured home constructed after July 1, 1976, that meets or exceeds the construction standards promulgated by the U.S. Department of Housing and Urban Development that were in effect at the time of construction and that satisfies each of the following additional criteria:

- (a) The home has a length not exceeding four times its width;
- (b) The pitch of the home's roof has a minimum vertical rise of one (1) foot for each five (5) feet of horizontal run, and the roof is finished with a type of shingle that is commonly used in standard residential construction;
- (c) The exterior siding consists of wood, hardboard, or aluminum (vinyl covered or painted, but in no case exceeding the reflectivity of gloss white paint) comparable in composition, appearance, and durability to the exterior siding commonly used in standard residential construction;
- (d) A continuous, permanent masonry foundation, unpierced except for required ventilation and access, is installed under the home; and

The tongue, axles, transporting lights, and removable towing apparatus are removed after placement on the lot and before occupancy

Staff Comments

The application submitted has been deemed complete. The application and supporting documentation is included for your review. Action on a Conditional Use Permit will required a quasi-judicial hearing and the findings of fact must be addressed. Since this is a Conditional Use Permit, additional conditions can be added to the permit prior to approval. Staff supports the issuance of the Conditional Use Permit.

At their April 18, 2018 meeting, the Planning Board unanimously recommended approval of the Conditional Use Permit.

Action Requested

Conduct a Public Hearing. Motion to approve or deny the Conditional Use Permit.

Mayor Tripp opened the public hearing. Randy Stocks spoke in support of the request. No one else spoke. Mayor Tripp closed the public hearing.

Mayor Tripp went through the findings of fact.

1. The use requested is listed among the conditional uses in the district for which application is made, or is similar in character to those listed in that district.

Motion to accept and agree.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Langley

Discussion: None

Approved: 5-0

Motion passed unanimously.

2. The requested use will not impair the integrity or character of the surrounding or adjoining districts, nor adversely affect the safety, health, morals, or welfare of the community or of the immediate neighbors of the property.

Motion to accept and agree.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously.

3. The requested use is essential or desirable to the public convenience or welfare.

Motion to accept and agree.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously.

4. The requested use will be in conformity with the Town's land use plan.

Motion to accept and agree.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously.

5. Adequate utilities, access roads, drainage, sanitation, or other necessary facilities have been or are being provided.

Motion to accept and agree.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

6. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize the traffic congestion in the public streets.

Motion to accept and agree.

Motion: Commissioner Langley

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

7. The conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located.

Motion to accept and agree.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

Since all FOF were met, CUP passed.

- C. Public hearing on a request for approval of a Preliminary Plat submitted by A.T. Venters Properties, LLC

Stephen Smith presented to the board.

Item Explanation

The Town has received a request for approval of a Preliminary Plat submitted by A.T. Venters Properties, LLC. The submitted Preliminary Plat depicts 11 lots and 8.594 acres. (Pitt County Parcels # 14923, 28404).

Staff Comments

The property is located within the Town's ETJ and is currently zoned RA-20 (Residential / Agricultural). Proposed lots 1-4 and 9-11 will have access to Ayden Golf Club Rd. Proposed lots 5-8 will all gain access via driveways accessed by future proposed streets (easements will be provided until future streets are constructed. Water is available to the site provided by Eastern Pines Water Corporation; Electric service will be provided by the Town of Ayden; and sanitary sewer disposal will be provided by an on-site septic systems. Pitt County Environmental Health has completed evaluations on all lots and will issue permits once a final plat has been approved.

Staff has reviewed the submitted Preliminary Plat and has found it to meet all applicable requirements of the Town's Subdivision Regulations. As such, staff recommends approval of the Preliminary Plat as

submitted. The applicant is also submitting the Final Plat for approval. With no improvements needed, these submittals can occur at the same time.

At the April 18th, 2018 Planning Board meeting, the Planning Board voted unanimously to recommend approval of the Preliminary Plat.

Action Requested

Conduct Public Hearing. Consider Approval of the Preliminary Play for East Ridge, Phase 1.

Commissioner Davenport asked if the town had sewer out there. Mr. Smith stated it was ½ to ¾ miles away from the property. Mayor Tripp asked if we could have access to it from that location. Mr. Smith stated we could at a cost. Commissioner Langley asked how far our water was from that area. Mayor Tripp said it didn't cross Contentnea Creek. Everyone in the golf/country club area is on Eastern Pines water. Commissioner Langley asked if the Town would ever have the opportunity to offer water and sewer to this area. Mr. Smith said water would be unlikely, sewer would depend on if the board wanted to extend it out that far. Mayor Tripp said he felt we needed to have a conversation with the developer to see if he would be interested in extending Town sewer to the area.

Mayor Tripp opened the public hearing. No one spoke. Mayor Tripp closed the public hearing.

Motion to approve the Preliminary Plat.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

- D. Public hearing on a request for approval of a Final Plat (East Ridge, Phase 1) Submitted by A.T. Venters Properties, LLC

Planning Director, Stephen Smith, presented to the board.

Item Explanation

The Town has received a request for approval of a Final Plat submitted by A.T. Venters Properties, LLC. The submitted Preliminary Plat depicts 11 lots and 8.594 acres. (Pitt County Parcels # 14923, 28404).

Staff Comments

The property is located within the Town's ETJ and is currently zoned RA-20 (Residential / Agricultural). Proposed lots 1-4 and 9-11 will have access to Ayden Golf Club Rd. Proposed lots 5-8 will all gain access via driveways accessed by future proposed streets (easements will be provided until future streets are constructed. Water is available to the site provided by Eastern Pines Water Corporation; Electric service will be provided by the Town of Ayden; and sanitary sewer disposal will be provided by an on-site septic system. Pitt County Environmental Health has completed evaluations on all lots and will issue permits once a final plat has been approved.

Staff has reviewed the submitted Final Plat and has found it to meet all applicable requirements of the Town's Subdivision Regulations. It should be noted that a HOA needs to be created prior to final approval. As such, staff recommends conditional approval of the Final Plat as submitted.

At the April 18th, 2018 Planning Board meeting, the Planning Board voted unanimously to recommend conditional approval of the Final Plat.

Action Requested

Conduct Public Hearing. Consider Conditional Approval of the Final Plat for East Ridge, Phase 1.

Mayor Tripp opened the public hearing. No one spoke. Mayor Tripp closed the public hearing.

Motion to approve the Final Plat.

Motion: Commissioner Langley

Second: Commissioner Davenport

Discussion: None

Approved: 5-0

Motion passed unanimously

E. Public hearing on a request for approval of a Zoning Map Amendment _ DECC, Inc.

Item Explanation

Amendment: The applicant is requesting a zoning map amendment to change the zoning from R-8 (Residential) to MF (Multifamily) for approximately 3.2 acres consisting of lots 1-11 in South Country Subdivision. This request consists of parcel #s 67203, 67204, 67205, 67206, 67207, 67208, 67209, 67210, 67211, 67212 and 67213. (See Attached Map).

Zoning District: R-8 (Residential) – The primary purpose of this district is to provide for single family development on lots with a minimum size of 8,000 square feet in neighborhoods which receive all of the customary urban services.

Zoning District: MF (Multifamily) – The primary purpose of this district is to accommodate a variety of attached single-family dwellings up to a density of eleven (11) units per acre.

Future Land Use Map Designation: Medium Density Residential – Medium Density Residential land has been provided in areas that currently have medium density residential development, have water or sewer service, or where plans exist to extend water or sewer service. As these areas receive town service, higher residential densities should be allowed. "In-fill" development or development of vacant parcels accessible to water and/or sewer service should be encouraged.

The property is surrounded by R-8 zoning to the north, south and east and LI zoning to the west. (See Attached Map)

Staff Comments

Staff recommends approval of the Rezoning from R-8 (Residential) to MF (Multifamily). The future land use map designates this property as Medium Density Residential. Multifamily development currently exists adjacent to these lots along Weyerhaeuser Rd. The rezoning request is consistent with the future land use designation of Medium Density Residential.

At its April 18, 2018 meeting, the Planning Board voted unanimously to recommend approval of the rezoning from R-8 (Residential) to MF (Multifamily).

Action Requested

Conduct a Public Hearing.

By motion, approve or deny the enclosed Zoning Map Amendment Ordinance No. 17-18-23. As a part of the motion, one of the following consistency statements must be read per state statute:

Based on the information provided at the public hearing and in the staff report, and the policies of the Town Comprehensive Plan, the Board finds that the request is not consistent with the aforementioned

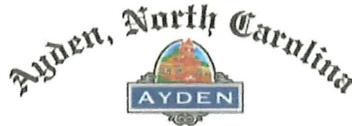
plan but the request is reasonable and in the public interest and I move to approve Zoning Map Amendment Ordinance No. 17-18-23.

- OR -

Based on the information provided at the public hearing and in the staff report, and the policies of the Town Comprehensive Plan, the Board finds that the request is consistent with the aforementioned plan and is not reasonable and in the public interest and I move to deny Zoning Map Amendment Ordinance No. 17-18-23.

Mayor Tripp opened the public hearing. No one spoke. Mayor Tripp closed the public hearing.

Based on the information provided at the public hearing and in the staff report, and the policies of the Town Comprehensive Plan, the Board finds that the request is consistent with the aforementioned plan and the request is reasonable and in the public interest and I move to approve Zoning Map Amendment Ordinance No. 17-18-23.



ORDINANCE NO. 17-18-23

AN ORDINANCE ADOPTED BY
THE TOWN OF AYDEN GOVERNING BOARD
AMENDING THE TOWN OF AYDEN
OFFICIAL ZONING MAP

WHEREAS, following due advertisement announcing a public hearing as provided by law, the Town of Ayden Governing Board held a public hearing May 7th, 2018, to receive public comments regarding an application filed by DECC, INC. requesting that the zoning designation on the Official Zoning Map be amended for parcels of (Pitt County Parcel 67203, 67204, 67205, 67206, 67207, 67208, 67209, 67210, 67211, 67212 and 67213) totaling 3.2 acres from R-8 (Residential) to MF (Multifamily); and

WHEREAS, the Town of Ayden Planning Board at its April 18th, 2018 meeting voted unanimously to recommend approval of the Zoning Map Amendment; and

WHEREAS, the Town of Ayden Governing Board heard all evidence and arguments presented and all reports from Town Staff pertaining to said application and hereby approves the Zoning Map Amendment as requested.

NOW, THEREFORE, BE IT ORDAINED, by the Town of Ayden Governing Board that the Official Zoning Map is hereby amended by changing the zoning designation for Pitt County Parcel Nos. 67203, 67204, 67205, 67206, 67207, 67208, 67209, 67210, 67211, 67212 and 67213 (3.2 acres) from R-8 (Residential) to MF (Multifamily); and

BE IT FURTHER ORDAINED, by the Town of Ayden Governing Board, that this ordinance shall take effect immediately upon its adoption.

Adopted this the 7th day of May 2018 in Ayden, North Carolina.

ATTEST:

Sarah W. Radcliff
Sarah W. Radcliff, Town Clerk



AYDEN, NORTH CAROLINA

Stephen W. Tripp
Stephen W. Tripp, Mayor

Motion: Commissioner Langley
Second: Commissioner Mewborn
Discussion: None
Approved: 5-0
Motion passed unanimously

V. ACTION ITEMS

A. Award of Weyerhaeuser Generator Bid

Manager Harrell presented to the board.

Item Explanation

As the Board recalls, currently we have an existing 1875kW standby diesel generator located at Weyerhaeuser for use as both emergency energy in case of a power outage and use by the Town for peak shaving of energy use during the one hour each day peak demand on our electric system. Town's current wholesale power costs as of April 1, 2018 include an energy charge of \$2.494 per kwh and a demand charge of \$21.88 per kW during the one hour peak demand each day – that is over a 600% increase in power costs during that peak hour. Weyerhaeuser is our Town's largest power customer with a monthly average of 5,720kW during nonpeak demand hours and an average peak demand hour of 2,054kW. The incentive to shave energy during this peak hour is substantial.

Adding a 1250kW generator alongside the existing generator will greatly increase our peak shaving capability during this peak demand hour. Wholesale savings from this additional generator alone, factoring in maintenance, monitoring and fuel costs and the net savings to our Town are estimated at \$204,231 annually.

Currently the Town provides Weyerhaeuser with a \$6.00 credit per shaved kW of the \$21.88 per kW shaved by the Town's existing generator. This \$6.00 credit totals \$112,824 against the Weyerhaeuser approximate annual energy bill of \$2.5 million when the generator is operating during the Town's peak period. If the Town offers any additional credit for the demand reduction by the additional generator, each \$1 kW credit would be worth approximately an additional \$12,960 per year to Weyerhaeuser. Weyerhaeuser has requested to meet with staff to discuss credit per shaved kW of the new generator. Staff will report back to the Town Board at its June 11th meeting with regard to this discussion of credit from the new generator.

Staff Comments

Power Services, our electric engineers, solicited bids for the additional 1250 kW generator. Enclosed you will find the bid document. The low bid by Power Secure for the generator is \$651,471.00. Power Services representative will be in attendance to answer questions.

If financed over 59 months, we would realize a net savings of \$69,025 annually through the financed months. See enclosed spreadsheet. Staff recommends funding the project thru a fund balance appropriation in the Electric Fund. Estimated costs to finance the project would cost the Town around 2-2.25% APR. Town is currently earning 1.86% on its investments. There would be a small savings to the Town by paying for the generator out right. The Electric Fund has sufficient resources and fund balance to purchase. As of 3/31/18 cash available in the Electric Fund is \$6,265,105 and unrestricted fund balance is \$7,528,376.

Action Requested

By separate motions, adopt enclosed resolution awarding the bid to Power Secure and enclosed Project Ordinance authorizing use of Electric Fund to fund the project.

Commissioner Langley asked who is monitoring the equipment to make sure it is working correctly. Manager Harrell said Electricities monitors the peak demand and those generators. He said the switching equipment is monitored by our crew. R.L. Willoughby, Power Secure, said the existing generator is 20 years old and has been down several times. HE said the new equipment will do real-time monitoring. It won't just be Electricities sending a signal when to start it. He said they would be monitoring to see if it is running, when it's running, if it's out of fuel, etc., and will let the town know right away if there is a problem. He said the new unit comes with a five-year maintenance agreement included in the price and a one-year warranty. He said for \$22,000 more, they can purchase a five-year warranty. Commissioner Langley asked about the five-year maintenance agreement and the warranty. Mr. Willoughby stated they could get an extended warranty for five years for an additional \$22,000. Commissioner Langley asked if that included parts and labor. Mr. Willoughby said he would have to check with Power Secure on that. Mayor Tripp asked if we could purchase the five-year warranty after the first year. Mr. Willoughby said he would have to confirm that.

Mayor Tripp said he was concerned with using fund balance to pay for the generator. He felt we should finance it. Mr. Taylor said we had plenty of room in the Electric Fund, but we could finance it if that's what the board wanted to do.



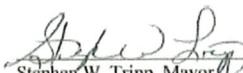
RESOLUTION NO. 17-18-32
AWARD OF WEYERHAEUSER GENERATOR BID

WHEREAS, Power Services solicited bids for the additional 1250 kW generator. The low bid by PowerSecure for the generator is \$651,471.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Ayden, North Carolina that the Town's additional Weyerhauser generator bid be awarded to PowerSecure at a bid of \$651,471.00

Adopted this the 7th day of May 2018 in Ayden, North Carolina.




Stephen W. Tripp, Mayor
Town of Ayden

ATTEST:


Sarah W. Radcliff, Town Clerk

Motion to adopt enclosed resolution awarding the bid to Power Secure.

Motion: Commissioner Langley

Second: Commissioner Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously.

Motion to adopt the enclosed Project Ordinance authorizing use of Electric Fund to fund the project with the caveat that it will be financed for three years.



ORDINANCE No. 17-18-24

AN ORDINANCE ADOPTED BY THE TOWN OF AYDEN GOVERNING BOARD
CAPITAL PROJECT BUDGET
SECOND GENERATOR-WEYERHAEUSER

Be it ordained by the Board of Commissioners of the Town of Ayden, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the County adopts the following Grant Program Budget:

Section 1. The program authorized is the Second Generator Project funded thru an Electric Fund fund balance appropriation.

Section 2. The officers of this unit are hereby directed to proceed with the Project Budget within the terms of the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this Project:

Fund Balance Appropriation – Electric Fund	\$651,471
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Section 4. The following amounts are appropriated for the Project:

Project Expenditures	\$651,471
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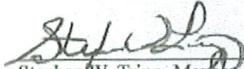
Section 5. The Finance Officer is hereby directed to maintain within the Project Budget Accounts sufficient specific detailed accounting records to provide an accounting.

Section 6. Funds may be advanced from the Electric Fund for the purpose of making payments as due.

Section 7. Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Board of Commissioners adopts this budget with authorization given to the Mayor to approve this budget the 7th day of May, 2018.

AYDEN, NORTH CAROLINA


Stephen W. Tripp, Mayor



ATTEST:


Sarah Radcliff, Town Clerk

Motion: Commissioner Davis

Second: Commissioner Langley

Discussion: Commissioner Mewborn asked Mr. Taylor to give them a little more information next time.

Approved: 5-0

Motion passed unanimously.

B. Request to Purchase Two John Deere Gator UTVs for Electric Department

Item Explanation

The Town currently has two UTV's used for various purposes, most frequently weed control around utility poles not accessible by vehicles and for pulling wire. These units were provided free of charge several years ago by the Federal Government as surplus equipment. Units are in poor shape and in need of refurbishing. Units cannot be sold by Town and must be returned to Federal Government. Staff had anticipated requesting the purchase of two new UTVs in the coming budget, but funds are available in its Capital Outlay line for the current year that would allow the purchase of the units this year. The two existing units can be refurbished with existing fleet maintenance dollars and used

exclusively by Public Works for less critical and lighter duty tasks. New units will be used for the more heavy duty tasks, i.e. wire pulling. Total costs for the two units \$29,528.36.

Staff Comments

The current units provided by the federal government are diesel and more expensive to maintain. UTVs being considered are gas models.

Action Requested

Adopt enclosed resolution, authorizing purchase of two John Deere Gator units with existing current year Capital Outlay dollars available.

Commissioner Langley asked how old the vehicles were. He asked if we needed four vehicles. Manager Harrell stated that was Mr. Proctor's recommendation. Mayor Pro-tem Mewborn said he felt we needed to know the ages and what types of mechanical problems we were having.

Motion to table the item until James Proctor is present to answer questions.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Davis

Discussion: None

Approved: 5-0

Motion passed unanimously.

C. GUC Natural Gas Franchise Agreement and Compensation Agreement

Manager Harrell presented to the board.

Item Explanation

As the Town Board recalls, currently there is no franchise agreement for the provision of natural gas delivery service in Ayden. A first draft of a franchise agreement for GUC's provision of natural gas delivery service in Ayden was provided to the Town Board at its March meeting that laid out some of the basics of a franchise agreement. This was for illustrative purposes that evening. Staff has been working with the Town Attorney and GUC to develop a final franchise agreement to bring back to the Town Board for adoption at its May meeting.. This is needed regardless of GUC expanding its service or not.

A payment in-lieu of piped gas sales tax was also offered at the Town Board's March meeting at its March meeting. State legislation did not take into account natural gas sales by GUC in other municipalities when the statute was enacted in 2014. The amount of such a natural gas sales tax, if we were to currently receive it, would be approximately \$2,300 annually based on the natural gas revenues generated by current Ayden customers – this is the amount discussed at the March meeting. Contact with the UNC School of Government indicates that this payment in-lieu of sale tax cannot be a part of the franchise agreement itself, because it would in essence be a franchise fee, which is prohibited by state statute with regard to natural gas franchise agreements.

However, compensation to the Town could be obtained through an inter-local agreement between Ayden and GUC for costs associated with the Town's monitoring of the existing and future lines within its corporate limits.

Recall that GUC over the past two months was still in the midst of conducting its survey of potential customers in Ayden for possible expansion of the GUC system. The survey results were still being compiled and considered by GUC. Enclosed you will find the results of the survey via a GUC memorandum. The current survey indicates that expansion of natural gas lines within the Town does not meet GUC's economic parameters to do so; i.e., net present value is currently a negative number for such

expansion based on the survey results. GUC needs additional customers agreeing to hook up to the expanded natural gas lines to move ahead with their construction.

Staff Comments

Enclosed for the Town Board's consideration is an exclusive Franchise Agreement for GUC to allow its operation within the Ayden corporate limits. Additionally, enclosed is a compensation agreement whereby GUC would pay the Town of Ayden an initial payment of \$2,400 for the first year with a 2% per annum increase thereafter. Both agreements are for 20 years.

As far as the expansion of natural gas lines, GUC either needs additional customers agreeing to tap the expanded lines or another source of revenue to cover the expansion costs to make it economically where GUC can approve expansion of its lines.

Action Requested

Authorize execution of GUC Franchise Agreement and Compensation Agreement.

Commissioner Langley asked if we had looked at any other providers for natural gas. He wanted to know if we could Commissioner Mewborn said we don't have enough information and he is dissatisfied with the way GUC is doing business. He wants everyone in the town to be fed out of the same pot.

Motion to table item and bring back at the 6/11/18 board meeting with an alternative franchise agreement that's based on non-exclusivity and on fewer years for the board to be able to make a comparison.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Langley

Discussion: None

Approved: 5-0

Motion passed unanimously.

D. Resolution adopting loan acceptance from Division of Water Quality, I&I Project CS370902-01

Manager Harrell presented to the board.

Item Explanation

Background Information

The Town of Ayden was awarded a \$980,000 loan from the North Carolina Clean Water State Revolving Fund program to identify and renew problematic segments of the sanitary sewer collection system to reduce inflow and infiltration (I/I) and rehabilitate three (3) aging sewer lift stations to enhance operations and maintenance, security, worker safety and provide emergency standby power. The project was bid at \$946,746 (low bid), but was \$148,246 over the available construction budget. Post bid negotiations reduced the construction costs to \$798,500. To achieve that cost reduction, several items had to be removed from the contract, mainly several sewer line repair segments and the three (3) backup power generators at lift stations 9, 10 and 12.

Additional Funding Available

At the July 2017 construction progress meeting, the NCDEQ State Inspector indicated that additional funding might be available, if the town wished to add more work to the current project. At the current level of funding, approximately 1,800 feet of sewer could be replaced and most of the work at the three (3) lift stations could be accomplished (less the standby generators).

Benefits of Additional Funding

With approximately \$400,000 in additional funding, nearly 4,500 feet of the most critical sewer lines identified by the CCTV inspection could be replaced. For an additional \$170,000, all three (3) standby

generators could be installed, as originally designed, at the three (3) lift stations. The new work would increase the 0% interest loan by \$570,000 from \$980,000 to \$1,550,000. As before, any additional funding requests would have to be approved by the Town Board, the Division of Water Infrastructure and the Local Government Commission (LGC). The Town would also be required to pay the additional loan closing costs of approximately \$11,400.

Additional Funding Approved

The Town formally requested the increased funding in the fall of 2017 and our request was approved by LGC at their April 10, 2018 meeting. The Town must now adopt a resolution accepting the loan request.

Staff Comments

Additional Closing costs of \$11,400 will be paid out the Town's \$20,000 match.

Action Requested

By motion, adopt resolution accepting increased loan offer and assurance to the North Carolina Department of Environment Quality.



RESOLUTION NO. 17-18-30
RESOLUTION APPROVING ACCEPTING LOAN OFFER FROM NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
PROJECT NO. CS370902-01

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Revolving Loan in the amount of \$1,550,000 for construction/rehabilitation of the Towns' wastewater collection system, and

WHEREAS, the Town intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Town of Ayden do hereby accept the State Revolving Loan offer of \$1,550,000.

That the Town does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II – Assurances will be adhered to.

That Steven L Harrell, Town Manager and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 7th day of May 2018 in Ayden, North Carolina.




Stephen W. Tripp, Mayor
Town of Ayden

ATTEST:


Sarah W. Radcliff, Town Clerk

Motion to adopt resolution accepting increased loan offer and assurance to the North Carolina Department of Environment Quality.

Motion: Commissioner Langley

Second: Mayor Pro-tem Mewborn

Discussion: None

Approved: 5-0

Motion passed unanimously

E. Traffic Calming Policy – The Pines

Item Explanation

A Traffic Calming petition was submitted for the Pines Subdivision. As required by the Town's Traffic Calming policy, once a petition has been submitted and meets the 60% signature requirement, staff will do a preliminary study of the area for presentation to the Planning Board and Town Board for discussion and possible action.

Staff Comments

Staff presented the preliminary study results to the Planning Board on April 18, 2018 and it made a motion to send the petition to the Town Board for discussion and to determine the next steps. Staff will present the preliminary findings at the May 7th meeting.

Action Requested

Discuss the submitted petition and determine next steps.

Planning Director Stephen Smith presented to the board. Mr. Smith stated staff had conducted a preliminary study in conjunction with the police department using their radar trailer, which will capture speed and count vehicles. He stated they used the trailer at six different locations over a period of time. The trailer located at Wildwood and Bristlecone had an average daily count of about 280 cars with an average speed of 26mph. He stated the study showed there was potentially some need on both Wildwood and Pinewood. He said the speeds were much lower than the posted speed limits and traffic counts were lower. Pinewood had 176 trips per day average with 15mph average speeds. The policy says if further discussions are needed we would look at hiring a consultant to do a more detailed study and devise an appropriate course of action.

Mayor Pro-tem Mewborn asked what the Planning Board determined. He said it looks like they are looking to the governing board to determine the next steps to be taken. Mr. Smith said they met in April and concurred that based on the preliminary information, it warranted a detailed assessment. Mayor Pro-tem asked if staff could do the detailed assessment. Mr. Smith stated the radar trailers only counted cars in one direction and provided estimated numbers. He said a detailed assessment would give actual numbers. Mayor Pro-tem asked what the governing board could do that the planning board couldn't. Mr. Smith stated it was the board's decision as to whether or not to pursue the detailed assessment due to the costs involved. Mayor Pro-tem asked how much it would be. Mr. Smith stated we would have to put it out for bids. Commissioner Davenport asked if the residents were willing to contribute to the cost of putting in the speed bumps. MR. Smith stated according to the policy, they would be required to pay about 75% of whatever was done and the town would pay 25%. Commissioner Davis said someone had called him about it that signed the petition and said if she had to contribute 75%, they didn't need it. Manager Harrell stated based on the information provided in the preliminary study, there were a couple of areas that might need a closer look. He suggested staff put together the steps needed, what devices are necessary to do the count, and come up with a cost estimate that they can provide to the board. Commissioner Langley asked why we had to pay someone to do this. He felt we could use the information we have. Mr. Smith stated it was up to the board to dictate the next steps taken. Mr. Smith stated there

were several different types of traffic calming measures they could use. Mayor Pro-tem Mewborn said he wanted staff to come back with a recommendation.

F. Addition of a Dog Park area to Veterans' Park

Item Explanation

To repurpose the old swing set area of Veterans Park to build a dog park (See attached map).

Staff Comments

Dog Park Pros and Cons

The Association of Professional Dog Trainers is an organization that was created to educate its members, the public, and other pet-care related industries in the proper management of pet dogs. A dog park can be an asset or a detriment to a community. The goal of this document is to provide, in outline format, a compilation of the advantages, disadvantages, and things to think about for communities and/or the individuals to consider regarding dog park development.

Pros:

- Provides a safe place for dogs – A dog park is a safe place for dogs to run off-leash without the concern of being hit by a car or other hazard.
- Dogs need to run to stay healthy – Not many people can run with their dogs on a leash. Veterinarians tell us it is important for their health.
- Enhances community safety – dogs who have the opportunity to use dog parks become better socialized (more familiar and friendly with other dogs and people) thereby raising community safety in general.
- Encourages law adherence – for municipalities with laws requiring dogs to be leashed, an off-leash area encourages compliance by providing a legal alternative.
- Lessens complaints – Well-exercised dogs are better neighbors who are less likely to create a nuisance, bark excessively and destroy property.
- Social opportunity for dog owners – Dog parks are a great place for owners to meet other people with common interests. The love people share for their dogs reaches beyond economic and social barriers and helps to foster a sense of community.
- Reduces crime – The presence of owners and their dogs within a park may help to deter crime and vandalism in adjacent areas.
- Importance to seniors & disabled – the use of off-leash parks offers not only a social avenue, but also a safer way for those with mobility problems who find it very difficult to walk, much less exercise, a dog on a leash.
- A positive amenity for those considering a move to community. – Having a dog park will add to your community's list of attractions for those considering a move to the area.
- A draw for people to visit the Town – other municipalities report that their dog parks are a draw for people to come to visit their town, and often these visits mean engaging in other activities while they are here.

Cons:

- Of course, one of the first things dog parents often worry about is their dog's safety when around a big group of dogs. It is possible that your dog could get picked on by more aggressive dogs; fights can break out. While this does not happen all the time, it is certainly a possibility. Also, it's possible that your dog can pick up bad habits from other dogs; like fear, nipping, aggression or ignoring commands.
- Sometimes dog owner's at the park just are not that responsible; they just drop off their dog in the park and retreat into their smart phone or cars. And, all too often, these are the dogs with the biggest behavioral problems. In addition, some owners show a blatant disregard for park rules such as cleaning up after their pet or using the proper gates and areas.
- Another real disadvantage of off leash dog parks is the chance your dog could get sick. Fleas, ticks and other skin irritations from parasites can be picked up from other dogs. More serious illnesses such as kennel cough and intestinal parasites like roundworm or hookworm can be picked up from waste that neglectful owners leave at the park.

Funding:

Estimated cost to build the dog park is approximately \$6000. Grant funds from Pitt County \$5000 with an additional \$1000 taken from existing Arts and Recreation funding.

Action Requested

Staff recommends that the Town Board concur with the Arts & Recreation Commission to approve repurposing the old swing area as a Dog Park in Veterans Park.

Tommy Duncan, Arts & Rec Director, presented to the board.

Mayor Pro-tem Mewborn asked what the measurements were. Mr. Duncan said he didn't have that information with him. He said it did have room for expansion when they had more funding. Commissioner Langley asked why they didn't look at District Park. Mr. Duncan stated the land at District Park was already spoken for in the site-specific plan. Commissioner Langley said he would like to see a map of the District Park to see what it spoken for. Mayor Tripp said he was concerned with land-locking the Veterans Park. Commissioner Davis said he didn't think anyone would walk a dog all the way out to District Park.

Motion to table this item to the 6/11/18 meeting and bring back information regarding the size at Veterans Park and the plan for the land at the District Park.

Motion: Mayor Pro-tem Mewborn

Second: Commissioner Langley

Discussion: None

Approved: 5-0

Motion passed unanimously

Commissioner Davenport asked how the fundraising was going for the District Park. Mr. Harrell said he did not have that information tonight. Mayor Tripp asked if he could bring that information back to the board.

G. Capital Project Ordinance to update Town's Comprehensive Land Use Plan and Zoning Codes

Item Explanation

At the Board's budget workshop on April 23rd, Board members recommended the Town move forward with updating the Town's Land Use Plan and Zoning Codes having heard these had not been updated in over a decade. Board requested to begin the process immediately.

Staff Comments

A Project Ordinance is recommended to tract the project. Once project ordinance is approved, Town can move forward with getting quotes from consultants in updating and drafting new recommended Land Use Plan and Zoning Codes. Staff estimates the project to costs \$80,000. A fund balance appropriation will be required in the General Fund.

Action Requested

By separate motion, adopt Project Ordinance authorizing use of General Fund to fund the project.

Motion to adopt Project Ordinance authorizing use of General Fund to fund the project.



ORDINANCE No. 17-18-25

AN ORDINANCE ADOPTED BY THE TOWN OF AYDEN GOVERNING BOARD
CAPITAL PROJECT BUDGET
LAND USE PLAN AND CODE UPDATE

Be it ordained by the Board of Commissioners of the Town of Ayden, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the County adopts the following Grant Program Budget:

Section 1. The program authorized is the update of the Town's Comprehensive Land Use Plan and Zoning Codes funded thru a General Fund fund balance appropriation.

Section 2. The officers of this unit are hereby directed to proceed with the Project Budget within the terms of the budget contained herein.

Section 3. The following revenues are anticipated to be available to complete this Project:

Fund Balance Appropriation – General Fund	\$80,000
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Section 4. The following amounts are appropriated for the Project:

Project Expenditures	\$80,000
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Section 5. The Finance Officer is hereby directed to maintain within the Project Budget Accounts sufficient specific detailed accounting records to provide an accounting.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. Copies of this project ordinance shall be made available to the budget officer and the finance officer for direction in carrying out this project.

Board of Commissioners adopts this budget with authorization given to the Mayor to approve this budget the 7th day of May, 2018.

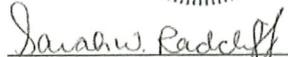
AYDEN, NORTH CAROLINA


Stephen W. Tripp, Mayor

{SEAL}



ATTEST:


Sarah W. Radcliff, Town Clerk

Motion: Commissioner Langley

Second: Commissioner Ross

Discussion: None

Approved: 5-0

Motion passed unanimously.

VI. ITEMS FOR DISCUSSION

A. Progress report for Montclair Estates Drainage Project

Item Explanation

Rich Moore, McDavid Associates, presented to the board. The following is a summary of active infrastructure projects within Town with a brief narrative of project status:

1. Montclair Drainage Project

Golden LEAF awarded \$153,000 to replace failing storm sewer piping in the Montclair neighborhood. The project was bid and costs exceeded available funds. The project was re-bid. The low bidder on the re-bid withdrew his bid. The second low bidder (Everett's Lot Clearing and Grading, Inc.) has agreed to build the project. Contract documents have been submitted to the contractor for signature. A meeting was held with Everett's on May 2, 2018 to negotiate work scheduling and scoping. With the costs, Everett's has agreed to construction. Piping layout will be staked the week of 5/7. Cut sheets will be developed to allow for submittals and manufacturer catalog shop drawings of drainage structures. Due to workload of Everett's, construction is not anticipated to begin until July.

2. 2nd Street Drainage Project

Golden LEAF awarded \$266,500 to replace failing storm sewer piping along Martin Luther King, Jr. Boulevard, First Street (re-routing), and Pitt Street. Construction of storm drainage piping is complete and clean-up activities have been implemented. Contractor needs to sweep streets and perform paving. This project is in the area of the upcoming Kings of Q BBQ Cook-off & Festival. Paving of streets will be completed prior to the festival.

3. Westhaven Drainage Project

Golden LEAF awarded \$187,100 to replace failed storm sewer piping in the Westhaven community. Construction is underway. A slight re-alignment has been incorporated in the drainage pipe due to a conflict with a tree and proximity to an existing sanitary sewer line. Contractor has temporarily pulled off the project due to an emergency and anticipates being back on the project soon.

4. 2015 CDBG Infrastructure Project

The Division of Water Infrastructure awarded \$1,031,725 to replace existing aged waterlines and sanitary sewer lines along Montague Street (and adjoining side streets). Primary construction activities have been completed. The contractor is working to replace some identified failed storm drainage pipes in the project area and is working to pave all disturbed roads. Paving is projected to be completed prior to May 15. The project has some excess funds. The funding agency has tentatively agreed to an amendment in scoping to allow a waterline to be extended along Fourth Street from Montague Street to Snow Hill Street. A public hearing on a program amendment has been scheduled and additional construction will be approved with submittal of the program amendment to the funding agency.

5. 2016 USDA Sanitary Sewer Improvements

USDA awarded \$1,700,000 to replace failed sanitary sewer in a target area that is basically south of Third Street in the vicinity of Veteran's Park. USDA authorized the project to move forward with bidding on April 24, 2018. Bids will be received on May 29, 2018.

6. 2016 CDBG Infrastructure Project

The Division of Water Infrastructure (DWI) awarded \$968,000 to replace existing sanitary sewer lines along Barwick Street, Joyner Street, Garris Street, and within the Ayden Housing Authority. DWI issued a release of funds at the end of March. Final construction drawings were completed and have been submitted to DWI for approval and authorization to advertise for bids.

Staff Comments

A representative from McDavid Associates, Inc. will be present to review projects and answer questions.

Action Requested

No action requested.

VII. INFORMATION

A. Staff Departmental Reports

Manager Harrell stated he had followed up with Alice Cannon Parker regarding the Random Acts of Kindness and it was her suggestion that the selection at the end of the year be done by an outside board. Mayor Pro-tem Mewborn said he felt it was done correctly and didn't see the need to change it. He said you had to nominate someone if you wanted them to win.

Stephen Smith gave an update on the BBQ Festival coming up on May 18th and 19th.

Manager Harrell stated the Chief had spoken with the K-9 Officer and they have decided to keep the dog.

VIII. BOARD MEMBER COMMENTS

The Board thanked everyone for coming out and staff for their hard work.

IX. CLOSED SESSION

Attorney Scott Dixon stated we would enter into closed session pursuant to N.C.G.S. 143-318-11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Motion to enter into closed session at 9:36pm.

Motion: Commissioner Ross

Second: Commissioner Langley

Discussion: None

Approved: 5-0

Motion passed unanimously.

Motion to enter into open session at 9:50pm.

Motion: Commissioner Davis

Second: Commissioner Ross

Discussion: None

Approved: 5-0

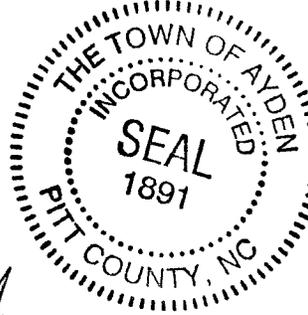
Motion passed unanimously.

X. ADJOURNMENT

Having completed the business before them, Mayor Tripp announced that without objection the Governing Board would stand adjourned at 9:51p.m.

CERTIFICATION

Minutes from the May 7, 2018 meeting were adopted and certified this 11th day of June 2018 in Ayden, North Carolina.



AYDEN, NORTH CAROLINA


Stephen W. Tripp, Mayor

ATTEST:


Sarah W. Radcliff, Town Clerk