RISK MANAGEMENT ALERT

March 2020

Lawyers Mutual COVID-19 Readiness | Operations Update

Dear Valued Policyholders and Members of the Legal Community,

We know that the health and welfare of your attorneys, staff, and clients are your top priorities during this challenging time. If you need assistance with a business continuity plan to protect your law practice, please visit the LM website for important COVID-19 updates and resources.

Lawyers Mutual's offices are currently open, although some staff are transitioning to remote work and we are preparing for the possibility of a temporary closure. Whether in the office or at home, our systems enable us to provide you with uninterrupted service. While staff are reachable by phone, due to the anticipated volume of communication, we recommend that email be your primary method, followed by telephone.

For those insureds needing to pay premiums, please use the online <u>portal</u> rather than mailing checks, as mail service may eventually be delayed or interrupted.

Should you have questions or concerns, please do not hesitate to contact any of us at Lawyers Mutual. We remain ready to help however we can.

Dan Zureich President and CEO Lawyers Mutual Liability Insurance Company of North Carolina