

# **Appearance Commission Meeting January 15, 2014 Minutes**

**Members Present:** Chairwoman Melton; Kirby Guinn; and Lee Batson

**Members Absent:** Fiquet Swain

**Staff Present:** Patrick Reidy, Planner

**Guests:** None

**1. Meeting Called to Order & Welcome**

Chairwoman Melton called the meeting to order at 1:00 p.m. A quorum was established per the bylaws.

**2. Adjustment and Approval of the Agenda**

Jenny Melton made a motion to approve the agenda. The motion was seconded by Lee Batson. The vote was unanimous.

**3. Approval of Minutes**

**A. December 2, 2013**

The Appearance Commission members reviewed the December 2, 2013 minutes. Lee Batson provided a motion to approve the December 2, 2013 minutes and Kirby Guinn seconded the motion. The vote was unanimous.

**4. Public Comments:**

Staff liaison member Patrick Reidy noted there were no members of the public present that submitted public comments.

**5. Discussion, Consideration, and Action on the Following Items:**

**A. Downtown Façade Grant Application Review – 18 North Main Street**

Patrick Reidy presented one downtown façade grant application that was submitted for the December 31<sup>st</sup> deadline.

The application was for the Wendell Barber Shop located at 18 North Main Street. The work included replacing an existing metal awning with a fabric awning as well as power washing and painting the exterior. The total estimated cost for the project is \$2,425.38. The applicant requested the full grant amount of \$1,000.

Lee Batson made a motion to recommend approval for the full grant amount of \$1,000. The motion was seconded by Jenny Melton. The motion was passed by a vote of 3 to 0.

The façade grant recommendation will be forward to the Board of Commissioners for their approval.

### **B. Birdhouse Fundraiser Raffle Results**

Patrick Reidy informed the Appearance Commission members that a total of \$754.30 had been turned in through the birdhouse raffle ticket sales.

He stated that that total amount raised for 2013 by the Appearance Commission was \$900.17.

### **C. Silent Auction Date and Location**

Patrick Reidy asked if progress had been made regarding finding a location for the silent auction. No members had been able to reach out to any local business owners. Kirby Guinn volunteered to go speak with the owners of Agave Mexican Restaurant to see if they would be willing to offer space. He will report back at the February meeting.

### **D. Update on Murals Text Amendment**

Patrick Reidy gave a brief update on a possible text amendment regarding murals. The draft text amendment would create a process by which an applicant would appear before the Appearance Commission to receive a certificate of appropriateness. He hopes that the text amendment would be taken to the Board of Commissioners this spring.

Lee Batson expressed that she has some concerns with “a certificate of appropriateness”. Mr. Reidy said the certificate is standard practice for many municipalities for subjective items. The proposed process would give an applicant the most flexibility to be creative while still providing oversight to eliminate any potential murals that may have questionable content.

## **6. Chairwoman and Board Members’ Comments**

Lee Batson asked that as the next cycle of citizen board applications are coming up, staff takes in to consideration expanding the application.

She suggested giving more information about each board, an expectation of attendance at regular meetings and events, as well as making sure they have read their agenda packets prior to meetings.

## **7. Adjourn**

Jenny Melton made a motion to adjourn the meeting. Kirby Guinn seconded the motion. The vote was unanimous. The meeting was adjourned at 2:00 p.m.