

42 5. Approval of today's agenda:

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44 **Motion:** Mr. Tyson made a motion to approve the agenda as presented. Ms.
45 Mitchell seconded. Motion passed by unanimous vote.

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47 6. Approval of the minutes of the May 25, 2017: Reading of minutes was waived.

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49 **Motion:** Ms. Mitchell made a motion to approve minutes as presented. Mr.
50 Overholt seconded. Motion passed by unanimous vote.

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52 7. CARTS Transit Development Plan (TDP): *Kurt Neufang*

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54 Mr. Neufang presented the completed Transit Development Plan. Mr. Neufang provided
55 an overview of the system, the purpose of the TDP, recommendations and proposed
56 Express Routes. This plan encompasses 5 years of improved service. The Express
57 Routes were the main focus of this plan.

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59 Mr. Neufang described current services provided by the CARTS system as well as the
60 projected growth in expanding these services to gain better area coverage.

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62 Funding sources were discussed. Local funding sources currently come from fares and
63 advertising as well as Craven County funds if there is a deficit. Due to the proposed
64 service expansion, additional local revenue will be required to support this expansion.
65 Future expansion areas include more key points within New Bern and eventual
66 incorporation of James City.

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68 It is the hope that with future expansion of route and buses, each stop will be reached
69 every 30 minutes. This would allow citizens a better opportunity to utilize the transit
70 system for work and errands.

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72 The first year will not include any route changes at all. As the County budget had already
73 been determined at the time this study was completed, it was determined not to expand
74 and use the first year as the planning year to establish base lines that will aid in
75 expansion. Each year thereafter phases in additional routes and coverage through the 5th
76 year.

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78 The plan also proposed a re-branding of the CARTS system so it's more visually
79 apparent that CARTS is a public transit option rather than a call and ride program. It
80 proposes instituting a regional ridesharing program, which would be the first formal
81 program of its kind in eastern Carolina. A passenger amenity program is also
82 recommended. The riders should feel like they are part of the service with stops that
83 have shelters, seating, lighting and safety. There could be a partnership with the City for
84 these amenities. Institute a fare-pass program that would aid students as well as citizens.
85 Installation of bike racks is recommended as well.

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87 Five funding sources were determined that would aid in incurring income to fund and
88 promote the service. These include Craven Community College, Carolina East Medical
89 Center, the Airport Authority, Convention Center and the City of New Bern.
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91 This plan is available for review on the Craven County CARTS website as well as the
92 New Bern Area MPO website. Additional requests for copies should be directed to the
93 CARTS office.
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95 **Motion: Vice-Chair Kirkland made a motion to endorse the CARTS Transit**
96 **Development Plan (TDP) as presented. Ms. Mitchell seconded. Motion passed by**
97 **unanimous vote.**
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99 **8. MPO Administrator Position:** *Kim Maxey*

100 Ms. Maxey relayed that the position was re-posted for an additional two-week period.
101 Mr. Ruggieri decided to re-post this position due to lack of sufficient applicants. The
102 new closing date was July 26th. After review, Mr. Ruggieri will compile a panel and
103 schedule interviews.
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105 **9. P5.0 Projects prioritization ranking and scoring:** *Kim Maxey*

106 Ms. Maxey provided information on funding allocations from P 4.0 from the Statewide,
107 Regional and Division levels.
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109 Ms. Maxey provided conceptual visual aids for funded projects including James City
110 Highway 70, NC 43, First Street road diet, and the roundabout at Neuse and MLK Blvds.
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112 She relayed that the P5.0 subcommittee has held two meetings. Projects being discussed
113 as potential projects include:
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- 115 • Bike/Ped facilities along Lowe’s Boulevard, Hotel Drive and Simmons St.
- 116 • Intersection improvements at Airport Road/Old Cherry Point Road and
- 117 Garner/Old Cherry Point Road in connection with the James City project
- 118 • Extending Taberna Way across Highway 70; this would require new roadway to
- 119 connect with Old Cherry Point Road
- 120 • Interchange improvements at Glenburnie Road
- 121 • Expanding Glenburnie Road between McCarthy and Elizabeth Avenue
- 122 • Grade separation elevating Highway 17 in Bridgeton over existing rail line

123 **10. Updates:**

124 **a. Transportation Planning Branch Update:** *Catherine Bryant, NCDOT TPB*

- 125 • The data collection and preparation for the base year 2015 Craven County
- 126 Comprehensive Transportation Plan Model has been completed.
- 127 • Scheduling will begin to hold the first steering committee meeting with
- 128 stakeholders to determine vision and goal planning for the CTP.

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- b. **CARTS Update:** *Kelly Walker, Transit Director*
Ms. Walker provided the following updates:
 - Replaced two bus stop signs; Fleet Street near the Housing Authority and Liberty Street near the old Daycare Center
 - Added a sign outside of DSS

- c. **Division 2 Update:** *Jeff Cabaniss, NCDOT Division 2 Planning Engineer*
 - The Trent Road project at Red Robin Lane has been completed.

- d. **New Bern Area MPO Update:** *Kim Maxey, NBAMPO Staff*
 - No additional updates

11. Discussion:

12. Adjourn: There being no further business, the meeting was adjourned.

Steve Tyson, Chairman

Jeff Ruggieri, Secretary