



**Wendell Town Board of Commissioners
Board Room
15 E. Fourth Street, Wendell, NC 27591
Town Board Meeting Agenda
Monday, May 13, 2019 @ 7:00 PM**

CALL TO ORDER

- Welcome by Mayor Virginia R. Gray
- Pledge of Allegiance by Jesei Strickland student at Wendell Magnet Elementary School
- Invocation by Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The Public Comment Period is your opportunity to share comments with the Town Board on any topic as long as it is not an item scheduled for public hearing. During Public Comment, the Town Board receives comments and refrains from speaking.

Thanks to everyone in the audience for respecting the business meeting by abstaining from speaking from the audience, applauding speakers, or other actions that distract from the meeting.

Anyone wanting to speak during Public Comment Period should do the following:

- *Sign up prior to the beginning of the meeting. The sign-up period will begin 20 minutes prior to the start of the meeting and will end when the meeting begins.*
- *When the Public Comment Period is announced, come to the podium and state your name and address for the record.*
- *Be concise and limit your comments to three minutes or less. Designate a spokesperson for large groups. Direct comments to the full Town Board and not to an individual Town Board member.*

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

- 3a. Wake County Tax Report.
- 3b. Resolution appointing Jeannine Ngwira as a Review Officer for the Town of Wendell.

- 3c. Resolution updating the review officers for the Town of Wendell.
- 3d. Resolution directing the clerk to investigate annexation petition A-19-04 for three non-continuous parcels along Rolesville Road and Davistown Road totaling 119.60 acres,
- 3e. Resolution directing the clerk to investigate annexation petition A-19-05 for two non-contiguous parcels at 1005 Lake Glad Road totaling 126.67 acres.

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Recognition of Wendell Magnet Elementary School teacher: Ashley West
Speaker: Mayor Virginia Gray
- 4b. Proclaiming May 19-25, 2019 as Public Works Week.
Speaker: Mayor Virginia Gray

5. PUBLIC HEARINGS

Public Hearing Guidelines:

- *Case is announced*
 - *Staff presentation*
 - *Public hearing is opened*
 - *Applicant presentation*
 - *Citizens will follow the same rules as Public Comment Period and will have five minutes to speak*
 - *Close public hearing*
 - *Board members ask questions*
 - *Board may take action*
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- 5a. **PUBLIC HEARING:** Public hearing to consider a zoning text amendment to section 17.17 of the UDO and Section 3.04 of the Town's Standards and Specifications Manual as they relate to guarantee of required improvements and warranties against defects.
Speaker: Planning Director David Bergmark
- 5b. **PUBLIC HEARING:** Public hearing for the Town Board of Commissioners to received public comment on the proposed fiscal year 2020 budget for the Town of Wendell.
Speaker: Finance Director Butch Kay and Town Manager Marc Collins

6. ADMINISTRATIVE ITEMS

- 6a. Discussion of request for proposals [RFP] for information technology [IT] services.
Speaker: Town Manager Marc Collins

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Snap Shot.

7b. Update on board committee(s) by Town board members:



Triangle J Council of Government [JCOG] Board of Delegates [Mayor Pro Tem Lutz]



Wendell Fire Board [Commissioner Joyner]

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN