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**4. Election of TCC Chairman and Vice-Chairman:**

**Motion: Mr. Hamilton made a motion that existing Chairman and Vice-Chairman retain their positions. The motion was seconded by Mr. Fort and passed with one opposition (Chair Ruggieri).**

**5. Approval of the minutes of the November 9, 2017 meeting:** Reading of the minutes was waived.

**Motion: Mr. Fort made a motion to recommend approval to the November 9, 2017 minutes as presented. The motion was seconded by Mr. Baumgardner and passed unanimously.**

**6. FY 2019 Draft Unified Planning Work Program (UPWP):** *Kimberly Maxey*

Ms. Maxey relayed that the Unified Planning Work Program (UPWP) is an annually updated document that outlines accomplishments from the previous year and establishes goals for the upcoming year.

The budget included in this draft form has not been updated yet, as staff had not received the allocation letter from the State at the time this meeting was held. Despite that, Ms. Maxey relayed she did not expect there to be any significant changes to the overall budget nor how the funds are allocated.

This document in Draft form is due to the State by the end of January. The final document will be presented during the March meeting, at which time the budget will be current. The Final document must be submitted to the State by the end of March.

Chair Ruggieri questioned which funds would be paying for the Bicycle/Pedestrian Plans for River Bend and Bridgeton. Ms. Maxey advised current FY 18 funds have been allocated for that expense, and will not come out of FY 19 funds.

**Motion: Mr. Fort made a motion to recommend approval of the Draft Unified Planning Work Program. The motion was seconded by Mr. Shorter and passed unanimously.**

88 **7. Amendment No. 1 to the FY 2018-2027 Metropolitan Transportation Improvement**  
89 **Program:** *Kimberly Maxey*

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91 Ms. Maxey explained the three items being amended based on the State Transportation  
92 Improvement Program. The amendment ensures the local MTIP matches the STIP.

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94 **Motion: Vice-chair Hodges made a motion to recommend approval of Amendment**  
95 **No. 1 to the FY 2018-2027 MTIP. The motion was seconded by Mr. Fort and passed**  
96 **unanimously.**

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98 **8. Updates:**

99 **a. Transportation Planning Division Update:** *Catherine Bryant, NCDOT TPD*

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  - Ms. Bryant provided statewide updates on performance measures, the
  - 101 statewide plan, corridor studies across the state, newly approved statewide
  - 102 freight plan, traffic forecasting,
  - 103 • Craven County CTP efforts continue

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105 **b. CARTS Update:** *Kelly Walker, Transit Director*

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  - Assistant Director Charles McKenna is back from deployment.

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108 **c. Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*

109 Mr. Jeff Cabaniss was unable to attend. Ms. Maxey provided updates:

- 110
  - US 17 bypass project is 63% complete. Estimated completion date
  - 111 December 2020.
  - Slocum Road interchange work began August 22<sup>nd</sup>. Approximately 10%
  - 112 complete. Estimated completion date September 2019.
  - A municipal agreement regarding Right of Way on First Street has gone
  - 113 before the New Bern Board of Aldermen. The Board did not make a
  - 114 decision and will revisit it at their next meeting on January 23<sup>rd</sup>. Let date
  - 115 is still expected in March 2018 with completion date in June 2018.
  - 116 Sidewalk construction will begin following completion of the re-striping.
  - 117 • James City project environmental document expected completion in May.
  - 118 There will be another round of public meetings on this project scheduled
  - 119 some time this summer.

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122 **d. New Bern Area MPO Update:** *Kimberly Maxey, MPO Staff*

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  - The NCDOT is holding two public meetings with business owners and
  - 124 citizens to discuss the improvements scheduled to Taberna and Carolina
  - 125 Colours intersections in conjunction with the James City project.
  - 126 Meeting information is Tuesday, January 16<sup>th</sup> at Cornerstone Assembly
  - 127 Church in James City.
  - The NCDOT is holding a public meeting on the funded Roundabout project
  - 128 on Thursday, January 18<sup>th</sup> at Grover C. Fields Middle school.
  - Ms. Maxey provided information on the new Real ID the state of North
  - 129 Carolina is requiring all residents to have by the end of January 31, 2019.
  - 130 • Progress continues on the Request for Proposal's for Bicycle and Pedestrian
  - 131 Plans for member agencies River Bend and Bridgeton.
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135 **9. Discussion:**

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137 **10. Adjourn**

138 There being no further business, the meeting was adjourned.

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Jeff Ruggieri, Chairman

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Kimberly Maxey, MPO Administrator