



## DON'T BE A VICTIM OF WIRE INSTRUCTION FRAUD

Hundreds of thousands of dollars are being scammed from law firms because of fake wire instructions.

You can prevent this fraud through the use of secured email.

1. Always use a secure domain. Email services such as AOL, Gmail, and Yahoo are easy targets for hackers.
2. Check email addresses for accuracy. In many cases, a fraudulent email is close, but not the correct address.
3. Do not accept changes in wiring instructions made via email.
4. All wiring instructions should be verified, preferably in person or by a telephone call that you initiate using contact information from your file (not from an email that may be fraudulent).
5. Here is a sample disclaimer to use when you transmit wiring instructions:

IF YOU RECEIVE NEW WIRING INSTRUCTIONS ON THIS TRANSACTION

PLEASE NOTIFY ME IMMEDIATELY

THE SMITH JONES LAW FIRM DOES NOT ALTER ITS WIRING INSTRUCTIONS