

1 **NEW BERN AREA METROPOLITAN PLANNING ORGANIZATION**  
2 **CAC MEETING MINUTES**  
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6 **September 8, 2016**  
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8 The New Bern Area Metropolitan Planning Organization held its regularly scheduled Citizen  
9 Advisory Committee meeting on Thursday, September 8 at 10:00 AM in the Development  
10 Services Conference Room, 303 First Street.  
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12 **Members Present:** Ms. Tharesa Lee – Vice Chair  
13 Ms. Kathy Adolph  
14 Mr. Tom Hewitt  
15 Dr. Jean Hury  
16 Mr. Jon Olstad  
17 Mr. Ronald Sage  
18 Mr. Jamara Wallace  
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20 **Members Excused:** Dr. Vana Prewitt – Chair  
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22 **Members Absent:**  
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24 **Guests Present:** Mr. Jeff Cabaniss – NCDOT  
25 Mr. Behshad Norowzi – NCDOT  
26 Mr. Fred Pittinger – Public Citizen  
27 Mr. Jack Doolittle – Public Citizen  
28 Mr. Dan Frey – Public Citizen  
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30 **Staff Present:** Ms. Kimberly Maxey – New Bern MPO Planner  
31 Ms. Maurizia Chapman – New Bern MPO Administrator  
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- 35 **1. Call to order:** Vice-Chair Lee called the meeting to order.  
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37 **2. Roll Call:** Roll-call was taken by Ms. Maxey. A quorum was declared. Attending  
38 citizens were introduced.  
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40 **3. Approval of today's agenda:** The agenda was approved as presented.

41 **Motion: Mr. Sage made a motion to approve the agenda as presented. The motion**  
42 **was seconded by Mr. Wallace and passed unanimously.**

- 43 **4. Approval of the minutes of the July 14, 2016 meeting:** Reading of the minutes was  
44 waived. Vice-chair Lee noted a suggested revision from Mr. Sage was circulated through  
45 email.

46 **Motion: Ms. Adolph made a motion to approve the July 14, 2016 minutes with**  
47 **suggested revision submitted via email by Mr. Sage. The motion was seconded by**  
48 **Mr. Sage and passed unanimously.**

49 Ms. Maxey will update the July minutes and resend to all board members.

50 **5. P 4.0 Project Prioritization Ranking and Scoring:** *Maurizia Chapman*

51 Ms. Chapman relayed staff received information from the State on August 24<sup>th</sup> showing  
52 the proposed regional projects that would be funded through the next cycle of the  
53 Transportation Improvement Program (TIP).

54  
55 Information provided to the CAC board for review included a spreadsheet showing the  
56 funded regional projects that shows only one project, an Aviation project that is  
57 recommended for funding within the NBAMPO. This was not unexpected.

58  
59 Division 2 includes the Greenville MPO, New Bern MPO and several Rural Planning  
60 Organizations. The second handout shows the projects that will be scored within  
61 Division 2 with the potential for funding. The projects were ranked by the Quantitative  
62 Score that comes from the NCDOT. The NBAMPO projects are highlighted, with the  
63 first being fairly far down within the project list. It doesn't look promising for the  
64 NBAMPO to get any projects funded.

65  
66 Half of what is allocated to each Division has already been assigned to other projects.  
67 All Divisions get the same amount of funds (\$391M) for the 10-year timeframe. In  
68 Division 2, \$255M has already been allocated to projects, which only leaves \$136M to be  
69 allocated to new projects. Some projects in the current list have not been funded at the  
70 Regional level that already exceed the total amount left to allocate.

71  
72 Because we must have scores in by the end of October and the delayed receipt of scoring  
73 from the NCDOT and the requirement of a 30-day public comment period, staff was  
74 unable to present final scoring, as the sub-committee is currently working on scoring  
75 projects at the Division level. Due to this staff is recommending a special called meeting  
76 in October for the CAC to review scoring and comment. The TAC will review the  
77 recommendations provided by the sub-committee.

78  
79 Scoring is 50% Quantitative, set by the NCDOT, and 50% local. The local 50% is split  
80 in half with 25% of the score at the MPO/RPO level and 25% of the score by the Division  
81 2 office (John Rouse/Jeff Cabaniss). Everything must be submitted by the end of  
82 October, thus the compressed time schedule.

83  
84 Sub-committee scores will be submitted to the TAC for final approval.

85  
86 Mr. Reynolds questioned the impact the CAC could potentially have on scoring the  
87 projects. Ms. Chapman advised a member of the CAC was part of the sub-committee, all  
88 scores are presented to the CAC for review and discussion. Mr. Hewitt echoed Mr.  
89 Reynolds question noting the CAC reviewing scoring after it has been completed doesn't  
90 help them have input into the projects and determining what is important to them.

92 Ms. Maxey recommended any and all of the members of the CAC attend the TAC  
93 meeting to voice their opinions on the project scoring. Vice-chair Lee advised the  
94 members to discuss among themselves, attend the TAC meeting and put together some  
95 recommendations in writing to present to the TAC at their meeting.  
96

97 Ms. Maxey suggested the CAC members do their own project scoring and submit for  
98 consideration to the TAC as well. Members collectively supported this suggestion. Ms.  
99 Maxey will forward the scoring documents to each member with the understanding all  
100 scores must be returned by Tuesday, September 13<sup>th</sup>.  
101

## 102 **6. 2017 Annual NCAMPO Conference: *Kim Maxey***

103  
104 Ms. Maxey provided an update on the progress in planning for the April 2017 conference.  
105 The Convention Center has been booked, along with 3 hotels and 2 Bed & Breakfasts.  
106 One reception venue has been determined at the Tryon Palace History Center with a  
107 second location being discussed. Waiting on information from The Flame Catering as  
108 well as The Chelsea Catering.  
109

110 Mr. Hewitt has agreed to assist in putting together a bike ride as one of the mobile tours  
111 the conference will offer. Other ideas for mobile tours include a trip to the Port, a ferry  
112 ride, a bus tour and a walking tour.  
113

## 114 **7. Updates:**

### 115 **a. Transportation Planning Branch Update:**

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117 Mr. Behshad Norowzi provided the following updates:  
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- 119 • Mr. Norowzi is attending on behalf of Catherine Bryant as she is attending  
120 TransCad training. She has begun working on the model and expanding it  
121 to include all of Craven County, rather than just New Bern and Havelock.
- 122 • TPB sent out a funding agreement to all MPO's. The MPO's were not  
123 pleased with the agreement, therefore a committee was created to revise  
124 the agreement. This process has begun but will take a couple more  
125 months.  
126

### 127 **b. CARTS Update: *Kelly Walker, Director***

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129 Ms. Walker was unable to attend  
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### 131 **c. Division 2 Update: *Jeff Cabaniss, NCDOT Division 2 Planning Engineer***

132  
133 Jeff Cabaniss provided the following updates:  
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- 135 • Work has begun on resurfacing of the Highway 17/Highway 55  
136 interchange. The intermediate level is close to being completed, at which  
137 time they will begin final surface grade.
- 138 • Barnhill Construction will be resurfacing a few roads within the MPO  
139 during August and September including:
  - 140 ○ Simmons from Neuse Blvd. to National Ave.

- 141                                   ○ Glenburnie from Neuse Blvd. to National Ave.  
142                                   ○ Staten Road  
143                                   • Onslow Grade and Paving completed resurfacing roads in Trent Woods  
144                                   and are working on shoulders.

145  
146                   **d. New Bern Area MPO Update:** *Maurizia Chapman, MPO Administrator*  
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148                   Ms. Maxey provided updates on:

- 149                   • Four members of the CAC have terms that will end on December 31<sup>st</sup>. She  
150                   will contact each member to discuss whether they would like to continue as a  
151                   member of the CAC. Those that will renew will be brought before the TAC  
152                   for approval.  
153                   • Terms are split 2/3 years initially to ensure a staggered board, but from this  
154                   point forward it will be 2 year terms only.  
155                   • The citizens attending were encouraged to consider becoming members if they  
156                   like. Ms. Maxey relayed she has applications and would be happy to talk with  
157                   them if they are interested.  
158                   • Special meetings will be held for all Boards in October due to the scoring  
159                   timeframe.

160                   **8. Discussion:**

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162                   **9. Adjournment:** There being no further business, the meeting was adjourned.  
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Dr. Vana Prewitt - Chairman

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Secretary