



Bilingual Preschool Teacher (9-months, full time)

The Durham Children's Initiative (DCI) is committed to improving outcomes for children, youth, and families living in Durham. Our long-term vision is to have all youth working with DCI successfully graduate from high school, ready for college or a career. We work to achieve this vision by providing a continuum of high-quality services for children and families extending from birth through high school. DCI partners with over 40 local organizations and community members who share our vision to provide these needed resources and supports to children, youth, and families.

DCI is seeking to fill the position of **DCI LEAP Academy Bilingual Preschool Teacher**. This nine-month, full time contracted position will report to the DCI Preschool Manager.

The **Preschool Teacher** must promote the well-being of children and their families through an engaging preschool experience, create and continue a foundation of parent engagement in their child's education and growth, and foster a love for learning in children from a young age.

RESPONSIBILITIES

The primary responsibility of the **Preschool Teacher** is to utilize evidence-based, developmentally appropriate practices to empower a classroom of English and Spanish-speaking children toward reaching their full potential.

The ideal **Preschool Teacher** will carry out DCI and Latino Educational Achievement Program (LEAP) Program goals and objectives, adhere to DCI policies and procedures, and perform additional duties as defined by their supervisor and the DCI leadership team. They will bring a collaborative attitude and outgoing personality to the team.

EXPECTATIONS

Teaching

- Implement and supplement curriculum with age-appropriate activities
- Ensure that children are always supervised
- Maintain a daily schedule
- Demonstrate knowledge of current principles of educational techniques and methods
- Conduct formal and informal assessments
- Create and maintain a safe, orderly, and engaging classroom environment (including some light housekeeping)
- Be physically able to fully participate in a preschool environment

Parent Engagement

- Develop strong relationships with families to enhance learning both inside and outside of the classroom with the support of DCI Early Childhood Family Advocates
- Set up a minimum of 2 parent-teacher conferences per year
- Maintain professional communication with parents
- Become familiar with resources available in the community to support families

Program Leadership

- Work with a team to effectively share ideas
- Schedule and manage time effectively
- Provide direction and support to teaching assistants and volunteers
- Participate in regular professional development
- Maintain CPR and first aid certification
- Attend and lead staff meetings
- Represent the preschool team at DCI events
- Participate in community events, as necessary
- Other duties as assigned
- Adhere to DCI policies

MINIMUM QUALIFICATIONS

- Degree in Early Childhood Education, Child Development or related fields preferred, but not required
- Pass criminal background check
- Evidence of negative TB test
- Must be able to work some evening and weekends, as needed

Benefits and Salary: Salary for this position is competitive and is commensurate with prior experience with a range of \$15-\$18/hour, August 1 through May 31. This position is eligible for benefits during the 9 months of employment and for 12 months with contract renewal.

Anti-Discrimination Policy: The Durham Children’s Initiative prohibits discrimination and harassment, and provides equal employment opportunity without regard to race, color, religion, national origin, disability, veteran status, sexual orientation, gender identity, sex or age. DCI is committed to recruiting, hiring, and promoting qualified minorities, women, individuals with disabilities, and veterans.

Commitment to Child Safeguarding: DCI’s selection process reflects our commitment to keeping all children safe from harm. To this end, all DCI staff members who may be in direct contact with children will be trained on their duty to report as well as DCI’s Child Safeguarding Policies. All potential applicants will be screened through both a state and national database of criminal offenses, sexual offenses, and for acts of terrorism.

Employee Acknowledgment: The job description is intended to provide an overview of the requirements of the position. Management, at its sole discretion, reserves the right to change, alter, and/or otherwise modify this job description at any time. Nothing in this job description is intended to create a contract of employment of any type or kind.

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How to Apply: Applications will be reviewed immediately. Applicants should send cover letter, resume, and three references by email (megan.pender@dci-nc.org) **No calls, please.**