John Rex Endowment (JRE)
Project Budget

Agency: _____
Project Title: _____
Project Start and End Date: _____
Total Amount of JRE Request: _____

	Year 1	Requested from JRE	Other Project Income	Year 2	Requested from JRE	Other Project Income	Year 3	Requested from JRE	Other Project Income	Project Total
PROJECT PERSONNEL (Including fringe & taxes)										
Total Personnel Expenses										
PROJECT EXPENSES										
Total Project Expenses										
CAPITAL EXPENSES										
Total Capital Expenses										
INDIRECT EXPENSES										
Total Indirect Expenses										
TOTAL REQUEST										

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1: Round all amounts to nearest dollar.

2: Direct expenses are those that are clearly and easily attributable to a specific project and to the objectives of the proposal. For personnel expenses, please indicate percent used in calculating fringe benefits and payroll taxes next to the description.

3: Indirect expenses, or overhead, are those that are not easily identified with a specific project but which are necessary to conduct the grant. Examples of indirect expenses may include rent, utilities housekeeping, bookkeeping and internet charges. The Endowment will consider payment for indirect expenses not to exceed 8% of direct program expenses.

4: Other project income should show support for this specific project including in-kind donations. Document from whom and status, pending or approved.