

1 **NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION**
2 **TAC MEETING MINUTES**

3
4 **May 23, 2013**

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6 The New Bern Area Metropolitan Planning Organization held its regularly scheduled meeting on
7 Thursday, May 23, 2013 at 11:00 AM in the City Hall Courtroom, 2nd floor, 300 Pollock Street.
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9 **Members Present:** Mr. Steve Tyson – Chair
10 Mr. John Chittick – Bridgeton
11 Mr. Terry Jordan – CARTS
12 Mr. Johnnie Ray Kinsey – City of New Bern
13 Mr. Patrick Flanagan – Down East RPO
14 Ms. Jill Stark – FHWA
15 Mr. Behshad Norowzi – NCDOT
16 Ms. Cheryl Leonard - NCDOT
17 Mr. Ivo Dernev - NCDOT
18 Ms. Sue Powell – NCDOT
19 Ms. Tamra Shaw – NCDOT
20 Mr. John Kirkland – River Bend
21 Mr. Chuck Tyson – Trent Woods
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23 **Members Excused:** Mr. Mike Epperson – City of New Bern
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25 **Members Absent:** Mr. Hugh Overholt - NCDOT
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27 **Staff Present:** Mr. Jeff Ruggieri
28 Ms. Kim Langley
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31 **New Business:**
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- 33 **1. Call to Order:** Mr. Steve Tyson called the meeting to order. Roll call was taken and a
34 quorum declared.
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36 **2. Action:** Approve April 25, 2013 Minutes from joint TCC & TAC Meeting
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38 Chair Steve Tyson noted there was confusion between himself and Chuck Tyson in the minutes.
39 Change was noted. Member John Kirkland moved to approve the minutes with noted change.
40 Member Chuck Tyson seconded. Motion passed unanimously.
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42 Future minutes will have line numbers included.
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3. Action: NBAMPO TAC By-Laws

Mr. Jeff Ruggieri discussed previously requested changes to the By-Laws, noting location of change. Members agreed upon the revision. Member Chuck Tyson moved to approve the amended By-Laws as presented. Member John Chittick seconded. Motion passed unanimously

4. Presentation: Project Prioritization – Patrick Flanagan

Mr. Flanagan requested his presentation be moved to the end of the meeting, to coincide with item 8(a), as it correlates to the presentation. All members approved.

5. Action: Planning Work Program

Mr. Jeff Ruggieri advised the members of the TAC that the TCC motioned to approve the PWP as presented. Jill Stark provided a brief overview, reminding the group that the PWP pertains to budget planning activities.. She advised that the PWP is a living document, and therefore changes can be made any time deemed necessary

Member John Kirkland moved to accept the Planning Work Program as presented. Member Johnnie Ray Kinsey seconded. Motion passed unanimously.

Chair Steve Tyson requested that he be in receipt of the meeting packet prior to the meeting, preferably 7 days prior. The group collectively agreed that an electronic version would be sufficient. Chair Steve Tyson and Member Johnnie Ray Kinsey requested hard copies be provided to them.

6. Action: 5307 Transit Funds

Mr. Jeff Ruggieri explained the transit funding, advising the TCC made a motion to approve CARTS as the recipient of these funds.

Mr. Terry Jordan further explained that for CARTS to serve the New Bern and MPO region, a motion must be made and approved by the state. The initial step has been completed with the recommendation from the TCC for approval. A resolution will be sent to the state and must come from our county commissioners.

Member Johnnie Ray Kinsey questioned how ridership will work. Mr. Jordan advised services will be established, a fixed route within the city limits of New Bern will be determined, with potential for some deviation if deemed necessary. There will be bus stops created with scheduled stops determined. There will be no door to door service offered.

Mr. Kinsey asked if more vehicles will be added since the system currently works on a door to door basis. Mr. Jordan agreed, noting that new routes mean a wider service area and should provide for additional buses.

90 Motion was made to approve the designation of Transit Funds to CARTS. Motion was
91 seconded. Motion approved unanimously.

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93 **7. Action:** Calendar of Meetings for 2013 & 2014

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95 Calendar of meeting schedule for the remainder of 2013 as well as 2014 was reviewed. Member
96 John Chittick moved to approve the meeting schedule as submitted. Member Johnnie Ray
97 Kinsey seconded. Motion passed unanimously.

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99 **8. Other Business**

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101 **a. Wilmington H817 – Strategic Transportation Investments**

102 Mr. Flanagan requested skipping this item as he will discuss in his presentation.

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104 **b. MPO Member Cost Sharing Responsibilities**

105 Mr. Ruggieri explained the handout provided, noting currently creating a budget
106 amount of \$206 with a quarterly reimbursement schedule.

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107 Member Chuck Tyson moved to approve the cost sharing responsibilities as
108 presented. Member John Chittick seconded. Motion passed unanimously.

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110 **9. Item #4; Presentation:** Project Prioritization – Patrick Flanagan

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112 Mr. Flanagan discussed the Strategic Mobility Formula, and how funds are allocated beginning
113 at the Statewide Level, trickling down to the Regional Level and finally to the Division Level.
114 He explained the percentage of funds for each level and how a points system determines priority
115 within each level. Projects should be carefully considered, for if a project is not funded from the
116 statewide funds, it will come from regional funds and if not allocated properly, could impact the
117 available amount for other projects.

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119 The new requirements mean any project scheduled after July 1, 2015 will be subject to the new
120 formula requirements. Projects already scheduled to begin prior to July 1, 2015 will not be
121 subjected to the new formula, progressing as scheduled.

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123 Mr. Flanagan explained the points system; projects will be scored on a 0-100 point scale. There
124 will be an incentive for local funding of highway projects only, meaning that 50% of the local
125 commitment on a project using non-State/Federal funds will be returned to the local area to use
126 on other projects in the same vicinity.

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128 Proposed Eligibility Definitions for highways and non-highways were broken down by each
129 level; Statewide, Regional and Division. Proposed Highway Project Scoring weights and criteria
130 at each level were provided.

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132 Additional information was provided on the following topics:

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- Proposed eligibility definitions for highways and non-highways
- Proposed highway project scoring weights and criteria

- 135 • Changes in proposed Senate Legislation were provided. Mr. Flanagan noted that
136 Economic Competiveness had been deleted as criteria from each level.
137 • Prioritization formula for non-highway criteria
138 • Investment strategy formula for statewide strategic mobility projects
139 • Highway Statewide mobility criteria was provided, showing the weight from both
140 the House and the Senate.

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142 Options for Investment strategies across the state were provided, pertaining to Regional Impact
143 and Division needs. Mr. Flanagan advised there are two options; the Workgroup will assist the
144 Department in determining a ‘default’ strategy across the state. Or the parties in the region
145 (MPO/RPO/Division Engineer) may create their own project formula, but all participating
146 jurisdictions must agree and decide upon it no later than July 1, 2013. Criteria for both strategies
147 was provided.

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149 Mr. Flanagan provided Key Dates to the group. The ‘go live’ date is January 2, 2014.

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151 Mr. Flanagan explained that once points are assigned to a project, there will be a 30-60 day
152 public comment period before the project list is finalized.

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154 Mr. Flanagan provided information on the Eastern North Carolina MPO/RPO Coalition group,
155 explaining that a representative from the NBAMPO should be appointed and will attend future
156 meetings. They are scheduled to meet every two months. This group consists of all MPO and
157 RPO’s east of I-95.

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159 Member Johnnie Ray Kinsey asked if the existing Safe Routes to School fund would be effected
160 by this. Mr. Flanagan advised that the funds will be allocated more generally, with decision
161 making to determine what areas receive the funds. But noted there will be no changes prior to
162 July 2015, so if completed prior to that time, he will not notice any change in funding to this
163 project.

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165 Member John Kirkland mentioned the North Carolina Rail Road and the negative impact of their
166 current, outdated system, noting that DOT looked at only highway progression, with little or no
167 attention to the railroad. Mr. Flanagan advised he has attended meetings in Raleigh to address
168 this issue, as they are aware it is a problem.

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172 There being no further business, the meeting was adjourned.

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Steve Tyson, Chairman

Jeff Ruggieri, Secretary