



Wendell Town Board of Commissioners

Board Room

15 E. Fourth Street, Wendell, NC 27591

Town Board Meeting Agenda

Monday, October 25, 2021 @ 7:00 PM

SPECIAL NOTICE

The Town of Wendell has altered the traditional meeting process to accommodate and encourage positive public participation. The Town is incorporating virtual meeting practices to continue the work of the Board of Commissioners while taking proactive measures to maintain transparency and provide for public comment.

The public is welcome to attend in-person or to remain home and watch the business meeting on Facebook Live, or after it is posted to the Town website, or by calling (919) 375-6880 and listening to the meeting. If you have tested positive for COVID-19 or have been showing symptoms, please watch the meeting remotely. Masks are welcome and recommended, but not required.

Public Comment period for the October 25, 2021 Board of Commissioners meeting may be organized in advance. The public may either provide public comment at the meeting, or may submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com or may submit a request to call in and teleconference during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email by Friday, October 22nd at 5 p.m.

CALL TO ORDER

- Welcome – Mayor Virginia Gray
- Pledge of Allegiance – Police Chief Bill Carter
- Invocation – Wendell Council of Churches

1. ADJUSTMENT AND APPROVAL OF THE AGENDA

2. PUBLIC COMMENT PERIOD

- The Public Comment period for the October 25th, 2021 Board of Commissioners meeting may be organized in advance. The public may provide public comment in person the night of the meeting, or may submit their written public comment to the Town Clerk via email to mhoward@townofwendell.com by Friday, October 22nd at 5 p.m.

Or, the public may:

- Submit a request to speak over the phone during the Board of Commissioners meeting by emailing their name, address, and phone number to the Town Clerk via email at mhoward@townofwendell.com by Friday, October 22nd at 5 p.m. The Clerk will provide the call-in phone number and provide three (3) minutes to speak on any non-public hearing item or topic.
- Questions or comments regarding specific agenda items may be directed to the contact person provided for the individual items on the agenda below for additional information before or after the meeting.

3. CONSENT AGENDA

The Board of Commissioners uses a Consent Agenda to act on non-controversial items unanimously recommended for approval or have been discussed at previous meetings. The Consent Agenda is acted upon by one motion and vote of the Board. Any individual board member may pull items from the Consent Agenda for further discussion. Items pulled will be handled with the "OTHER BUSINESS" agenda topic.

3a. Minutes from the October 11, 2021 Town Board of Commissioners Meeting

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3b. Wake County Tax Report

Staff Contact: Town Clerk Megan Howard
mhoward@townofwendell.com

3c. A21-05: Approval of Certificate of Sufficiency and Resolution Setting the Date of the Public Hearing of a non-contiguous annexation for 4 parcels totaling approximately 77.419 acres [2.834 acres for PIN 1774457283, 23.065 acres for PIN 1774544526, 17.829 acres for PIN 1774731848 and 33.691 acres for PIN 1774733510] located at 813 Eagle Rock Road, 313 Old Battle Bridge Road, 0 Old Battle Bridge Road and 0 Eagle Rock Road.

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

3d. A21-07: Approval of Certificate of Sufficiency and Resolution Setting the Date of the Public Hearing of a non-contiguous annexation for 2 parcels totaling approximately 34.69 acres for PINs 1773987402 and 1773972966 located at 1032 and 1116 Wendell Falls Parkway.

Staff Contact: Planning Director Bryan Coates

bcoates@townofwendell.com

- 3e. A21-08: Approval of Certificate of Sufficiency and Resolution Setting the Date of the Public Hearing of a non-contiguous annexation for 1 parcel of approximately 40.536 acres for PIN 1773676175, located at 0 Wendell Falls Parkway.

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

4. RECOGNITIONS, REPORTS, AND PRESENTATIONS

- 4a. Report on the Town Stormwater Program

Staff Contact: Public Works Director Brian Bray
bbray@townofwendell.com

- 4b. Presentation of the Town of Wendell Americans with Disabilities Act (ADA) Transition Plan

Presenter: Keith Pugh of Withers Ravenel
Staff Contact: HR Administrator Debbie Cannady
dcannady@townofwendell.com

5. PUBLIC HEARINGS

PLEASE NOTE: The following accommodations will be made to allow public participation in public hearings.

- Public participation for public hearing items on the agenda for the October 25th, 2021 Board of Commissioners meeting may be provided either in person the night of the meeting, or may be organized in advance.
- The public may attend the night of the meeting and present their 5-minutes public hearing comments at the podium at Town Hall, or;
- The public may submit written public hearing comments to the Town Clerk via email to mhoward@townofwendell.com Please provide your name, address, and the agenda item number with your comments. Copies of the written comments received by Friday, October 22nd at 5 pm will be provided to the Board of Commissioners at the meeting, read at the meeting, and included in the minutes of the meeting. Written comments will be received for 24 hours after the meeting as provided by Statute during the Covid State of Emergency, or if the item is tabled to a future meeting with the public hearing left open, or;

- The public may provide public comment virtually at the meeting using the Uber Conference line by submitting a request via email to mhoward@townofwendell.com to speak over the phone during the Board of Commissioners meeting by emailing their name, address, phone number, and item number they wish to speak on to the clerk by Friday, October 22nd at 5 p.m. The Clerk will provide the call-in phone number and provide five (5) minutes to speak on any public hearing item or topic. Comments made by phone will be recorded and transcribed to maintain the public record.
- If you have questions regarding an agenda item, please email the staff contact directly in advance of the meeting. If preferred, you may call Town Hall at (919) 365-4450 to be directed to speak with the staff contact for the agenda item(s) of interest. Communications of this type will not be included in the meeting minutes.

- 5a. Public Hearing for a non-contiguous annexation for 2 parcels totaling approximately 121.3311 acres [29.2017 acres for PIN 1783420133 and 92.1294 acres for PIN 1783410646] located at 0 Lake Glad Road and 1005 Lake Glad Road

Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

- 5b. Public Hearing to rezone approximately 121.33 acres from Wake County Residential-30 (R-30) to Town of Wendell Residential-4 (R4) Conditional District for the Edwards Property Subdivision



Staff Contact: Planning Director Bryan Coates
bcoates@townofwendell.com

6. ADMINISTRATIVE ITEMS

There are no Administrative Items scheduled for this meeting.

7. OTHER BUSINESS (any item pulled from the CONSENT AGENDA [item 3 on this agenda] will be discussed during this portion of the agenda)

- 7a. Update on board committee(s) by Town board members:

 Capital Area Metropolitan Planning Organization (CAMPO) – Mayor Virginia Gray
 Eastern Wake Senior Center – Commissioner Joe DeLoach

8. COMMISSIONERS' REPORTS / COMMENTS

9. MAYOR'S REPORTS / COMMENTS

10. CLOSED SESSION

Closed session will be called if necessary.

11. ADJOURN