



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, February 14, 2022 @ 7:00 PM

Regular Meeting

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance by Wendell Middle School Student, Antreall Drummond
- Invocation – Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD *[one-hour time limit in total]*

The public may participate in public comment period in the following ways:

- Signing up for public comment period the night of the meeting if attending in person. Please sign up at the podium in the Board Room lobby. Sanitation stations will be available. You will have three minutes to speak.
- Submitting written statements via email to the Town Clerk at mhoward@townofwendell.com by the Friday prior to the Board Meeting, before 5 p.m. Please include your full name and address for the record. All written public comments timely received will be read into the record for a length of three minutes and copies will be provided to the Board of Commissioners at or before the meeting.
- The public may request to call the Uber Conference line the night of the meeting by emailing the Town Clerk at mhoward@townofwendell.com. Please provide your name and address in your email and note that you want to speak during the generic public comment period.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board

member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

3a. Minutes from the January 24, 2022 Town Board of Commissioners Meeting

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3b. Fee-in-lieu Request for Roadway Construction on Chord, Raven Perch and Montif Drives within the Harmony Landing Subdivision.

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

3c. A21-06: Approval of Certificate of Sufficiency and Resolution setting the Date of the Public Hearing of a Contiguous Annexation for 1 Parcel totaling 42.38 acres [39.49 acres for PIN 1783569875, 1.76 acres for Lake Glad Road/W. Haywood Street right-of-way and 1.13 acres for S. Main Street right-of-way] located at 0 Lake Glad Road.

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

4a. Recognition of Wendell Middle School teacher: Karen Craig

Speaker: Mayor Virginia Gray
vgray@townofwendell.com

4b. Report on the Addition of 3- and 4-way Stops in Identified Areas

Staff Contact: Public Works Director Brian Bray
bbray@townofwendell.com

4c. Information Technology Policies

Staff Contact: Assistant to the Manager Stephanie Smith
ssmith@townofwendell.com

4d. Electric Vehicle Charging Station Policy Update and Text Amendment

Staff Contact: Assistant to the Manager Stephanie Smith
ssmith@townofwendell.com

- 4e. Text Amendment to Allow Manager to Authorize Alcohol on Town Property at Campen Row and the Town Square

Staff Contact: Assistant to the Manager Stephanie Smith
ssmith@townofwendell.com

- 4f. Proclamation Proclaiming February as Black History Month

Speaker: Mayor Virginia Gray
vgray@townofwendell.com

- 4g. Wake County Non-Discrimination Ordinance Presentation

Staff Contact: Town Manager Marc Collins
mcollins@townofwendell.com

5. PUBLIC HEARINGS

- Public participation for public hearing items on this agenda for the Board of Commissioners meeting may be provided either in person the night of the meeting, or may be submitted in writing, in advance.
 - The public may attend the night of the meeting and present their 5-minute public hearing comments at the podium at Town Hall, or;
 - The public may submit written public hearing comments to the Town Clerk via email to mhoward@townofwendell.com. Please provide your name, address, and the agenda item number with your comments. Copies of the written comments received by the Friday prior to the Board Meeting, before 5 pm will be provided to the Board of Commissioners at the meeting, read at the meeting for a length of five minutes, and included in the minutes of the meeting. Written comments may be received for 24 hours after the meeting if the item is tabled to a future meeting for decision.
 - The public may request to call the Uber Conference line the night of the meeting by emailing the Town Clerk at mhoward@townofwendell.com. Please provide your name, address, and the agenda item number you wish to speak on.
 - If you have questions regarding an agenda item, please email the staff contact directly in advance of the meeting. If preferred, you may call Town Hall at (919) 365-4450 to be directed to speak with the staff contact for the agenda item(s) of interest. Communications of this type will not be included in the meeting minutes.
- 5a. Public Hearing on Zoning Text Amendments (ZTA22-01) to Section 5.10 – Townhouse Buildings, Section 14.4B – Technical Review Committee, Section 17.4 – Traffic Control Signs, Signals and Markings, Chapter 15 – Administration,

Chapter 16 – Development Plan Requirements and Section 2.19 – Planned Unit Developments of the Unified Development Ordinance.


Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

6. ADMINISTRATIVE ITEMS

There are no administrative items scheduled for this meeting.

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

7a. Update on board committee(s) by Town board members:

 Wendell Volunteer Fire Department Board of Directors– Mayor Pro Tempore Jason Joyner

 Triangle J Council of Governments (TJCOG) – Commissioner Joe DeLoach

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN