



**Town of Wendell
Parks & Recreation Fee Schedule
O-10-2016**

Mission

The Wendell Parks and Recreation Department strives to be a leader in Eastern Wake County by offering high quality recreational, cultural and leisure opportunities that will promote positive development and growth for Wendell citizens and visitors alike. It is our mission to provide open space facilities that will meet the needs of parks and recreation, preserve our natural resources and protect the historical integrity of our community for generations to come.

Definitions

Wendell Resident is defined as a person who lives within the Wendell Corporate Limits.

Visitor is defined as anyone who resides outside the Wendell Corporate Limits.

Open Space is defined as open land that is undeveloped (has no buildings or other built structures) and is accessible to the public.

Wendell Community Center, 601 West Third Street

Regular Business Hours
7 a.m. to 9 p.m. - Monday through Thursday
7 a.m. to 5 p.m. – Friday

Registration Fees:

Activity	Wendell Resident	Visitor
Youth T-ball/Girls Volleyball	\$25	\$45
Tiny Basketball	\$30	\$30
Youth Athletics	\$50	\$70
Adult Church Softball	\$500 per team	\$500 per team
Adult Co-Ed Softball	\$400 per team	\$400 per team
Adult Basketball (25 and older)	\$400 per team	\$400 per team
Adult Co-Ed Volleyball	\$250 per team	\$250 per team

Facility Rental Fees

Athletic Fields (Non-Tournament)

Activity	Cost
Deposit	\$30 and non-refundable
Field Use	\$30 per hour
Parks & Recreation Staff	\$35 per hour
Lining (baseball/softball)	\$50 per event
Lining (soccer)	\$75 per event
Lights (baseball/softball)	\$30 per hour
Mowing	\$30 per event
Cross Country / Open Space	\$30 per hour (2 hour minimum)

Athletic Fields (Tournament)

Activity	Cost
Field Use	\$150 per field per day (includes lights)
Field #3	\$75 per day (no lights)
Staff	\$250 per day
Field Dry Mix	\$10 per bag

Shelter Rental

Activity	Cost
Large Shelter - Deposit	\$20 and non-refundable
Large Shelter - Rental	\$20 per hour
Small Shelter - Deposit	\$15 and non-refundable
Small Shelter – Rental	\$15 per hour

Community Center

Activity	Wendell Resident	Wendell Resident – After Hours	Visitor	Visitor – After Hours
Deposit	Equal to one hour Wendell Resident rate			
Activity Room A	\$15 per hour	\$35 per hour	\$40 per hour	\$60 per hour
Activity Room B	\$25 per hour	\$45 per hour	\$50 per hour	\$70 per hour
Gym (and Stage)	\$65 per hour	\$85 per hour	\$80 per hour	\$100 per hour
Youth Birthday Party (12 years and younger)	\$120 (2 hours)	n/a	\$140 (2 hours)	n/a
Entire Facility – First four hours	\$125 per hour	n/a	\$150 per hour	n/a
Entire Facility – After initial four hours	\$175 per hour	n/a	\$200 per hour	n/a
+Entire Facility – First four hours HOLIDAY RATE	n/a	\$175 per hour	n/a	\$200 per hour
+Entire Facility – After initial four hours HOLIDAY RATE	n/a	\$225 per hour	n/a	\$250 per hour
Set- up and/or break down	n/a	\$20 per hour	n/a	\$20 per hour
Police Officer	\$35 per hour			
Dumpster Fee	\$125			
Insurance Fees	\$200; waived if certificate of liability is provided to Parks & Recreation staff.			
Port-o-John Rental	Event coordinator to contact rental facility. Event coordinator to provide information to Parks & Recreation staff.			

+Holidays are defined as those recognized by the Town of Wendell. No event shall be schedule during the recognized Town holidays of Thanksgiving and Christmas.

Facility Cleaning Rate (Gym and/or Entire Facility)

Number of Participants	Wendell Resident	Visitor
Up to 100 (no alcohol)	\$125	\$125
101 or more persons	\$250	\$250
Event serving alcohol	\$250	\$250

Facility Staffing

Expected Participants	Less than 250	250-499	More than 500
No Alcohol	1 P&R supervisor	1 police officer & 2 P&R supervisors	3 police officers & 2 P&R supervisors
~With Alcohol	1 police officer & 1 P&R supervisor	2 police officers & 2 P&R supervisors	3 police officers & 2 P&R supervisors

~Code of Ordinance Section 14-21; Parks and Recreation Policies and Procedures

Downtown Wendell, Ashley Square, and/or Woman’s Club

Space for special event request is reserved upon receipt of non-refundable special event fee. The full balance must be paid and all permits turned in 30 days prior to the event.

Fee Description	Wendell Resident	Visitor
J. Ashley Wall Town Square – Deposit	\$75 and non-refundable	
J. Ashley Wall Town Square – Rental	\$75 (first 4 hours)	
J. Ashley Wall Town Square – After initial four hours	\$25 per hour for each hour after initial four hours	
J. Ashley Wall Town Square - Water Fee	\$20	
J. Ashley Wall Town Square – Electric Fee	\$20	
*Temporary sign permit fees for up to 6 signs	\$10; Issued by Wendell Planning Department	
*Wake County Building Permit	Determined by Wake County Inspections	
*Insurance Fees	Determined by Individual Carrier	
*Port-o-John Rental	Event coordinator to contact rental facility. Event coordinator to provide information to Parks & Recreation staff.	

*Event coordinator will need to contact the Town, County, or business that provides service.

Special Events Staffing

The Town of Wendell will determine the minimum staffing levels for each event.

Staffing Fees	
Parks & Recreation staff	\$35 per hour
Police officer	\$35 per hour
Public Works staff	\$30 per hour



**Town of Wendell
Planning / Development Fee Schedule
O-10-2016**

Effective July 1, 2016: All fees are to be remitted prior to processing and/or action being taken by the Town on behalf of the applicant. Fee schedule is subject to change upon approval by the Town Board of Commissioners. Development Infrastructure Fee Schedule is subject to change based on fees set by the City of Raleigh and Duke Energy.

Development Submittal Fees

Administration: Residential Building Permit Processing:	
New Dwelling/Addition/Renovation	\$100
Detached Garage/Secondary Dwelling/Pool	\$100
Unheated Storage Building/Unenclosed Deck/Stairs/Ramp	\$0
Administration: Commercial Building Permit Processing:	
New Structure/Addition/Renovation	\$100
Administration: Other	
Trade Permit Processing Fee	\$20
General records research, archive files (complex cases)	\$3 per page
Contractor Change Form Fee	\$60
Demolition Permit Processing Fee	\$25
Cemetery	
In-Town Applicant	\$1,200
Out-of-Town Applicant	\$2,400
Monument Deposit	\$600 * refundable fee
Zoning Compliance Permit:	
Residential Compliance	\$25
Accessory Structure / Deck	\$25
Residential New Structure	\$100
Multi-Family New Structure	\$100
Commercial Compliance Only	\$50
Commercial New Structure	\$250
Commercial Addition or Renovation	\$50
Zoning Related Hearing Items:	
Annexation	\$300
Zoning Text Amendment	\$350
Zoning Map Amendment	\$500
Rezoning Application	\$500
Special Use Request Application	\$500
Variance Application	\$500
Appeal of Zoning Administrator or Board of Adjustment	\$250

Small Town. Big Charm

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Approved by the Town of Wendell Board of Commissioners – 6/13/2016; Effective 7/1/2016

Plan Review:	
Sketch Plan	\$150
Preliminary Plat – Minor Subdivision / Recombination:	\$150
Preliminary Plat – Major Subdivision	\$400 (plus \$5/lot)
Commercial Site Plan / Preliminary Plat	\$400
Final Plat – Major Subdivision	\$200 (plus \$5/lot)
Re-submittal fees – (beginning with 3 rd submittal)	½ original submittal fee
Signage:	
Window Sign / Sign Face Replacement	\$0
Wall / Awning Sign	\$30
Monument Sign	\$50
Two or more of any sign types	\$60
Temporary Signs – For Profit Only	\$20
Miscellaneous:	
Zoning Penalty/Working Without A Permit	\$100 per day
Engineering Fees (due at preliminary plat submission)	\$1,000
Water/Sewer Capacity Reservation Fee	Paid for when/if vested rights are extended
Solid Waste Fees	\$22 per month * Shown on Raleigh Utility Bill
Development Agreement (new or amendment)	\$400
Printing Fees:	
Printing 8.5 x 11 (B & W)	\$0.20 per page (Min. 3 copies)
Printing 8.5 x 11 (color)	\$0.40 per page (Min. 3 copies)
Printing 11 x 17 (B & W)	\$0.50 per page (Min. 2 copies)
Printing 11 x 17 (color)	\$1 per page (Min. 2 copies)
Comprehensive Master Plan – 8.5 x 11 size (B & W)	\$20 (bound) / Complimentary Online
Unified Development Ordinance – 8.5 x 11 size (B & W)	\$60 (bound) / Complimentary Online
Zoning Map or Future Development Map – 24 x 36 size	\$25
Printed Customized Map – 24 x 36 size	\$25 (+ additional customization administrative fee)
Printed Customized Map/Document – 36 x 48 size or larger	\$30 (+ additional customization administrative fee)
3-ring or spiral bound documents and plans	\$40
Wireless Communication Fees:	
Collocations/Modifications (plus 3 rd party fee)	\$1,000
New Structure (plus 3 rd party fee)	\$2,500
Project Requiring Special Use (plus 3 rd party fee)	\$2,500 (does not include Special Use fee)

Development Infrastructure Submittal Fees

Duke Energy Underground Service Charge	
<i>As indicated in current Duke Energy Fee Schedule (\$526 per pole as of 6/1/15)</i>	
City of Raleigh	
Residential: Water System Fees	
Tap	\$2,710 per 5/8 inch
Meter Set Fee	\$245 per 5/8 inch
Meter Set Fee	\$323 per 1 inch
Capacity	\$1,750 per unit
Footage	\$9.75 per foot
Water Capital Facilities Fee	\$1,492 per service
Stub Inspection	\$84 per water meter
Residential: Sewer System Fees	
Tap	\$3,388 per 4 inch service
Capacity	\$1,750 per unit
Footage	\$9.75 per foot
Sewer Capital Facilities Fee – 5/8 inch	\$1,567 per tap
<i>For greater than 5/8 inch please see City of Raleigh Capital Facilities Fee Schedule available with the Town of Wendell</i>	
Stub Inspection	\$84 per sewer meter service
Residential: Other Water/Sewer Fees	
Irrigation 5/8" (Existing) – water for house exists	\$1,116
Irrigation 5/8" (New Service) – completely new service	\$542
Irrigation Meter Set Fee 5/8" – new and existing services	\$245
Commercial:	
<i>See separate City of Raleigh fee schedule available in the Wendell Planning Department</i>	

Adopted this 13th day of June 2016 while in regular session.

ATTEST:

Virginia R. Gray,
Mayor

Sherry L. Scoggins, MMC
Town Clerk