



Volunteer Income Tax Assistance (VITA) *FREE Tax Preparation!*

To qualify:
Household income of \$55,000 a year or less.

Must bring the following documents:

- Photo ID
- Social Security card or ITIN card (for you, your spouse, and all dependents)
- W-2s
- 1095-(A, B, or C) (proof of health insurance)

If applicable:

- Copy of last year's Federal Tax return
- 1099-G (unemployment insurance benefits)
- 1099-INT (bank interest)
- 1098-T (gambling winnings)
- 1098-E (interest on a student loan)
- Notice 1319 (advance child credit)
- 1099-MISC
- Void check/savings account statement with bank routing numbers (optional)
- If you are married filing jointly, your spouse needs to be present at the appointment

When:

February 1st - April 15th, 2021

Locations:

Temple — First Baptist Church - 4pm - 8pm

MONDAYS: 8015 W Adams Ave | Temple, Texas 76502

Temple — Rose Hall - 5pm - 8pm

TUESDAYS: 107 N 9th St | Temple, Texas 76501

Harker Heights — Armed Services YMCA - 12pm - 4pm

WEDNESDAYS: 110 Mountain Lion Rd | Harker Heights, Texas 76548

Belton — Heart of Texas Goodwill - 12pm - 4pm

WEDNESDAYS: 2601 Commerce Street | Belton, Texas 76513

Killeen — Grace Christian Center - 12pm - 4pm

THURSDAYS: 1401 E Elms Road | Killeen, Texas 76542

Temple — Temple Community Clinic - 12pm - 4pm

FRIDAYS: 1905 Curtis B Elliot Dr. | Temple, Texas 76503

Temple — Rose Hall - 9am - 1pm

SATURDAYS: 107 N 9th St | Temple, Texas 76501

**Make an appointment online at www.UWCT.org
(254) 778-8616**

Safety Guidelines for VITA Sites

No Walk-ins

For safety measures temperature will be checked at the door. Those with a temperature of 100.4 or more will be asked to remain in their vehicle while their taxes are being prepared.

Everyone is required to wear face covering. No exceptions.

- Volunteers and clients are required to wear a mask. A limited amount of masks available at each location.

No children allowed and one person from the party allowed at a time.

- All taxpayers are required to sign documents but only one will be allowed in the facility at a time. Taxpayers need to provide proper identity documentation, but can show it at the end.

Clients will have to wait until EXACT appointment time. No waiting inside.

- Clients can wait in vehicles until exact specified time. We can't allow any waiting inside due to health concerns.

Maintain Social Distancing

- We will try to place markers on the ground where possible to recommend proper distancing. Volunteers will sit across from clients at tables and not use computer labs.

Proper sanitization and cleaning of area after each session.

- We have scheduled a cleaning time in between appointments to clean/sanitize each station after clients. We will provide hand sanitizer for each location along with wipes or disinfectant spray. We will give each volunteer personal sanitizer.

Each client required to use Hand Sanitizer upon entry

- We will provide hand sanitizer at each location.

All Volunteers are practicing proper sanitization and social distancing procedures

If you have not felt well in the past 2 weeks and have had a temperature of 100.4, please reschedule to a later date.

This UWCT program is funded in part through grants from the IRS and BBVA Compass Foundation.