

1 **NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION**
2 **TCC MEETING MINUTES**

3
4 **January 12, 2017**
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6 The New Bern Area Metropolitan Planning Organization held their regularly scheduled meeting
7 on Thursday, January 12, 2017 at 1:30 PM in the Development Services Conference Room, 303
8 First Street.
9

10 **Members Present:**

11 Mr. Jeff Ruggieri - Chair
12 Mr. Gene Hodges – Vice-Chair
13 Mr. Don Baumgardner – County of Craven
14 Mr. David Fort – Town of Bridgeton
15 Mr. Jeff Cabaniss (via phone) – NCDOT
16 Ms. Catherine Bryant - NCDOT
17 Mr. John Rouse – NCDOT
18 Mr. Haywood Daughtry – NCDOT
19 Mr. Bill Marley (via phone) – FHWA
20 Mr. Patrick Flanagan – Down East RPO

21 **Members Excused:**

22 Mr. Andrew Shorter – NB Regional Airport
23 Mr. Delane Jackson – River Bend
24 Ms. Kelly Walker – CARTS
25 Ms. Nan Holton – Trent Woods
26 Mr. Behshad Norowzi – NCDOT

27 **Members Absent:**

28 Mr. Kevin Roberts – NB Chamber of Commerce
29 Mr. Steve Hamilton – NCDOT
30 Ms. Amanda Boone – City of New Bern
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32 **Guests Present:**

33
34 **Staff Present:**

35 Ms. Kimberly Maxey – New Bern Area MPO
36 Ms. Maurizia Chapman – New Bern Area MPO
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- 38 **1. Call to Order:** Chair Ruggieri called the meeting to order.
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40 **2. Roll Call:** Roll Call was taken and a quorum was declared.
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42 **3. Approval of today’s agenda:** The agenda was approved as presented.
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44 **4. Election of TCC Chairman and Vice-Chairman:**
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46 **Motion:** Mr. Baumgardner made a motion to re-appoint both Chair Ruggieri and
47 Vice-Chair Hodges. Mr. Daughtry seconded and the motion was passed unanimously.
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49 **5. Approval of the minutes of the October 13, 2016 meeting:** Reading of the minutes was
50 waived.

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52 **Motion: Mr. David Fort made a motion to approve the minutes as presented. The**
53 **motion was seconded by Mr. Don Baumgardner and passed unanimously.**

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55 **6. FY 2018 Draft Unified Planning Work Program (UPWP):** *Kim Maxey*

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57 Ms. Maxey relayed the UPWP has been updated, with minimal changes from the
58 previous year. The budget amount remains the same.

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60 She went over the major tasks to be accomplished during the upcoming FY.

61
62 Chair Ruggieri questioned if traffic counts would be included as part of the update to the
63 MTP. Ms. Chapman advised the NCDOT updates traffic counts every two years and just
64 completed 2016, and the information has not been shared yet. If there are locations
65 where additional counts are needed those can be compiled.

66
67 The Down East RPO has traffic counters and recently purchased bicycle and pedestrian
68 counters as well and offered them for use to the MPO.

69
70 There are traffic count maps online. Staff will send out the link for this information.

71
72 **Motion: Mr. Fort made a motion to approve the FY 2018 Draft Unified Planning**
73 **Work program (UPWP) as presented. The motion was seconded by Mr.**
74 **Baumgardner and passed unanimously.**

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76 **7. SPOT 4.0 Project Results:** *Maurizia Chapman*

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78 Ms. Chapman relayed the results of the SPOT 4 process. The results are published in the
79 Draft FY 2017-2027 STIP. The NBAMPO received a number of projects within the
80 Division tier and a couple in the Regional tier.

81
82 Ms. Chapman explained how the points were adjusted for certain projects to bump them
83 into a higher ranking, which allowed us to get them funded.

84
85 The final STIP will go out for approval in June 2017 by DOT. If anyone has comments
86 or suggestions regarding the projects, the process is to provide that information to the
87 MPO staff and they will relay to the Division staff.

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89 **8. Updates:**

- 90 **a. Transportation Planning Branch Update:** *Catherine Bryant, NCDOT TPB*
- 91 • TPB finished their re-organization process. Ms. Bryant is now also the
 - 92 representative for DERPO as well as the MPO.
 - 93 • Work continues on the Craven County CTP
 - 94 • Model updates continue to expand to county lines

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- b. **CARTS Update:** *Kelly Walker, Transit Director*
Ms. Walker was not able to attend. Vice-chair Hodges provided the following updates:
 - Assistant director Charles McKenna has been deployed overseas for one year. Staff is considering options for temporary replacement and have posted a temporary position online.
 - Staff just completed a review process of proposals for the TDP and will take the item to the board on Tuesday awarding the contract to AECOM. Final deliverable will be June 2017.

- c. **Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*
Mr. Jeff Cabaniss provided the following updates:
 - Barnhill awarded contract to resurface Simmons and N. Glenburnie.
 - Pipe replacement on River Shore Drive is almost complete. Asbury will begin next.
 - Clarks rest area is open with a few remaining punch list items to be completed.
 - Long range planning hasn't gotten strong consideration from jurisdiction Boards in the past. Therefore the DOT is working to change their approach by coming to the Boards with projects that have been funded in their areas to ensure they support and want the projects.

- d. **City of New Bern Public Works:** *Amanda Boone*
 - N/A

- e. **New Bern Area MPO Update:** *Maurizia Chapman, MPO Administrator*
 - Ms. Maxey provided updates on the upcoming statewide NCAMPO conference being held at the Convention Center.
 - Ms. Chapman reminded the board members that February 22nd is the Green Growth Toolbox training. It is a half-day session to be held in the Development Services conference room. An email with registration information will be sent out.
 - Taruna Tayal submitted the ICE study to the Women in Transportation in North Carolina and won the award. They will be recognized in May for this. It will then be submitted for the National award.

9. Discussion:

10. Adjourn

There being no further business, the meeting was adjourned.

Jeff Ruggieri, Chairman

Maurizia Chapman, MPO Administrator